



Ordinary Council Meeting

Agenda

Date:	25-26 May 2023
Time:	10.30am to 5.00pm
Venue:	Calvary Christian Church Level 1, Auditorium 3 108 Grafton Street, Cairns

Agenda

TSIRC Ordinary Council Meeting – 25-26 May 2023

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Time	Agenda	
10.30am	1.	Welcome
10.45am	2.	Apologies
10.50am	3.	Conflict of Interest (COI) - Declarable/Prescribed
10.55am	4.	Confirmation of Previous Council Ordinary Meeting Minutes
11.00am	5.	Confirmation of Strategic Advisory Reference Group (SARG) Committee Meeting Minutes of 7 March 2023
11.05am	6.	Action Items from Previous Council Ordinary Meetings
11.15am	7.	Mayor Report
11.25am	8.	Chief Executive Officer Report
11.35am	9.	FINANCIAL SERVICES: 2023/24 Fees and Charges
11.50am	10.	FINANCIAL SERVICES: Financial Dashboard Report - April 2022-23
12.00nn	11.	FINANCIAL SERVICES: Tender Acceptance of Trade Services Offers for RFT TSIRC 2023-404 (late paper)
12.10pm	12.	FINANCIAL SERVICES: Revenue Policy
12.20pm	13.	BUILDING SERVICES: Building Services Update (May 2023) (late paper)
12.30pm	14.	CORPORATE SERVICES: Funding Acquisition Report
12.40pm	15.	CORPORATE SERVICES: Community Grants Program Allocation – May 2023
12.50pm	16.	CORPORATE SERVICES: Seawalls Development Application (late paper)
1.00pm	17.	ENGINEERING SERVICES: TSIRC2022-361 Iama Coastal Defence Works Tender Award (Separable Portion B) (late paper)
1.10pm	18.	ENGINEERING SERVICES: Funding Matter – 2023/24 ATSI TIDS Funding, TMR Project Number 2787964, Masig Island Aerodrome Helipad Upgrade
1.20pm	Lunch	

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2.00pm	19.	MOVE INTO CLOSED BUSINESS <i>Mayor to call for meeting to proceed into Closed Business</i>
2.05pm	20.	BUILDING SERVICES: Contractual Matter- TSIRC 2023-444 Design and Construct Contract, Iama Covered Sports Facility Upgrade Stage 2
2.15pm	21.	BUILDING SERVICES: Home Ownership – Contract No. TSIRC 2023_461
12.20pm	22.	BUILDING SERVICES: Home Ownership – Contract No. TSIRC 2023_482
2.25pm	23.	ENGINEERING SERVICES: Submission of In-House Bid for Masig Seawall (Stage 1)
2.35pm	24.	MOVE OUT OF CLOSED BUSINESS <i>Mayor to call for meeting to move out of Closed Business</i>
2.40pm	25.	BUSINESS ARISING <i>For discussion of additional business which arises throughout the meeting.</i>
3.00pm	26.	Strategic Matters
3.55pm	27.	DAY 1 - Closing Remarks & Prayer

Agenda

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DAY 2 – FRIDAY, 26 MAY 2023

Time		Agenda
9.00am	28.	Welcome
9.05am	29.	FINANCIAL SERVICES: 223/2024 Asset Valuation Results
10.00am	30.	DEPUTATION: The Torres Strait Treaty (Mr Andrew Berryman, Director, DFAT Torres Strait Liaison Office)
4.00pm	31.	DEPUTATION: Mirabou Energy (Ms Novita Pratignyo)
4.55pm	32.	Next Council Meeting Date: 27-28 June 2023 (VC)
5.00pm	33.	Closing Remarks & Prayer



TORRES STRAIT ISLAND REGIONAL COUNCIL

DRAFT ORDINARY COUNCIL MEETING

April 2023

Tuesday, 18 April 2023

Wednesday, 19 April 2023

Video Conference

ORDINARY MEETING
Tuesday 18 April 2023

ORDINARY MEETING
Tuesday 18 April 2023

PRESENT:

Cr Phillemon Mosby, Mayor
Cr Dimas Toby, Division 1 – Boigu
Cr Torenzo Elisala, Division 2 – Dauan (*by telephone dial-in due to internet issues*)
Cr Conwell Tabuai, Division 3 – Saibai
Cr Keith Fell, Division 4 – Mabuiag
Cr Lama Trinkoon, Division 6 – Arkai
Cr Seriako Dorante, Division 8 – Kirirri (Hammond)
Cr Getano Lui (Jnr), Deputy Mayor Division 9 – Iama
Cr Kabay Tamu, Division 10 – Warraber
Cr Francis Pearson, Division 11 – Poruma
Cr Hilda Mosby, Division 12 – Masig
Cr Jimmy Gela, Division 14 – Erub
Division 15 – Mer was not represented

PRESENT:

Mr James William, Chief Executive Officer
Ms Hollie Faithfull, Executive Director Financial Services
Mr David Baldwin, Executive Director Engineering Services
Mr Wayne Green, Executive Director Building Services
Mr Dawson Sailor, Head of Community Services
Mr David Kempton, Acting Executive Director Corporate Services
Ms Julie Marino, Senior Executive Assistant to the CEO
Ms Trudy Lui, Executive Assistant to the Mayor
Mr Darryl Brooks, Secretariat Officer

APOLOGIES:

Cr John Levi, Division 7 – Wug (St. Pauls), Mua Island
Cr Rocky Stephen, Division 13 – Ugar
Cr Laurie Nona, Division 5 – Badu

Note: The participation of Cr Torenzo Elisala via telephone dial-in was noted and approved by Council, as inclement weather was affecting internet services at the time the meeting commenced.

COUNCIL ORDINARY MEETING
Tuesday 18 April 2023

1. 10:00am Welcome

Deputy Mayor Cr Getano Lui (Jnr) commenced the Council's Ordinary Meeting for April 2023 at 10:00am and acknowledged, Councillors, Executive and Administration Staff.

The Deputy Mayor Cr Getano Lui (Jnr) being physically in Cairns at this time, also acknowledged the traditional Aboriginal custodians of Cairns, where the TSIRC office is located; as well as:

- Cultural acknowledgements for the Torres Strait region across the length and breadth of Zenadth Kes and the Gimuy-walubarra yidi people – the traditional owners of the lands on which we are meeting;
- Our Heavenly Father for his awesome wisdom, knowledge and understanding; and
- All Elders, past, present and emerging.

