

INFORMATION REPORTS

TORRES STRAIT ISLAND REGIONAL COUNCIL

GENERAL MEETING 25 JULY 2012

Date: Wednesday 25th July 2012

Time: 9.00am – 5.00pm

Venue: *Kubin Community Hall,*
Kubin, Moa Island

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TORRES STRAIT ISLAND REGIONAL COUNCIL
INFORMATION REPORT/DISCUSSION PAPER

**FROM INFRASTRUCTURE & PLANNING STANDING COMMITTEE
MEETING JULY 2012**

DATE: 27 July 2012

INFORMATION REPORT NO: 2.1

**SUBJECT: DEVELOPMENT APPLICATION – SAIBAI ISLAND
HEALTH CARE LEASES**

AUTHOR: Patrick McGuire – Executive Manager Engineering

APPLICANT: Queensland Health c/- Project Services

LOCATION: School Road, Saibai Island

PROPERTY DESCRIPTION: Part of Lot 3 on TS157

ATTACHMENTS: Proposed Lease Plan SP219921
Project Services Primary Health Care Centre
Civil Works Plan C01.01
Project Services Contour & Detail Survey -
Proposed Medical Residence Plan
Project Services Proposed Temporary Health
Care Centre Plan A20.01

LOCALITY PLAN



EXECUTIVE SUMMARY

*Council has received an application from Queensland Health to create three (3) new leases for proposed health care facilities at School Road, Saibai Island. Plans of the proposed development are included as **Appendix 1.***

An assessment of the proposed development has been undertaken to determine its consistency with the Torres Strait Sustainable Land Use Plans and relevant State Government legislation. A summary of the relevant matters is provided as follows:

- As the proposed lease term of two of the proposed leases exceeds 10 years, the proposed development involves 'Reconfiguration of a Lot' which is identified as 'assessable development' under the Sustainable Planning Act 2009 (SPA). Council is therefore required to issue a formal Development Permit.*
- The applicant has obtained all relevant State Agency approvals which are required before Council can issue an approval. A copy of these approvals, known as Referral Agency Responses, is provided as **Appendix 2.***
- The proposed future uses of the lease areas (medical facilities) are not 'assessable development', so Council is not required to, and cannot, issue a formal approval for the use.*
- Notwithstanding the above, the proposed use is considered to be relatively consistent with the SLUP for Badu Island.*

RECOMMENDATION

Based on the above, the recommendation is as follows:

That Council issue a Development Permit for 'Reconfiguration of a Lot' with the inclusion of the following conditions:

1. The proposed development is to be undertaken in accordance with the following approved drawings:

Plan/Document number	Plan/Document name	Date
SP219921	Plan of Leases C, D & E in Lot 3 on TS157	15/9/2010

1. This approval is valid for two (2) years. A plan of survey must be lodged with council for endorsement within this time, otherwise the approval will lapse.
2. The subject sites are to be connected to water supply, sewerage, electricity and telecommunications infrastructure to the satisfaction of Council. Details of these connections must be provided to Council prior to endorsement of the plan of survey.

Further to the above, it is recommended that Council provide the applicant with the following advice:

State Planning Policy 3/11: Coastal Protection identifies the subject site as being within the 'High' Hazard Area. For further information, refer to <http://www.derm.qld.gov.au/coastalplan/>

DISCUSSION

1. SUSTAINABLE PLANNING ACT 2009 (SPA)

The proposed uses (medical facilities) would be defined as a 'Material Change of Use' and may require a 'Development Permit' where a formal planning scheme was in place. As this is not the case, no formal approval is required to be, or can be issued for the use.

Notwithstanding the above, the application includes 'Reconfiguration of a Lot' which is identified as 'assessable development' under the Sustainable Planning Act 2009 (SPA). Council is therefore required to issue a formal Development Permit.

Referrals

SPA includes a range of 'triggers' which can draw various State Agencies into the assessment of a development application. The subject application triggered assessment by the following agencies:

- Department of Environment and Resource Management (DERM).

DERM approved the application, subject to conditions. A copy of their response is attached as **Appendix 2**. These conditions will form part of the final approval and will have to be complied with by the applicant.

2. TORRES STRAIT SUSTAINABLE LAND USE PLANS

While no formal planning scheme exists for the Torres Strait Islands Regional Council area, Sustainable Land Use Plans have been prepared for each island which allow for a planning assessment to be undertaken. These SLUP's are informal in nature, however provide much of the same information and planning direction as a planning scheme. A brief summary and assessment against the relevant SLUP is provided in the following:

Summary Table

Land Use Category:	Community/Village
Tenure:	DOGIT
Coastal Hazard:	Below HAT 2008
Slope Analysis:	Flat
Vegetation Classes:	Regional Ecosystem - Non-Remnant Vegetation Communities – Clear
Watercourses & Habitats:	Not Applicable
Acid Sulphate Soils:	Applicable
Bushfire Risk:	Not Applicable
Service Availability:	- Water - Sewer - Electricity - Telecommunications

Land Use Category

A review of the proposal against the Saibai Island SLUP indicates that the sites are included in the 'Community' and 'Village' Land Use Categories. The establishment of future health facilities is considered to be consistent with the intent of this land.

