



Time:	1.40pm
Venue:	PART A – Declaration of Office (Mayor & Councillors) Bulmba-Ja Arts Centre 96 Abbott Street, Cairns PART B – Post-Election Meeting TSIRC Cairns Office, Level 3, 111 Grafton Street, Cairns

PRESENT:

Mayor / Chairperson	Cr Phillemon Mosby
Division 1 – Boigu	Cr Dimas Toby
Division 2 – Dauan	Cr Torenzo Elisala – <i>TEAMS dial-in</i>
Division 3 – Saibai	Cr Chelsea Aniba
Division 4 – Mabuiag	Cr Keith Fell
Division 5 – Badu	Cr Ranetta Wosomo
Division 6 – Arkai	Cr Iona Manas – <i>TEAMS dial-in</i>
Division 7 – Wug (St. Pauls), Mua Island	Cr John Levi
Division 8 – Kirirri (Hammond)	Cr Seriako Dorante
Division 9 – Iama	Cr Aggie Hankin
Division 10 – Warraber	Cr Kabay Tamu
Division 11 – Poruma	Cr Francis Pearson
Division 12 – Masig	Cr Ted Mosby
Division 13 – Ugar	Cr Rocky Stephen
Division 14 – Erub	Cr Nixon Mye
Division 15 – Mer	Cr Bob Kaigey

APOLOGIES: Nil

OFFICERS:

Chief Executive Officer	Mr James William
Executive Director Building Services	Mr Wayne Green
A/g Executive Director Community Services	Ms Ella Kris
Executive Director Corporate Services	Ms Susanne Andres – <i>TEAMS dial-in</i>
Executive Director Engineering Services	Mr David Baldwin
Executive Director Financial Services	Ms Hollie Faithfull
Advisor - DOGIT Transfer, Land Tenure and Native Title	Ms Joanne Bryant
Manager People & Wellbeing	Mr Anthony King
Legal Advisor – Preston Law	Ms Martine Care
Executive Support Coordinator	Ms Sharon Russell
Executive Assistant to the Mayor	Ms Trudy Lui
TSIRC Secretariat	Mr Darryl Brooks

- **PART A – DECLARATION OF OFFICE (MAYOR & COUNCILLORS)** was conducted at the Bulmba-Ja Arts Centre (96 Abbott Street, Cairns) from 9.45am to 12.30pm. An edited recording of the ceremony is currently being prepared and will be available on the TSIRC website shortly.

PART B – POST-ELECTION MEETING

- Prior to the commencement of Part B of the Post-Election Meeting at 1.40pm, the Mayor welcomed attendees and made the following acknowledgements:
 - The Traditional Custodians and Elders of the Cairns region, whose lands host Council’s Cairns footprint, as well as being the venue on which Council’s Declaration of Office ceremony was conducted;
 - All Traditional Custodians throughout Zenadth Kes and the TSIRC footprint, as well as the communities and constituents that Council serves.
- **Cr Francis Levi** delivered the opening prayer and the Mayor invited participants to observe a minute of silence for remembrance purposes.

6. ELECTION OF DEPUTY MAYOR

OFFICER RECOMMENDATION:

Part A:

That Council:

1. **Adopt a formal selection process for the election of Deputy Mayor; and**
2. **Adopt [Option 1 / Option 2 / Option 3 / Other] as provided in the brief to Council as the formal selection process for the election of Deputy Mayor.**

Part B:

That Council resolves that Cr [name to be inserted] is elected to the position of Deputy Mayor of the Torres Strait Island Regional Council in accordance with Section 175(2) of the Local Government Act 2009.

Part A - ELECTION OF DEPUTY MAYOR

CR KAIGEY / CR ANIBA

That Council:

1. **Adopt a formal selection process for the appointment of Deputy Mayor;**
2. **Adopt Option 2 as provided in the brief to Council as the formal selection process for the appointment of Deputy Mayor, subject to the following amendments:**

Rules for the Ordinary (Secret) Ballot

1. The Mayor calls for nominations for the position of Deputy Mayor under section 175 of the *Local Government Act 2009*.
2. The Mayor **ABSTAINS** from all voting, other than for the use of a casting vote (if required).
3. A Councillor can self-nominate as a candidate or be nominated by another Councillor. Each nomination must be seconded by another

