



Ordinary Council Meeting

Agenda

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| Date: | 30-31 August 2023 |
| Time: | 10.30am to 5.00pm |
| Venue: | VMR 8 – 0299 165 402 Guest PIN: 6905# |

Agenda

TSIRC Ordinary Council Meeting – 30-31 August 2023

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| Time | Agenda Item/Subject |
|---------|--|
| 10.30am | 1. Welcome |
| 10.45am | 2. Apologies |
| 10.50am | 3. Conflict of Interest (COI) - Declarable/Prescribed |
| 10.55am | 4. Confirmation of Council's Ordinary Meeting Minutes – July 2023 |
| | 5. Confirmation of Council's Special Ordinary Meeting Minutes – 9 August 2023 |
| 11.00am | 6. Ratification of Strategic Advisory Reference Group (SARG) Meeting Minutes of 6 June 2023 |
| 11.05am | 7. Ratification of Culture, Arts, Land and Heritage Committee Meeting Minutes of 15 March 2023 |
| 11.10am | 8. Action Items from Previous Council Ordinary Meetings |
| 11.25am | 9. Mayor Report – August 2023 (late report) |
| 11.35am | 10. Chief Executive Officer Report – August 2023 (late report) |
| 11.45am | 11. BUILDING SERVICES: Building Services Report (August 2023) |
| | 12. CORPORATE SERVICES: TSIRC Annual Closedown 2023/24 |
| | 13. CORPORATE SERVICES: TSIRC Division 5 – Badu: Filling of Vacancy (late paper) |
| | 14. CORPORATE SERVICES: Information Technology (IT) Change Management Policy |
| | 15. CORPORATE SERVICES: Community Grants Program Allocation – August 2023 |
| | 16. CORPORATE SERVICES: Funding Acquisition Report |
| | 17. FINANCIAL SERVICES: Financial Dashboard Report – July 2023 |
| | 18. MOVE INTO CLOSED BUSINESS <i>Mayor to call for meeting to proceed into Closed Business</i> |
| | 19. BUILDING SERVICES: Contractual Matter - Lot 104 Gibuma St Boigu - Home Ownership Works (Tenant - Mrs Ganalai Gibuma) |
| | 20. BUILDING SERVICES: Contractual Matter – Lot 98 Mualgau Yabu, Kubin- Various Refurbishment Works (Tenant : Faila Savage) |
| | 21. CORPORATE SERVICES: Loban Marine Pty Ltd: Provision of ferry service subsidy for transportation between Hammond and Thursday Islands |
| | 22. CORPORATE SERVICES: Ongoing Council Litigation |
| | 23. ENGINEERING SERVICES: Funding Matter – TSIRC.0029.2122J.REC Disaster Recovery Funding Arrangement (DRFA) (late paper) |
| | 24. ENGINEERING SERVICES: Rectification Works on Badu Community Jetty through Marine Safety Queensland (late paper) |
| | 25. ENGINEERING SERVICES: Funding Matter – 2023-24 ATSI TIDS Funds (late paper) |
| | 26. ENGINEERING SERVICES: Host Community for the Griffith Uni "Co-designing a Resilient Water and Energy Toolbox for Aboriginal and Torres Strait Islander Communities" Program (late paper) |

Agenda

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| | 27. | ENGINEERING SERVICES: Information Report - Capital Works Projects Update (late paper) |
| | 28. | MOVE OUT OF CLOSED BUSINESS <i>Mayor to call for meeting to move out of Closed Business</i> |
| | 29. | CONSIDERATION OF MATTERS DISCUSSED IN CLOSED BUSINESS |
| | 30. | BUSINESS ARISING <i>For discussion of additional business which arises throughout the meeting.</i> |
| | 31. | STRATEGIC MATTERS |
| | 32. | Next Council Meeting Date: 19-20 September 2023 (Saibai) |
| 5.00pm | 33. | Closing Remarks & Prayer |



TORRES STRAIT ISLAND REGIONAL COUNCIL

DRAFT ORDINARY COUNCIL MEETING

18 July 2023



**DRAFT ORDINARY MINUTES
18 JULY 2023**

PRESENT:

Cr Phillemon Mosby, Mayor
Cr Torenzo Elisala, Division 2 – Dauan
Cr Conwell Tabuai, Division 3 – Saibai (*Teams dial in*)
Cr Keith Fell, Division 4 - Mabuiag
Cr Lama Trinkoon, Division 6 – Arkai
Cr John Levi, Division 7 – Wug (St. Pauls)
Cr Seriako Dorante, Division 8 – Kirirri (Hammond)
Cr Kabay Tamu, Division 10 – Warraber
Cr Francis Pearson, Division 11 – Poruma
Cr Rocky Stephen, Division 13 – Ugar
Cr Jimmy Gela, Division 14 – Erub
Division 15 – Mer was not represented

PRESENT:

Mr James William, Chief Executive Officer
Ms Hollie Faithfull, Executive Director Financial Services
Mr David Baldwin, Executive Director Engineering Services (*Teams dial-in*)
Mr Wayne Green, Executive Director Building Services
Mr Dawson Sailor, Head of Community Services
Mr David Kempton, Acting Executive Director Corporate Services (*Teams dial-in*)
Ms Julia Mauro, Senior Legal Officer (*Teams dial-in*)
Ms Julie Marino, Senior Executive Assistant to the Chief Executive Officer
Ms Trudy Lui, Executive Assistant to the Mayor
Mr Darryl Brooks, Secretariat Officer

APOLOGIES:

Cr Dimas Toby, Division 1 - Boigu
Cr Getano Lui (Jnr), Deputy Mayor Division 9 – Iama
Cr Hilda Mosby, Division 12 – Masig

1. **Welcome**

Our Mayor Mosby formally opened proceedings for the July 2023 Ordinary Meeting at 10.30am.

The Mayor also welcomed Ms Angela Toreenbeck from the community who is a public observer at Council's deliberations today.

Attendance

Mayor Mosby completed a roll call of Councillors to establish a Quorum. A Quorum was achieved.

2. **Apologies**

The following apologies were noted:

- Cr Dimas Toby, Division 1 – Boigu (TSRA Portfolio commitments)
- Cr Getano Lui (Jnr), Deputy Mayor, Division 9 -Iama (medical reasons)
- Cr Hilda Mosby, Division 12 – Masig (medical reasons)

Council noted that **Cr Laurie Nona** was not in attendance for the July 2023 Trustee Meeting. Mayor Mosby commented that Cr Laurie Nona's non-attendance was deemed "special circumstances" and will be discussed during Council's Ordinary Meeting to follow.

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Torenzo Elisala

That Council accepts the apology for Cr Dimas Toby, for the July 2023 Ordinary Meeting.

MOTION CARRIED UNANIMOUSLY

RESOLUTION

Moved: Cr Torenzo Elisala; Second: Cr Kabay Tamu

That Council accepts the apology for Cr Getano Lui (Jnr), for the July 2023 Ordinary Meeting.

MOTION CARRIED UNANIMOUSLY

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Rocky Stephen

That Council accepts the apology for Cr Hilda Mosby, for the July 2023 Ordinary Meeting.

MOTION CARRIED UNANIMOUSLY

RESOLUTION

Moved: Cr Torenzo Elisala; Second: Cr Keith Fell

That Council approves the payment of the Monthly Meeting Allowance for the accepted apologies.

MOTION CARRIED UNANIMOUSLY

3. **Conflict of Interest (COI) - Declarable/Prescribed**

Mayor Mosby requested that members make any relevant conflict of interest declarations and advise if any relevant legal proceedings were current pertaining to Council business to be considered at the meeting. No such declarations were made.

4. **Confirmation of Previous Minutes of Council Ordinary Meeting of 27-28 June 2023**

RESOLUTION

Moved: Cr Francis Pearson; Second: Cr Jimmy Gela

That Council resolves to accept the minutes of the Council Ordinary Meeting of 27-28 June 2023, to be a true and accurate account of that meeting.

MOTION CARRIED UNANIMOUSLY

5. **Ratification of Economic Growth Committee Meeting Minutes of 9 May 2023**

RESOLUTION

Moved: Cr Jimmy Gela; Second: Cr Francis Pearson

That Council resolves to accept the minutes of the Economic Growth Committee Meeting of 9 May 2023 to be a true and accurate account of that meeting.

MOTION CARRIED UNANIMOUSLY

6. **Action Items from Previous Meetings**

The Chief Executive Officer provided the Council with a verbal update on action items from the Ordinary Meeting held on 27-28 June 2023.

A summary of the update on action items is provided is at Attachment A.

Council noted this report and its content.

7. **Mayor Report**

RESOLUTION

Moved: Cr Jimmy Gela; Second: Cr Francis Pearson

That the Mayor's Report be noted.

MOTION CARRIED UNANIMOUSLY

8. **Chief Executive Officer Report (verbal)**

Chief Executive Officer begun his Report by stating that financial sustainability continues to be a strong point on our agenda and a lot is happening in the background, particularly looking at our costs and revenue. The Executive Director Financial Services and myself have observed that whilst our operating costs have remained consistently steady over a number of years, however, our revenue is shrinking and this is a source of concern as we do not have a guaranteed source of revenue coming through the door. We are exploring all avenues to reduce costs and increase our funding income and more recently we have focused on fuel and energy options.

On more strategic matters, Council's last meeting endorsed that we enter into formal commitments (exclusive period) with Mirabou Energy and to work through the Heads of Agreement.

Simultaneously, we are finalising arrangements to enter into similar formal commitments (exclusive period) with iOR in relation to fuel opportunities in the region and a paper will be submitted to Council in the near future on this matter.

ENGINEERING SERVICES: We continue to focus on completing the backend work with what funds are currently available.

CORPORATE SERVICES: Strategic recruitment is ongoing to fill vacancies in key areas such as communications and media.

BUILDING SERVICES: Executive Director Building Services is working very strategically to evolve BSU so that the business is a more commercial as a source of income for Council. It can lose money if it is not cost efficient and it can make money if it is cost efficient.

COMMUNITY SERVICES: The housing consultation process continues to be a focus priority and that portfolio has been working constructively with the BSU in this area.

Pleased to note that Skytrans has recommenced operations to Mabuiag, Erub and all regular flights in the region following approval from the Civil Aviation Safety Authority (CASA). The CEO thanked all Councillors for advocating the return of these services, particularly our Mayor Mosby and Councillors Keith Fell and Jimmy Gela. The Chief Executive officer is also encouraged to see the commitment of Skytrans to the people and the region in the way it also advocated and worked very closely with CASA to resolve issues.

Queensland Police Service (QPS): As the Mayor mentioned in his report, the outreach by Queensland Police Service is very encouraging. Their training facility in our region is the very first one established outside of Brisbane. This is a very positive outcome because it will allow our people to train and transition into the police force without having to leave their community. The Queensland Police Service will also pilot the use of body cameras and associated technology during training in the community as part of a research project to improve use of that technology. The Torres Strait has been chosen for this pilot because Queensland Police Service have noted that our people have a great respect for the work of the police force.

Cr Keith Fell advised that he was under the impression that Queensland Police Service were going to be a deputation to the July 2023 Council meeting, as he had sent their email out to “everyone”. Following discussion, it was clarified that the relevant details were not sent to Secretariat to organise the deputation.

Cr Seriako Dorante requested clarification around the location of the Community Police Liaison Officer for Kirirri (Hammond) – currently based on Thursday Island, not on Kirirri.

ACTION: Cr Keith Fell to provide details to the Secretariat regarding the Queensland Police Service deputation to a Council meeting in the near future.

ACTION: Chief Executive Officer to write to QPS regarding the issue of the Community Police Liaison Officer for Kirirri (Hammond) being located on Thursday Island, rather than on Hammond Island.

The Chief Executive Officer noted that initiatives such as those of the Queensland Police Service are an indication of the trust relationships we have with a number of government agencies in our community who want to work with us.

HEALTH REFORM: The recent publicity about the need for health reform in our region has been a matter for the Mayor and Councillors to advocate as the political leaders in the region. From the administration side, we need to maintain a level of independence on the issue, however we pursue the advice appropriate to support the Mayor and the Council to make the right decisions for our community.

On a related health matter, Cr Keith Fell noted that the inoperable Community Enterprise Queensland (CEQ) cargo ship is decaying and poses an environmental health risk for the community. In addition, this raises the ongoing issue of freight subsidies.

ACTION: Executive Director, Corporate Services to provide Council with an update on the status of a breakdown of the Freight Subsidy issues and funding identified following the Cost of Living Summit.

9. **COMMUNITY SERVICES: Domestic & Family Violence Action Plan**
RESOLUTION

Moved: Cr Keith Fell; Second: Cr Lama Trinkoon

That Council adopts the Domestic & Family Violence Action Plan and Implementation Plan.

MOTION CARRIED UNANIMOUSLY

10. **CORPORATE SERVICES: Project Recommendations – Growing Regions Program Round One**
RESOLUTION

Moved: Cr Francis Pearson; Second: Cr Jimmy Gela

That Council resolves to:

- Proceed with an application for funding through Round One of the Growing Regions Program as per Option 3 of the project recommendations outlined in this report; and
- Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to approve, finalise and execute any and all matters in relation to this funding application.

MOTION CARRIED UNANIMOUSLY

11. **Community Grants Program Allocation - July 2023**

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Francis Pearson

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- Saint Saviour Church, Boigu Island, for the eligible amount of \$5,000.00, exclusive of GST.

MOTION CARRIED UNANIMOUSLY

RESOLUTION

Moved: Cr Lama Trinkoon; Second: Cr Keith Fell

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- Mulga Football Team for the eligible amount of \$5,000.00, exclusive of GST.

MOTION CARRIED UNANIMOUSLY

RESOLUTION

Moved: Cr Francis Pearson; Second: Cr Jimmy Gela

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- White Dove Ministry, Saibai Island, for the supported amount of \$5,000.00, exclusive of GST.

MOTION CARRIED UNANIMOUSLY

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Jimmy Gela

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- **St James Anglican Church, Mer Island, for the eligible amount of \$2,000.00, exclusive of GST.**

MOTION CARRIED UNANIMOUSLY

RESOLUTION

Moved: Cr Lama Trinkoon; Second: Cr John Levi

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- **Mokathani Lui for the eligible amount of \$640.00, exclusive of GST.**

MOTION CARRIED UNANIMOUSLY

Cr Rocky Stephen declared a conflict of interest in relation to the following application and left the meeting prior to commencement of discussion.

RESOLUTION

Moved: Cr Lama Trinkoon; Second: Cr Francis Pearson

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- **Bob Modee for the eligible amount of \$2,500.00, exclusive of GST.**

MOTION CARRIED UNANIMOUSLY

Cr Rocky Stephen rejoined the meeting at the conclusion of the above recommendation.

12. CORPORATE SERVICES: Funding Acquisition Report

RESOLUTION

Moved: Cr Francis Pearson; Second: Cr Jimmy Gela

That Council resolves to note this report and its content.

MOTION CARRIED UNANIMOUSLY

13. ENGINEERING SERVICES: Funding Matter – Building Our Regions Round 6 – Planning Projects

RESOLUTION

Moved: Cr Jimmy Gela; Second: Cr Keith Fell

Council resolves to:

- **Enter into the proposed funding agreement, to complete the Building Our Regions Round 6 (BoR Rnd 6) - Planning, administered by the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) for the total grant sum of \$260,000.00 (excl. GST); and**
- **Pursuant to Section 257 of the *Local Government Act 2009*, to delegate authority to the Chief Executive Officer:**
 - **power to make, amend or discharge the funding agreement; and**
 - **power to negotiate, finalise and execute all matters associated with or in relation to this funding agreement including without limitation any options and/or variations.**

MOTION CARRIED UNANIMOUSLY

14. Financial Dashboard Report – June 2023

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Francis Pearson

That Council receive and endorse the monthly financial statements attached to the officer's report for the 2022-23 year to date, for the period ended 30 June 2023, as required under *Section 204 Local Government Regulation 2012*.

MOTION CARRIED UNANIMOUSLY

15. MOVE INTO CLOSED BUSINESS

RESOLUTION

Moved: Cr Kabay Tamu; Second: Cr Conwell Tabuai

That in accordance with Section 254J of the *Local Government Regulation 2012 (Qld)* it is resolved for the meeting to move into Closed Business to discuss the following agenda items:

16. **BUILDING SERVICES: Contractual Matter – Poruma Community Roof Replacement Project:**
Work Package 1 - TSIRC 2023 - 438 - Community Hall
Work Package 2 - TSIRC 2023 - 437 - Staff Accom
Work Package 3 - TSIRC 2023 - 436 - Gazebos
17. **BUILDING SERVICES: Contractual Matter – Lot 155 Pedro, 158 Pedro, 181 Kubin, 168A Access Rd, 168B Access Road, 168C Access Road, St Pauls – Driveway/Carport Upgrade**
18. **BUILDING SERVICES: Contractual Matter – Lot 12 Map Street and Lot 13 Map Street, Mabuiag – Home Ownership Works**
19. **BUILDING SERVICES: Contractual Matter – Lot 12 Dans Road, 13 Dans Road, 26 Charlies Road, 90 Lawrences Road, Yorke – Home Ownership Works**
20. **BUILDING SERVICES: Contractual Matter – Lot 26A Main Road and Lot 69 Main Road, Saibai – Home Ownership Works**
21. **ENGINEERING SERVICES: Award Tender No. TSIRC 2022-362 Marine Initiatives – Separable Portion A – St Pauls Community Barge Ramp Remedial Works**
22. **ENGINEERING SERVICES: Award of Contract – Ghost Nets Innovative Solution Program – Torres Strait Marine Debris Task Force**
23. **ENGINEERING SERVICES: Fuel Update**
24. **ENGINEERING SERVICES: Award a Purchase Order for Masig Aerodrome Fencing Materials**
25. **CORPORATE SERVICES: (** Restricted Discussion **) Councillor Conduct Complaint**

MOTION CARRIED UNANIMOUSLY

*Note: Mayor Mosby declared a conflict of interest for Agenda Item 25.
Cr Rocky Stephen assumed the Chair at 2.35pm in the absence of Mayor Mosby.
Mayor Mosby resumed the Chair at 2.45pm.*

26. MOVE OUT OF CLOSED BUSINESS

RESOLUTION

Moved: Cr Lama Trinkoon; Second: Cr Rocky Stephen

That Council resolves to move out of closed business and resume in open business.

MOTION CARRIED UNANIMOUSLY

27. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED BUSINESS

16. BUILDING SERVICES: Contractual Matter – Poruma Community Roof Replacement Project:

Work Package 1 - TSIRC 2023 - 438 - Community Hall

Work Package 2 - TSIRC 2023 - 437 - Staff Accom

Work Package 3 - TSIRC 2023 - 436 – Gazebos

RESOLUTION

Moved: Cr Torenza Elisala; Second: Cr Rocky Stephen

That Council resolves to:

- Award Tender No.
TSIRC 2023 - 438 – Community Hall
TSIRC 2023 - 437 – Staff Accommodation
TSIRC 2023 - 436 – Gazebos
to Paul Ware Constructions Pty Ltd for an amount of up to \$499,040.00 excl. GST; and
- Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer power to negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy.