Relevant Mapping/Compliance Issues

- Coastal Management
- Potential Acid Sulphate Soil

Coastal mapping was been undertaken in the Sustainable Land Use Plan in accordance with the Draft Queensland Coastal Plan which has recently taken effect as a State Planning Policy (SPP 3/11: Coastal Protection).

The mapping identifies current and future predicted inundation events to ensure that appropriate planning takes place to mitigate the impacts of these events. In this case, the subject site is identified as being in a 'High' Hazard Area. Given this designation, it is recommended that the applicant be advised that the site is located in a 'High' Hazard Area.

Disturbance of Acid Sulphate Soils is possible due to the location of the site under 20m above Mean Sea Level; however any impacts are likely to be minimal and would not warrant management procedures.

Services

The subject site is located in an area which is considered to be able to be serviced with water supply, sewerage, electricity and telecommunications. A condition of approval has been imposed to ensure that these services are connected to the satisfaction of Council.

3. INTERNAL REFERRAL COMMENTS/CONDITIONS

Engineering

Not applicable.

Environmental

Not applicable.

Communities

Not applicable.

4. STATE REFERRAL AGENCY COMMENTS/CONDITIONS

See **Appendix 2**.

5. other considerations

Not applicable.

6. RECOMMENDATIONS

From the information provided, the proposed development appears to be relatively consistent with the relevant legislative requirements and planning guidelines and therefore should be supported by Council.

Report Prepared By: RPS (Cairns) – Evan Yelavich

Date Prepared: 28 May 2012

TORRES STRAIT ISLAND REGIONAL COUNCIL
INFORMATION REPORT/DISCUSSION PAPER

FROM COUNCIL MEETING JULY 2012

DATE: 27 July 2012

INFORMATION REPORT NO: 2.2

**SUBJECT: DEVELOPMENT APPLICATION – BADU ISLAND
POLICE STATION LEASE**

AUTHOR: Patrick McGuire – Executive Manager Engineering

APPLICANT: Queensland Police Service c/- Project Services

LOCATION: School Street, Badu Island

PROPERTY DESCRIPTION: Part of Lot 7 on TS158

ATTACHMENTS: Project Services Contour and Detail Survey Plan G01
Project Services Police Station Site Plan AA01.01

LOCALITY PLAN



EXECUTIVE SUMMARY

*Council has received an application from the Queensland Police Service to create a new lease for a proposed Police Station at School Street, Badu Island. Plans of the proposed development are attached as **Appendix 1.***

An assessment of the proposed development has been undertaken to determine its consistency with the Torres Strait Sustainable Land Use Plans and relevant State Government legislation. A summary of the relevant matters is provided as follows:

- *As the proposed lease term exceeds 10 years, the proposed development involves ‘Reconfiguration of a Lot’ which is identified as ‘assessable development’ under the Sustainable Planning Act 2009 (SPA). Council is therefore required to issue a formal Development Permit.*
- *The applicant has obtained all relevant State Agency approvals which are required before Council can issue an approval. A copy of these approvals, known as Referral Agency Responses, is provided as **Appendix 2.***
- *The proposed future use of the lease area (police station) is not ‘assessable development’, so Council is not required to, and cannot, issue a formal approval for the use.*
- *Notwithstanding the above, the proposed use is considered to be relatively consistent with the SLUP for Badu Island.*

RECOMMENDATION

Based on the above, the recommendation is as follows:

That Council issue a Development Permit for ‘Reconfiguration of a Lot’ with the inclusion of the following conditions:

3. The proposed development is to be undertaken in accordance with the following approved drawings:

Plan/Document number	Plan/Document name	Date
Project Services Dwg No. 52997/57711/G01	Contour & Detail Survey Proposed Lease in Lot 7 on TS158 Proposed Police Station Badu Island	13/4/2010

4. This approval is valid for two (2) years. A plan of survey must be lodged with council for endorsement within this time, otherwise the approval will lapse.
5. The subject site is to be connected to water supply, sewerage, electricity and telecommunications infrastructure to the satisfaction of Council. Details of these connections must be provided to Council prior to endorsement of the plan of survey.

DISCUSSION

7. SUSTAINABLE PLANNING ACT 2009 (SPA)

The proposed use would be defined as a 'Material Change of Use' and may require a 'Development Permit' where a formal planning scheme was in place. As this is not the case, no formal approval is required to be, or can be issued for the use.

Notwithstanding the above, the application includes 'Reconfiguration of a Lot' which is identified as 'assessable development' under the Sustainable Planning Act 2009 (SPA). Council is therefore required to issue a formal Development Permit.

Referrals

SPA includes a range of 'triggers' which can draw various State Agencies into the assessment of a development application. The subject application triggered assessment by the following agencies:

- Department of Environment and Resource Management (DERM).

DERM approved the application, subject to conditions. A copy of their response is attached as **Appendix 2**. These conditions will form part of the final approval and will have to be complied with by the applicant.