The Deputy Mayor Cr Getano Lui (Jnr) advised Council that Mayor Mosby was currently travelling to Cairns and would join the meeting as soon as possible after arrival.

2. Opening Prayer

Deputy Mayor Cr Getano Lui (Jnr) invited Cr Francis Pearson to deliver the opening prayer.

3. Attendance

Deputy Mayor Cr Getano Lui (Jnr) completed a roll call of Councillors to establish a Quorum.

Deputy Mayor Cr Getano Lui (Jnr) confirmed, therefore, that the required Quorum of Councillors was present for the meeting to proceed.

The participation of Cr Torenzo Elisala via telephone dial-in was approved by Council, as inclement weather was affecting internet services at the time the meeting commenced.

Cr Conwell Tabuai (Division 3 – Saibai) joined the meeting at 9.55am.

4. Apologies

The following apologies were noted:

- Cr John Levi, Division 7 – Wug (St. Pauls), Mua Island
- Cr Rocky Stephen, Division 13 – Ugar

There was discussion regarding Cr Rocky Stephen attending an Aquaculture Project in the Philippines.

Executive Director Financial Services and Acting Executive Director Corporate Services jointly commented that in line with current Council Policy, the apology may be accepted and a Resolution can be made if it is in fact Council Business.

The Deputy Mayor Cr Getano Lui (Jnr) deferred the ensuing Council Policy discussion to later in the meeting when Acting Executive Director Corporate Services reads Agenda Item 17 Councillor Remuneration reimbursement and Facilities Provision Policy.

RESOLUTION

Moved: Cr Francis Pearson; Second: Cr Jimmy Gela

That Council accepts the apology for Cr John Levi for the April 2023 Ordinary Meeting.

MOTION CARRIED UNANIMOUS

RESOLUTION

Moved: Cr Hilda Mosby; Second: Cr Laurie Nona

Against: Cr Keith Fell

That Council accepts the apology for Cr Rocky Stephen for the April 2023 Ordinary Meeting.

MOTION CARRIED

ACTION: Acting Executive Director Corporate Services to present to Council at the May 2023 Council Workshop, a breakdown of the Council's Councillor Remuneration Reimbursement and Facilities Provision Policy in order to create better understanding of the Policy.

Conflict of Interest (COI) - Declarable/Prescribed

The Deputy Mayor Cr Getano Lui (Jnr) requested that members make any relevant conflict of interest declarations and advise if any relevant legal proceedings were current pertaining to Council business to be considered at the meeting.

- Cr Torenzo Elisala declared a Conflict of Interest in relation to Agenda Item 11 (Community Grants Program Allocation – April 2023) in relation to an applicant (Miss Mokathani Lui) and advised that he will excuse himself from the meeting when this matter is considered.
- Cr Kabay Tamu declared a conflict of interest in relation to Agenda Item 11 (Community Grants Program Allocation – April 2023) and advised that he will excuse himself from the meeting when **Surumau Gladiators** matter is considered.

The Deputy Mayor Cr Getano Lui (Jnr) encouraged Councillors to be mindful of making relevant declarations if other matters arose throughout the duration of the meeting.

5. Confirmation of Previous Minutes of Council Ordinary Meeting of 22 – 23 March 2023

RESOLUTION

Moved: Cr Torenzo Elisala; Second: Cr Jimmy Gela

That Council resolves to accept the minutes of the Council Ordinary Meeting of 22 – 23 March 2023, to be a true and accurate account of that meeting (subject to amendments as discussed).

MOTION CARRIED UNANIMOUSLY

6. Action Items from Previous Meetings

The Chief Executive Officer provided the Council with a verbal update on action items from the Ordinary Meeting held on 22-23 March 2023.

A summary of the update on action items is provided is at Attachment A.

RESOLUTION

Moved: Cr Conwell Tabuaj; Second: Cr Torenzo Elisala

That Council note the update provided by the Chief Executive Officer on action items from the Ordinary Meeting held on 22-23 March 2023.

MOTION CARRIED UNANIMOUSLY

ACTION: Mayor Mosby and Councillors to supply the Chief Executive Officer with a list of issues involving Border Force, Treaty, unauthorised movements of foreign nationals (et al) to the Torres Strait. Chief Executive Officer will collate information provided to formulate a strategy to address these issues more formally with the Australian Government.

Cr Conwell Tabuai suggested to invite the Foreign Affairs Minister to Saibai in September 2023

ACTION: Acting Executive Director Corporate Services. Councillors to be provided relevant policy or advice in relation to the maintenance, upkeep and records for Island gravesites.

7. Mayor Mosby Report

Not discussed.

8. Chief Executive Officer Report

Not discussed.

9. Corporate Services: Funding Acquisition Report

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Dimas Toby

That Council resolves to note this report and its content.

MOTION CARRIED UNANIMOUSLY

Cr Keith Fell asked if Councillors could contact the Grants Administration Officer directly in relation to advice on projects within their Community. The Chief Executive Officer encourages such contact and further advised that TSIRC needs to cover all Commonwealth/State Government Grant Programs, not just those focussed towards the Indigenous community. As an example, the Chief Executive Officer advised that the Council had been successful in securing a \$400,000 grant through Parks Australia's \$3 million Ghost Nets Innovative Solutions grants program. TSIRC has received the largest grant possible under this project, which will enable Council and its partners to undertake a significant two-year program to undertake wide-scale clean-up projects.

1. ACTION: Moving forward, Councillors to contact the TSIRC Grants Administration Officer directly in order to gain advice and direction on all Commonwealth/State Government Grant Programs available on projects within their Community.

More work needs to be done across all Divisions to identify common needs in order to be more strategic about integrated service delivery so that any funded projects can provide maximum benefit.

2. ACTION: In order to build an overall picture of infrastructure requirements from a budget perspective. Head of Community Services to liaise with each Division to capture a comprehensive list so that innovative funding solutions can be found to redress those needs.