- Councillor. A nominated candidate(s) indicates if he/she accepts/declines the nomination.
4. The Mayor makes a final call for nominations of candidates.
 5. If only one Councillor has been confirmed as a candidate at this time, that Councillor is automatically elected.
 6. If two or more candidates are contending, each candidate is provided an opportunity to address Council on their credentials/suitability for the Deputy Mayor role, as well as to answer questions from the table. *Rival candidates are asked to vacate the meeting during this process.*
 7. After each candidate has addressed Council, all candidates are then invited to rejoin the meeting for the voting process.
 8. Voting will be undertaken by **SECRET BALLOT**. Scrutineers will be the Chief Executive Officer and the Executive Director Engineering Services (as appointed by resolution).
 9. Voting may involve one, two or several rounds.
 10. In the first round of voting, Councillors will vote for their preferred nominee in secret, the votes collected and then counted by the scrutineers. If one candidate has a majority of votes (8 or more), he/she will be announced as the successful candidate. Voting tallies for each candidate will be announced by the Chief Executive Officer.
 11. In the case of only two candidates contesting in the first round of voting, the candidate with the majority of votes will be announced as the successful candidate. Voting tallies for each candidate will be announced by the Chief Executive Officer.
 12. In the case of more than two candidates contesting in the first round of voting, voting tallies for each candidate will be announced by the Chief Executive Officer and the Councillor(s) with the least number of votes will be withdrawn as candidates in the second round of voting. Withdrawn candidates will vote in the second round of voting.
 13. Voting rounds will continue until only two candidates remain. Similar to voting in round one above, Paragraph 11 will apply.

3. That scrutineers for the counting of ballots be appointed as follows:

- (a) Chief Executive Officer; and
- (b) Executive Director Engineering Services

CARRIED UNANIMOUSLY

In accordance with the Rules endorsed in Part A above, the Mayor formally called for the nomination of candidates for appointment as Deputy Mayor. The following nominations were made:

- Cr Dimas Toby NOMINATED **Cr Keith Fell**; Cr John Levi SECONDED the nomination; Cr Keith Fell ACCEPTED the nomination.
- Cr Rocky Stephen NOMINATED **Cr Ranetta Wosomo**; Cr Aggie Hankin SECONDED the nomination; Cr Ranetta Wosomo ACCEPTED the nomination.
- Cr Iona Manas NOMINATED **Cr Torenzo Elisala**. Cr Elisala declined the nomination.
- Cr Torenzo Elisala NOMINATED **Cr Kabay Tamu**. Cr Tamu declined the nomination.

The Mayor then called for final nominations. No further nominations were made and the nomination process was closed by the Mayor.

A voting process was then undertaken in accordance with the Rules endorsed in Part A above, with the Chief Executive Officer announcing the final voting tallies (Cr Wosomo received 10 votes / Cr Fell received 5 votes).

The following resolution was then passed by Council:

Part B – ELECTION OF DEPUTY MAYOR

CR FELL / CR ANIBA

Council resolves that Cr Ranetta Wosomo (Division 5: Badu) is appointed to the position of Deputy Mayor of the Torres Strait Island Regional Council in accordance with Section 175(2) of the *Local Government Act 2009*.

CARRIED UNANIMOUSLY

7. DAY & TIME OF COUNCIL MEETINGS (TRUSTEE AND ORDINARY COUNCIL)

OFFICER RECOMMENDATION:

That Council:

1. Note that TSIRC is also a Trustee Council for all deed of grant in trust (DOGIT) lands under the Land Act 1994 within its footprint and must hold meetings for trustee business separate from meetings for other local government business;
2. Agree that the Order of Proceedings for the monthly Council meetings will be as follows:
 - (i) Council (as Trustee) business (as a separate meeting); immediately followed by
 - (ii) Ordinary Council business (as a separate meeting); and
3. Agree that (wherever practicable) the monthly Council Meetings be held in the 3rd week of each month, commencing at 9.00am;
4. Agree that the monthly Council Meetings be held as follows:
 - (virtual meetings – one day only) – Wednesdays
 - (face-to-face meetings – two days) – Tuesday-Wednesday
5. Agree that Council's first trustee and ordinary meetings for the 2024-28 term be held in Cairns on Tuesday, 16 April 2024 commencing at 1.00pm; and
6. Endorse the following meeting schedule for the remainder of 2024:
 - 13-24 May 2024 (f2f Cairns – workshop – monthly Council meeting to be held on **23-24 May 2024**)
 - 19 June 2024 (f2f – venue TBA) – *one day only*
 - 17 July 2024 (virtual meeting)
 - 21 August 2024 (virtual meeting)
 - 17-18 September 2024 (f2f – venue TBA)
 - 16 October 2024 (virtual meeting)
 - 11-15 November 2024 (f2f Cairns – workshop – monthly Council meeting to be held on **15 November 2024**)
 - 11 December 2024 (virtual meeting)

CR WOSOMO / CR T. MOSBY

That Council:

1. Note that TSIRC is also a Trustee Council for some deed of grant in trust (DOGIT) lands within its footprint and must hold meetings for trustee business separate from meetings for other local government business;
2. Agree that the Order of Proceedings for the monthly Council meetings will be as follows:
 - (i) Council (as Trustee) business (as a separate meeting); *immediately followed by*
 - (ii) Ordinary Council business (as a separate meeting); and