8. TORRES STRAIT SUSTAINABLE LAND USE PLANS

While no formal planning scheme exists for the Torres Strait Islands Regional Council area, Sustainable Land Use Plans have been prepared for each island which allow for a planning assessment to be undertaken. These SLUP's are informal in nature, however provide much of the same information and planning direction as a planning scheme. A brief summary and assessment against the relevant SLUP is provided in the following:

Summary Table

Land Use Category:	Community
Tenure:	DOGIT
Coastal Hazard:	Not Applicable
Slope Analysis:	Flat – Moderate Slope
Vegetation Classes:	Regional Ecosystem - Non-Remnant Vegetation Communities – Regrowth
Watercourses & Habitats:	Low Value Habitat
Acid Sulphate Soils:	Applicable
Bushfire Risk:	Not Applicable
Service Availability:	- Water - Sewer - Electricity - Telecommunications

Land Use Category

A review of the proposal against the Badu Island SLUP indicates that the site is included in the 'Community' Land Use Category. The establishment of a Police Station is considered to be consistent with the intent of this land.

Relevant Mapping/Compliance Issues

- Potential Acid Sulphate Soil

Significant disturbance of Acid Sulphate Soils is unlikely to occur given that the site is located well above 5m AHD, so management procedures would not be warranted.

Services

The subject site is located in an area which is considered to be able to be serviced with water supply, sewerage, electricity and telecommunications. A condition of approval has been added to ensure that these services are connected to the satisfaction of Council.

9. INTERNAL REFERRAL COMMENTS/CONDITIONS

Engineering

Not applicable.

Environmental

Not applicable.

Communities

Not applicable.

10. other considerations

Not applicable.

11. RECOMMENDATIONS

From the information provided, the proposed development appears to be relatively consistent with the relevant legislative requirements and planning guidelines and therefore should be supported by Council.

Report Prepared By: RPS (Cairns) – Evan Yelavich

Date Prepared: 13 June 2012

TORRES STRAIT ISLAND REGIONAL COUNCIL INFORMATION REPORT/DISCUSSION PAPER

ORDINARY MEETING JULY 2012

DATE: 25 July 2012

INFORMATION REPORT NO: 3

SUBJECT: ADVISORY COMMITTEES

AUTHOR: Chris McLaughlin, Chief Legal Officer

BACKGROUND

At its ordinary meeting of 15 and 16 February 2011, Council resolved to write to the then Minister of Local Government, the Hon Desley Boyle MP pursuant to section 87 of the *Local Government Act 2009* (Qld) advising that it did not seek to establish a Community Forum in each of the 15 electorates for the 2012 to 2016 Local Government term. As such, Community Forums no longer exist in the Torres Strait.

A Community Forum is a body established by an indigenous regional council to be responsible for meeting with the local community to discuss issues relating to: -

- (a) trust land;
- (b) planning;
- (c) the delivery of services; and
- (d) culture (Ailan Kastom).
- (e)

Each division had its own Community Forum, consisting of a Chair (the Councillor-elect) and between three (3) and seven (7) members. By operation of the *Local Government Act 2009* (Qld), Community Forum members could not be remunerated.

Most often, the Community Forums were convened by the Community Forum Convenor (the Chief Legal Officer) for the purposes of obtaining "grass root" community feedback on leasing proposals etc. This feedback would then be remitted to and considered by the Council at its next available Ordinary Meeting when considering whether or not to approve the proposal.

From inception upon amalgamation in 2008, Community Forums became increasingly less and less effective due to the following limitations, namely: -

- (a) members could not be remunerated, resulting in lack of participation by members; and

- (b) members were elected by the public and as such, could not be disciplined by the Council for misbehaviour;
- (c) ineffective advertising of meetings.
- (d)

Council is to consider other options for weighing up the following considerations, namely: -

- (a) addressing community consultation aspirations in accordance with Regional, Community and Corporate Plans and Community Engagement Policy objectives;
- (b) fairly remunerating its members;
- (c) ensuring members are subject to discipline by Council; and
- (d) widely advertising and publishing meeting dates.

OFFICERS COMMENT

Council has over the past four (4) years placed considerable resources into the Community Forum. The program has overall been a failure. We have Community Forum members stepping over their boundaries and representing themselves as something they are not, creating confusion and unrest within a community.

Council last year adopted a Community Engagement Policy which sets triggers and target groups with which we can engage on an as needs basis.

The following options appear available to Council to realise objectives stated above, namely: -

OPTION 1 – ADVISORY COMMITTEES

Section 61(1)(b) of the *Local Government (Operations) Regulation 2010* (Qld) allows appointment of Advisory Committees. Advisory committees have the following pros and cons: -

PROS	CONS
no limit on the number of advisory committee members. Members may consist of councillors and non-councillors	
promotes “grass roots” consultation	
members may be remunerated	
meetings occur on an “as needs” basis	

quorum fixed by Council	
members have an equal vote on business before the committee. Questions shall be decided by a majority of the vote	
the chairperson shall have a casting vote	
advisory committee meetings are open to the public (unless stated otherwise)	
minutes are taken and reported on Council's website	
advisory committee meetings may be conducted via teleconference	
agendas must be made available to all advisory committee members and on Council's website	
each advisory committee will have its own Terms of Reference	
members may be disciplined by Council for non-performance	
there is no limit to the number of advisory committees that can be created.	