- **Community Consultation**
- **Community Development Plan**
- **Statement of Expectations**
- **Integrated Service Delivery**

1:10PM ADJOURNED FOR LUNCH – RESUMED COUNCIL MEETING 2:15PM

10. CORPORATE SERVICES: Community Grants Program Allocation – April 2023

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Torenzo Elisala

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- **Ms Mokathani Lui (Poruma) for the requested amount of \$600.00 exclusive of GST**

MOTION CARRIED UNANIMOUSLY

RESOLUTION

Moved: Cr Torenzo Elisala; Second: Cr Jimmy Gela

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- **Ms Mokathani Lui (Ugar) for the requested amount of \$1,000.00 exclusive of GST**

MOTION CARRIED UNANIMOUSLY

Cr Kabay Tamu left the meeting (2.15pm) during discussion of the following successful grant application.

RESOLUTION

Moved: Cr Torenzo Elisala; Second: Cr Conwell Tabuai

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- **Surumau Gladiators for the requested amount of \$5,000.00 exclusive of GST**

MOTION CARRIED UNANIMOUSLY

RESOLUTION

Moved: Cr Torenzo Elisala; Second: Cr Keith Fell

Council resolves to decline Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- **Alice Faid for the amount of \$2,624.00 as per recommendation by Cr Francis Pearson that the Poruma Community has exhausted their funding for this financial year.**
- **Diane Pearson for the amount of \$2,050.99 as per recommendation by Cr Francis Pearson that the Poruma Community has exhausted their funding for this financial year.**
- **Mabuygiw Garkaziw Kupay TSI Corporation for the amount of \$5,852.20 as per recommended by Cr Keith Fell.**

MOTION CARRIED UNANIMOUSLY

Cr Kabay Tamu rejoined the meeting at 2.35pm.

Cr Kabay Tamu enquired about whether applications can be made for events being conducted/organised for another Island Community. The Chief Executive Officer advised that such applications are in accordance with current Policy.

Cr Keith Fell enquired about whether Community Grants Funds should be allocated for events observing ANZAC Day, noting that there is a current grant budget specifically for

ANZAC Day events. The Chief Executive Officer advised that such applications are in accordance with current Policy.

Cr Keith Fell requested that Council consider the acquisition of an appropriate vehicle for the purpose of providing deceased community members with a dignified form of transport to their gravesite. This vehicle can be used for other purposes within community and that other communities may need a vehicle for similar use.

ACTION: Executive Director Engineering to investigate Cr Keith Fell's request that Council consider the acquisition of an appropriate vehicle for the purpose of providing deceased community members with a dignified form of transport to their gravesite. This vehicle can be used for other purposes within community and that other communities may need a vehicle for similar use.

11. FINANCIAL SERVICES: Contractual Matter – Sole Suppliers

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Francis Pearson

That Council resolves:

- In accordance with Regulations 235(a) and 235(b) of the Local Government Regulation 2012, that no quotes or tenders need to be sought prior to procuring goods and services from the suppliers listed in Attachment A because Council is satisfied those suppliers are either:
- the only suppliers reasonably available; or
- it would be impracticable or disadvantageous for Council to invite quotes or tenders because of the specialised or confidential nature of the services offered by those suppliers.
- To adopt the Register in Attachment A.
- To delegate power to the Chief Executive Officer pursuant to Sections 236 and 257 of the Local Government Act 2009 to enter into, negotiate, make, sign, amend or discharge contracts with suppliers on the Sole Supplier Register without seeking quotes or tenders or sub-delegate such powers, subject to the limitations provided for in the Procurement & Ethical Sourcing Policy.
- To note the report in Attachment B.

MOTION CARRIED UNANIMOUSLY

12. FINANCIAL SERVICES: Finance Dashboard Report - March 2023

RESOLUTION:

Moved: Cr Keith Fell; Second: Cr Jimmy Gela

That Council receive and endorse the monthly financial statements attached to the officer's report for the 2022-23 year to date, for the period ended 31 March 2023, as required under Section 204 of *Local Government Regulation 2012*.

MOTION CARRIED UNANIMOUSLY

Cr Keith Fell requested if the number of outstanding Katter Leases can be provided to Councillors.

ACTION: Acting Executive Director Corporate Services to provide an update to Council on existing Katter Leases on an Island by Island basis

13. MOVE INTO CLOSED BUSINESS

RESOLUTION:

Moved: Cr Keith Fell Second: Cr Kabay Tamu

That in accordance with Section 254J of the *Local Government Regulation 2012 (Qld)* it is resolved for the meeting to go into closed business to discuss the following agenda items:

- 14. **ENGINEERING SERVICES:** Award Tender No. TSIRC 2021-356 Badu Island DRFA Works
- 15. **ENGINEERING SERVICES:** Replacement of Fleet Garbage Trucks
- 16. **CORPORATE SERVICES:** Councillor Remuneration Reimbursement and Facilities Provision Policy
- 17. **BUILDING SERVICES:** Hammond Contractors Camp (late paper not listed on agenda)

MOTION CARRIED UNANIMOUSLY

18. MOVE OUT OF CLOSED BUSINESS

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Torenzo Elisala

That Council resolves to move out of closed business and resume in open business.

MOTION CARRIED UNANIMOUSLY

Resolutions from Closed Business Agenda items

14. ENGINEERING SERVICES: Award Tender No. TSIRC 2021-356 Badu Island DRFA Works

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Francis Pearson

That Council resolves to :

- Subject to funding approval and finalisation, award the Tender No. TSIRC2021-356 – Badu Island DRFA Works to Koppens Developments Pty Ltd for an amount of up to \$4,487,709.71 excl. GST; and
- Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy.

MOTION CARRIED UNANIMOUSLY

15. ENGINEERING SERVICES: Replacement of Fleet Garbage Trucks

RESOLUTION

Moved: Cr Keith Fell; Second: Cr Lama Trinkoon

That Council notes this report.

MOTION CARRIED UNANIMOUSLY

ACTION: Chief Executive Officer to investigate further details with the Chief Executive Officer of the Gold Coast City Council and report back to Council re Replacement of Fleet Garbage Trucks.

16. CORPORATE SERVICES: Councillor Remuneration Reimbursement and Facilities Provision Policy

RESOLUTION

Moved: Cr Jimmy Gela; Second: Cr Francis Person

That Council resolves to adopt the recommendation to amend the Councillor Remuneration and Facilities Provision Policy dated 28 June 2022.