MOTION CARRIED UNANIMOUSLY

ACTION: Executive Director Building Services to brief the next Council meeting on upcoming proposed Capital Works projects.

17. BUILDING SERVICES: Contractual Matter – Lot 155 Pedro, 158 Pedro, 181 Kubin, 168A Access Rd, 168B Access Road, 168C Access Road, St Pauls – Driveway/Carport Upgrade

RESOLUTION

Moved: Cr Francis Pearson; Second: Cr Jimmy Gela

That Council resolves to:

- Award Tender No. TSIRC 2023_539 – Driveway Carport Upgrade to Strait Support Pty Ltd for an amount of up to \$599,235.00 excl. GST; and
- Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer power to negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy.

MOTION CARRIED UNANIMOUSLY

18. BUILDING SERVICES: Contractual Matter – Lot 12 Map Street and Lot 13 Map Street, Mabuiag – Home Ownership Works

RESOLUTION

Moved: Cr Jimmy Gela; Second: Cr Torenzo Elisala

That Council resolves to:

- Award Tender No. TSIRC 2023_483 – Home Ownerships x 2 to Paul Ware Constructions Pty Ltd for an amount of up to \$663,026.07 excl. GST; and
- Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer power to negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy.

MOTION CARRIED UNANIMOUSLY

19. BUILDING SERVICES: Contractual Matter – Lot 12 Dans Road, 13 Dans Road, 26 Charlies Road, 90 Lawrences Road, Yorke – Home Ownership Works

RESOLUTION

Moved: Cr Kabay Tamu; Second: Cr Lama Trinkoon

That Council resolves to:

- Award Tender No. TSIRC 2023_484 – Home Ownerships x 4 to TI Concrete for an amount f up to \$1,454,931.37 excl. GST; and
- Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer power to negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy.

MOTION CARRIED UNANIMOUSLY

20. BUILDING SERVICES: Contractual Matter – Lot 26A Main Road and Lot 69 Main Road, Saibai – Home Ownership Works

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Rocky Stephen

That Council resolves to:

- Award Tender No. TSIRC 2023_525 – Home Ownerships x 2 to Paul Ware Constructions Pty Ltd for an amount of up to \$698,889.17 excl. GST; and
- Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer power to negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy.

MOTION CARRIED UNANIMOUSLY

ACTION ITEM: Future briefings to include the full names of property owners to assist Councillors to avoid potential conflict of interest breaches.

21. ENGINEERING SERVICES: Award Tender No. TSIRC 2022-362 Marine Initiatives – Separable Portion A – St Pauls Community Barge Ramp Remedial Works

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Torenzo Elisala

That Council resolves to:

- Award the Tender No. TSIRC2022-362 Marine Initiatives – Separable Portion A - St Pauls Community Barge Ramp Remedial Works to Koppens Developments Pty Ltd for an amount of up to \$1,827,542.02 excl. GST; and
- Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy.

MOTION CARRIED UNANIMOUSLY

22. ENGINEERING SERVICES: Award of Contract – Ghost Nets Innovative Solution Program – Torres Strait Marine Debris Task Force

RESOLUTION

Moved: Cr Francis Pearson; Second: Cr Jimmy Gela

That Council resolves to:

- Approve the Purchase Order for the Marine Debris Task Force to Salty Monkeys to the amount of \$307,000.00 excl. GST; and
- Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
 - power to make, amend or discharge these Purchase Orders, and
 - power to negotiate, finalise and execute any and all matters associated with or in relation to these Purchase Orders including without limitation any options and/or variations.

MOTION CARRIED UNANIMOUSLY

23. ENGINEERING SERVICES: Fuel Update

RESOLUTION

Moved: Cr Lama Trinkoon; Second: Cr Keith Fell

That Council notes the report.

MOTION CARRIED UNANIMOUSLY

24. ENGINEERING SERVICES: Award a Purchase Order for Masig Aerodrome Fencing Materials

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Torenzo Elisala

That Council resolves to:

- Prepare a Tender Consideration Plan; and
- Adopt the Tender Consideration Plan; and
- Upon finalisation of funding agreement and adoption of the tender consideration plan, approve the Purchase Order for the Masig Aerodrome Fencing Materials to Arnel Fencing Warehouse Pty Ltd for an amount of and up to \$266,231.11 excl. GST; and
- Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy.

MOTION CARRIED UNANIMOUSLY

25. **CORPORATE SERVICES: (** Restricted Discussion **) Councillor Conduct Complaint**

RESOLUTION

Moved: Cr Lama Trinkoon; Second: Cr Rocky Stephen

Council resolves to:

- accept the investigator's finding that Cr Hilda Mosby engaged in inappropriate conduct during the course of a heightened interaction between Cr Mosby and a staff member in March 2022; and
- accept the investigator's conclusion that Cr Hilda Mosby has breached the Queensland Government Code of Conduct for Councillors in Queensland; and
- remind Cr Hilda Mosby of her obligations under the Code of Conduct for Councillors in Queensland; and
- order Cr Hilda Mosby to review and refresh her knowledge of the Code of Conduct for Councillors in Queensland.

MOTION CARRIED UNANIMOUSLY

ACTION: Executive Director Corporate Services/Legal Services to complete appropriate action for this resolution.

28. **CLOSE – DAY 1**

Day 1 Meeting closed at 5.10pm. Cr Francis Pearson delivered the closing prayer.

29. **(Day 2) Welcome / Attendance**

The Mayor opened the meeting at 9.05am and welcomed Councillors and Staff. Cr Keith Fell delivered the opening prayer.

30. **DEPUTATION: State Emergency Service (SES) St Pauls**

Ms Eunice Hosea, Local Community Disaster Coordinator for the TSIRC, lead discussion with Council on local safety issues. Ms Hosea was accompanied by Mr Scotty Ronson, also a member of the SES on St Pauls.

Ms Hosea provided an overview of the operations of the SES on St. Pauls. Ms Hosea also alerted Council to the following needs of the local SES:

- all SES tools and equipment are currently being stored in the old TSIRC workshop, but the local SES needs to have its own facility.
- SES **vehicle** had to be surrendered to Mareeba SES due to lack of storage space to house the vehicle.

Ms Hosea concluded her presentation with a request made to Council to assist in securing storage shed.

The Mayor indicated that Council will look at the terms of the current contract with a view to addressing the needs of the local SES on St. Pauls.

Cr John Levi and Cr Lama Trinkoon acknowledged the importance of the local SES as first-responders in both communities, along with the reassurance that their presence on Moa brings to both communities.

31. **DEPUTATION (via Microsoft Teams): Interim Truth and Treaty Body (ITTb)**

Mr Aaron Fa'Aoso, Board Member of the ITTB, thanked the Council for the opportunity to meet with Council and advised that the Chairperson of the ITTB (Ms Cheryl Buchannan) would lead discussion by

the deputation.

Other ITTB participants included:

- Ms Sallyanne Atkinson AO
- Emeritus Professor the Hon. Michael Lavarch AO

Ms Buchanan's delivery provided Council with:

- background information on the ITTB;
- background information on Truth Telling; and
- background information on Treaty Readiness.

32. BUSINESS ARISING

Celebrations for the Anniversary of the first Torres Strait Island Councillors' Conference (23 August) - (Mayor Mosby)

The Mayor proposed to Council that celebrations on 23 August 2023 for the Anniversary of the first Torres Strait Island Councillors' Conference be observed locally with individual Councillors to host an event, rather than proceed with a joint major celebration on Badu. The proposal to host individual events this year would expedite community understanding and acceptance of the Masig Statement across the Torres Strait region. In addition, hosting individual events across the TSIRC footprint would assist in the following ways:

- Raising awareness of the history of the first Torres Strait Island Councillors' Conference on 23 August 1937;
- Get collective agreement by leaders, elders, church groups, community organisations, etc. on the Masig Statement;
- Get the Masig Statement signed off by the community;
- Nominate 4 community champions for the Masig Statement from each Island community (2 elders and two youth representatives each). As far as possible, have a male and female representative for both categories. Depending on funds availability, bring these representatives together to establish a Masig Statement Taskforce/Working Group. This proposed Taskforce will develop its terms of reference and then ensure that the Masig Statement is being driven as the will of the community, rather than be seen as the ambition of any elected organisation or any institution.

Cr Keith Fell enquired about where funds can be sourced to print shirts with local colours. The Executive Director Financial Services advised Council that Community Grant Funds could be accessed out of cycle.

Executive Director Community Services has been in contact with the Torres Strait Regional Authority (TSRA) in relation to the proposed changes. The TSRA will need to be formally advised of the proposed changes as soon as possible.

RESOLUTION

Moved: Cr Torenzo Elisala; Second: Cr Keith Fell

Council resolves that celebrations on 23 August 2023 for the Anniversary of the first Torres Strait Island Councillors' Conference be observed locally with individual Councillors to host an event, rather than proceed with a joint major celebration on Badu.

MOTION CARRIED UNANIMOUSLY

ACTION ITEM : Executive Director Corporate Services to draft a proposed terms of reference for the Masig Statement Taskforce/Working Group to define and endorse.

ACTION: Mayor Mosby to write to the Torres Shire Council, the Torres Strait Regional Authority, GBK and local PBCs inviting these representatives to join local celebrations on 23 August 2023.

ACTION: Executive Director Community Services to prepare formal notification to the Torres Strait Regional Authority (TSRA) in relation to the proposed changes to the existing funding terms and conditions in relation to this year's celebrations on 23 August 2023 for the Anniversary of the first Torres Strait Island Councillors' Conference.

ACTION: Mayor Mosby and Executive Director Community Services to prepare materials for Divisions including:

- Banners, posters, pamphlets, Masig Statements (A3 size);
- Develop a draft Program to send to Councillors for the event, which can also be adjusted to suit local needs;
- Media materials (Video/DVD featuring an address by the Mayor, which can be played on the day of the event). This will ensure that there is consistent messaging across the TSIRC footprint to keep the community unified and equally informed on the Masig Statement;
- Consider arrangements to encourage schools/children to re-enact the 23 August 1937 event;
- Individual's celebrations to be held in each community;
- Individuals budget for divisional celebrations to be determined and communicated to Councillors and staff;
- Risk management plans for individuals' celebrations;
- Promotional merchandise for all divisions – quotes obtained;
- Shirt designs to be confirmed and quotes to be obtained;
- Community grant applications to be submitted;
- Communication & Media strategy for the event – pre, during and post event
- Filming of Mayor's speech
- Confirmation of division to be able to air Mayor's speech and key presenters presentations
- Draft template/agenda for day proceeding
- Determine if additional resources for communities with limited staff
- Engagement with key stakeholders ie PBC
- Invitation to key presenters to present via zoom
- Draft terms of reference/plan for the interim Masig Statement Taskforce
- Nominations for interim Masig Statement Taskforce (two from each community with proxies)
- Kids to role play (re-enactment)/Speeches from School captains
- Draft speaking notes for Councillors on key points re Masig Statement
- Allocate key tasks to relevant staff members ie photos/video to feed into media/communication strategy
- Ministers/Member for Cook/ Senate support for sponsorship ie video/blog/ Face Book/ Social Media posts
- Live streaming of event so people can join in
- Invitations to TSRA/PBC etc from Mayor
- IKC to set up a mobile exhibition – stories/pictures etc

Lunch Break – 1.00pm to 2.00pm

33. STRATEGIC MATTERS

1. Health Matters

Mayor Mosby discussed correspondence sent to the Queensland Premier on 30 May 2023 (jointly signed by the TSRA Chair and the Mayors of the Torres Shire Council and the TSIRC) calling for an inquiry in relation to the delivery of health services to the Torres Strait region.

The Queensland Minister for Health replied on behalf of the Premier on 9 June 2023 and committed to visiting the Torres Strait to meet to discuss healthcare for the region.

Mayor Mosby advised Council that a follow-up letter from the Queensland Minister for Health was sent on 10 July 2023 to the three Shire Councils and the TSRA, however, both Mayor Mosby and Chief Executive Officer, Mr James William did not see this letter.

A meeting was held on Thursday Island on 12 July 2023 and was attended by all three Shire Councils, the TSRA, Torres Strait Hospital and Health Service Board and representatives from the Torres and Cape Hospital and Health Service Executive. The purpose of this meeting was to examine the three options presented in the Queensland Minister for Health correspondence dated 10 July 2023.

The Torres Shire Council had already stated its position on the three options in a letter dated 11 July 2023 to the Queensland Minister for Health. Mayor Mosby expressed his concern that this letter may imply upon the Queensland Government that the Torres Shire Council position is the agreed position of all three Shire Councils.

[secretariat will link the green highlights to corro after EDs clear]

Mayor Mosby advised Council that he was denied speaking rights at the meeting held on Thursday Island on 12 July 2023, having tried to raise concerns on two or three occasions.

Mayor Mosby indicated to Councillors that he has advised the Queensland Minister for Health that he reserves the right to speak as the TSIRC Mayor until he has had ample time to engage with the full TSIRC Council and to receive feedback from TSIRC Councillors on our appropriate method/model to undertake this review, including what we want to happen in the short-medium term, or do we wait for a Royal Commission which may take 2-3 years. Mayor Mosby also indicated that he has also stated this position to the media and via his Facebook page.

Mayor Mosby stated that the Torres Shire Council only advised the meeting 10 minutes prior to the Minister's arrival of their position outlined in the Shire's letter dated 11 July 2023 and that they would be pushing this approach as the preferred position for the whole region.

Cr Rocky Stephen referred Council to the TSRA-sponsored Health Summit/Symposium held in Cairns. Councillors indicated that they do not recall receiving any feedback from that Summit.

Mayor Mosby advised Council that adoption of the Torres Model of Care failed in the past because of either misinterpretation/misunderstanding of the concept at the time.

Yes, we want a Royal Commission in order to compel health providers to be open and transparent and to further compel the Australian and Queensland Governments to take immediate action and to provide adequate funds and resources (long-term) to redress the unacceptably dire health needs of the Torres Strait region.

In the interim, we wish to alleviate the anxiety, duress and frustration of our people throughout the region by calling on and working positively with the Queensland and Australian Governments to urgently and adequately fund an Independent Inquiry (separate from Government) to explore a culturally appropriate model that is wholly community-controlled. This must involve a well-designed community consultation process across the length and breadth of the Torres Strait region.

What is immediately clear is the lack of general health practitioners in residence on communities, as well as support facilities and funding for general health practitioners. General health practitioners play an important role in preventative health care.

Cr Keith Fell recommended that Council endorse calls for a Service Audit required for all services being provided for the Torres Strait region. This Service Audit must be independent from Government. Mayor Mosby recommended that Cr Keith Fell place this matter on the agenda for the next meeting of the Housing and Safe and Healthy Communities Committee, with a view to formulating a recommendation to Council, supported by SARG.

2. Badu Matters

Mayor Mosby advised Council that he has received a letter of resignation from Cr Laurie Nona and has now sought advice on a way forward in relation to the vacancy.

34. General Matters

1. Mer Matters

Mayor Mosby advised that he is monitoring and making enquiries in order to clarify progress in relation to Cr Aven S. Noah to alleviate both TSIRC staff and community concerns about the absence of TSIRC community leadership.

2. Gold Coast Garbage Trucks

Chief Executive Officer gave a brief update on Gold Coast Garbage Trucks.

3. Feral Horses – Kubin and St Pauls

Cr John Levi spoke about the problem of the feral horses – Kubin and St Pauls.

ACTION ITEM : Executive Director Community Services to draft correspondence to the Torres Strait Regional Authority (TSRA) to undertake a culling program of the feral horses on Kubin and St Pauls as they are a safety hazard.

4. Road Repairs on Moa

Cr John Levi requested Council to be mindful of the need for road repairs on Moa. Councillors and staff travelling to this meeting will have noticed the many potholes that need to be navigated daily by both communities. Cr Lama Trinkoon advised Council that he also fully supports Cr Levi's request.

5. Erub Unable to Host the December 2023 Ordinary Council Meeting

Cr Jimmy Gela advised Council that Erub will not be able to host the December 2023 Ordinary Council Meeting due to WHS issues in relation to the Island's only facility big enough to house the Council meeting. Cr Keith Fell expressed an interest in relation to Mabuag hosting that meeting, but will consult further with his Division before submitting a formal request to Council.

6. House Fire in Kubin Community

Cr Lama Trinkoon advised that there was a recent house fire in the community. The house (owned by the Queensland Department of Housing) was destroyed and will need to be rebuilt. In the meantime, the occupant of the former dwelling is being housed in TSIRC accommodation but is suffering anxiety as they have not yet received any assurances that they will be able to return to the property once a new dwelling has been built. The Chief Executive Officer gave a quick update on this matter and advised that he will discuss the matter further with the Executive Director Community Services, who in turn will update Cr Lama Trinkoon out of session.

ACTION: Executive Director Community Services will update Cr Lama Trinkoon out of session

7. Garbage/Waste Collection Vehicle for Moa

Cr Lama Trinkoon asked Council to urgently fund the purchase of a suitable vehicle for waste management as both communities on Moa Island are relying on a makeshift open trailer to hold waste collected. Cr Lama Trinkoon expressed his concern that in addition to hygiene issues, we are in breach of workplace health and safety issues for Council workers.

ACTION: Executive Director Engineering Services and Executive Director Community Services to explore short-term/long-term solutions.

8. Fuel Depot upgrade/repair for the ageing fuel infrastructure on Arkai

Cr Lama Trinkoon Fuel Depot upgrade /repair for the ageing fuel infrastructure on Arkai (ie rust and leaking fuel).

ACTION: Executive Director Engineering Services to explore short-term/long-term solutions.

9. Satellite Dishes need replacing and Foxtel TV on Poruma.

Cr Francis Pearson reported that Satellite Dishes need replacing and Foxtel TV on Poruma.

ACTION ITEM : Technician – Foxtel/Digital. Electrician Mr Andy Allen to be contacted by Executive Director Building Services/Executive Director Community Services to address the situation on Poruma that the Satellite Dishes and Foxtel TV on Poruma need replacing.

10. Asset Condition Report

Cr Rocky Stephen requested that a funding request be made urgently with the Torres Strait Regional Authority (TSRA) to enable Council to undertake a detailed report on the state of deteriorating assets across the TSRA footprint and to identify the levels of funding required to replace those assets.

ACTION ITEM : Acting Executive Director Corporate Services to prepare relevant correspondence to the TSRA before 31 August 2023 (Cr Rocky Stephen is going to TSRA for the week of 5 September 2023 and will be able to meet with the TSRA Chief Executive Officer to advocate the request).

11. Hammond Island Ferry Service

Cr Seriako Dorante again requested that the Hammond Island Ferry Service be addressed to find a long-term solution for the community.