OPTION 2 – STANDING/ SPECIAL COMMITTEES

Section 61(1)(a) of the *Local Government (Operations) Regulation 2010* (Qld) allows appointment of Standing Committees or Special Committees from its councillors.

Council already has two (2) standing committees established, namely:

-

- (a) Administrative and Regulatory
- (b) Infrastructure and Planning

Council may consider creating specialised Standing/Special Committees to deal with specific matters, or roll such matters into existing standing/special committees.

This option may not effectively achieve community consultation, unless such matters are effectively discussed at a “grass roots” level by Councillor members prior to standing/special committee meetings.

Pros and cons are as follows:

PROS	CONS
members are remunerated	Councillor membership only
meetings occur on an “as needs” basis	requires effective Councillor “grass roots” community consultation prior to meeting
quorum fixed by Council	generally held outside electorate reducing ability for community attendance
members have an equal vote on business before the committee. Questions shall be decided by a majority of the vote	may not be conducted via teleconference
the chairperson shall have a casting vote	
open to the public (unless stated otherwise)	
minutes are taken and reported on Council’s website	
agendas must be made available to all members and on Council’s website	
each standing/special committee will have its own Terms of Reference	
members may be disciplined by Council for non-performance	
there is no limit to the number of standing/special committees that can be created.	

OPTION 3 – COMMUNITY FORUMS

Council may write to the Minister requesting that Community Forums be re-appointed. This would require election of Community Forum members (at Council’s expense).

Pros and cons are as follows:

PROS	CONS
meetings occur on an “as needs” basis	Elected members only
Members have an equal vote	may only be up to 7 members

on business before the committee. Questions shall be decided by a majority of the vote	
the chairperson shall have a casting vote	members cannot be remunerated
open to the public (unless stated otherwise)	no quorum
held within community	minutes need not be published by Council
may be conducted via teleconference	agendas need not be published by Council
	have legislative restrictions on what content can be considered
	members may not be disciplined by Council for non-performance
	limit of one community forum per electorate.
	ineffective publication of meeting dates and venues

OPTION 4 – ORDINARY MEETINGS

Pros and cons are as follows:

PROS	CONS
members have an equal vote on business before the Council. Questions shall be decided by a majority of the vote	Councillor membership only
the chairperson shall have a casting vote	requires effective Councillor “grass roots” community consultation prior to meeting
open to the public (unless stated otherwise)	each meeting held in a different electorate
quorum applies	may not be conducted via teleconference
members may be disciplined by Council for non-performance	members remunerated
	minutes must be published
	agendas must be published
	contrary to community consultation policy

OFFICER PREFERENCE – OPTION 1 – ADVISORY COMMITTEES

Council may consider (amongst others) the following DIVISIONAL Advisory Committees: -

Advisory Committee	Membership
HOUSING <ul style="list-style-type: none"> • Community Housing Allocation 	<ul style="list-style-type: none"> • Councillor – Chair • Deputy CEO • Divisional Manager • Divisional Housing Officer • PBC Chair
LAND MANAGEMENT <ul style="list-style-type: none"> • Leasing • Planning 	<ul style="list-style-type: none"> • Councillor - Chair • Chief Legal Officer • PBC Chair
LAW AND ORDER <ul style="list-style-type: none"> • Local Laws • Policing 	<ul style="list-style-type: none"> • Councillor - Chair • Deputy CEO • Chief Legal Officer • PBC Chair • Divisional Environmental Health Worker • Divisional Community Police Officer in Charge • Honorary Inspector Ned Mosby

CONSULTATION

Council Ordinary Meeting 14 and 15 February 2011.

LINKS WITH STRATEGIC PLANS

Community Consultation

STATUTORY REQUIREMENTS

Local Government Act 2009 (Qld)

Local Government (Operations) Regulation 2010 (Qld)

FINANCE AND RISK

Capital Cost

NIL

Operating Cost

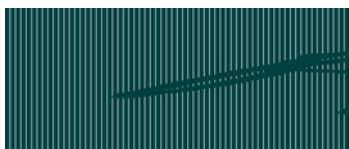
Whilst the Council does not remunerate Community Forum members, it is a considerable cost that can be channelled into more effective community consultations.

Risk Assessment

NIL

SUSTAINABILITY

NIL



John Scarce

Chief Executive Officer

Chris McLaughlin

Chief Legal Officer

ATTACHMENTS: Nil

TORRES STRAIT ISLAND REGIONAL COUNCIL
INFORMATION REPORT/DISCUSSION PAPER

ORDINARY MEETING JULY 2012

DATE: 25 July 2012

INFORMATION REPORT NO. 4

SUBJECT: ACTION ITEMS

AUTHOR: Dania Ahwang A/Chief Executive Officer

RECOMMENDATION

For Information

PURPOSE

To provide Council an update of Action items requested from meetings.

BACKGROUND

Council has provided the action lists from previous meetings since amalgamation.

OFFICER COMMENT

Priority is given to the action items completion, and is the best way for Council and Administration to be aware of the priorities of Council.

Resolutions, general business and report requests are contained within the action items.