MOTION CARRIED UNANIMOUSLY

ACTION: Acting Executive Director Corporate Services to write to each Councillor outlining the updated Councillor Remuneration and Facilities Provision Policy.

17. BUILDING SERVICES: Hammond Contractors Camp

Mayor Mosby requested that Council defer its options at this stage and to revisit the proposal at a later date.

19. BUSINESS ARISING / STRATEGIC MATTERS

1. Voice to Parliament Hearings in Cairns

RESOLUTION

Moved: Cr Torenzo Elisala; Second: Cr Lama Trinkoon

That Council support the concept of the Constitutional Recognition of an Indigenous Voice to Parliament that facilitates genuine representation of Aboriginal and Torres Strait Islander people and that Council continue to participate in the process to a referendum.

MOTION CARRIED UNANIMOUSLY

Mayor Mosby, The Deputy Mayor Cr Getano Lui (Jnr) and Chief Executive Officer attended the Senate's Voice to Parliament Hearings in Cairns on 19 April 2023 (10.00am to 11.00am).

Mayor Mosby advised Councillors that a transcript from that meeting will be sent out to all Councillors once it is available.

The Hearings were also attended by representatives of the Torres Shire Council and the Northern Peninsula Area Regional Council, as well as the Mayor of the Yarrabah Shire Council. Other groups such as the Gur A Baradharaw Kod Torres Strait Sea and Land Council, the Cape York Partnership and the Cape York Institute also participated.

ACTION: Secretariat. Transcript of the Senate's Voice to Parliament Hearings in Cairns on 19 April 2023 to be sent to Councillors once it is available.

[Public Hearings – Parliament of Australia \(aph.gov.au\)](https://aph.gov.au)

2. Update on Councillors' Workshop for May 2023

The Chief Executive Officer advised that the SARG Committee will be active in finalising agenda topics for the upcoming Workshop. The Chief Executive Officer also confirmed that travel, accommodation and car hire arrangements for Councillors will be sent out soon.

Concerns were raised by a Councillor about the lack of parking available at The Mantra. The Chief Executive Officer advised that The Mantra had allocated two parking spaces for Councillors and that, under the Chief Executive Officer's instruction, those two spaces have been reserved for Cr Hilda Mosby and Cr Francis Pearson. All other Councillors will have Parking Permits for their vehicles.

Cr Kabay Tamu requested that the deputations to the Workshop must have decision-makers in attendance to give Councillors the assurance that the issues they raise receive an appropriate level of response.

Cr Torenzo Elisala would like discussion on Marine Infrastructure to be held during the Workshop.

ACTION: Executive Director Engineering Services. A discussion on Marine Infrastructure to be added to the May 2023 Councillors' Workshop.

3. Cr Laurie Nona – Non-attendance on Day 2 of Council Meeting

Mayor Mosby requested that Council move a motion in relation to Cr Nona's non-attendance on Day 2 of the Council meeting.

RESOLUTION:

Moved: Cr Lama Trinkoon Second: Cr Torenzo Elisala

That Council approve the absence of Cr Laurie Nona on Day 2 of the Council meeting.

4. Update on iOR Petroleum Pty Ltd Deputation at March 2023 Council Meeting in relation to a fuel proposal

Cr Keith Fell requested if there would be any follow-up in relation to this matter. The Chief Executive Officer advised that this issue would be discussed further at the May 2023 Workshop.

ACTION: iOR Petroleum Pty Ltd follow up. Chief Executive Officer to discuss at the May 2023 Workshop.

5. Poor Internet Service in the Torres Strait

Cr Keith Fell raised the ongoing issue of internet disruptions in the Torres Strait. The Chief Executive Officer advised that this is an ongoing issue that is impacting all communities in the region. There are underlying issues pertaining to the limited capacity of current Telstra networks, which currently operate on a bandwidth which relay outer Island connections via Thursday Island, then via Bamaga.

The Deputy Mayor Cr Getano Lui (Jnr) noted that a strategy may be for the Torres Strait to exercise its Native Title rights in relation to the use by providers of the vast sea beds belonging to the Torres Strait in order to negotiate a suitable outcome to the issue (similar to negotiations that took place for the Chevron Gas Pipeline that was proposed to connect between Australia and Papua New Guinea in past years).

Other Councillors suggested that providers other than Telstra and the NBN - such as Starlink (Elon Musk owned company) - may be a solution. The Chief Executive Officer agreed that Council should look at all options, however Starlink may be an unaffordable alternative at present, but should certainly be considered in future options.

6. Animal Management – Horse Situation on Moa

Cr Keith Fell requested an update on this matter. The Head of Community Services advised that an approach would be provided at the Councillors' Workshop in May 2023.

ACTION: The Head of Community Services to provide an update on action to resolve the 'horse issue on Moa' at the Councillors' Workshop in May 2023.

7. Mer Matter

Cr Keith Fell requested an update on the Mer situation. Mayor Mosby advised that he will be travelling to Mer next week (w/b 24 April 2023) and will remain there for one week, during which time he will be meeting with the community and community elders.

8. Indigenous Leaders' Forum (ILF) – 8-9 June 2023

Cr Keith Fell asked if the SARG Committee will be attending the Forum, Mayor Mosby advised that Councillors could utilise their Professional Development Funds to attend.

9. Torres Strait Island Community – Online Observance of Council Meetings

Cr Dimas Toby enquired if community members can observe Council meetings online from their private homes. The Chief Executive Officer advised that such participation is not encouraged due to the inadequate capacity of the existing online network to handle heavy internet traffic. Members of the public who are interested in observing Council deliberations live are both welcome and encouraged to do so in the office of each Councillor.

10. Recent Plane Incident in the Torres Strait

Several Councillors expressed concern regarding an air emergency on a plane carrying school students on 18 April 2023. Community members are demanding answers after two children were left in high distress after an emergency landing on Kubin. The children claimed that their aircraft had nose-dived towards the sea before the pilot managed to regain control only metres away from entering the sea. Follow-up enquiries by a third party on behalf of the parents advised that the charter company denies that there was such an incident. Parents are demanding answers.

ACTION: Acting Executive Director Corporate Services. Council to contact relevant air carriers requesting information on the recent reported incident on 18 April, and also if Kubin is being used for as a wait/stopover during bad weather etc and if so how is this being managed.