ACTION ITEM : Acting Executive Director Corporate Services to draft correspondence to Chief Executive Officer TSRA requesting funding for a feasibility study for the Hammond Island Ferry Service.

12. Solution for Power Outages on Moa

Power Outage on Wug – there was a power outage on Wug on the evenings of 18 and 19 July 2023. Cr John Levi asks for an alternative source of electricity supply St Pauls so the electrician will not have to travel to Kubin to address any further power outages. Cr Lama Trinkoon also supported Cr Levi's comments and requested improvements/solutions for both communities.

13. Alternative Location for Helicopter Landings on Oval at St. Paul's

Cr John Levi spoke of receiving letters of complaint from local, P&C and houses surrounding the helicopter pad on Wug - can we look for a more suitable place for the helipad.

ACTION ITEM : Executive Director Community Services to investigate a more suitable area for the Helipad on Wug that would not interfere (noise and distribution of dust and debris) with local school and surrounding houses.

14. Securing Unsafe Areas

As a general comment in relation to issues raised about unsafe areas:- buildings, roads, infrastructure etc on our Islands, Cr Keith Fell commented that until funds are provided to rectify these unsafe areas, Council's minimal responsibility and Duty of Care is to ensure the areas are fenced off and secured appropriately, along with proper signage in order to avert endangerment to the community.

15. Illegal Entrants

Cr Keith Fell reported to Council - Border Force Matter. Four suspicious people on Wagadagum,

Mabuiag - suspected drug smuggling. Border Force have been informed.

16. 2023 Christmas Cards

Cr Kabay Tamu asked that 2023 Christmas Cards be distributed well before November 2023. Noting that in 2022 the cards did not arrive to the Councillors until short before the Council Christmas break. Acting Executive Director Corporate Services has commenced preparation for this year's Christmas card edition for Council.

17. Revenue Matter

Cr Kabay Tamu also raised an issue about revenues to Council from individual Island that goes into Council's consolidated account – why can't those monies remain in an account for the island of origin.

35. Next Council Meeting Date: TBC 15-16 August 2023 (VC)

Council noted that the current meeting date has previously been confirmed for 15-16 August 2023. However, in light of Council's decision at the July 2023 meeting in relation to Celebrations for the Anniversary of the first Torres Strait Island Councillors' Conference (refer Agenda Item 32 of this meeting), Mayor Mosby recommends that Council agree to hold its next meeting on 30-31 August 2023.

RESOLUTION

Moved: Cr Torenzo Elisala; Second: Cr Keith Fell

Council resolves to change the date of its Ordinary Meeting from 15-16 August 2023 to 30-31 August 2023 to allow Councillors time to coordinate and prepare their communities in the lead-up to this year's celebrations for the Anniversary of the first Torres Strait Island Councillors' Conference on 23 August 2023.

MOTION CARRIED UNANIMOUSLY

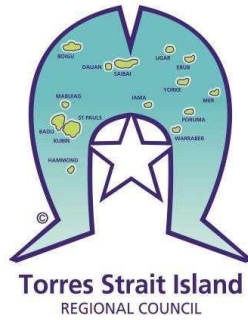
Closing Remarks and Prayer

Mayor Mosby thanked Councillors for their support and input to Council's deliberations during the past two days, and also thanked the Chief Executive Director, Executives and staff for their contributions. Mayor Mosby made a special mention of thanks to Council's travel officer for the extraordinary work undertaken to ensure that Councillors and staff were able to travel to and from the meeting during such a busy period of airline activity in the region.

Mayor Mosby invited participants to be upstanding as he delivered the closing prayer. The meeting closed at 4.50pm.

.....
Mr James William
Chief Executive Officer
Torres Strait Island Regional Council
Date:

.....
Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council
Date:



SPECIAL ORDINARY MEETING

9 August 2023

MINUTES

AGENDA ITEM 1: WELCOME AND OPENING REMARKS

Mayor Mosby opened the meeting at 2.10pm and welcomed Councillors and TSIRC staff and invited Councillor Stephen (Division 13) to guide proceedings with an opening prayer.

The following attendances were noted to confirm a quorum for the meeting to proceed:

Torres Strait Island Regional Council

| | |
|--|---|
| Mayor | Cr Phillemon Mosby |
| Division 1 – Boigu | Cr Dimas Toby |
| Division 2 – Dauan | Cr Torenzo Elisala |
| Division 3 – Saibai | Cr Conwell Tabuai |
| Division 6 – Arkai | Cr Lama Trinkoon |
| Division 7 – Wug (St. Pauls), Moa Island | Cr John Levi |
| Division 8 – Kirirri (Hammond) | Cr Seriako Dorante |
| Division 9 – Iama | Cr Getano Lui (Jnr), AM (Deputy Mayor) |
| Division 10 – Warraber | Cr Kabay Tamu |
| Division 11 – Poruma | Cr Francis Pearson |
| Division 13 – Ugar | Cr Rocky Stephen |
| Division 15 – Mer | Cr Aven S. Noah |

TSIRC OFFICERS

| | |
|--|------------------|
| Chief Executive Officer | Mr James William |
| Executive Director Building Services | Mr Wayne Green |
| Executive Director Community Services | Mr Dawson Sailor |
| Acting Executive Director Corporate Services | Mr Martin Leech |
| Executive Director Engineering Services | Mr David Baldwin |
| Executive Assistant to the Mayor | Ms Trudy Lui |
| Senior Executive Assistant to the CEO | Ms Julie Marino |
| TSIRC Secretariat | Mr Darryl Brooks |

Observer

Corporate Services

Ms Sharon Russell

Mayor Mosby confirmed, therefore, that the required quorum of Councillors were present for the meeting to proceed.

Mayor Mosby gave an acknowledgement of the Torres Strait Islander traditional custodians and their connection to Country within the Council's footprint. Mayor Mosby also gave an acknowledgement of the Aboriginal traditional custodians across Australia and acknowledged their connection to these lands.

AGENDA ITEM 2: APOLOGIES

The following apologies were noted:

Torres Strait Island Regional Council

Division 4 – Mabuiag

Cr Keith Fell (prior commitment)

Division 12 – Masig

Cr Hilda Mosby (medical appointment)

The Council made the following resolutions in relation to the apologies received:

RESOLUTION:

Moved: Cr Francis Pearson ***Seconded:*** Cr Jimmy Gela

That Council accepts the apology of Cr Keith Fell for the 9 August 2023 Special Council Meeting.

MOTION CARRIED UNANIMOUSLY

RESOLUTION:

Moved: Cr Torenzo Elisala ***Seconded:*** Cr John Levi

That Council accepts the apology of Cr Keith Fell for the 9 August 2023 Special Council Meeting.

MOTION CARRIED UNANIMOUSLY

AGENDA ITEM 3: DECLARATION OF CONFLICT OF INTEREST (COI) (PRESCRIBED AND DECLARABLE)

Mayor Mosby requested that members make any relevant conflict of interest declarations and advise if any relevant legal proceedings were current pertaining to Council business to be considered at the meeting. No declarations were made.

AGENDA ITEM 4: MASIG STATEMENT MOTION FOR THE 2023 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) ANNUAL CONFERENCE

The Mayor provided an overview for the special meeting, advising Council that he has requested this urgent special meeting in order to lodge a motion for the upcoming 2023 Local Government Association of Queensland (LGAQ) Annual Conference in October 2023. To lodge a motion to be tabled at the 2023 LGAQ Conference, the motion

must be formally endorsed by Council and then submitted online. Online submissions close on 9 Aug 2023 (close of business). The Mayor also advised that if the LGAQ supports the motion at its annual conference, then the LGAQ is able to formulate and adopt a policy position on the motion.

The Mayor also advised Council that during the Indigenous Leaders' Forum (ILF) in May 2023 the Masig Statement was supported by the Forum and the Forum also recommended that a motion be submitted to the LGAQ. Councils in the Torres Strait area were also encouraged to garner support for the Masig Statement with their counterparts across the region.

The Deputy Mayor requested clarification on why the Torres Shire is not mentioned in the proposed resolution. The Chief Executive Officer explained to Council that the 'Torres Strait and Northern Peninsular Area' wording in the proposed motion has been taken directly from The Masig Statement itself, referring to the region without any references to specific Councils. The Deputy Mayor then suggested that another option may be to only use the words 'Torres Strait'. The Deputy Mayor also raised concerns around whether the proposed motion had any implications in relation to the YES/NO campaigning leading up to the Referendum in 2023.

The Chief Executive Officer suggested to Council that a solution to the Deputy Mayor's concerns (or any concerns which may arise afterwards by other Councillors) in relation to the proposed motion to be submitted to the LGAQ, is for Council to add in its resolution today the additional option to authorise the Chief Executive Officer to make any further minor amendments to the proposed motion to LGAQ should any such amendments arise. The Chief Executive Officer also advised Council that the imperative today was to endorse the proposed motion to LGAQ before the close of registration for LGAQ motions and that there was capacity for registered motions to be amended in the lead-up to the LGAQ Annual Conference.

The Mayor invited the Chief Executive Officer to read the proposed resolution.

Following a reading of the proposed resolution by the Chief Executive Officer, Cr Seriako Dorante sought clarification on the extent to which the Chief Executive Officer would have capacity to 'make amendments' to the proposed motion for LGAQ. The Chief Executive Officer advised that any amendments (should they arise) would be minor and he assured Council that any such amendments would not be made without prior consultation with the Mayor and Deputy Mayor, if not the full Council.

Cr Rocky Stephen sought clarification as to whether the proposed motion to LGAQ will be altered when being considered at the LGAQ Annual Conference. The Chief Executive Officer advised that the LGAQ will not alter the Council's motion – it will either support/not support the motion.

The Mayor then called for Council endorsement.

RESOLUTION:

Moved: Cr Francis Pearson ***Seconded:*** Cr Jimmy Gela

That Council:

1. Endorse the following motion to be tabled at the 2023 Queensland Local Government Association Conference that:

"LGAQ support the Torres Strait and Northern Peninsula areas on the MASIG statement and call on the State and Federal Governments to move swiftly on self-determination for the people of the Torres Strait and Northern Peninsula area; so they can freely determine political status and pursue economic, social and cultural development; self-government in matters relating to internal and local affairs, and create partnerships with regional stakeholders, and the Queensland and federal governments to achieve the region's goals and aspirations."

2. Give delegated authority to the Chief Executive Officer in accordance with section 257 of the *Local Government Act 2009* to make amendments if required to the motion.

MOTION CARRIED UNANIMOUSLY

| Action | Responsibility | Status |
|---|----------------|--------|
| Secretariat to submit the resolution on the LGAQ website for formal registration. | Secretariat | |

AGENDA ITEM 21: CLOSING REMARKS AND PRAYER

Mayor Mosby thanked Councillors for their attendance at this special meeting. The Mayor asked Councillors to remain online for a 'closed session' for Councillors only. Following a closing prayer delivered by Cr Francis Pearson, the Mayor formally closed the meeting at 2.35pm and asked for all staff to exit the VC.

.....
Mr James William
Chief Executive Officer
Torres Strait Island Regional Council
Date:

.....
Cr. Phillemon Mosby
Mayor
Torres Strait Island Regional Council
Date:

From: James William
Sent: Tuesday, 15 August 2023 1:54 PM
To: Simon Booth; ceo@torres.qld.gov.au
Cc: Darryl Brooks
Subject: Re: Response needed - Masig Statement Motion - combined motion

I am fine with it.

James William | Chief Executive Officer

Torres Strait Island Regional Council



Phone: 07 4034 5760 Mobile: 0438 082 570 Fax: 07 4034 5750
Email: james.william@tsirc.qld.gov.au
Address: [Level 3, 111 - 115 Grafton Street, Cairns, QLD 4870](#)
Website: www.tsirc.qld.gov.au
Find us on: [f](#) [in](#) [v](#)

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From: Simon Booth <Simon_Booth@lgaq.asn.au>
Sent: Tuesday, August 15, 2023 1:07 PM
To: ceo@torres.qld.gov.au <ceo@torres.qld.gov.au>; James William <james.william@tsirc.qld.gov.au>
Cc: Darryl Brooks <darryl.brooks@tsirc.qld.gov.au>
Subject: Response needed - Masig Statement Motion - combined motion

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Hi everyone,

I am just combining the two motions that were submitted - very minor changes.

Could I get a return email to say that you are ok with them being a combined motion and you're fine with the revised wording?

Thanks
Happy to answer any questions.

Simon.

Does this motion have state-wide relevance? Yes

| | |
|--------------------------------------|---------------------------------------|
| Title of motion (required) | Masig Statement – Malungu Yangu Wakay |
|--------------------------------------|---------------------------------------|

| | |
|---|--|
| Motion (required) | <p>The LGAQ calls on the (State/Federal/State and Federal government) to support the implementation of the Masig Statement – Malungu Yangu Wakay “Voice from the Deep” in full.</p> <p>As part of this to move swiftly on self-determination for the people of the Torres Strait and Northern Peninsula area; so they can freely determine political status and pursue economic, social and cultural development; self-government in matters relating to internal and local affairs, and create partnerships with regional stakeholders, and the Queensland and federal governments to achieve the region's goals and aspirations</p> |
| What is the desired outcome sought? (required) 200 word limit | <p>That all levels of government work to ensure the implementation of the Masig Statement in full.</p> |
| Background (required) 350 word limit | <p>The Masig Statement was signed as part of the 85th Anniversary celebrations of the First Island Councillor Conference that took place on Masig Island on 23rd August 1937.</p> <p>The Masig Statement seeks to achieve self-determination for the peoples of the Torres Strait and Northern Peninsula Area, “to freely determine our political status and to freely pursue our economic, social and cultural development. In exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions. Therefore, we will create partnerships with Key Regional Stakeholders, the Queensland and Australian governments together with other relevant organisations to better equip us to work together to achieve our regional goals and aspirations; and in working together as peoples of the Torres Strait and Northern Peninsula Area obtain and safeguard our human rights enshrined in international, national and Queensland law”.</p> |
| Case study/ Example (optional) 350 word limit | <p>The significance of The Masig Statement and its aspirations continue to this day and are championed across the Torres Strait Island communities. August 23rd is a declared annual local public holiday across the Torres Strait region and each Island community formally observes this anniversary with cultural celebration and the re-signing of The Masig Statement by community members.</p> <p>Refer national and Queensland media coverage and media conference with Prime Minister. Refer LGAQ paper “LGAQs concerns regarding Path to Treaty, First Nations Voice Project Review and the Treaty Advancement Report”</p> |



Simon Booth | Lead - Infrastructure, Policy and Regional Communities
P: +61 7 3000 2288 M: +61 409 274 134

Local Government House | 25 Evelyn Street Newstead QLD 4006
PO Box 2230 Fortitude Valley BC QLD 4006



The Local Government Association of Queensland acknowledges Australia's First Nations Peoples as the Traditional Owners and Custodians of the lands and waters on which we work and live, and gives respect to Elders past and present.



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From: LGAQ Notifications <notifications@lgaq.asn.au>
Sent: Wednesday, 9 August 2023 4:09 PM
To: [REDACTED]
Subject: Confirmation of Motion Submission
Importance: Low

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Please do not reply to this email. This is an automated message.

Thank you for submitting your motion.

All submitted motions will be reviewed following the motion submission period.

The Local Government Association of Queensland will contact you on the provided emailed address:
darryl.brooks@tsirc.qld.gov.au

Your submitted motion has been captured as follows:

Submitter name:

Submission time:
8/9/2023 4:08 PM

Submitter council:
Torres Strait Island Regional Council

Motion title:
Masig Statement

Council resolution #:
Special Meeting 9/8/23

Council resolution date:
2023-08-09

I want LGAQ to:

That Council: Endorse the following motion to be tabled at the 2023 Queensland Local Government Association Conference that: "LGAQ support the Torres Strait and Northern Peninsula areas on the MASIG statement and call on the State and Federal Governments to move swiftly on self-determination for the people of the Torres Strait and Northern Peninsula area; so they can freely determine political status and pursue economic, social and cultural development; self-government in matters relating to internal and local affairs, and create partnerships with regional stakeholders, and the Queensland and federal governments to achieve the region's goals and aspirations."

Background:

The Masig Statement was created and signed as part of the 85th Anniversary celebrations of the First Island Councillor Conference that originally took place on Masig Island on 23rd August 1937. The Masig Statement seeks to

achieve self-determination for the peoples of the Torres Strait and Northern Peninsula Area, "to freely determine our political status and to freely pursue our economic, social and cultural development. In exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions. Therefore, we will create partnerships with Key Regional Stakeholders, the Queensland and Australian governments together with other relevant organisations to better equip us to work together to achieve our regional goals and aspirations; and in working together as peoples of the Torres Strait and Northern Peninsula Area obtain and safeguard our human rights enshrined in international, national and Queensland law".

Case Study or Example:

The significance of The Masig Statement and its aspirations continue to this day and are championed across the Torres Strait Island communities. August 23rd is a declared annual local public holiday across the Torres Strait region and each Island community formally observes this anniversary with cultural celebration and the re-signing of The Masig Statement by community members.

Desired outcome:

That all levels of government (State and Federal) work to ensure the implementation of the Masig Statement in full.

Please feel free to contact us at ask@lgaq.asn.au or on **1300 542 700**



Strategic Advisory Reference Group Meeting

Minutes

Date: 6 June 2023

Time: 1.00pm to 4.00pm

Venue: (VC) VMR 8 – 0299 165 402
#Guest PIN 6905

1. Welcome (Chair)

Mayor Mosby opened the meeting at 1.15pm and welcomed Committee Members and TSIRC staff. The Mayor also gave respectful acknowledgements to honor both Torres Strait Islander and Aboriginal peoples and their connection to Country.

2. Opening Prayer

The Mayor provided the opening prayer.

3. Attendance / Apologies

The following attendances were noted:

Mayor & Committee Chairpersons

Mayor

Climate Change Adaption & Environment Committee
Economic Growth Committee
Governance & Leadership Committee
Housing and Safe & Healthy Communities Committee

Cr Phillemon Mosby
Cr Hilda Mosby
Cr Rocky Stephen
Cr Getano Lui (Jnr) – Deputy Mayor
Cr Keith Fell

TSIRC Officers

Chief Executive Officer
Community Services
Executive Director - Building Services
Acting Executive Director – Corporate Services

Executive Director – Engineering Services
Acting Executive Director – Financial Services
Executive Assistant to the Mayor
TSIRC Secretariat

Mr James William
Mr Dawson Sailor
Mr Wayne Green
Mr David Kempton (*left meeting at 2.15pm*)
Mr David Baldwin
Ms Nicola Daniels
Ms Trudy Lui
Mr Darryl Brooks

The Committee noted that the Chairperson of the Cultural, Arts, Land and Heritage Committee was not in attendance for the meeting.

4. Conflict of Interest (COI) – Declarable/Prescribed

Mayor Mosby requested that members make any relevant conflict of interest declarations and advise if any relevant legal proceedings were current pertaining to Committee business to be considered at the meeting. No declarations were made.