The list will be kept up to date and reported to Council to ensure the priority it deserves.

Opening action items (March 2012)	87
New items added [#]	34
Items closed as completed	<u>43</u>

Closing action items (March 2012)	<u>78</u>
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[#] Source: Standing Committee Meetings, Ordinary Meetings, Post Election Meeting, Special Meetings since March 2012.

CONSULTATION

Mayor
Councillors
Divisional Managers
Executive Team

LINKS WITH STRATEGIC PLANS

Governance

STATUTORY REQUIREMENTS

N/A

FINANCE AND RISK

Capital Cost & Operating Cost
N/A

Risk Assessment
N/A

SUSTAINABILITY

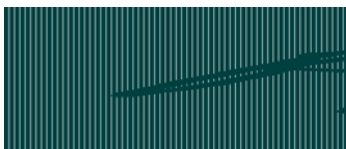
N/A

OPTIONS

N/A

CONCLUSION

For Council's information



John Scarce

Chief Executive Officer

Dania Ahwang

Chief Executive Officer

ATTACHMENTS: Action List as at 13 July 2012

Action items – open as at 13 July 2012

No.	<u>MEETING</u>	<u>ITEM</u>	<u>ACTION</u>	<u>LEAD RESPONSIBILITY</u>	<u>SUBORDINATE RESPONSIBILITY</u>	<u>DEADLINE</u>	<u>STATUS/COMMENTS</u>
61	200901 Ord	Hovercraft Report	Engage in Community consultations and commences the business planning for provision of an alternative public transport through the Torres Strait	CEO		Dec-11	Ongoing
6	200902 Comm & Eng	Child Care Centres	Recommendations to Council to develop an action plan to outline the way forward for Child Care Centres	DCEO	Manager Community Services	Aug-12	This has been reported back to Standing Committee. Will provide full report to the next council meeting after the budget meeting.
7	200902 Ordinary	Badu ILUA	Look at outcome of Badu's infrastructure ILUA in setting a precedent for other communities.	CEO	CLO	Aug-11	National Housing taken over this ILUA is being developed for H and MIP for the Council area (individual community based) Complete negotiations on Finalisation del.

							due to present negotiations regarding compensation for and new changes to the NTO. Once compensation for is finalised, ILUA can proceed.
16	200902 Ordinary	MIP Projects - Ugar Dredging	Recommended that dredging of Ugar Island be listed as a priority under the MIP Program	EMES		Jun-12	TSRA & DIP application for funds via budget process
62	200903 Ord	Pest Management Plan	Do more research off the internet clarifying further information about the Pest Management Plan	DCEO		Sep-12	Further discussion took place with interested community at the councillor training. The plan will be finalised by the new E&H Manager when that position is filled. The plan will then go before the council for approval before being submitted to the Minister.

17	200904 Ordinary	Offenders doing Community Services in Communities	Obtain copy of past agreements. Letter from Julia Yorkston(Correct Services). Present paper to Standing Committee Meeting and then to full Council Meeting	DCEO		Jul-12 According to Ju Yorkston A. There were p agreements in p with former Community cou B. She has rais matter with a fe individual coun Those consulte not have a fundamental ob to offenders ret to community. there are curre or 3 offenders o CS in communi they are spons a church at Eru Police at Badu. The court recog Community Jus Groups & will lis submissions fro them as to who accepted back community on C E.She would lik opportunity to a a council meeti
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							answer queries Councillors.
18	200904 Ordinary	Drivers Licences in Communities	Consult with Mr. John Black for people to actually get drivers licences in communities. Invite John Black to attend next Council Meeting.	Mayor		Sep-11	
8	200905 Ordinary	Indigenous Knowledge Centres	Write to TSRA on the establishment of Reference group and cultural issues as presented today by SLQ. Link up PBCs to engage seeking permission with	DCEO	Manager Community Services	Jun-12	

			TSIRC in the loop. Look at setting up a Reference group in Cairns.				
5	200907 Ordinary	Law & Order Local Law	Develop Law and Order Local Laws	CEO	CLO	Aug-11	Local Laws add Local Laws trial assessment 20 as to need for L and Order Local Law(s).
60	200908 Comm & Eng	Standing Committees	Look into Office space on holding teleconferences and obtain a report from Corporate & Communications in identifying other possibilities using new technologies	EMCF		Aug-12	Limited by Tels Connection. Re be presented A
63	200909 Eng & Hsg	Hammond Island Wharf	inspection made on damage to wharf, need to look at method of fixing it and funding to fix it.	EMES	Manager Civil Works	Dec-11	Materials purchased;insta planned for late August /Early September, Ad damage matter referred to TMR
9	200910 Ordinary	IBIS Fuel	Commence negotiations on the fuel service	EMCF		Aug-12	Gas Supplies b reviewed by Procurement M

			provided by IBIS to Kubin, St Pauls, lama, Yorke and Warraber				
66	201001 Eng & Hsg	Airport Amenities	look at funding and constructions of amenities at Mer & Erub Airport. Priority at Mer with involvement of Traditional Owners.	EMES	Manager Civil Works	Ongoing	Funding Source being canvassed Temporary arrangement proposed for Erub
67	201001 Eng & Hsg	Helipads Amenities	Look at funding and constructing of amenities for Dauan & Ugar Helipads with involvement of Traditional Owners	EMES	Manager Civil Works	Ongoing	Funding Source being canvassed
10	201002 Ordinary	Deputations - Child Care Centre - St. Pauls Community	(1) Look at Cost Analysis (2) Look within out budget on what we can do or cannot do, (3) Combine a Submission, (4) draft letter to TSRA	DCEO	Manager Community Services	Jun-12	