11. Kirriri Ferry Update

Council to receive information in relation to the Queensland State Government commitment of \$1.2m towards addressing this matter. The Chief Executive Officer undertook to provide that information as soon as possible.

ACTION Chief Executive Officer to provide Councillors with information in relation to the Queensland State Government commitment of \$1.2m towards addressing the Kirriri Ferry matter.

12. Queensland BioSecurity Strategy 2024-2029

Cr Hilda Mosby asked if the TSIRC has had any input, or capacity for input, into the Strategy. The Head of Community Services advised that Community Services department has provided minimal feedback, however, the Strategy has already been finalised.

13. Australia Post – Mail delivery issues to Erub and Mer

The Head of Community Services commented that TSRA has allowed community members to access TSRA charters to Erub if meets payload. Cr Jimmy Gela also agreed that it would be beneficial if Council charters were used for mail delivery.

A. ACTION: Chief Executive Officer to look into a charter option considering insurance and constraints on pay load issues for general public travel to Erub and Mabuiag.

B. ACTION: Mr Dawson Sailor to liaise with appropriate staff to facilitate mail service with airlines and Australia Post noting weight restrictions.

INFORMATION REPORTS

20. COMMUNITY SERVICES – Information Report for April 2023

RESOLUTION:

Moved: Cr Keith Fell Second: Cr Torenzo Elisala

It is recommended that Council notes this report.

MOTION CARRIED UNANIMOUSLY

21. CORPORATE SERVICES – Blue Card Services – Fact Sheet for Mayors and Councillors

RESOLUTION:

Moved: Cr Francis Pearson Second: Cr Hilda Mosby

- **That Council notes this report; and**
- **that our Mayor Mosby and Councillors agree to monitor regulated child activities for a trial period of 6 months to determine frequency of engagement in regulated child related activities.**

MOTION CARRIED UNANIMOUSLY

ACTION: In reference to Blue Card Services – Fact Sheet for Mayors and Councillors: - Mayor Mosby and Councillors agree to monitor regulated child activities for a trial period of 6 months to determine frequency of engagement in regulated child related activities.

22. CORPORATE SERVICES – People and Wellbeing

RESOLUTION:

Moved: Cr Jimmy Gela Second: Cr Francis Pearson

That Council notes this report.

MOTION CARRIED UNANIMOUSLY

23. ENGINEERING SERVICES – Monthly Water and Wastewater Report

RESOLUTION:

Moved: Cr Kabay Tamu Second: Cr Lama Trinkoon

That Council notes this report.

MOTION CARRIED UNANIMOUSLY

24. ENGINEERING SERVICES – Divisional Engineering Operations

RESOLUTION:

Moved: Cr Jimmy Gela Second: Cr Hilda Mosby

That Council notes this report.

MOTION CARRIED UNANIMOUSLY

25. ENGINEERING SERVICES – Disaster Management

RESOLUTION:

Moved: Cr Hilda Mosby Second: Cr Francis Pearson

That Council notes this report.

MOTION CARRIED UNANIMOUSLY

26. ENGINEERING SERVICES – Capital Works Projects Update

RESOLUTION:

Moved: Cr Hilda Mosby Second: Cr Francis Pearson

That Council notes this report.

MOTION CARRIED UNANIMOUSLY

27. Next Meeting

- ✓ 10-26 May 2023 – Cairns (Workshop + Council Meeting)
- ✓ 25-26 May 2023 – Cairns

28. Closing Remarks & Prayer

Our Mayor Mosby thanked Councillors, Chief Executive Officer, Executive and Administration Staff for their support, leadership, participation and engagement over the last two days and invited participants to be upstanding as he closed the meeting in prayer.

The meeting closed at 4.40pm.

.....
Mr James William
Chief Executive Officer
Torres Strait Island Regional Council
Date:

.....
Cr. Phillemon Mosby
Mayor
Torres Strait Island Regional Council
Date:



STRATEGIC ADVISORY REFERENCE GROUP MEETING

7 March 2023

CONFIRMED MINUTES

AGENDA ITEM 1: WELCOME (CHAIR)

Mayor Mosby opened the meeting at 1.05pm and welcomed Committee Chairs (including nominated Proxies) and TSIRC staff.

The following attendances were confirmed:

Mayor & Committee Chairpersons

Mayor

Cr Phillemon Mosby

Climate Change Adaption & Environment Committee

Cr Hilda Mosby

Cultural, Arts, Land & Heritage Committee

Cr Aven S. Noah

Cultural, Arts, Land & Heritage Committee

Cr Torenzo Elisala

*[Was requested to attend as
standby Proxy for Cr Aven S Noah]*

Economic Growth Committee

Cr Rocky Stephen

Governance & Leadership Committee

Cr Getano Lui (Jnr) – Deputy
Mayor

Governance & Leadership Committee

Cr Lama Trinkoon

*[Was requested to attend as Proxy
for Cr Lui]*

Housing and Safe & Healthy Communities
Committee

Cr Keith Fell

TSIRC Officers

Chief Executive Officer

Mr James William

Executive Director - Building Services

Mr Wayne Green

Executive Director - Corporate Services

Ms Noeleen Selke

Executive Director – Engineering Services

Mr David Baldwin

Executive Director – Financial Services

Ms Hollie Faithfull

Head of Community Services

Mr Dawson Sailor

Senior Executive Assistant to the CEO

Ms Julie Marino

Executive Assistant to the Mayor

Ms Trudy Lui

TSIRC Secretariat

Mr Darryl Brooks

Mayor Phillemon Mosby completed a roll call of committee members and staff and welcomed everyone. Mayor Mosby confirmed, therefore, that the required quorum of Committee representatives were present for the meeting to proceed.

Cr Elisala left the meeting at 1.58pm.

AGENDA ITEM 2: OPENING PRAYER

Councillor Rocky Stephen (Division 13) provided the opening prayer for guidance throughout the meeting.

- Our Heavenly Father for his awesome knowledge, wisdom, understanding, favour and blessing upon our lives. A blessing on our families, our organisation and our people.
- Traditional owners across the length and breadth of Zenadth Kes including, Cairns office

AGENDA ITEM 3: APOLOGIES

No apologies tabled. However, Cr Aven S. Noah asked to be excused due to technology issues which prevented his participation at the meeting.