5. Confirmation of Draft Minutes of the SARG Meeting held on 4 April 2023

RESOLUTION:

Moved: Cr Hilda Mosby

Seconded: Cr Rocky Stephen

The Committee confirmed the Minutes of the SARG Meeting held on 4 April 2023.

MOTION CARRIED UNANIMOUSLY

6. Action Items from Previous Meeting

RESOLUTION:

Moved: Cr Rocky Stephen

Seconded: Cr Hilda Mosby

The Committee notes the updates provided by the Chief Executive Officer and Executive Directors on action items arising from the previous meeting.

MOTION CARRIED UNANIMOUSLY

An updated version of the action items is at Attachment A.

7. VERBAL DISCUSSION – Matters Arising from May 2023 Council Workshop

A. CORPORATE SERVICES (Mr David Kempton)

Top 10 Priorities document – currently repopulating the document based on discussions held at the Workshop, as well as reformatting the document for consideration at the June 2023 Council meeting.

Tenure Policy – to be formalised for consideration at the June 2023 Council meeting.

B. ECONOMIC GROWTH COMMITTEE (Cr Rocky Gela)

Currently reviewing priorities previously identified and will bring matters back to the November 2023 Workshop.

Economic Development Strategy Consultations – Poruma, Mabuiag, Erub and Masig have already confirmed dates. Waiting for other communities to advise.

Overall, very pleased with the Workshop, its new and improved focus and its outcomes under the leadership of the Mayor and the Chief Executive Officer.

C. HOUSING AND SAFE & HEALTHY COMMUNITIES COMMITTEE (Cr Keith Fell)

Executive Director Building Services (Mr David Green) advised the Committee that a workshop will be held on Thursday Island on the Bluephone in the w/b 12 June 2023 and the Housing Investment Plan with key stakeholders. An update will be provided following that meeting.

Local housing plan - Currently discussing with QBuild about repairs and maintenance with a view to streamlining internal processes between the building team and the housing officers.

D. CLIMATE CHANGE ADAPTATION & ENVIRONMENT COMMITTEE (Cr Hilda Mosby)

The Committee will meet on 22 June 2023 to look at issues arising from the Workshop.

Cr Mosby advised that she was greatly encouraged to see the attendance of young students at the CHAS Workshop.

Executive Director Engineering Services (Mr David Baldwin) advised the Committee on the following:

- that TSIRC is likely to secure additional funding for works on the Seawall project. A figure of \$500,000 is currently being sought to add to either Warraber or Masig.
- CHAS Committee has been greatly encouraged by the Workshop and has instilled confidence in that Committee's decision-making around funding priorities.
- ED Engineering Services and the Chief Executive Officer met with the Department of Environment and Science (funding providers for CHAS). The Department is keen to help fund the closure study and design for Erub and potentially an audit on asbestos across the Torres Strait Islands. The Department is also happy to revisit the Warraber Transfer Station and potentially fund the pilot for Warraber (not the previous Pilot, but a far more advanced or robust) as well as a concrete waste processing plant somewhere in the region. The Department will also be funding an extension to the Waste Liaison Officer position.
- Marine issues: currently the Harbour Master and the District Director of TMR are due to visit Yam and have now visited Boigu, Badu and Sabai to look at transport infrastructure. Visits to Erub and Masig are also planned.

Cr Lui encouraged continuing support for the Containers for Change initiative. There is a push for TSIRC take on the role of collection agent for the initiative, however current capacity to take on this role is limited and potential on-costs to Council will need to be clarified.

E. GOVERNANCE AND LEADERSHIP COMMITTEE (Cr Getano Lui)

Cr Lui advised the Committee that he has been encouraged by developments to date in relation to the Masig Statement and the discussions held at the May 2023 Workshop. The TSIRC needs to maintain the momentum currently growing in the community in relation to driving the Masig Statement and the issue of 'regional governance' needs to be very clearly developed so that it can be communicated to the community and governments. The Deputy Mayor recently met with the inaugural Ambassador for First Nations People (Mr Justin Mohamed) on Thursday Island and presented him with a copy of the Masig Statement and urged him to hand a copy to the Minister for Foreign Affairs. The Ambassador was also reminded that border issues in the region remain a high concern and a review of the day-to-day compliance measures by officials on the ground.

F. MAYOR UPDATE

The Mayor thanked the Deputy Mayor for assisting him with meetings held on Thursday Island during the recent Cultural Festival. The TSIRC will now look to formalising its relationship with the Ambassador for First Nations in relation to key national priorities, such as the Voice to Parliament Referendum, Treaty issues (in addition to the Australia/Papua New Guinea Torres Strait Treaty) and the Masig Statement. The Mayor, Deputy Mayor and the ED Corporate Services to meet and prepare relevant correspondence.

A letter has been sent to the Premier of Queensland by Torres Strait local government leaders (TSIRC, Torres Shire Council and the TSRA) requesting that a coronial-type investigation be undertaken into the health system in the Torres Strait and to stand down the current Torres Strait Health Board owing to the unacceptable services being provided to the people of the Torres Strait region. The Queensland Opposition Leader (Mr David Crisafulli) – currently visiting the region – will meet with the three regional

Mayors during the Indigenous Leaders' Forum in Cairns on 15 June 2023. The Mayors will then travel to Canberra in the w/b 19 June 2023.

ED Corporate Services to progress action raised during the May 2023 Council Workshop regarding the preparation of formal correspondence to the Centre for Excellence proposal in relation to Warriors for Climate Change matter, suggesting an alternative approach to the issue by TSIRC i.e. that the funding is not only to be for the Warriors for Climate Change, but should include other and emerging initiatives (Senator Nita Green – Chair of the Joint Select Committee on the Aboriginal and Torres Strait Islander Voice Referendum - to be copied into the correspondence). Cr Rocky Stephen also recommended that the correspondence highlight that all of the lead-up work has been addressed through the Resilience and Adaptation Plan (TSRA Plan for 2016-2021). Cr Stephen and Cr Hilda Mosby to participate in preparation of the correspondence).

Sandy Killick email re Masig Statement (email sent by Mayor). Some very strong messaging/wording needs to be endorsed by the TSIRC on how to embed the Statement into the national debate. The Masig Statement needs to stand on its own, and not be overshadowed by current Voice to Parliament referendum or Path to Treaty agendas. A standalone strategy needs to be developed and implemented in order to encourage the Torres Strait Islander community to take ownership of the Masig Statement and also to embed the Statement into the arena of State and Federal Governments (including Opposition parties). The ED Corporate Services has prioritised the engagement of a strategist to prepare this and other high-level policies.

The Mayor requested that a finalised position on the Masig Statement (incorporating issues discussed at the May 2023 Council Workshop) be considered at the next SARG meeting prior to formal endorsement by the Council.

Separate Elections for the TSRA and TSIRC

Cr Keith Fell raised the matter of pursuing support from the Australian Government to rescind a decision to hold separate elections for the TSIRC/TSRA. Relevant correspondence to be prepared for the Australian Government Minister for Indigenous Australians.

Hammond Island Primary Health Centre

Cr Keith Fell would like this matter kept on Council's radar for resolution. Follow-up on previous correspondence sent on this matter.

HS Radio Matters

Cr Keith Fell sought the Committee's support to ensure HS Radio services are maintained: the Torres Strait still dropping off-line and connectivity issues with the 4G continue making it imperative for HS Radio to be functioning well for emergency situations. Only two radios were recently working.

Service Provision Audit

Cr Keith Fell felt that this matter has slipped as a priority for the region. All of the services being provided in the region by a host of entities needs to be reviewed to ensure that there is coordinated delivery of programs and services and to also identify what is/is not being done. Further follow-up to be undertaken with the Queensland State Government (through DATSIP) to get an update on the current status in relation to the audit presently being undertaken on infrastructure and capital works in the region (explore capacity to possibly expand the project to co-design a service provision

audit for the region). A similar audit was recently done for Mornington Island and the TSIRC will need participate in codesigning the scope of any audit to ensure it meets the TSIRC's requirements.

ACTION:

1. Executive Director Building Services (Mr Wayne Green) to provide an update to Council on the outcomes of the workshop to be held on Thursday Island on the w/b 12 June 2023 regarding Bluephone and the Housing Investment Plan.
2. The Mayor, Deputy Mayor and the ED Corporate Services to meet and prepare relevant correspondence on formalising its relationship with the Ambassador for First Nations and to highlight Council's position in relation to key national priorities, such as the Voice to Parliament Referendum, Treaty issues (in addition to the Australia/Papua New Guinea Torres Strait Treaty) and the Masig Statement.
3. The Mayor requested that a finalised position on the Masig Statement (incorporating issues discussed at the May 2023 Council Workshop) be considered at the next SARG meeting prior to formal endorsement by the Council.
4. ED Corporate Services to progress action raised during the May 2023 Council Workshop regarding the preparation of formal correspondence to the Centre for Excellence proposal in relation to Warriors for Climate Change matter, suggesting an alternative approach to the issue by TSIRC.
5. Correspondence to be prepared to the Australian Government Minister for Indigenous Australians requesting the Australian Government to rescind a decision to hold separate elections for the TSIRC/TSRA.
6. The Mayor requested advice on any follow-up on the letter sent regarding the Hammond Island Primary Health Centre.
7. ED Engineering Services to provide an update on the maintenance of HS Radio services across the TSIRC footprint.
8. Further follow-up to be undertaken with the Queensland State Government (through DATSIP) to get an update on the current status in relation to the audit presently being undertaken on infrastructure and capital works in the region (explore capacity to possibly expand the project to co-design a service provision audit for the region).

8. General / Other Business (on notice)

A. Freight/Transport Update from Cost of Living Summit

Discussions have recently been held with the Queensland Department of Transport and Deloittes regarding the \$64m budget commitment made by the Queensland Government for freight subsidy for the Torres Strait and NPA regions to clarify how this will be delivered. The TSIRC made it clear during those discussions that the community and the regions must be the ones to decide how the money should be spent – not the funding provider. Further updates will be provided to SARG and the Council as this matter progresses.

B. Horizon Airways

Cr Hilda Mosby advised that a new airline operator has started in the region and plans to base a plane at Horn Island and out at Masig at this stage. Cr Mosby has requested the

new operators to write to the Mayor and Chief Executive Officer to introduce their product.

C. Start-up Businesses

Cr Hilda Mosby advised that she is advising community members who seek assistance with start-up businesses to write directly to the Chief Executive Officer in the first instance.

D. Decision regarding \$40-\$80m funding for upgrades on closed Jetties

Cr Keith Fell requested an update on the situation regarding closed jetties. The Mayor confirmed that currently 5 jetties in the region have been closed. The Chief Executive Officer advised that more work will need to be done to sign-off on an approved methodology for TSIRC to use to prioritise each case, as the funding available is simply not enough to fix the existing closed jetties. The organisation is mindful of escalating tensions between communities over how these limited funds will be prioritised.

E. Masig Statement

Cr Rocky Gela strongly encouraged members to drive the Masig Statement within their communities with a view to having a plan in place by the November 2023 Council Workshop.

F. First Councillors' Meeting (86th Anniversary to be observed on Badu)

The Mayor advised that he will visit Badu in the near future to meet with community and establish a local working committee on-ground. Funding has been secured from the TSRA in relation to this issue.

9. Next Meeting Date: Tuesday, 4 July 2023 (1pm to 4pm)

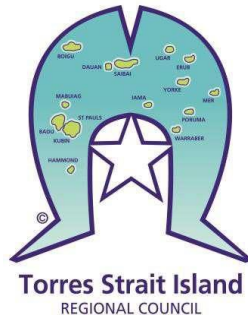
The Committee noted the next meeting date of 4 July 2023.

10. Closing Remarks & Prayer

The Mayor closed the meeting at 3.00pm and Cr Keith Fell delivered the closing prayer.

.....
Mr James William
Chief Executive Officer
Torres Strait Island Regional Council
Date:

.....
Cr. Phillemon Mosby
Mayor
Torres Strait Island Regional Council
Date:



CULTURE, ARTS, LAND & HERITAGE COMMITTEE MEETING 15 March 2023

DRAFT MINUTES

Cr Aven S. Noah (Chairperson) opened the meeting at 10.15am, welcomed Cr Nona and TSIRC staff and offered a prayer to guide the Committee throughout its proceedings.

The Chairperson gave an acknowledgement of the Torres Strait Islander traditional custodians and their connection to Country within the Council's footprint and gave additional acknowledgement to past, present and emerging leaders.

A minute's silence was also observed to reflect.

The following attendances were confirmed:

TSIRC CALH Committee Members

| | |
|-------------------------------------|------------------|
| Cr Aven S. Noah (Division 15 - Mer) | Chairperson |
| Cr Laurie Nona (Division 5 – Badu) | Committee Member |

TSIRC OFFICERS

| | |
|---------------------------------------|------------------|
| Executive Director Corporate Services | Ms Noeleen Selke |
| Senior Legal Officer | Ms Julia Mauro |
| TSIRC Secretariat | Mr Darryl Brooks |

The Chairperson confirmed, therefore, that the required quorum of Members was present for the meeting to proceed.

The following apology was noted:

TSIRC CALH Committee

| | |
|---|------------------|
| Cr Torenzo Elisala (Division 2 – Dauan) | Committee Member |
|---|------------------|

The Chairperson requested that attendees make any relevant conflict of interest declarations and advise if any relevant legal proceedings were current pertaining to Committee business to be considered at the meeting.

No such declarations were made.

1 CONFIRMATION OF PREVIOUS MINUTES

1.1 Ratified Minutes of the CALH Committee Meeting held on 25 February 2022.

The Committee noted the Ratified Minutes of the CALH Committee Meeting held on 25 February 2022.

Moved: Cr Aven S. Noah

Seconded: Cr Laurie Nona

Against: N/A

Carried Unanimously

2 ACTIONS ARISING FROM PREVIOUS MEETING

The Chairperson noted that as the Committee had not met since its 25 February 2022 meeting, it would be prudent to review the Minutes from that meeting to ascertain the current status of the issues under discussion at the time.

The following matters were reviewed:

- **Torres Strait Flag – Licensing and copyright issues**
Unauthorised and inappropriate usage of Torres Strait Flag imagery remains an ongoing issue. Of particular concern is its unauthorised use for commercial gain. A strong and robust flag licensing policy for Council endorsement needs to be developed as a priority and then policed by the TSIRC. The Committee requested that an opportunity be sought to engage with the law firm Terri Janke and Company in relation to Indigenous Cultural and Intellectual Property (ICIP) advice for the policy. Further follow-up with the TSIRC's Head of Community Services (former Executive responsible for the CALH Committee) should also be undertaken as a useful source of background information in relation to the development to date of the policy.

| Action | Responsible Area | Status |
|---|------------------|--------|
| 1. A strong and robust flag licensing policy for Council endorsement needs to be developed (in consultation with the Namok Family) as a priority and then policed by the TSIRC. | Legal Services | |
| 2. The Committee requested that an opportunity be sought to engage with the law firm | | |

| | | |
|---|--|--|
| Terri Janke and Company in relation to Indigenous Cultural and Intellectual Property (ICIP) advice for the policy. Further follow-up with the TSIRC's Head of Community Services (former Executive responsible for the CALH Committee) should also be undertaken as a useful source of background information in relation to the development to date of the policy. | | |
|---|--|--|

- **Visitor's Application Portal**

An interim review of the content of the Portal should be undertaken as soon as possible to ensure that information and officer contacts are current. A longer-term goal will be to update the Portal to align with an updated and TSIRC approved Trustee policy that addresses visitor permits.

| Action | Responsible Area | Status |
|--|------------------|--------|
| Secretariat to follow-up on reviewing the content of the Visitor's Application Portal. | Secretariat | |

- **Firearms Licence – Legal**

The Committee noted that this issue was to be addressed in the development of an updated TSIRC Trustee Policy.

- **Cultural Heritage Act 2003 Review**

The Committee requested an update be provided at its 24 May 2023 meeting on the outcomes of recommendations made to the Review by the TSIRC.

| Action | Responsible Area | Status |
|---|------------------|--------|
| Update on the review of the <i>Aboriginal and Torres Strait Islander Cultural Heritage Act 2023</i> to be provided to the Committee's May 2023 meeting. | Legal Services | |

- **Radio Licensing**

The Committee requested a briefing paper be prepared for it to recommend to Council a strategic approach to securing a more robust media and broadcasting policy for the Torres Strait Islands. Further follow-up with the TSIRC's Head of Community Services (former Executive responsible for the CALH Committee) should also be undertaken as a useful source of background information in relation to the development to date of the policy.

| Action | Responsible Area | Status |
|---|------------------|--------|
| <ol style="list-style-type: none"> 1. Legal Services to liaise with the TSIRC CEO and Head of Community Services regarding the development of a media and broadcasting policy. 2. Briefing paper to be prepared for the Committee to consider recommending a more robust broadcasting policy for the Torres Strait Islands. <p><i>Committee Chair recommends further discussion with Mr Jim Remedio and Mr Gilmore Johnston (Blackstar Radio), as well as TSIMA and the TSRA.</i></p> | Legal Services | |

- **Identity – copyright and wearing of sacred costumes, dances, artefact, etc.**
Discussion on this issue at the last Committee meeting centred around the issue of inappropriate wearing of a headdress at a NRL post-match celebration. Further consideration is required by the Committee on the development of an appropriate policy.

Moved: Cr Aven S. Noah

Seconded: Cr Laurie Nona

Against: N/A

Carried Unanimously

3 EXECUTIVE DIRECTOR CORPORATE SERVICES REPORT

The Chairperson welcomed the Executive Director Corporate Services, Ms Noeleen Selke, to the Committee and indicated that he and fellow Committee Members looked forward to working with her into the future.

Ms Selke thanked the Chairman and Members for her welcome. She also expressed her enthusiasm to assist the Committee in its deliberations and to work to set in place processes to advance the important work of this portfolio.

The Committee noted the verbal report by the ED Corporate Services.

Moved: Cr Aven S. Noah

Seconded: Cr Laurie Nona

Against: N/A

Carried Unanimously

4 DEPUTATIONS

There were no deputations for this meeting.

5 CLOSED BUSINESS

In accordance with regulation 254J (3)(e) of the *Local Government Regulation 2012* (Qld) the Committee resolved to go into closed business to discuss Agenda Items 5.1 and 5.2.

Moved: Cr Laurie Nona
Seconded: Cr Aven S. Noah
Against: N/A

Carried Unanimously

Following discussion of the above matters, the Committee resolved to move out of closed business.