11	201002 Ordinary	Deputations - Beacon & Wharf St. Pauls	TSIRC to look at dealing with issue of the damaged wharf/beacon in the first instance as Endeavour Shipping does not exit anymore. Liaise with Divisional Manager and Cr. Kris to get the issues back to Mr. Charlie Coleman of St. Pauls	EMES		Aug-11	Latest update: <ul style="list-style-type: none"> • 2nd dolphin cor has experience delays. Rock at required redesign there were access problems at Ugar • Ugar jetty is complete and d near to complete • The contractor operates from h mother ship, so do not impact o communities' resources. • Contractor the travels to Boigu drive a test pile Christmas, then in January, Ma March and Boig June, expected completed in A
64	201002 Ordinary	Deputations - Completion and ventilating system of MB Levi Sporting Complex	TSIRC to discuss, commit and see what we can do or cannot do in putting funds to help with these	Mayor	CEO	Dec-11	

			facilities. Take on board to look into the matter of funding also available from Stimulus Package Multi-function Centres.				
65	201002 Ordinary	Deputations - Water Supply St. Pauls	look at a number of short term options - where the pumping will come from and look at storages	EMES		Dec-11	Matter remains WIP
22	201004 Ord	Asset Register	Skilling requirements and capacity building for individuals on Asset Management. Admin needs to have it implemented and Divisional Managers and Supervisors makes sure that requirement is in place in communities once	CEO		Sep-11	

			it is endorsed.				
25	201005 Comm & Ec Dev	Sports & Rec - Iama	Look into IAMA facilities and give report on safety and cost of renovations to the Basketball Courts as it is a serious liability to children playing there	DCEO		Jun-12	To be assessed Manager Safety Training during safety visits to I
27	201006 Ord	Water Wise Workshop	Recommended a need for a Water wise workshop throughout the TSIRC communities as a preventative method before Council look at applying fees in the communities	EMES		Sep-11	Water wise to b Councillors on Tuesday 28th September
28	201006 Ord	Water rate charges	requested a brief update in relation to what work has been done since that Erub General meeting when	EMES		Sep-11	Rating system i progress

			Councillors first acted not to move towards charging water rates				
29	201007 Eng & Hsg	Plant Equipment Sheds	noted that sheds in all the communities needs repairing and have submitted budget to repairs all of the sheds in the TSIRC Communities	EMES		Sep-11	Shed for Mabui purchased from Airport budget
31	201007 Eng & Hsg	MIP4 Project - Asset Sustainability Package C	will provide full Design Report to Council Meeting at Poruma on Asset Sustainability Package C	EMES		Sep-11	Works nearing Completion
35	201008 Ord	Alcohol Management	adopt Alcohol Management in Subordinate Local Law with input from community to ensure whatever subordinate local laws is applicable to that particular community and	DCEO	CLO	Dec-12	Ongoing. Adopt under Trust Area SLL.

			not be misinterpreted				
2	201009 Corp & Finance	Apprenticeships	follow up if apprenticeships are identified as debtors in TSIRC Accounts	EMCF		Jul-11	
36	201009 Eng & Hsg	Mabuiag Seawall	Look at photos of Mabuiag Seawall from Mayor	EMES		Sep-11	Subject to Funding
37	201009 Eng & Hsg	Water Tanks Policy Report	present report on Water Tank Policy at next Council meeting	EMES		Sep-11	Policy under development in partnership with Building Division Qbuild (funding)
38	201009 Eng & Hsg	Movement of Water Tanks between Island Communities	Liaise with Seaswift CEO on the issue of back loading the tanks cost effectively to Mer Island from Warraber and Saibai	Mayor		Sep-11	Subject to Water Tanks Policy R
42	201010 Ord	Boigu water connections	look into issues identified on Boigu re no connections on the floating switches as	EMES		Sep-11	O&M issue

			discussed by Cr. Banu				
40	201010 Spec	Community Policing	provide QPS Project Officers, information/details of those communities who have Community Police presence and those who don't.	CEO		Sep-11	
41	201010 Spec	Policing Model Agreement	proposal to enter into an agreement between QPS & TSIRC for Policing Model in the Torres Strait	CEO		Sep-11	Step 1 - Obtain from QPS to ma Community Pol Step 2 program replacement of Community Pol QPS or alternat QPS take over Community Pol
3	201101 Corp & Finance	CAPEX	1. Follow up with HR on the recruitment of the position of Ugar Ferry Drivers.	EMCF			Ferry needs su before return to testing progress February 2012 Cairns
4	201101 Corp & Finance	Telstra Connectivity	1. obtain a copy of original submission and repackage for opposition and	DCEO	EMES	Dec-12	