AGENDA ITEM 4: CONFLICT OF INTEREST (COI) / DECLARABLE / PRESCRIBED

Mayor Mosby requested that Councillors make any relevant conflict of interest declarations and advise if any relevant legal proceedings were current pertaining to Council business to be considered at the meeting. No declarations were made.

AGENDA ITEM 5: CONFIRMATION OF PREVIOUS DRAFT MEETING MINUTES

The Chief Executive Officer requested the Committee note the following error in the SARG Draft Minutes of 7 February 2023 (refer Item 6: Strategic Action Items Review):

“We have had good success with Mer and **getting Yorke** and Erub back on with RPT and scheduled flights is of utmost importance. CEO spoke further on this topic.”

References to ‘Yorke’ were never made at the time.

The Chief Executive Officer requested that the Committee note and accept the following corrected paragraph:

“We have had good success with Mer and now looking at getting Erub and Mabuiag back on with RPT and scheduled flights is of utmost importance. CEO spoke further on this topic.”

The amendment was accepted by the Committee and the Draft Minutes of the Strategic Advisory Reference Group Meeting held on 7 February 2023 (VC) were confirmed.

Moved: Division 13 (Cr. Stephen)

Seconded: Division 6 (Cr. Trinkoon)

Carried Unanimously

AGENDA ITEM 6: STRATEGIC ACTION ITEMS REVIEW FROM PREVIOUS MEETING

The Chief Executive Officer updated the Committee on progress to date in relation to the Actions Arising Register from the Committee Meeting held on 7 February 2023. A copy of the updated Register is at Attachment A.

Moved: Division 13 Cr Rocky Stephen

Seconded: Division 4 Cr Keith Fell

Carried Unanimously

AGENDA ITEM 7: MAYOR (VERBAL)

Due to time constraints, our Mayor Mosby advised the Committee that the following three subjects that he was to speak on will be deferred to the Ordinary Meeting at Warraber.

1. Path to Treaty | Arron FaAsso & Co-chairs Sallyanne Atkinson and or Cheryl Buchanan (Deputation) ROC
2. Draft Transitional Action Plan Policy Framework
3. Local Thriving Funding Terms of Reference

AGENDA ITEM 8: GENERAL / OTHER BUSINESS (on notice)

Cr Keith Fell wished to draw our attention to wastewater and water reports. Cr Fell said that they had not had testing for a very long time and can we organise testing samples by charter since SkyTrans has been down. Cr Fell said they are boiling water in the Mabuiag communities just to be safe.

The Executive Director Engineering Services responded by saying that water samples are taken every month – there has been no reduction in water sampling through RPT or charter. Mr David Baldwin said he will investigate Cr Fell's claim and will discuss further off line.

ACTION ITEM

Executive Director, Engineering Services to investigate frequency and process of water sampling in the Mabuiag Community and report back to SARG.

In addition, Executive Director will provide an operational update at Warraber Council regarding water sampling.

Cr Fell also revisited the discussion re: Air services returning to Erub, Mer and Mabuiag Islands.

Our Chief Executive Officer commented that we cannot debate with CASA about air safety. This correspondence must be elevated to Minister level and asked SARG members through the Chair to direct the Chief Executive Officer to draft and send a letter to Minister reiterating their recent discussions, requesting a dispensation once and for all in regard to our runways not being CASA compliant. This letter would also include Council's options in order to move forward.

ACTION ITEM

Chief Executive Officer to draft and send a letter to Minister reiterating their recent discussions, requesting a dispensation once and for all in regard to our runways not being CASA compliant. This letter would also include Council's options in order to move forward.

Cr Getano Lui (Jnr) commented that perhaps we should be approaching Australian Transport Bureau – we should be exploring other avenues to achieve a positive outcome.

Cr Keith Fell said it is most important for the Mabuiag community to get some sort of time frame re outcome. Mabuiag constituents are not happy with current progress.

ACTION ITEM

Chief Executive Officer instructed to draft and send a letter to various ministers both Commonwealth and State in order to address our situation and regain air services to Erub, Mer and Mabuiag Islands.

Mayor Mosby sent an email to Catherine King, Minister for Infrastructure, Transport and Regional Development of Australia on 27 February 2023.

Further letters were requested for Chief Executive Officer to draft.

ACTION ITEMS

Department of Foreign Affairs and Trade

- **Movement under the treaty**
- **Unauthorised visits.**
- **Overstayers**
- **Policy and Border Force concerns.**

Department of Natural Resources

- **Power of Veto feedback**

Premier Anastasia Palaszczuk

- Transfer of DOGIT
- Lessons learned request by TSIRC being denied and ignored by the department

Premier Anastasia Palaszczuk

- Joint Ministerial Advisory Committee for the One Boat Regional Governance

Minister Catherine King| Federal Government

- Letter seeking special dispensation for Erub, Mabuiag and Mer due to the airstrip

Department of Transport Main Road

- Insufficient funds for upgrade of ageing Marine Infrastructure
- Notify the Minister that wharfs for Badu, Kubin, St Paul partially Dauan and others have been closed

Torres Strait Regional Authority

- TSIRC objection to be part of Regional Infrastructure Advisory Committee
- Follow-up Major Infrastructure Program MIP 7 list that was provided 2.5 years ago.

Dr Chris Sara

- Confirm LTC Funding

ACTION ITEM

Chief Executive Officer instructed to draft and send a letter to various ministers both Commonwealth and State in order to address our situation and regain air services to Erub, Mer and Mabuiag Islands.

ACTION ITEM

Executive Director Corporate Services to engage external independent assessor to look at reviewing TAP.

AGENDA ITEM 9: NEXT MEETING DATE – TUESDAY, 4 APRIL 2023, 1pm to 4pm

The Committee noted that the next meeting will be held on 4 April 2023 (1pm to 4pm).

SARG COMMITTEE MOVED INTO CLOSED BUSINESS AT 2:30PM

RESOLUTION:

Moved: Cr Rocky Stephen, Second: Cr Keith Fell

That in accordance with section 254J of the *Local Government Regulation 2012 (Qld)* it is resolved for the meeting to go into closed session to discuss matters of the following nature:

- (a) Preston Law review of the Chief Executive Officer KPI outcomes.