Moved: Cr Laurie Nona
Seconded: Cr Aven S. Noah
Against: N/A

Carried Unanimously

RESOLUTIONS/ACTIONS ARISING FROM MATTERS DISCUSSED IN CLOSED BUSINESS:

5.1. November 2021 CLOSED BUSINESS Trustee Report – Visitor Entry onto DOGIT and COVID-19 Protocols

| Action | Responsible Area | Status |
|--|------------------|--------|
| ED Corporate Services and Senior Legal Officer to follow-up further (particularly regarding required amendments to Subordinate Local Law No. 7) with the incoming Manager of Legal Services and resubmit to the Committee. | Legal Services | |
| Legal Services to advise on visitor entry onto DOGIT: Can Councillors delegate the community entry process to the PBC? | Legal Services | |

Moved: Cr Aven S. Noah
Seconded: Cr Laurie Nona
Against: N/A

Carried Unanimously

5.2. Trustee Policy Review

The Committee recommended:

1. That SARG endorse a community consultation process for each TSIRC DOGIT community, with inter-agency stakeholder consultation

(including each RNTBC), to confirm DOGIT decision-making processes, and update the Trustee Policy accordingly.

2. Further, that SARG recommend that Council hire an additional lawyer (contract special projects officer) in FY23/24 to run the home-ownership project.
3. That SARG record the following Action item: Legal Services to write a CEO letter to DSDSATSIP and DCDEH to propose a home-ownership working group (interdepartmental) roadshow to visit each TSIRC DOGIT community to deliver home-ownership information and confirm the community decision-making process for leases in each community.

Moved: Cr Laurie Nona
Seconded: Cr Aven S. Noah
Against: N/A

Carried Unanimously

| Action | Responsible Area | Status |
|--|------------------|--------|
| <p>The following recommendations be submitted for consideration at the next meeting of the Council's Strategic Advisory Reference Group:</p> <ol style="list-style-type: none">1. That SARG endorse a community consultation process for each TSIRC DOGIT community, with inter-agency stakeholder consultation (including each RNTBC), to confirm DOGIT decision-making processes, and update the Trustee Policy accordingly.2. Further, that SARG recommend that Council hire an additional lawyer (contract special projects officer) in FY23/24 to run the home-ownership project.3. That SARG record the following Action item: Legal Services to write a CEO letter to DSDSATSIP and DCDEH to propose a home-ownership working group (interdepartmental) roadshow to visit each TSIRC DOGIT community to deliver home-ownership information and confirm the community decision-making process for leases in each community.4. Apply CPI increase to all Trustee lease rent rates except for the community rate. | Legal Services | |

6 BUSINESS ARISING/OTHER BUSINESS

No other business was discussed.

7 NEXT MEETING

The Committee noted that its next meeting will be held on 24 May 2023 by video conference.

The meeting closed at 12.25pm and Cr Laurie Nona closed the meeting with Prayer.

.....
Mr James William
Chief Executive Officer
Torres Strait Island Regional Council
Date:

.....
Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council
Date:

DRAFT



ORDINARY MEETING ACTION ITEMS

Attachment A

Actions Arising from July 2023 Meeting

| Agenda Item | Action | Action Area | Current Status |
|--|---|---|----------------|
| AI 8 Chief Executive Officer Report | <p>1. Queensland Police Service (QPS)</p> <p>Cr Keith Fell to provide details to the Secretariat regarding the Queensland Police Service deputation to a Council meeting in the near future.</p> <p>Chief Executive Officer to write to QPS regarding the issue of the Community Police Liaison Officer for Kirirri (Hammond) being located on Thursday Island, rather than on Hammond Island.</p> <p>2. Freight Subsidies</p> <p>Executive Director, Corporate Services to provide Council with an update on the status of a breakdown of the Freight Subsidy issues and funding identified following the Cost of Living Summit.</p> | <p>1. Cr Keith Fell</p> <p>2. ED Corporate Services</p> | |
| (CB) AI 16 to AI 20 Building Services Papers | <p>1. Executive Director Building Services to brief the next Council meeting on upcoming proposed Capital Works projects.</p> <p>2. Future briefings to include the full names of property owners to assist Councillors to avoid potential conflict of interest breaches.</p> | ED Building Services | |
| AI 25 (CB) Councillor Conduct Complaint | Executive Director Corporate Services/Legal Services to complete appropriate action for this resolution. | ED Corporate Services | |
| AI 32 | Celebrations for the Anniversary of the first Torres Strait Island Councillors' Conference (23 August) | ED Community Services | |

| Agenda Item | Action | Action Area | Current Status |
|-----------------------------|--|---|----------------|
| Business Arising | <ol style="list-style-type: none"> Executive Director Corporate Services to draft a proposed terms of reference for the Masig Statement Taskforce/Working Group to define and endorse. Mayor Mosby to write to the Torres Shire Council, the Torres Strait Regional Authority, GBK and local PBCs inviting these representatives to join local celebrations on 23 August 2023. Executive Director Community Services to prepare formal notification to the Torres Strait Regional Authority (TSRA) in relation to the proposed changes to the existing funding terms and conditions in relation to this year's celebrations on 23 August 2023 for the Anniversary of the first Torres Strait Island Councillors' Conference. Mayor Mosby and Executive Director Community Services to prepare materials for Divisions. | | |
| AI 34 General Matters | 1. Feral Horses – Kubin and St Pauls Executive Director Community Services to draft correspondence to the Torres Strait Regional Authority (TSRA) to undertake a culling program of the feral horses on Kubin and St Pauls as they are a safety hazard. | ED Community Services | |
| | 2. House Fire in Kubin Community Executive Director Community Services will update Cr Lama Trinkoon out of session | ED Community Services | |
| | 3. Garbage/Waste Collection Vehicle for Moa Executive Director Engineering Services and Executive Director Community Services to explore short-term/long-term solutions. | ED Engineering Services / ED Community Services | |
| | 4. Fuel Depot upgrade/repair for the ageing fuel infrastructure on Arkai Executive Director Engineering Services to explore short-term/long-term solutions. | ED Engineering Services | |
| | 5. Satellite Dishes need replacing and Foxtel TV on Poruma | Executive Director Building Services/Executive | |

| Agenda Item | Action | Action Area | Current Status |
|-------------|--|-----------------------------|----------------|
| | Technician – Foxtel/Digital. Electrician Mr Andy Allen to be contacted by Executive Director Building Services/Executive Director Community Services to address the situation on Poruma that the Satellite Dishes and Foxtel TV on Poruma need replacing. | Director Community Services | |
| | 6. Asset Condition Report Acting Executive Director Corporate Services to prepare relevant correspondence to the TSRA before 31 August 2023 (Cr Rocky Stephen is going to TSRA for the week of 5 September 2023 and will be able to meet with the TSRA Chief Executive Officer to advocate the request). | ED Corporate Services | |
| | 7. Hammond Island Ferry Service Acting Executive Director Corporate Services to draft correspondence to Chief Executive Officer TSRA requesting funding for a feasibility study for the Hammond Island Ferry Service. | ED Corporate Services | |
| | 8. Alternative Location for Helicopter Landings on Oval at St. Paul's Executive Director Community Services to investigate a more suitable area for the Helipad on Wug that would not interfere (noise and distribution of dust and debris) with local school and surrounding houses. | ED Community Services | |
| | | | |



TORRES STRAIT ISLAND REGIONAL COUNCIL

COUNCIL REPORT

| | |
|--------------------------|--|
| ORDINARY MEETING: | August 2023 |
| DATE: | 30 - 31 August 2023 |
| ITEM: | Agenda Item for Noting by Council |
| SUBJECT: | Building Services Report (August 2023) |
| AUTHOR: | Wayne Green – Executive Director TSIRC BSU |

Recommendation:

Council resolves to note the Building Services Report for August 2023.

Executive Summary:

This report provides an overview of the ongoing activities carried out by the Building Services Unit (BSU) during the reporting period of August 2023.

Upgrade & HO Program:

BSU are actively collaborating with funding partners to facilitate the release of planned upgrade projects, enabling the initiation of tenders and the execution of upgrades and home ownership initiatives.

Up to this point, BSU has initiated the tendering process for the 2023-2024 Upgrade Works & Home Ownerships. Regular meetings with funding partners are being held to address challenges related to high delivery costs and extended timeframes for project completion.

Current Status

Quotes Awaiting Approvals

Upgrades – 76 projects (\$11,761,625)

Home Ownerships – 11 projects (\$7,324,201)

Approvals To Date

Upgrades – 86 projects (\$4,356,733)

Homeownerships – 27 projects (\$7,316,505)

Strategies are currently being developed to plan for the delivery of the NAHA Upgrade program and Home Ownerships. These strategies encompass:

- Reviewing contractors' existing workloads
- Prioritising essential works
- Conducting bulk tendering for all upgrades in each community
- Holding contractors accountable through liquidated damages
- Reviewing and modifying contracts to mitigate risk to TSIRC (e.g., material, freight, flights, etc.)

Starting from July, TSIRC BSU has shifted the responsibility for ordering materials, arranging deliveries, flights, accommodations, fuel, and power cards for contractors to the contractors themselves. All related costs are now included in contractors' invoices, and TSIRC BSU claims reimbursement from funding partners, including incurred margins.

Effective communication and updated Upgrade programs are set to resume in September and will be shared with Councillors and Housing Officers using a new format designed to enhance transparency with all internal and external stakeholders.

R&M Program:

The realignment of the Tier 1 stream has improved service delivery to our customers and most importantly our communities. This restructure has also led to increased revenue for TSIRC.

As of August 21, 2023, there is a backlog of maintenance work comprising 1,630 tasks with a total value of approximately \$2.4 million that have been pending for over 30 days.

The focus for Tier 1 is on finalising the 55 tasks that have been outstanding for over 300 days, a significant accomplishment for the team in reducing the aged task volume.

Housing Investment Plan (Capital Housing Program) - \$14.4M:

Stage 1 funding was released on September 27, 2022. BSU and Housing are in the process of finalising the proposed program, which is expected to be presented for Council resolution in September. Subsequently, it will be submitted to the Department of Housing for further approval.

TSIRC BSU has engaged with Dept Energy and Public Works (QBuild) for the collaboration and partnership in the implementation and delivery of the Modern Methods of Construction (MMC) design methodology, tailored to suit the needs of the Torres Strait Island People. QBuild have engaged the professional services of design consultants (BVN – Kevin O'Brien – Local Torres Strait Islander familiar with community desires and BARK Design – Lindy Atkin). Several meetings and site inspections have been conducted over the last two months to assist in aligning stakeholder expectations and delivery limitations.

QBuild/Consultants and TSIRC are scheduled to visit Warraber, Sabai and Hammond week commencing 28 August, to directly engage with Councillors, assess challenges, evaluate geographic conditions, and review existing dwellings and structures. This visit will contribute to the development of future design layouts that can be further discussed with Councillors and Communities.

The ongoing review has identified challenges related to land availability, demolition of existing buildings, and limited funding. Strategies are being formulated to ensure a 'value for money' procurement process, contractor availability, and alignment with the Housing Register of Needs and Department's funding guidelines, whilst achieving project milestones.

Business Relationships:

Meetings are continuing on a weekly basis between BSU and key stakeholders.

TSIRC BSU and Communities are working together in partnership to improve the delivery of service to our communities to ensure we are improving the liveability within each Division

Logistics:

TSIRC Contract documentation has been updated to establish contractor accountability for the projects they undertake. Timely project delivery is a priority for TSIRC.

Considerations:

Risk Management

- Continued review of scheduled works for this fiscal year to clarify projects and their financial impact.
- Ongoing review of departmental structure, resourcing, and processes to enhance service delivery across all levels.
- Regular monitoring of performance to manage revenue, expenses, service delivery, and community outcomes

Consultation:

- Building Services Executive Director
- Building Services Management
- Business Services Accountant
- Building Services Construction Software
- Procore Published Industry statistical data

Links to Strategic Plans:

Corporate Plan 2020-2025

- Operational Plan 2022-2023
- Delivery of Capital Works program

Statutory Requirements:

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *National Construction Code Building Act 1975*
- *Building Regulation 2006*
- *Queensland Building and Construction Commission Act 1991*
- *Queensland Building and Construction Commission Regulation 2018*

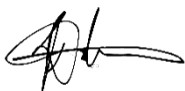
Conclusion:

That Council notes the information contained in this report.



Recommended:

Wayne Green
Executive Director Building Services



Approved:

James William
Chief Executive Officer



TORRES STRAIT ISLAND REGIONAL COUNCIL

AGENDA REPORT

| | |
|-----------------|---|
| MEETING: | August 2023 |
| DATE: | 30 August 2023 |
| ITEM: | Agenda Item for Resolution by Council |
| SUBJECT: | TSIRC Annual Closedown 2023/2024 |
| AUTHOR: | Sharon Donald, Manager People and Wellbeing |

Recommendation:

That Council endorse the dates proposed for Council's annual closedown of operations between the Christmas/New Year period. It is proposed that operations will close on Friday, 22 December 2023 at 12 noon and reopen on Tuesday, 2 January 2024.

Executive Summary:

A closedown is when an organisation temporarily closes during slow periods of the year, such as Christmas and New Year. This closedown period also provides the opportunity for employees to have a break for family or other reasons.

The closedown arrangements will apply only where departmental requirements permit the absence of employees. Limited staffing arrangements may need to be implemented in some areas of departments to meet essential public needs.

In consultation with relevant employees, Council shall select a skeleton crew during this period to meet operational needs.

Background:

Each year Council elects to close its operations between Christmas and New Year.

Employees need to be notified of Council's intention to close operations and the prescribed closedown period a minimum of 90 days prior to closedown.

Comment:

The following dates are proposed to closedown Council operations between Christmas and New Year:

- Friday 22 December 2023 – normal working day (closedown at 12.00 noon).
- Monday 25 December 2023– Christmas Day.
- Tuesday 26 December 2023 – Boxing Day.
- Wednesday 27 December 2023
- Thursday 28 December 2023
- Friday 29 December 2023; and
- Monday 1 January 2024 – New Years Day.
- Tuesday 2 January 2024 – return to work.

Employees will be required to take their TOIL (time-off-in-lieu) and/or accrued Annual Leave for the three and (3) days that are not public holidays. Employees who do not have enough Annual Leave accrued to cover the period of the closedown will be approved for Leave Without Pay.

Leave Application Forms will not be required if employees only have these 3 days off over the closedown period.

Payroll processing and Divisional Offices circulations will be determined and circulated to inform all staff of operational requirements prior to and during the closedown period.

Consultation:

- Council's Executive Team
- Finance / Payroll

Links to Strategic Plans:

We manage Council affairs responsibly to the benefit of our communities. Develop council as employer of choice within the region and nationally.

Conclusion:

That Council notes and endorses the proposed operational closedown dates for the 2023/2024 Christmas/New Year period.



Endorsed:
Sharon Donald
Manager People and Wellbeing



Recommended:
Martin Leech
Acting Executive Director Corporate Services



Approved:
James William
Chief Executive Officer



TORRES STRAIT ISLAND REGIONAL COUNCIL

COUNCIL REPORT

| | |
|--------------------------|--|
| ORDINARY MEETING: | August 2023 |
| DATE: | 30-31 August 2023 |
| ITEM: | Agenda Item for Resolution |
| SUBJECT: | Policy Matter: Information Technology Change Management Policy |
| PRESENTER: | Martin Leech, A/Executive Director Corporate Services |

Recommendation:

That Council resolves to:

1. endorse the Torres Strait Island Regional Council's Information Technology Change Management Policy, in the terms presented to Council; and
2. delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to exercise the functions and powers assigned to the Chief Executive Officer under the amended and endorsed policy.

Executive Summary:

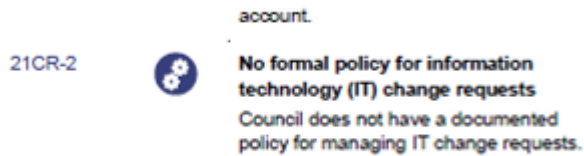
In accordance with *Local Government Act 2009* and the *Local Government Regulation 2012*, Council is required to adopt robust Information Technology processes and procedures.

Council adopted an Information Technology Policy in July 2021. However, a policy relating to how changes can be made to the Information Technology platform had not been developed at that point in time.

The attached policy rectifies this deficiency and further strengthens the internal control environment of Council, ensuring the continuing improvement in Council governance.

Comment:

The lack of an Information Technology Change Management Policy was identified by our external auditors last year, as set out below:



The purpose of this Information Technology Change Management Policy is to establish a structured and controlled process for managing changes to information technology (IT) systems, applications, and infrastructure.

This policy applies to all IT changes that will impact multiple users. Smaller changes are at the discretion of the Manager, Information Technology Services.

The policy applies to all IT change requests submitted by employees, contractors, or third-party vendors within the organisation and changes deemed necessary and worthwhile by IT Services. It covers, but is not limited to, changes to hardware, software, applications, databases, networks, CCTV, mobile devices, security, and other IT components.

Consultation:

- Information Technology
- Legal

Links to Strategic Plans:

People: Outcome 4

Sustainability: Outcome 8

Risk:

1. There is a risk to Council and Councillors if Council does not endorse the updated Entertainment and Hospitality Policy, as the current policy only is current until 30 June 2023.
2. There is a reputational risk to Council if Council decides not adopt the recommendations in this report, as there is a requirement to note the reason for not adopting Officer recommendations in the minutes of a meeting, as per section 254H of the *Local Government Regulation 2012*.

Statutory Requirements:

Local Government Act 2009

Local Government Regulation 2012

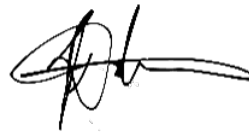
Recommendation:

That Council resolves to:

1. endorse the Torres Strait Island Regional Council's Information Technology Change Management Policy, in the terms presented to Council; and
2. delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to exercise the functions and powers assigned to the Chief Executive Officer under the amended and endorsed policy.

**Recommended:**

Martin Leech
A/Executive Director Corporate Services

**Endorsed:**

James William
Chief Executive Officer

Attachments:

1. Information Technology Change Management Policy

Information Technology Change Management Policy

Responsible Manager: Manager, Information Technology Services

Head of Power: *Local Government Act 2009*
Local Government Regulation 2012

Authorised by: Council

Authorised on: **XX** August 2023

Implemented from: 1 September 2023

Last reviewed: August 2023

Review history: 2023

To be reviewed on: August 2025

Corporate Plan: People and Sustainability

1. Purpose

The purpose of this Information Technology Change Management Policy is to establish a structured and controlled process for managing changes to information technology (IT) systems, applications, and infrastructure.

This policy applies to all IT changes that will impact multiple users. Smaller changes are at the discretion of the Manager, Information Technology Services.

2. Scope

This policy applies to all IT change requests submitted by employees, contractors, or third-party vendors within the organisation and changes deemed necessary and worthwhile by IT Services. It covers, but is not limited to, changes to hardware, software, applications, databases, networks, CCTV, mobile devices, security, and other IT components.