			Warren Entsch. 2 Need to discuss with Stephen Conrad the submission to look at connectivity issue and mobile coverage.				
49	201101 Corp & Finance	Private Housing	work with Housing Manager and team to get numbers on how many houses (private dwellings that are vacant) that needs demolished and how much it will cost to get the support from the Department and provide report/tabled at next week Joint Operations meeting in Cairns.	DCEO		Jun-12	DERM to address LHA's with Council as to way forward July 2011
45	201101 Eng & Hsg	Operations Plants - Mabuiag Island	investigate works to be done and consult with Land & Sea	EMES		Sep-11	Consulting with

			Management to assess available funding.			
46	201101 Eng & Hsg	Dinghy Travel Safety for TSIRC Employees	<p>1. policy on the use of vehicles and vessels to be developed. 2. look at fine print as to whether recreational vessel is limited to restricted rather than open water. 3. whether PPE requirements are different for open versus restricted water usage. 4. Definition of recreation vessel to be assessed whether it includes "tinny", " Waru", "Hookah dorrie", "dinghy" 5. classification and operating capability of recreational vessel needs to be</p>	DCEO	Manager Safety and Training	Jun-12

			confirmed/clarified. 6. obtain advice from QT Marine Division for Council consideration when presenting policy. 6. Council need to be in a position that we would be comfortable in accepting any policy presented.			
48	201101 Eng & Hsg	Immunisation for Water & Sewerage Officers	follow up on what's the best position for Council to be in, what options are on the table with regards to immunisation.	EMES		Sep-11 Policy for all ES be immunised
57	201104 Spec	Enterprise Bargaining Agreement	to continue negotiating and decide the best outcome for Council and its employees after meeting with Unions on the 1st	CEO		Sep-11 Lodged with commission, he 5th June 2011, Commission fail certify, Council at position, in the mean time Cou back to negotia

			April 2020				with Unions.
15	201105 Ordinary	Proposed Joint Sitting of Agencies and Peak Bodies	discuss further and work on drafting a letter explaining why a joint meeting needs to take place with all Agencies and Peak Bodies	Mayor/CEO			
						Aug-11	
68	201107 Special	Erub Divestment Enterprise - Freezer	(1) Cr. Bedford to have dialogue with Erub Community Based Association in relation to taking on the freezer ASAP and Council to provide whatever support Cr. Bedford needs to spearhead those discussions with the Community Based Organisation and provide whatever support and	CEO	EMCF		

			<p>mechanise necessary to continue the operation of the freezer at no cost to Council. (2) Visit every available opportunity and options available to Council looking at engaging as well in discussion with CEA.</p>				
69	201107 Special	Queensland Ambulance Service MOU - Ambulance Vehicles	<p>Current MOU expires September 2011 - not an option for Hammond Cr. Pearson requests to seek further meetings with QAS and Queensland Health under Council's Umbrella to see that they actually take on some or all of the costs associated with management</p>	CEO	DCEO		

			of ambulance vehicles and perhaps come to an individual agreement.				
71	201107 Special	Asset Management	Council continue to lobby State and Federal Government to free up funds to further Council's Asset management Goals and Strategies to ensure that Council is in a position where they can replace asset when required and basically maintaining council's Capital stock.	CEO	EMCF		
84	201108 Ord	Audit of Licensing and Unlicensed Drivers	Redirect Community Police Officers of the Audit being	CLO			

			conducted and the reasons why they are undertaking those interceptions.				
87	201108 Ord	Ugar Housing (Residence - Mr. Jerry Stephen)	follow up with State Government on the floor plans and when an Agreement would be available for Council to sign, and liaise directly with Cr. Stephen on the timeframe given.	DCEO		Jun-12	
88	201108 Ord	Sports & Recreation	Paper be developed for next Council Meeting looking at (1) particular representation for TSYRSA (2) people attending sporting functions bearing (n mind there is going to have to be a numbers exercise and the days	CEO			

			<p>exercise because of sporting activities throughout our Region all year round and Council could be in a situation where there won't be any TSIRC employees on ground 365days a year. Need to workshop through on these discussions.</p>				
99	201110 Ord	LGOC - Language Names for the Building Team	<p>receive feedback from Councillors on their ideas, language names and interpretation of the language names</p>	EMCF			
103	201110 Ord	Monthly Infrastructure Reports July/August	<p>as per Cr. Kris request that they work together with Rangers in looking at managing fire systems on Moa to avoid water restrictions and</p>	EMES			Notes from Cr h

			identify storm water reuse grants. Look at the notes from Cr. Kris				
112	201111 Eng & Hsg	Desalination Plants	As per Cr. Day's requested, a copy of the Contractor's proposed program be provided to the 6 communities involved in this project of detailed information of what's happening in their community on the desalination plants.	EMES			New Program requested from Contractor
116	201111 Eng & Hsg	Public Access Roads	liaise with Cr. Elisala regarding upcoming NDRRA works on Dauan.	Manager Civil Works Engineer	EMES		
117	201111 Eng & Hsg	Demolition Process of Asbestos Dwellings	(1) provide assistance to Crs. (2) An updated report on Asbestos Management Process be	DCEO			

			provide to Council meeting at Masig.				
1	201201 Ord	Removal of Old vehicle bodies	1. Direct EHWs to take an audit of old vehicles in communities and seek permission from their owners prior to it being removed from their yard. 2. ensure that all the vehicles are removed once data comes back from the EHWs.		EMES	Mar-12	
1	201202 Corp & Finance	Fleet update	follow up on hire rates and email to Cr. Kris	EMCF			
2	201202 Corp & Finance	Fuel Bowsers	liaise with Chief Legal Officer on the Ugar Bowser land Issue	DCEO EMCF			
2	201202 Comm & Economic	PHD Research Proposal Vinitta Mosby	draft letter of support to Mrs Mosby supporting her research in contemporary movement of	DCEO			