MOTION CARRIED UNANIMOUS

OCEO - CEO KPI Performance Review Report | 12 x KPI – Danielle Turner – Preston Law

2:30pm – For minute taking purposes all staff were asked to leave the meeting for a closed meeting session except for the Chief Executive Officer.

SARG COMMITTEE MOVED OUT OF CLOSED BUSINESS AT 5:00PM

RESOLUTION

Move: Cr Hilda Mosby, Second: Cr Rocky Stephen

That the Strategic Advisory Reference Group Committee move out of closed business and resume in open business.

MOTION CARRIED UNANIMOUS

AGENDA ITEM 10: CLOSING REMARKS AND PRAYER

Mayor Mosby thanked Councillors for their attendance at the meeting and invited Councillor Francis Pearson (Division 11) to close the meeting with prayer.

Meeting closed at 5:00pm.

.....
Mr James William
Chief Executive Officer

.....
Cr. Phillemon Mosby
Mayor

CONFIRMED

SARG COMMITTEE ACTION ITEMS – UPDATE & ARISING AT MARCH 2023 MEETING

Meeting Date/Agenda Item	Action	Action Area	Current Status
7 Feb 2023 AI 3 Quorum Issues	Secretariat to contact the attendees prior to the meeting to ensure we have sufficient numbers to meet a Quorum.	Secretariat	Completed. Now instigated for each Council and Committee Meeting.
7 Feb 2023 AI 6 Air Services returning to Mabuiag, Erub and Mer Islands	1. Chief Executive Officer will call CASA and speak to the head of regulations to see the possibility around special dispensation and what our options are.	Chief Executive Officer	Completed.
	2. Chief Executive Officer to engage with CASA and/or Skytrans to include the respective Councillors and ensure to socialise the message and the challenges that are faced. The respective Councillor must then provide feedback to the community – Mabuiag, Erub and Mer Islands.	Chief Executive Officer	Completed.
	3. Chief Executive Officer to secure a meeting with the responsible Minister together with appropriate Executive Staff to discuss the possibility of a special dispensation for Council	Chief Executive Officer	Completed.

	and to discuss short airstrips and what Council options are.		
	4. Executive Director Corporate Services to explore North Queensland airports who as part of their strategic plan, have an Aboriginal and Torres Strait Island component, in order to draw on their experience and knowledge to use as leverage and also gain from their experience and lessons learned so we may continually maintain this asset appropriately.	Executive Director Corporate Services	
	5. Chief Executive Officer to prepare media release – positive review for Council regarding Air Services returning to Mabuiag, Erub and Mer Islands.	Chief Executive Officer	Completed.

UPDATED ACTION ITEMS - TSIRC Ordinary Meeting –2023

Action	Responsibility	Status
<p>AI 4.1</p> <p>Mr Wayne Green to provide a report on Hammond Island Building Camp.</p>	ED Building Services	Late Paper presented to April 2023 Council Meeting.
<p>AI 5.1</p> <ol style="list-style-type: none"> Short presentation to Council to walk through In Kind Grants to be incorporated at the May 2023 Workshop. All Divisions (including all Councillors) to be provided information in relation to Funeral Insurance and are encouraged to urge their communities to consider taking up individual Funeral Insurance Plans. 	ED Corporate Services	<ol style="list-style-type: none"> May 2023 Workshop May 2023 Council Meeting.
<p>AI 5.2</p> <p>Future reporting to identify full-time and part-time positions, both in Cairns and the Torres Strait Islands, with clear distinction between Cairns-based positions and positions based in the Torres Strait Islands.</p>	ED Corporate Services	<p>Incorporated into People and Wellbeing Information Report.</p> <p>Deputy Mayor advised April 2023 meeting that he prefers that the action be to provide 'justification' explanation for jobs being based in Cairns, rather than the Torres Strait.</p>
A report/audit on what houses are available on Island for staff to relocate to the region. Factor into TAP available housing and office space.	Head of Community Services	Update to be presented in report to SARG May 2023 Meeting.
Grafton Street Cairns lease. Confirmation on current leasing end date	CEO Mr James William	Lease ends June 2025.
Mr Scott Mason, Consultant to TSIRC, Local Government professional and passionate advocate for remote Australia to visit communities on Island region to appreciate the challenges of living remotely.	Chief Executive Officer	Will be attending the May 2023 Workshop.

Action	Responsibility	Status
<p>AI 6.2</p> <p>Engage TSRA to work with TSIRC to plan a way forward for our various infrastructure issues.</p>	ED Engineering Services	In progress.
<p>AI 7.1</p> <p>Blue Card information update to be provided to Councillors.</p>	ED Corporate Services	Paper presented to April 2023 Council Meeting. COMPLETE
<p>AI 8.1</p> <p>Program schedule of the “2023 Winds of Zenadth Kes Cultural Festival “The Masig Statement” to be circulated the all Divisions.</p>	<p>Head of Community Services</p> <p>(Printing and distribution of “The Masig Statement” to be organised by ED Corporate Services)</p>	Final program to be distributed through relevant networks.
<p>AI 8.3</p> <p>TSIRC delegation to CASA for discussions re: New Safety Rules re: Airstrips.</p>	Chief Executive’s Office	Delegation due to speak face to face with CASA on 19 April 2023. With CEO; Mayor Mosby; Deputy Mayor and Mr David Kempton (TSIRC legal advisor). COMPLETE
<p>AI 9.1.1</p> <ol style="list-style-type: none"> 1. An audit on all Leasing arrangements across the TSRIC footprint to be undertaken. 2. May Workshop – a TAP framework recommendation report to be presented to Council 3. June Council – TAP framework to be adopted at the June Ordinary Meeting 4. Scott Mason’s (Consultant) report on findings/recommendations on the TSIRC organisational structure to be presented to Council at May Workshop 	<ol style="list-style-type: none"> 1. Manager Legal Services 2. Chief Executive Officer 3. Chief Executive Officer 4. Chief Executive Officer 	<ol style="list-style-type: none"> 1. Ongoing 2. Ongoing 3. Subject to outcomes of Council Meeting in June 2023. 4. May 2023 Workshop