3. Application

Change Request Process

All IT change requests must be requested through a formal change request process. This process should include the following steps:

- **Request Initiation:** The requester must submit a formal change request, providing a detailed description of the proposed change, the reason for the change, and the expected benefits. The request itself can be made by way of an email sent to the IT Services Helpdesk but must have a minimum of manager-level approval.
- **Change Review:** The change request should be reviewed by the requester's manager, the department Executive Director and the Manager, Information Technology Services to determine its feasibility, impact, and potential risks.
- **Change Approval:** Once the review is complete, the change management team will approve or deny the change request based on its potential impact on IT systems, processes, financial considerations, and operations.
- **Change Implementation:** Approved changes will be implemented according to an established schedule, testing and verification will be conducted before moving to implementation.
- **Change Monitoring:** All changes should be monitored and evaluated to ensure they have been implemented successfully and are achieving their intended benefits.

Change Management Roles and Responsibilities

All employees, contractors, and third-party vendors involved in IT change requests should understand their roles and responsibilities in the change management process. The key roles include:

- **Change Requester:** The individual who initiates the change request.
- **Change Manager:** The designated individual or team responsible for reviewing, approving, and managing changes.
- **Change Implementer:** The individual or team responsible for implementing approved changes.
- **Change Monitor:** The individual or team responsible for monitoring changes and ensuring that they are functioning as expected.

Change Communication and Documentation

All changes should be communicated to relevant stakeholders and documented in a centralised change management system. The documentation should include details such as the reason for the change, the impact on IT systems and processes, the implementation schedule, a financial analysis and the results of testing and verification.

Change Control and Risk Management

All IT changes must be controlled and managed to minimize the risk of negative impact on IT systems, processes, and operations. Risk assessment should be performed before making any change, and appropriate controls should be put in place to mitigate any potential risks.

Change Management Review

The change management process should be reviewed periodically to ensure that it remains effective and efficient. The review should include an assessment of the policy's effectiveness, recommendations for improvements, and feedback from stakeholders.

Compliance

All employees, contractors, and third-party vendors are required to comply with this IT Change Management Policy. Any violation of the policy may result in disciplinary action.

4. Legislation/Policies

This policy is established with reference to obligations specified in the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Manager Responsible for Review:

Manager, Information Technology Services

Adopted: XX August 2023

Due for revision: August 2025

Chief Executive Officer



TORRES STRAIT ISLAND REGIONAL COUNCIL

AGENDA REPORT

| | |
|--------------------------|--|
| ORDINARY MEETING: | August 2023 |
| DATE: | 30-31 August 2023 |
| ITEM: | Agenda Item for Resolution by Council |
| SUBJECT: | Community Grants Program Allocation – August 2023 |
| AUTHOR: | Katherine Epsseg, Community Grants Officer, Enterprise Development and Delivery Team |

Recommendation:

Council resolves to allocate Community Grants Program funding to the following applicants in accordance with the Community Grants Policy:

- Mabuygiw Garkaziw Kupay TSI Corporation for the eligible amount of \$1,000.00, exclusive of GST.
- Kozan Outreach Fellowship Ministry for the eligible amount of \$4,500.00, exclusive of GST.
- Church of the Living God, Yorke Island for the eligible amount of \$2,000.00, exclusive of GST.
- Aragun Warriors Rugby League for the eligible amount of \$1,000.00, exclusive of GST.
- Kayin Koasals Rugby League Team for the eligible amount of \$1,000.00, exclusive of GST.
- Courtney Morsue for the requested amount of \$500.00, exclusive of GST.



TORRES STRAIT ISLAND REGIONAL COUNCIL

AGENDA REPORT

Executive Summary:

In accordance with Council's Community Grants Policy, six (6) Community Grant applications meeting eligibility requirements were received during the reporting period that require Council resolution:

| Applicant | Amount Requested | Project/Event | Amount Supported by Councillor | Applications submitted within the last 3 years | Location |
|--|------------------|---|--|---|-----------|
| Mabuygiw Garkaziw Kupay TSI Corporation | \$2,432.20 | Contribution towards costs associated with the Dabangay Cultural Heritage Management Plan of Mabuyag Island, 04/07/2023 – 30/04/2024. | \$1,000.00 supported by Cr Keith Fell | <ul style="list-style-type: none"> - 2022 application approved for \$700.00 towards Flag Day & Mabo Day Celebration. - 2022 application approved for \$1443.91 towards servicing of Mabuyag Community Vessel. | Mabuiag |
| Kozan Outreach Fellowship Ministry | \$6,500.00 | Contribution towards costs associated with hosting the Call of Assembly Conference on St Paul's, 10-17/09/2023 | \$4,500.00 supported & declared COI by Cr John Levi. | Nil | St Paul's |
| The Church of the Living God, Yorke Island | \$2,000.00 | Contribution towards costs associated with hosting the Spring Church Conference on Yorke Island, 16-25/09/2023. | \$2,000.00 supported by Cr Hilda Mosby | Nil | Yorke |

| Applicant | Amount Requested | Project/Event | Amount Supported by Councillor | Applications submitted within the last 3 years | Location |
|---------------------------------|------------------|--|---|--|----------|
| Aragun Warriors Rugby League | \$3,500.00 | Contribution towards costs associated with participating in the 2023 Mackay All Blacks Carnival, 06-08/10/2023 | \$1,000.00 supported by Mayor Phillemon Mosby | <ul style="list-style-type: none"> - 2023 application approved for \$3,000.00 towards Gordonvale All Blacks Carnival. - 2023 regional grants approved for \$2,500.00 towards Gordonvale All Blacks Carnival. | Badu |
| Kayin Koasals Rugby League Team | \$7,128.00 | Contribution towards costs associated with participating in the 2023 Dan Ropeyarn Cup in Bamaga, 27-29/10/2023 | \$1,000.00 supported by Mayor Phillemon Mosby | Nil | Badu |
| Courtney Morseu | \$500.00 | Contribution towards costs associated with participating in the 2023 Tagai Secondary College Graduation, 17-18/11/2023 | \$500.00 supported by Mayor Phillemon Mosby | Nil | Badu |

Other Applications Processed During the Reporting Period for Noting:

| Application Type | Community Entity Applicants | Amount Requested | Project/Event | Amount Approved | Location |
|-------------------|------------------------------|------------------|---|-----------------|-----------|
| Out-of-Cycle | Lalita- Ann Kris | \$2,500.00 | Contribution towards travel costs associated with participating in the Inaugural Under 17's NQ Sistas Rugby League Trials in Sydney, 18-24/09/2023. | \$795.30 | St Paul's |
| | Toshina Sailor | | | \$795.30 | St Paul's |
| | Alimah Dai | | | \$795.30 | Saibai |
| | Alison Wosomo | | | \$795.30 | Saibai |
| | Bethel Wosomo | | | \$795.30 | Saibai |
| | Kaithalina Wosomo | | | \$795.30 | Saibai |
| | Brenda Nona | | | \$800.00 | Badu |
| | Anaclita Ahmat | | | \$800.00 | Badu |
| | Denna Nona | | | \$800.00 | Badu |
| | Jesaray Nona | | | \$800.00 | Badu |
| | Aragun Warriors Rugby League | \$10,000.00 | Contribution towards costs associated with participating in the 2023 Gordonvale All Blacks Carnival, 21-22/10/2023. | \$3,000.00 | Badu |
| Funeral Donations | Wrench Mau | \$5,144.00 | Contribution towards travel expenses associated with attending the funeral of the Late Mr Awatie Mau in Bamaga, 14/07/2023. | \$5,000.00 | Dauan |

| Application Type | Community Entity Applicants | Amount Requested | Project/Event | Amount Approved | Location |
|--------------------|-----------------------------|------------------|--|------------------------------------|-----------|
| | Charlotte Pearson | \$473.00 | Contribution towards travel expenses associated with attending the funeral of the Late Mrs Louisa Guise on Horn Island, 15/07/2023. | \$473.00 | Kubin |
| | Larissa Bani | \$3,624.00 | Contribution towards travel expenses associated with attending the funeral of the Late Mr Mebai Warusam on Saibai, 06/08/2023. | \$3,624.00 | Mabuiag |
| | Rottannah Passi | \$1000.00 | Contribution towards travel expenses associated with attending the cremation ceremony of the Late Ms Dell Passi in Cairns, 27/07/2023. | \$1,000.00 | Mer |
| | Louise Manas | \$5,000.00 | Contribution towards travel expenses associated with attending the funeral of the Late Ms Georgina Tabuai in Cairns, 16/08/2023. | \$5,000.00 | Kubin |
| | Rene Baluz | \$5,000.00 | Contribution towards travel expenses associated with attending the funeral of the Late Mr Mebai Warusam on Saibai Island, 06/08/2023. | \$5,000.00 | Iama |
| | Eunice Hosea | \$5,612.22 | Contribution towards travel expenses associated with attending the funeral of the Late Mr Mebai Warusam on Saibai Island, 06/08/2023. | \$5,000.00 | St Paul's |
| In-Kind Assistance | Olive Lui | Nil fees | Hire of Warraber Community Bus to assist with the Mari/Mosby Wedding, 04-10/07/2023. | Nil fees (Waiver of Fees Value) | Warraber |

| Application Type | Community Entity Applicants | Amount Requested | Project/Event | Amount Approved | Location |
|------------------|-----------------------------|------------------|---|------------------------------|-----------|
| | Geiza Stow | \$335.00 | Hire of Community Hall to host the funeral feasting of the Late Mrs Elsie Blanket, 07-08/07/2023. | \$335.00 (Waiver of Fees) | Badu |
| | St Paul's Women's Group | \$418.75 | Hire of Community Hall to host the Women's group gatherings, 26/07 - 15/11/2023 (Monthly 3rd Wednesdays). | \$418.75 (Waiver of Fees) | St Paul's |
| | Goemu Bau Raiders | \$167.50 | Hire of Community Hall to host a football meeting & community gathering, 04/08/2023. | \$167.50 (Waiver of Fees) | Warraber |

Links to Strategic Plans:

These projects strategically align to specific delivery objectives under the People and Prosperity pillar of Council's Corporate Plan.

Finance & Risk:

No financial risk identified as the allocation is within existing Community Grants budget.

Sustainability:

N/A

Statutory Requirements:

Local Government Act 2009

Conclusion:

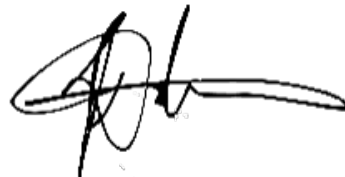
That Council resolves to provide Community Grant support to the eligible applicants in accordance with the Community Grants policy.

Prepared/Endorsed:

Katherine Epsag
Community Grant Officer

**Recommended:**

Martin Leech
Acting Executive Director,
Corporate Services

**Approved:**

James William
Chief Executive Officer

Attachments:

Fund Balances
Reconciliation - Approved Funding Table

Attachment: Fund Balances

(Balance prior to payment of applications endorsed during the July 2023 OM)

Please note that Divisional Closing Balances may vary between reporting periods due to variances between committed and actual expenditure, as well as applications that have been cancelled or withdrawn.

| Division | Councillor | Budget | Less Approved Funding | Closing Balance |
|-----------------|-------------------|---------------------|--------------------------------------|------------------------|
| Boigu | Cr. Toby | \$25,000.00 | \$5,000.00 | \$20,000.00 |
| Hammond | Cr. Dorante | \$25,000.00 | \$0.00 | \$25,000.00 |
| St Pauls | Cr. Levi | \$25,000.00 | \$6,446.00 | \$18,554.00 |
| Ugar | Cr. Stephen | \$25,000.00 | \$2,282.79 | \$22,717.21 |
| Badu | Cr. Nona | \$25,000.00 | \$14,392.00 | \$10,608.00 |
| Dauan | Cr. Elisala | \$25,000.00 | \$5,000.00 | \$20,000.00 |
| Erub | Cr. Gela | \$25,000.00 | \$0.00 | \$25,000.00 |
| Iama | Cr. Lui | \$25,000.00 | \$5,000.00 | \$20,000.00 |
| Kubin | Cr. Trinkoon | \$25,000.00 | \$5,473.00 | \$19,527.00 |
| Mabuiag | Cr. Fell | \$25,000.00 | \$3,624.00 | \$21,376.00 |
| Mer | Cr. Noah | \$25,000.00 | \$2,999.61 | \$22,000.39 |
| Poruma | Cr. Pearson | \$25,000.00 | \$0.00 | \$25,000.00 |
| Saibai | Cr. Tabuai | \$25,000.00 | \$7,892.00 | \$17,108.00 |
| Warraber | Cr. Tamu | \$25,000.00 | \$0.00 | \$25,000.00 |
| Yorke | Cr. Mosby | \$25,000.00 | \$0.00 | \$25,000.00 |
| Mayor | Cr. Mosby | \$15,000.00 | \$0.00 | \$15,000.00 |
| | | \$390,000.00 | \$58,109.40 | \$331,890.60 |

Reconciliation - Approved Funding Table

This table refers to the divisional funds that have been approved and committed for this reporting period.

| Division | Applicant | Completed Payments | Committed Funds | Approved Funding Total |
|-----------|--|--------------------|-----------------|------------------------|
| Boigu | Saint Saviour Church – August 7 th Festival | | \$5,000.00 | \$5,000.00 |
| St Paul's | Lalita-Ann Kris - Inaugural Under 17's NQ Sistas Rugby League Trials | \$723.00 | | \$6446.00 |
| | Toshina Sailor - Inaugural Under 17's NQ Sistas Rugby League Trials | \$723.00 | | |
| | Eunice Hosea – Funeral Travel Assistance | \$2,500.00 | \$2,500.00 | |
| Ugar | Bob Modee – Ark of Transfiguration's Church Day | \$2,282.79 | | \$2,282.79 |
| Badu | Brenda Nona - Inaugural Under 17's NQ Sistas Rugby League Trials | \$723.00 | | \$14,392.00 |
| | Anaclita Ahmat - Inaugural Under 17's NQ Sistas Rugby League Trials | \$723.00 | | |
| | Denna Nona - Inaugural Under 17's NQ Sistas Rugby League Trials | \$723.00 | | |
| | Jesaray Nona - Inaugural Under 17's NQ Sistas Rugby League Trials | \$723.00 | | |
| | Mulga Football Team – QLD Murri Rugby League Carnival | | \$5,000.00 | |
| | Aragun Warriors – Gordonvale All Blacks Rugby League Carnival | \$3,000.00 | | |

| Division | Applicant | Completed Payments | Committed Funds | Approved Funding Total |
|----------|---|--------------------|-----------------|------------------------|
| | Louisa Ahmat – Daughter's Air Force Graduation | | \$1,000.00 | |
| | Josephine Ahmat – Funeral Donation Application | | \$2,500.00 | |
| Dauan | Wrench Mau – Funeral Travel Assistance | \$5,000.00 | | \$5,000.00 |
| Iama | Rene Baluz – Funeral Travel Assistance | \$2,500.00 | \$2,500.00 | \$5,000.00 |
| Kubin | Charlotte Pearson – Funeral Travel Assistance | | \$473.00 | \$5,473.00 |
| | Louise Manas – Funeral Travel Assistance | | \$5,000.00 | |
| Mabuiag | Larissa Bani – Funeral Travel Assistance | \$3,624.00 | | \$3,624.00 |
| Mer | St James Anglican Church – Church Day Celebration | \$1,999.61 | | \$2,999.61 |
| | Rottannah Passi – Funeral Travel Assistance | \$1,000.00 | | |
| Saibai | Alimah Dai - Inaugural Under 17's NQ Sistas Rugby League Trials | \$723.00 | | \$7,892.00 |
| | Alison Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials | \$723.00 | | |
| | Bethel Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials | \$723.00 | | |
| | Kaithalinah Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials | \$723.00 | | |
| | White Dove Ministry – Church Musical Instruments | \$5,000.00 | | |



TORRES STRAIT ISLAND REGIONAL COUNCIL

AGENDA REPORT

| | |
|--------------------------|--|
| ORDINARY MEETING: | August 2023 |
| DATE: | 30/31 August 2023 |
| ITEM: | Agenda Report |
| SUBJECT: | Funding Acquisition Report |
| AUTHOR: | Sharon Russell – Grants Administration Officer |

Recommendation:

That Council resolves to note this report and its content.

Executive Summary:

The Funding Acquisition Report provides an update and summary of Council's current grant application and acquisition outcomes for the reporting period. A large funding opportunity was sought earlier this month with our registration of intent to apply, for the Department of Infrastructure, Transport, Regional Development, Communications, and the Arts, Growing our Regions Round 1 program. This funding could potentially total \$15 million (including a co-contribution of 10%).

During the reporting period Council received notification of a successful funding application through the Department of Infrastructure, Transport, Regional Development, Communications, and the Arts, totalling \$306,357. The successful application is for the Local Roads and Community Infrastructure Program – Phase 4, this funding will deliver priority local road and community infrastructure projects.