			Torres Strait islander to the Australian mainland, and include in the context of the letter highlights around what can be achieved from her research.				
3	201202 Comm & Economic	Economic Fisheries	ensure that the issue on Fisheries is an Agenda item at the next Council Meeting.	DCEO			
4	201202 Comm & Economic	Divestment Process	invite to General Manager TSRA to discuss kailag Enterprise/action plan re Funding to communities on the Divestment Process	DCEO			
1	201202 Engineering & Housing	Divestment Process	invite to General Manager TSRA to discuss kailag Enterprise/action plan re Funding to communities on the Divestment	DCEO			

			Process				
2	201202 Engineering & Housing	Airport Lighting	follow up on procurements of the solar emergency lights	Manager Civil	Executive Manager Engineering		
3	201202 Engineering & Housing	Remote Community Services Unit	update on lighting, dolphins, RCSU review and other Main Roads works that were being performed by TSIRC.	EMES			Meeting TMR V commencing 17
4	201202 Engineering & Housing	Hire of Local Non-Qualified Tradespeople	liaise with Executives that they be informed on outset to act as broker and that those organisation creates employment of training local people in the communities.	CEO			
7	201202 Engineering & Housing	Mabuiag Dolphin Contract	check with TMR the impact of the recent changes on the Dolphin contract and liaise	EMES			Meeting TMR V commencing 17

			with Cr. Fell				
8	201202 Engineering & Housing	Mabuiag Garbage Truck	liaise with Executive Manager Corporate & Finance on the issue of Garbage Truck for Mabuiag as they have been using a trailer to pick up garbage, as their garbage truck has not been working.	EMES			Funding availab 1/7/12.Suitable being sought
9	201202 Engineering & Housing	Mental Health	include in Employment Assistance Program (EAP) to cover families, victims etc and have a dialogue with Queensland Health in looking at community awareness program (broad Education Program) around	DCEO			

			preveison of suicides etc.				
1	201203 Ord	Change of Legislation Drug Misuse Act	support in principle pending decision of new incoming Council on the change of legislation Drug Misuse Act	CEO			
2	201203 Ord	Awareness - Household Excess Water	Letter to be sent to all households on awareness of excess water charges and implications by end of March 2012	CEO			
3	201203 Ord	Removal of old body parts of Vehicles	implement a policy into local laws with fees as detriment on solution to funding of old car bodies	CEO			
4	201203 Ord	Incoming vehicles to Communities - Fees and Charges	look at local laws for fees and charges of vehicles coming into the communities	CLO			

5	201203 Ord	Street Lighting	seek update response from Ergon on their works timetable and liaise with Cr Fell	EMES				Still chasing Ergon
6	201203 Ord	Torres Strait Treaty Arrangements - Prior Advice	Councillors only have been delegated the responsibility to sign prior advice with regards to the Treaty arrangements	CEO				
1	201205 Special Ord	Council Remuneration	provide a report with pros and cons on Superannuation for July Council Meeting so Councillors can discuss further on which directions they would take to make a decision.	CEO				
4	201205 Special Ord	IBIS	Liaise with Cr. Lui Jnr and Cr. Toby on the issue regarding their Community's	CLO				

			aspirations to take over the running of IBIS Store.				
5	201205 Special Ord	Agenda Items	requests by Councillors for any issues raised by them to be included as agenda items to next Council Ordinary Meetings for endorsement.	DCEO			
6	201205 Special Ord	Polo Shirts (Uniforms) for Councillors	requests by Councillors those polo shirts be worn when attending Council Meetings in the Communities with designs and colours of our Council Uniform. Look at crunching the numbers and submitting a funding application for same.	DCEO			

8	201205 Special Ord	Communication Network	draft proposal for TSIRC communication network - take input from Cr. Noah and work together with him on it and have it tabled before the full Council to seek collective endorsement and go forward from there.	Mayor			
9	201205 Special Ord	Statement of Principles	Councillors requested to be included in next Council agenda to Council Ordinary Meeting.	CEO			
10	201205 Special Ord	St. Pauls Block Plant	Look into St. Pauls Block Plant regarding safety issues as discussed by Cr. Kris.	CEO			
3	201206 Admin & Regulatory	IBIS Appointments	As soon as expressions of interest are received from	Mayor			

			Councillors via email to sit on TSRC Reps on IBIS Board, Mayor to draft letter and forward to the Minister and copy email also to Councillors				
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