3. Agree that Council's first trustee and ordinary meetings for the 2024-28 term be held in Cairns on Tuesday, 16 April 2024 at 1.40pm; and
4. Endorse the following meeting schedule for the remainder of 2024:
 - 20-31 May 2024 (f2f Cairns – workshop – monthly Council meeting to be held on 30-31 May 2024)
 - 25 June 2024 (virtual meeting)
 - 17 July 2024 (Erub)
 - 21 August 2024 (virtual meeting)
 - 17-18 September 2024 (Dauan, *with Saibai as a standby option*)
 - 16 October 2024 (virtual meeting)
 - 4-15 November 2024 (f2f Cairns – workshop – monthly Council meeting to be held on 15 November 2024)
 - 11 December 2024 (virtual meeting)

CARRIED UNANIMOUSLY

Action:

List of TSIRC Council Meeting dates to be circulated to the Torres Strait Regional Authority (TSRA) and GBK.

8. COUNCILLOR APPOINTMENT TO THE LOCAL DISASTER MANAGEMENT GROUP

CR TAMU / CR MYE

That Council appoints the TSIRC Mayor to the Torres Strait Local Disaster Management Group Executive to fulfil the role of chairperson or deputy chairperson depending on the bi-annual rotation set forward in the Torres Strait Local Disaster Management Plan and prepared in accordance with the *Disaster Management Act 2003*.

CARRIED UNANIMOUSLY

9. COUNCILLOR APPOINTMENT TO THE AUDIT COMMITTEE

OFFICER RECOMMENDATION:

That Council call for nominations to be appointed to the Torres Strait Island Regional Council Audit Committee.

1. Council resolves to appoint Cr **INSERT** as a Councillor member of the TSIRC Audit Committee;

and

2. Council resolves to appoint Cr **INSERT** as a Councillor member of the TSIRC Audit Committee;

and

3. Council resolves to appoint Cr **INSERT** as a Proxy Councillor member of the TSIRC Audit Committee; and

4. Council resolves to appoint Cr **INSERT** as a Proxy Councillor member of the TSIRC Audit Committee.

CR TAMU / CR MYE

That Council call for nominations to be appointed to the Torres Strait Island Regional Council Audit Committee; and

1. Council resolves to appoint Cr Keith Fell as a Councillor member of the TSIRC Audit Committee;

2. Council resolves to appoint Cr Chelsea Aniba as a Councillor member of the TSIRC Audit Committee;
3. Council resolves to appoint Cr Bob Kaigey as a Proxy Councillor member of the TSIRC Audit Committee; and
4. Council resolves to appoint Cr Rocky Stephen as a Proxy Councillor member of the TSIRC Audit Committee.

CARRIED UNANIMOUSLY

10. COUNCIL STANDING COMMITTEES

OFFICER RECOMMENDATION:

That Council:

- (a) *authorises the Chief Executive Officer to develop Terms of Reference for the establishment of an interim Special Committee under section 264 of the Local Government Regulation 2012 to determine the structure and processes for its existing Standing Committees for the 2024-2028 Council term;*
- (b) *agrees that membership of the interim Special Committee comprise the following Councillors:*
 - *the Mayor (Chair)*
 - *the Deputy Mayor*
 - *Cr [NAME]*
 - *Cr [NAME]*
 - *Cr [NAME]*
 - *Cr [NAME]*
 - *Cr [NAME]*
 - *Cr [NAME]*
- (c) *requests that a briefing paper with relevant Terms of Reference for the interim Special Committee be presented for endorsement at Council's next Ordinary Council Meeting.*

CR ANIBA / CR ELISALA

That Council:

- (a) **authorises the Chief Executive Officer to develop Terms of Reference for the establishment of an interim Special Committee under section 264 of the *Local Government Regulation 2012* to determine the structure and processes for its existing Standing Committees for the 2024-2028 Council term;**
- (b) **agrees that membership of the interim Special Committee comprise the following Councillors:**
 - **the Mayor (Chair)**
 - **the Deputy Mayor**
 - **Cr Rocky Stephen**
 - **Cr Kabay Tamu**
 - **Cr Keith Fell**
 - **Cr Iona Manas**
 - **Cr Aggie Hankin**
 - **Cr Bob Kaigey**
- (c) **requests that a briefing paper with relevant Terms of Reference for the interim Special Committee be presented for endorsement at Council's next Ordinary Council Meeting.**

CARRIED UNANIMOUSLY

11. CLOSE OF MEETING

The Mayor closed the Post-Election meeting at 4.50pm.

MINUTES CONFIRMED – 30 May 2024

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Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council
Date: 30 May 2024

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Mr James William
Chief Executive Officer
Torres Strait Island Regional Council
Date: 30 May 2024

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