New Agreements/Variations:

The following is a list of all new agreements and/or variations that were executed during the month of July 2023 within the Chief Executive Officer's financial delegation limit of \$1,000,000 as per Council's Strategic External Grant Funding Policy:

- Queensland Reconstruction Authority
DRFA – Reconstruction of Essential Public Assets
\$144,703.73
- Department of Agriculture and Fisheries
Enhancing Local Government Biosecurity Capacity
\$90,000
- National Indigenous Australians Agency
Health & Wellbeing Program 2023-25
\$700,000

Current Application Status Report:

The following two tables highlight all current and pending funding applications, including details on their outcome and a status report on all unsuccessful and long-term pending applications separated into Recurrent & Operational Funding and Capital Project Funding. Some applications can span numerous financial years. Please note, whilst the reporting period is for the fiscal year to align with Council’s budget and projected forecasts, there will be a level of discrepancy between the figures listed on this report to and actuals reported in budget and financial reports. This is largely due to the carry-over of project underspends from operational funding, as well as capital projects that receive progress payments spanning over multiple financial years combined with revenue recognition requirements per Accounting Standards.

| Operational Funding | | | | | | | | |
|--|-----------|------------|------------|------------|---|----------------------------|---------|------------------------------------|
| Funding Stream | Total | 2023/24 FY | 2024/25 FY | 2025/26 FY | Project Details | Date of Application | Outcome | Current Status Report |
| LGAQ – QCoast 2100 3.0 | \$485,000 | \$485,000 | | | Coastal Hazard Adaption Strategy – Implementation Funding | 23 rd June 2023 | Pending | Expected outcome in September 2023 |
| Department of Seniors, Disability Services, and Aboriginal and Torres Strait Islander Partnerships | \$10,000 | \$10,000 | | | Mepla Voice Project – Capture traditional island dance, songs, and hymns in each of the 3 language groups for preservation. | 23 rd June 2023 | Pending | Expected outcome in September 2023 |

| | |
|--|--------------|
| Total of Funding Applied *Noting funding can span over numerous financial years | \$495,000.00 |
| Total of Funding Successful | \$0 |
| Total of Funding Unsuccessful | \$0 |
| Total of Funding Pending | \$495,000.00 |

| Capital Project Funding | | | | | |
|---|---------------------|--|-----------------------------|------------|--|
| Funding Stream | Total | Project Details | Date of Application | Outcome | Current Status Report |
| Department of Infrastructure, Transport, Regional Development, Communications, and the Arts | \$13,500,000 | Growing Regions Round One – Expressions of Interest | 2 nd August 2023 | Pending | Full application to be lodged in December 2023 |
| Torres Strait Regional Authority | \$1,500,000 | Growing Regions Round One – Co-contribution request | 28 th June 2023 | Pending | Expected outcome in August 2023 |
| Department of Infrastructure, Transport, Regional Development, Communications and the Arts | \$306,357 | Local Roads and Community Infrastructure Program – Phase 4 Funding to deliver priority local road and community infrastructure projects. | July 2023 | Successful | Confirmation of actual project/s to be determined. |
| Total of Funding Applied *Noting funding can span over numerous financial years | \$15,306,357 | | | | |
| Total of Funding Successful | \$306,357 | | | | |
| Total of Funding Unsuccessful | \$0 | | | | |
| Total of Funding Pending | \$15,000,000 | | | | |

Annual Local Government Funding

The table below highlights all Annual Local Government Funding, that Council was allocated for 2023/24. No application is required for this type of funding. Council officers note that the below figures will not reconcile to budget documents or financial statements as per AASB 1058, Council is required to recognise revenue on receipt of funds.

| Annual Local Government Funding | | | | |
|---|-------------------------------|--|----------------------------|---|
| Funding Stream | 23/24 Total Allocation | Project Details | Date of Application | Comments |
| <i>Financial Assistance – Indigenous Councils Funding Program</i> | <i>\$15,886,108</i> | <i>The ICFP replaces the SGFA & RRP and represents a significant investment in Queensland’s Indigenous communities, increasing the Queensland Government’s support for Indigenous councils by \$25.8 million for 2023-24.</i> | <i>Annual Allocation</i> | <i>100% paid upfront for current financial year 23/24</i> |
| <i>Financial Assistance – General Purpose</i> | <i>\$15,118,824</i> | <i>Financial Assistance General Purpose is an annual allocation-based program for local government bodies based on the principal of horizontal fiscal equalisation, enabling them to function by reasonable effort to an average standard.</i> | <i>Annual Allocation</i> | <i>100% paid upfront for current financial year 23/24</i> |
| <i>Financial Assistance – Local Roads</i> | <i>\$239,119</i> | <i>Financial Assistance Local Roads is an annual allocation-based program to assist local governments with roads expenditure and to preserve its roads assets.</i> | <i>Annual Allocation</i> | <i>100% paid upfront for current financial year 23/24</i> |
| Total Allocation for 23/24 | \$31,244,051 | | | |

Councilor's Top 5 Priorities Status:

The Councilor Top 5 Priority Projects will be reported in a separate report on a quarterly basis during January, April, July, and October Council meetings.

Links to Strategic Plans:

- Corporate Plan 2020-2025:
 - People - Outcome 4: We are a transparent, open, and engaging Council.
 - Sustainability - Outcome 8: We manage Council affairs responsibly to the benefit of our communities.

Statutory Requirements:

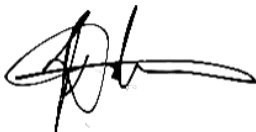
- *Local Government Act 2009*
- *Local Government Regulation 2012*

Conclusion:

That Council resolves to note and provide any necessary feedback to this report.

**Recommended:**

Martin Leech
Acting, Executive Director of Corporate Services

**Approved:**

James William
Chief Executive Officer



TORRES STRAIT ISLAND REGIONAL COUNCIL

COUNCIL REPORT

| | |
|--------------------------|--|
| ORDINARY MEETING: | August 2023 |
| DATE: | 30 & 31 August 2023 |
| ITEM: | Agenda Item for Resolution by Council |
| SUBJECT: | Financial Dashboard Report – July 2023 |
| AUTHOR: | Nicola Daniels, Head of Financial Services |

Recommendation:

That Council receive and endorse the monthly financial statements attached to the officer's report for the 2023-24 year to date, for the period ended 31 July 2023, as required under Section 204 *Local Government Regulation 2012*.

Purpose:

This report seeks Council endorse the monthly financial statements for the 2023-24 year to date, for the period ended 31 July 2023.

Background:

The 2023-24 original budget was adopted in June 2023 and has taken into consideration the expected impacts of the year ahead including but not limited to high inflation, persistent labour shortages due to shifting workforce dynamics, shortages in contractors due to remote operations and material shortages. Our strategic approach to budget planning demonstrates management's dedication to proactively confronting potential financial challenges and positioning the organisation for resilient financial performance, all while ensuring the continued delivery of essential services to the community.

The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Each month, year to date financial statements are prepared to monitor actual performance against budget.

Below is a summary of the financial performance for the period ended stated above. Actual amounts are compared against year-to-date original budget for 2023-24. (See Appendix A for Summary Financial Statements by Department and Appendix A Detailed Capital Report).

Resource implications:

The actual operating result (before depreciation) for July 2023 YTD is a \$527K deficit, compared to the YTD forecast operating deficit of \$2.2M.

FINANCIAL PERFORMANCE AT A GLANCE – Year to Date (YTD) 2023/2024

| Key financial results | Annual original budget | YTD original budget | YTD actual | YTD variance \$ | YTD variance % | Status |
|--|------------------------|---------------------|------------------|------------------|----------------|--------|
| Recurrent revenue | 61,630,000 | 3,294,461 | 2,914,602 | (379,859) | (11.5%) | ● |
| Other income | 5,483,098 | 499,540 | 494,972 | (4,568) | (0.9%) | ● |
| Recurrent expenditure (excl. depreciation) | (74,514,721) | (6,031,975) | (3,936,796) | 2,095,179 | 34.7% | ● |
| Operating result (excl. depreciation) | (7,401,623) | (2,237,974) | (527,223) | 1,710,751 | 76.4% | ● |
| Capital revenue | 43,500,048 | 3,439,894 | 753,536 | (2,686,358) | (78.1%) | ● |
| Capital expenses | (3,500,000) | (291,667) | 0 | 291,667 | 100.0% | ● |
| Net result (excl. depreciation) | 32,598,425 | 910,254 | 226,314 | (683,940) | (75.1%) | ● |
| Depreciation expense | (52,422,672) | (4,368,556) | 224,124 | 4,592,680 | 105.1% | ● |
| Net result | (19,824,247) | (3,458,302) | 450,437 | 3,908,740 | 113.0% | ● |

Key:

Act Vs Bud Var % is <= -10%

Act Vs Bud Var % is > -10% and <= -5%

Act Vs Bud Var % is > -5%



Operating Result to Date – Favourable \$1.7M variance attributed to:

Revenue (\$384K) unfavourable variance.

- Timing of receipt of grant fundings.
- Contract and recoverable works less than expected.
- Residential property rental income.

Expenditure \$2.1M favourable variance.

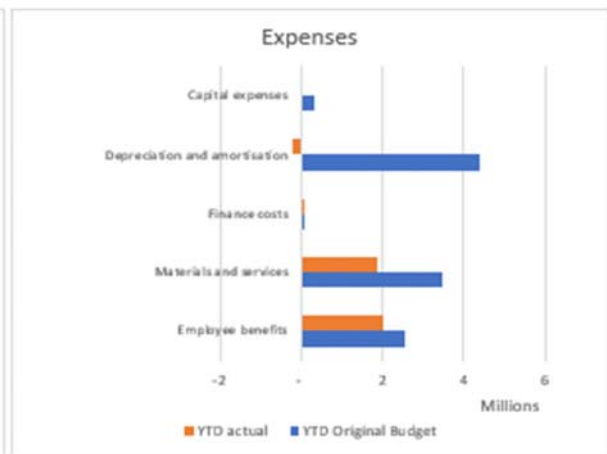
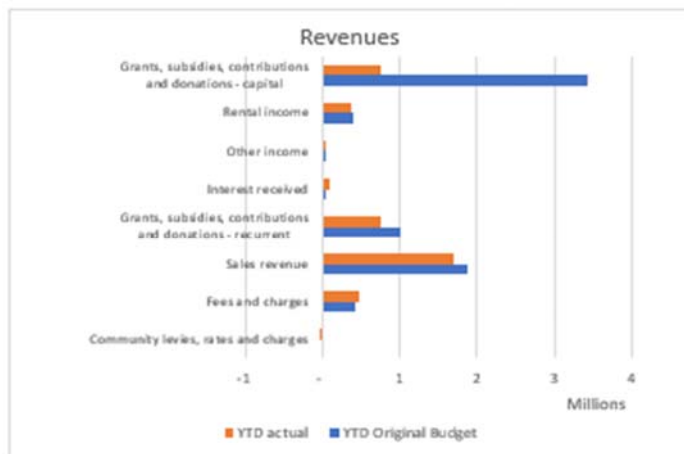
- Reduction in employee benefits expenditure due to extended vacancies.
- Material & Services for most departments are currently under budget. This is due to a combination of factors; cost management, timing of operating works, vacancy rates and other external factors reducing capability to deliver services and projects.

Net Result to Date – Favourable \$3.9M variance attributed to:

In addition to the above, depreciation relating to July 2023 has not been recorded in the 24GLACT due to the assets module in TechOne being unable to be rolled forward onto the 23/24 year until QAO sign off the 2022-2023 accounts. This has been a significant driver for the favourable variance.

STATEMENT OF FINANCIAL PERFORMANCE

| | Annual Original Budget | YTD Original Budget | YTD actual | YTD variance \$ | YTD variance % |
|--|------------------------------|------------------------|------------|--------------------|-------------------|
| Income | | | | | |
| Recurrent revenue | | | | | |
| Community levies, rates and charges | 1,886,244 | 0 | (1,141) | (1,141) | 0.0% |
| Fees and charges | 4,890,811 | 416,146 | 464,809 | 48,664 | 11.7% |
| Sales revenue | 20,936,082 | 1,867,495 | 1,685,776 | (181,720) | (9.7%) |
| Grants, subsidies, contributions and donations | 33,916,863 | 1,010,821 | 765,158 | (245,663) | (24.3%) |
| | 61,630,000 | 3,294,461 | 2,914,602 | (379,860) | (11.5%) |
| Capital revenue | | | | | |
| Grants, subsidies, contributions and donations | 43,500,048 | 3,439,894 | 753,536 | (2,686,358) | (78.1%) |
| | 43,500,048 | 3,439,894 | 753,536 | (2,686,358) | (78.1%) |
| Interest received | 593,299 | 50,390 | 91,197 | 40,807 | 81.0% |
| Other income | 83,542 | 48,629 | 44,536 | (4,093) | (8.4%) |
| Rental income | 4,806,257 | 400,521 | 359,239 | (41,283) | (10.3%) |
| Total income | 110,613,146 | 7,233,895 | 4,163,110 | (3,070,786) | (42.4%) |
| Expenses | | | | | |
| Recurrent expenses | | | | | |
| Employee benefits | 31,446,073 | 2,527,940 | 2,014,196 | 513,745 | 20.3% |
| Materials and services | 42,349,489 | 3,443,666 | 1,863,441 | 1,580,224 | 45.9% |
| Finance costs | 719,159 | 60,369 | 59,159 | 1,210 | 2.0% |
| Depreciation and amortisation | 52,422,672 | 4,368,556 | (224,124) | 4,592,680 | 105.1% |
| | 126,937,393 | 10,400,531 | 3,712,673 | 6,687,859 | 64.3% |
| Capital expenses | 3,500,000 | 291,667 | 0 | (291,667) | (100.0%) |
| Total expenses | 130,437,393 | 10,692,198 | 3,712,673 | (6,979,525) | (65.3%) |
| Net result | (19,824,247) | (3,458,302) | 450,437 | 3,908,740 | (113.0%) |

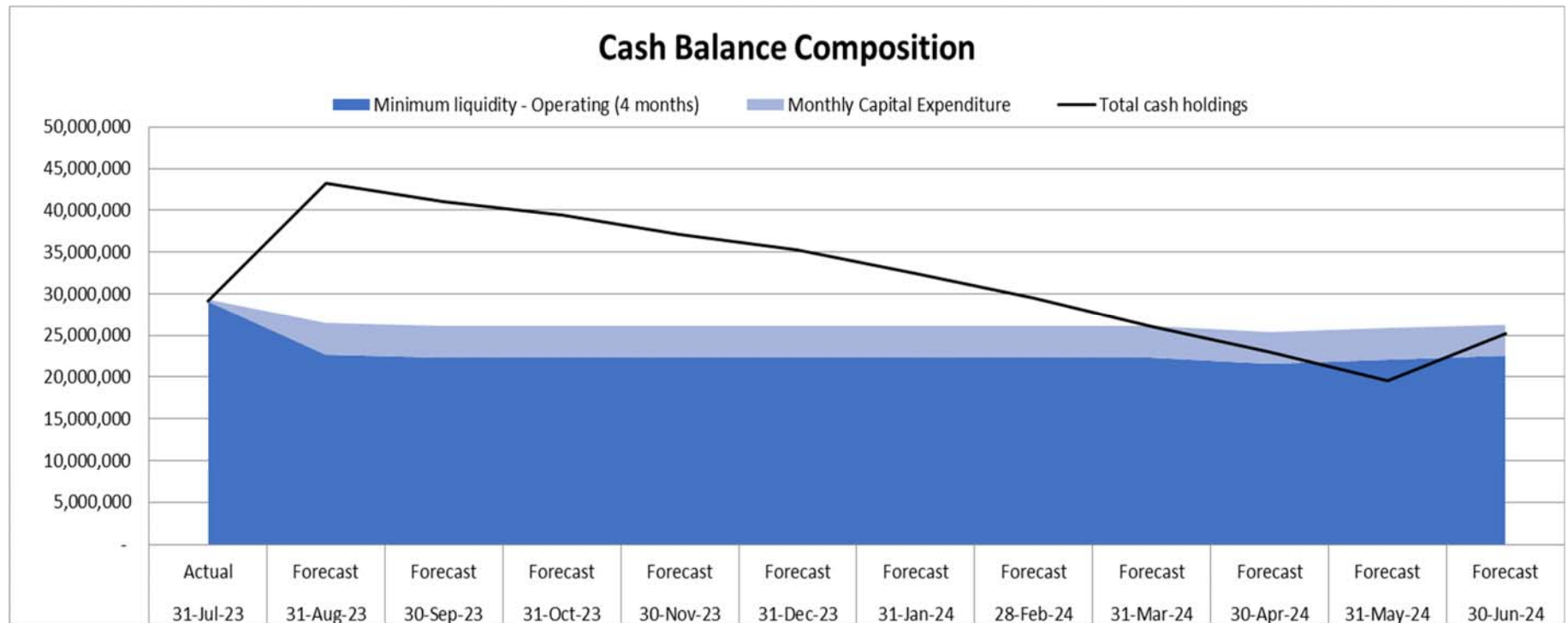


STATEMENT OF FINANCIAL POSITION

| | Current Month | Prior Month | variance \$ | variance % |
|--------------------------------------|----------------------|----------------------|--------------------|---------------|
| Current assets | | | | |
| Cash and cash equivalents | 27,448,564 | 36,213,122 | (8,764,558) | (24.2%) |
| Short term deposits | 66,774 | 66,774 | 0 | 0.0% |
| Trade and other receivables | 9,514,237 | 3,553,341 | 5,960,896 | 167.8% |
| Inventories | 322,944 | 322,944 | 0 | 0.0% |
| Contract assets | 10,737,180 | 11,488,456 | (751,276) | (6.5%) |
| Lease receivables | - | - | 0 | |
| Total current assets | 48,089,699 | 51,644,637 | (3,554,938) | (6.9%) |
| Non-current assets | | | | |
| Lease receivables | 10,525,433 | 10,525,433 | (0) | (0.0%) |
| Property, plant and equipment | 954,131,654 | 953,665,352 | 466,302 | 0.0% |
| Right of use assets | 1,180,983 | 1,232,636 | (51,653) | (4.2%) |
| Total non-current assets | 965,838,070 | 965,423,421 | 414,649 | 0.0% |
| | | | | |
| Total assets | 1,013,927,769 | 1,017,068,058 | (3,140,289) | 0.1% |
| Current liabilities | | | | |
| Trade and other payables | - 99,490 | 3,487,183 | 3,586,673 | 102.9% |
| Borrowings | - | - | 0 | |
| Provisions | 6,396,068 | 6,355,578 | (40,490) | (0.6%) |
| Contract liabilities | 10,397,715 | 10,397,715 | 0 | 0.0% |
| Lease liabilities | 388,334 | 493,788 | 105,454 | 21.4% |
| Total current liabilities | 17,082,627 | 20,734,264 | 3,651,637 | 17.6% |
| Non-current liabilities | | | | |
| Provisions | 6,369,258 | 6,308,346 | (60,912) | (1.0%) |
| Lease liabilities | 1,237,831 | 1,237,831 | 0 | |
| Total non-current liabilities | 7,607,089 | 7,546,177 | (60,912) | (0.8%) |
| | | | | |
| Net community assets | 989,238,051 | 988,787,617 | 450,437 | 0.0% |

Cash Forecasting

The Department of State Development, Infrastructure, Local Government and Planning sustainability ratios recommends that Council maintain a minimum liquidity of four months operating cashflows. Council has based the monthly cashflow projections on the 23/24 Original Budget projections. Grant revenue has been forecasted on expected timing of receipt of funds as per funding agreements. July figures reflect actual cash balances.



Cashflow Comments

YTD June 2023 – Actual \$29.1M

- Cash holdings remain above QTC recommendations. Grant payments are initially concentrated at the start of the financial year. The majority of the surplus pertains to the complete 23/24 Financial Assistance Grant paid in advance and Indigenous Councils funding program which will be paid in August.

FY June 2023 – Current forecast \$25.1M.

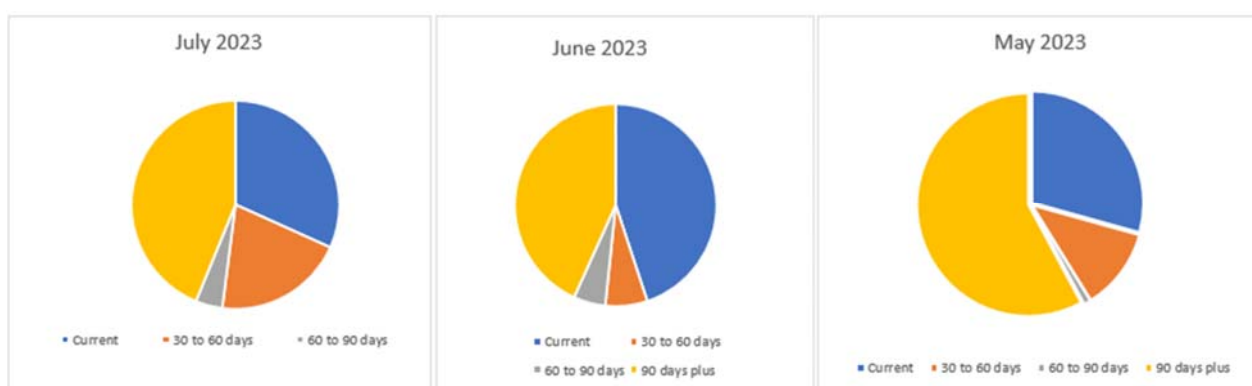
- Advance payment of half of the 24/25 Financial Assistance Grant received budgeted to be received in June 2024.

Debtor Analysis

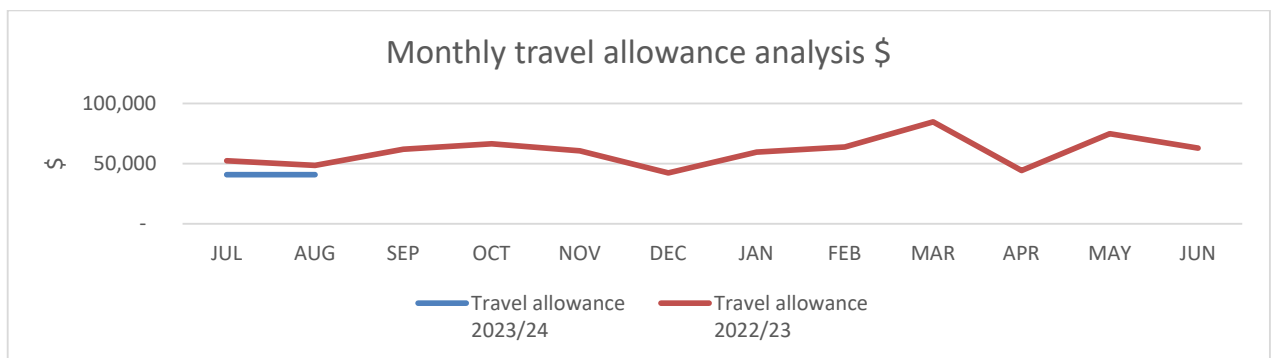
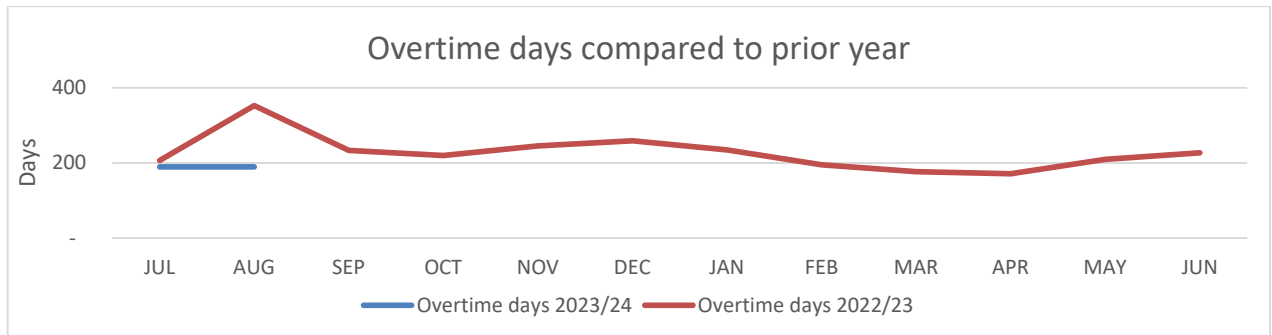
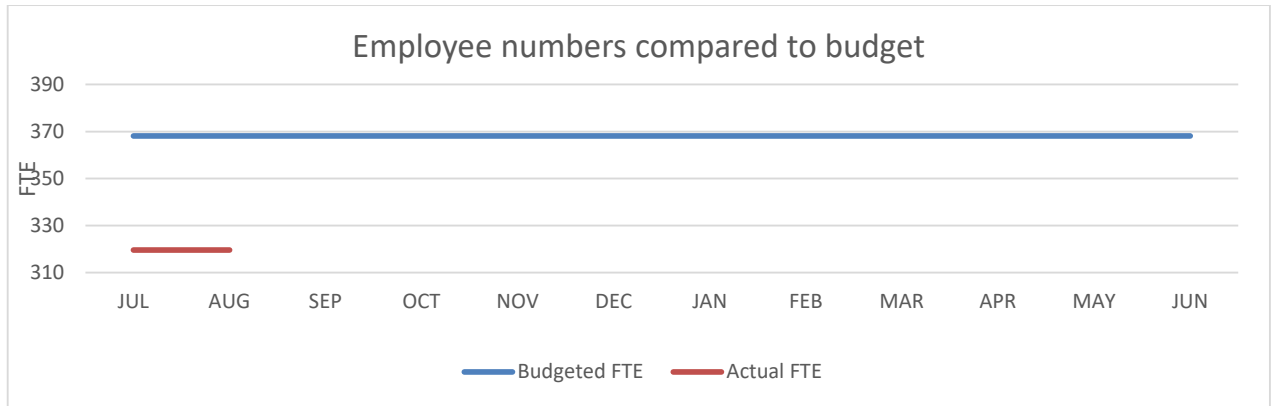
| Days outstanding | As at 31 July 2023 | | As at 30 June 2023 | | As at 31 May 2023 | |
|--------------------------------------|--------------------|------|--------------------|------|-------------------|------|
| | \$ | % | \$ | % | \$ | % |
| Current | 1,119,343 | 32% | 1,540,865 | 45% | 868,597 | 29% |
| 30 to 60 days | 716,143 | 20% | 230,583 | 7% | 351,165 | 12% |
| 60 to 90 days | 147,433 | 4% | 175,517 | 5% | 28,758 | 1% |
| 90 days plus | 1,545,077 | 44% | 1,482,849 | 43% | 1,715,985 | 58% |
| Total aged debtors | 3,527,995 | 100% | 3,429,814 | 100% | 2,964,506 | 100% |
| Housing debtors (Note 1) | 12,899,126 | | 12,763,983 | | 12,978,745 | |
| Total Provision | - 13,162,428 | | - 13,274,602 | | - 13,456,908 | |
| Net debtors (exc. Unapplied credits) | 3,264,693 | | 2,919,194 | | 2,486,343 | |
| Unapplied Credits | - 286,937 | | - 430,924 | | - 912,390 | |

Notes to table:

- Analysis of housing debtors and their collection rates are considered in detail.



Payroll Analysis



Grant Analysis:

Refer to the 'Funding Acquisition Report' by Corporate Services.

Corporate Plan Linkage:

Outcome: We manage Council affairs responsibly to the benefit of our communities: evolve Council's cost management and analysis reporting.

Consultation and communication:

Senior Executive Team
Department Heads / Managers
Finance Department

Risk Management Implications:

Risk Management emerges from Council's intent to effectively and efficiently manage risks that may have an impact on the achievement of strategic priorities, operational goals and project objectives as defined in the Corporate and Operational Plans.

Significant Risks:

| Risk | Likelihood | Consequence | Treatment | Financial Impact |
|-----------------------------|-------------------|--|--|---|
| Increase in material prices | High | Increased cost to deliver contract and recoverable works | Consider revising service agreements with funding partners to account for material increases | Negative impact to gross margins and ultimately net profits |
| Poor weather conditions | Low | Delay in operational and capital works resulting in reduced community service delivery | Consider works schedule | Negative impact to net profits and service delivery |
| Lack of available resources | High | Delays and inability to complete contract and recoverable works and capital programs | Consider methods for engaging skilled resources | Negative impact on gross margins and risk of returning grant funds if not able to deliver works |

Final Considerations:

Risk Management

In terms of financial performance and risk, the approach taken sees the Finance Team working with the various business departments to understand and report on financial outcomes whilst also considering what those outcomes indicate for the future, particularly the requirement to deliver within budget. It is expected this forward-looking approach will allow the management team to implement timely rectification actions to emerging trends.

There are numerous drivers which have affected Council operations during the financial year. Inflationary pressures are impacting not only Council but the whole of Australia (rising energy prices, global supply chain disruptions and labour shortages) sending the cost of goods and services higher. Along with the spate of natural disasters, sharp rise in cash rates and high state wage increases, it is yet to be seen the full extent of inflation and how long the economy will take to stabilise.

It remains to be seen what the cumulative effect will be on Council operations in the next couple of months to year end, and years beyond based on the unpredictability of domestic and global events. Management will continue to progressively adapt, monitor, and plan into the future as the situation and its impact evolves. With continuing uncertainty in the economic climate and changes in market factors, it makes future forecasting challenging.

Recommended:



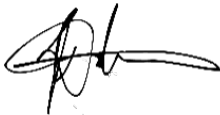
Nicola Daniels
Head of Financial Services

Endorsed:



Hollie Faithfull
Executive Director Financial Services

Approved:



James William
Chief Executive Officer

Appendix A

Executive Department

| Key Financial Results | Annual Budget | YTD Budget | YTD Actual | YTD Variance | YTD Variance % | Status |
|--|--------------------|------------------|------------------|----------------|----------------|--------|
| Recurrent revenue | 546,200 | 0 | 123 | 123 | 0.0% | ● |
| Other income | 0 | 0 | 0 | 0 | 0.0% | ● |
| Recurrent expenditure (excl. depreciation) | (4,030,274) | (351,684) | (245,036) | 106,648 | 30.3% | ● |
| Operating surplus (exc. Depreciation) | (3,484,074) | (351,684) | (244,913) | 106,771 | 30.4% | ● |
| Capital revenue | 0 | 0 | 0 | 0 | 0.0% | ● |
| Capital expenses | 0 | 0 | 0 | 0 | 0.0% | ● |
| Net result (excl. depreciation) | (3,484,074) | (351,684) | (244,913) | 106,771 | 30.4% | ● |
| Depreciation Expense | 0 | 0 | 0 | 0 | 0.0% | ● |
| Net result | (3,484,074) | (351,684) | (244,913) | 106,771 | 30.4% | ● |

Comments:

Overall underbudget for July 2023

Building Services Department

| Key Financial Results | Annual Budget | YTD Budget | YTD Actual | YTD Variance | YTD Variance % | Status |
|--|------------------|----------------|----------------|----------------|----------------|--------|
| Recurrent revenue | 18,000,000 | 1,616,666 | 1,458,972 | (157,694) | -9.8% | ● |
| Other income | 0 | 0 | 0 | 0 | 0.0% | ● |
| Recurrent expenditure (excl. depreciation) | (14,120,678) | (1,168,906) | (690,489) | 478,417 | 40.9% | ● |
| Operating surplus (exc. Depreciation) | 3,879,322 | 447,760 | 768,483 | 320,723 | 71.6% | ● |
| Capital revenue | 1,800,000 | 120,000 | 0 | (120,000) | -100.0% | ● |
| Capital expenses | 0 | 0 | 0 | 0 | 0.0% | ● |
| Net result (excl. depreciation) | 5,679,322 | 567,760 | 768,483 | 200,723 | 35.4% | ● |
| Depreciation Expense | (20,697) | (1,725) | (2,957) | (1,232) | -71.4% | ● |
| Net result | 5,658,625 | 566,035 | 765,526 | 199,491 | 35.2% | ● |

Comments:

BSU currently tracking well, however there are concerns in relation to the budget regarding the release of new quotes. BSU has met with funding partners and have developed a program release which will ensure a continuous rolling program.

Health and Community Services Department

| Key Financial Results | Annual Budget | YTD Budget | YTD Actual | YTD Variance | YTD Variance % | Status |
|--|---------------------|------------------|----------------|--------------------|----------------|--------|
| Recurrent revenue | 13,481,145 | 1,701,759 | 1,450,174 | (251,585) | -14.8% | ● |
| Other income | 519,542 | 43,295 | 43,250 | (45) | -0.1% | ● |
| Recurrent expenditure (excl. depreciation) | (17,169,964) | (1,361,906) | (1,273,098) | 88,808 | 6.5% | ● |
| Operating surplus (exc. Depreciation) | (3,169,277) | 383,148 | 220,326 | (162,822) | 42.5% | ● |
| Capital revenue | 17,425,000 | 1,518,750 | 16,242 | (1,502,508) | -98.9% | ● |
| Capital expenses | 0 | 0 | 0 | 0 | 0.0% | ● |
| Net result (excl. depreciation) | 14,255,723 | 1,901,898 | 236,568 | (1,665,330) | -87.6% | ● |
| Depreciation Expense | (27,729,376) | (2,310,781) | (496) | 2,310,285 | -100.0% | ● |
| Net result | (13,473,653) | (408,883) | 236,072 | 644,955 | 157.7% | ● |

Comments:

Recurrent Revenue is lower than budgeted across multiple income streams, major impacts being timing of receipt of both Federal and State grant payments -\$198K, delays in invoicing for accommodation -\$21K and lower than budgeted Housing Rental Income -\$41K. Commercial lease revenue is higher than budgeted +\$35K.

Recurrent Expenditure impacted by high level of staff vacancies, budgeted for 10% vacancy savings, actual salaries underbudget 24% for July.

Capital Revenue underbudget due to timing of receipt of grant payments.

Financial Services Department

| Key Financial Results | Annual Budget | YTD Budget | YTD Actual | YTD Variance | YTD Variance % | Status |
|--|-------------------|------------------|------------------|-----------------|----------------|--------|
| Recurrent revenue | 22,767,677 | 63,423 | 102,030 | 38,607 | 60.9% | ● |
| Other income | (500,000) | 0 | 0 | 0 | 0.0% | ● |
| Recurrent expenditure (excl. depreciation) | (5,272,620) | (314,189) | (370,876) | (56,687) | -18.0% | ● |
| Operating surplus (exc. Depreciation) | 16,995,057 | (250,766) | (268,846) | (18,080) | -7.2% | ● |
| Capital revenue | 1,903,954 | 158,662 | 0 | (158,662) | -100.0% | ● |
| Capital expenses | (3,500,000) | (291,667) | 0 | 291,667 | 100.0% | ● |
| Net result (excl. depreciation) | 15,399,011 | (383,771) | (268,846) | 114,925 | -29.9% | ● |
| Depreciation Expense | (964,935) | (80,411) | (48,201) | 32,210 | 40.1% | ● |
| Net result | 14,434,076 | (464,182) | (317,047) | 147,135 | -31.7% | ● |

Comments:

Unfavourable Operating result:

Recurrent Revenue - Due to Increasing interest rates, Interest Income higher than expected.

Recurrent expenditure - higher internal charges and lower internal insurance recovery than expected

Unfavourable Net result:

Depreciation expense not posted to the ledger for July 2023 due to assets module in TechOne being unable to be rolled forward onto the 23/24 year until QAO sign off the 2022-2023 accounts.

Appendix A

Engineering Services Department

| Key Financial Results | Annual Budget | YTD Budget | YTD Actual | YTD Variance | YTD Variance % | Status |
|--|---------------------|--------------------|------------------|------------------|----------------|--------|
| Recurrent revenue | 10,590,168 | 183,174 | 209,017 | 25,843 | 14.1% | ● |
| Other income | 0 | 0 | 0 | 0 | 0.0% | ● |
| Recurrent expenditure (excl. depreciation) | (25,476,135) | (2,087,524) | (1,059,163) | 1,028,361 | 49.3% | ● |
| Operating surplus (exc. Depreciation) | (14,885,967) | (1,904,350) | (850,146) | 1,054,204 | 55.4% | ● |
| Capital revenue | 19,240,391 | 1,381,517 | 737,294 | (644,223) | -46.6% | ● |
| Capital expenses | 0 | 0 | 0 | 0 | 0.0% | ● |
| Net result (excl. depreciation) | 4,354,424 | (522,833) | (112,852) | 409,981 | 78.4% | ● |
| Depreciation Expense | (23,286,299) | (1,940,525) | 275,777 | 2,216,302 | 114.2% | ● |
| Net result | (18,931,875) | (2,463,358) | 162,925 | 2,626,283 | 106.6% | ● |

Comments:

The operating result is a combination of:

- Recurrent Revenue - favourable revenue from Maritime fees.
- Recurrent Expenditure - favourable result is combination of unfilled positions and work delays associated with QRA works.

Net result also impacted from less capital revenue than budgeted.

Corporate Services Department

| Key Financial Results | Annual Budget | YTD Budget | YTD Actual | YTD Variance | YTD Variance % | Status |
|--|--------------------|------------------|------------------|---------------|----------------|--------|
| Recurrent revenue | 69,366 | 49,100 | 0 | (49,100) | -100.0% | ● |
| Other income | 39,000 | 3,250 | 1,286 | (1,964) | -60.4% | ● |
| Recurrent expenditure (excl. depreciation) | (6,181,766) | (569,539) | (423,495) | 146,044 | 25.6% | ● |
| Operating surplus (exc. Depreciation) | (6,073,400) | (517,189) | (422,209) | 94,980 | 18.4% | ● |
| Capital revenue | 0 | 0 | 0 | 0 | 0.0% | ● |
| Capital expenses | 0 | 0 | 0 | 0 | 0.0% | ● |
| Net result (excl. depreciation) | (6,073,400) | (517,189) | (422,209) | 94,980 | 18.4% | ● |
| Depreciation Expense | 0 | 0 | 0 | 0 | 0.0% | ● |
| Net result | (6,073,400) | (517,189) | (422,209) | 94,980 | 18.4% | ● |

Comments:

Revenue underbudget for July - due to be received later in the year
Overall underbudget for July 2023

Fuel and Fleet Services Department

| Key Financial Results | Annual Budget | YTD Budget | YTD Actual | YTD Variance | YTD Variance % | Status |
|--|------------------|-----------------|----------------|----------------|----------------|--------|
| Recurrent revenue | 1,575,000 | 131,250 | 144,721 | 13,471 | 10.3% | ● |
| Other income | 25,000 | 2,083 | 0 | (2,083) | -100.0% | ● |
| Recurrent expenditure (excl. depreciation) | (2,263,284) | (178,227) | 125,360 | 303,587 | 170.3% | ● |
| Operating surplus (exc. Depreciation) | (663,284) | (44,894) | 270,081 | 314,975 | 701.6% | ● |
| Capital revenue | 3,130,703 | 260,965 | 0 | (260,965) | -100.0% | ● |
| Capital expenses | 0 | 0 | 0 | 0 | 0.0% | ● |
| Net result (excl. depreciation) | 2,467,419 | 216,071 | 270,081 | 54,010 | 25.0% | ● |
| Depreciation Expense | (421,366) | (35,114) | 0 | 35,114 | 100.0% | ● |
| Net result | 2,046,053 | 180,957 | 270,081 | 89,124 | 49.3% | ● |

Comments:

Other Income - No Private Vehicle Revenue received during July 2023
Capital Revenue - Contract Implementation Delayed
Overall underbudget in July 2023 due to a delay in invoice processing

CAPITAL WORKS PROGRAM

| | | |
|---|----|------------|
| YTD actual expenditure | \$ | 190,525 |
| Unspent capital expenditure | \$ | 45,029,409 |
| Full year BR budget capital expenditure | \$ | 45,219,934 |

Capital Works Program Expenditure B.R



CAPITAL SPEND BY ASSET CLASS