Action	Responsibility	Status
<p>AI 10.1 (1)</p> <p>Contact Australia Post to confirm what is the current contract and provide feedback about the service to date for Mabuyag and Erub.</p>	Head of Community Services	Mr Dawson Sailor commented that SeaSwift have a problem in getting the mail out to islands and proposed that Divisional Managers organise the mail with a Charter – with Australia Post.
<p>AI 10.1 (5)</p> <p>Deputy Mayor Cr Lui to flag this with their next engagement with Australian Border Force.</p> <p>Mayor's Office to organise fortnightly catch up with Australian Border Force, DFAT, QPS, AFP & ADF for most frequently visited communities.</p>	Mayor Mosby/Deputy Mayor	
<p>AI 10.1 (7)</p> <p>Current tenure of departmental officers to the region. There are number of recurring incidents where current officers in-charge are bound by the actions of the previous Officer.</p> <p>Officers need to have ownership over their decisions. The current tenure period does not provide sufficient time for the officers to own their own decisions</p>	Deputy Mayor Cr Lui to flag this with their next engagement with DFAT.	
<p>AI 10.1 (8)</p> <p>Regarding the upcoming Island of Origin Rugby League Carnival on Badu. There are safety concerns for the sporting infrastructure on Badu, grandstands, score house and canteen are in poor condition. This is a 12x team carnival. The carnival is from 16-18 June 2023.</p>	ED Building Services	

Action	Responsibility	Status
<p>AI 10.1 (9)</p> <p>Breeches under the Treaty:</p> <p>Issues regarding compliance; Unauthorised visits; Lack of security presence; Lack of penalties for those who breach the treaty.</p> <p>Security is paramount.</p> <p>We are unaware of what's happening, who's responsible and when is it supposed to be done by. We need to have authority on the ground that listens and supports community solutions. At the moment the Community feels invaded by outsiders, especially when we know and hear of drug and people trafficking. How can we change all of this? Will this require us going directly to the media? Deputy Mayor Cr Lui to flag this with their next engagement with DFAT</p>	<p>Manager, Legal Services : Mr David Kempton</p> <p>Deputy Mayor – Cr Lui</p>	<p>ED Corporate Services will prepare a briefing paper on Treaty and other border security issues.</p>
<p>AI 10.1 (10)</p> <p>Community Enterprise Divestment Indigenous Knowledge Centre Community Kiosk Bus</p>	<p>Executive Director Corporate Services</p> <p>Cr. Rocky Stephen EG SC</p>	<p>Ongoing</p>
<p>AI 10.1 (11)</p> <p>Indigenous Licence Unit. There is concern about the influx of vehicles coming onto the island (at least 2-3 vehicle every month). The number of infringement notices issued and the need to ensure that we are assisting in facilitating such process to encourage our community members to get a drivers' licence. Council Officer to contact GBK for likely program that is being delivered on Badu.</p>	<p>Head of Community Services – Mr Dawson Sailor Cr Keith Fell HSHC SC</p>	

Action	Responsibility	Status
<p>AI 10.1 (15)</p> <p>Retaining Staff University qualification. Identify people who are waiting to come back into the region and work for the Council and region. People want to return to work and region so how do we create opportunities?</p>	Chief Executive Officer	<p>Ongoing.</p> <p>These actions are part of a broader range of issues which will be covered at the May 2023 Workshop.</p>
<p>AI 10.1 (16)</p> <p>Movement Under the Treaty : enquiry regarding nationals approved under Treaty whether or not when in our communities allowed to go to the shop (IBIS). Unaware of the what the rules are around that?</p>	<p>Mayor EA – Trudy Lui</p> <p>Cr Getano Lui (Jnr) GL SC</p>	ED Corporate Services will prepare a briefing paper on Treaty and other border security issues.
<p>AI 10.1 (17)</p> <p>TSIRC Media & Engagement Space</p> <p>TSIRC is lacking big time in the space of social media in raising issues and celebrating successful stories of our Council, community and constituents.</p> <p>We need to respond to the good and bad stories and issues of our region.</p>	<p>CEO Mr James William to address this matter.</p> <p>SARG to discuss this matter with the consultant engaged by CEO.</p> <p>This to be placed on the next SARG meeting agenda.</p>	<p>Chief Executive Officer is exploring options for a media engagement expert, however, budget is a constraint.</p> <p>Currently engaging with Torres News and others to promote TSIRC media exposure.</p>
<p>AI 10.1 (18)</p> <p>Which Standing Committee is responsible for establishing Youth Council? He has raised this a few times to Council and still nothing is being done about it. We need to look, listen and learn from other counterparts e.g. local government who has youth leadership Council. We need to seek assistance from either the State or Federal government for their support.</p> <p>This agenda topic to go to Governance and Leadership.</p>	Chief Executive Officer	<p>Cr Torenzo Elisala to provide the Chair of Governance and Legal Committee more information.</p> <p>Governance and Legal Committee to advise Council on the best way to move forward on this issue.</p>

Action	Responsibility	Status
<p>This agenda to be placed on the next standing commitment for Governance and Leadership.</p> <p>Draft policy to developed and SC Chair to seek feedback from Councillors.</p>		
<p>AI 10.1 (21)</p> <p>Appointment of Manager/ Chief Executive Officer for ROC needs to be done by Chief Executive Officer Strategic plan to be developed.</p> <p>Priorities for ROC for the next couple of months before caretaker mode Secure funding to pay to progress One Boat regional governance (Assembly) agenda.</p>	Chief Executive Officer	Chief Executive Officer has met with other Council Chief Executive Officers of ROC and a decision is pending. The CEO will provide a further update at the next Council meeting.
Actions from OM April 2023		
<p>AI 4</p> <p>Acting Executive Director Corporate Services to present to Council at the May 2023 Council Workshop, a breakdown of the Council's Councillor Remuneration Reimbursement and Facilities Provision Policy in order to create better understanding of the Policy.</p>	Acting Executive Director Corporate Services	May Workshop
<p>AI 7A</p> <p>Mayor Mosby and Councillors to supply the Chief Executive Officer with a list of issues involving Border Force, Treaty, unauthorised movements of foreign nationals (et al) to the Torres Strait. Chief Executive Officer will collate information provided to formulate a strategy to address these issues more formally with the Australian Government.</p>	Mayor Mosby/Councillors	
<p>AI 7B</p> <p>Councillors to be provided relevant policy or advice in relation to the maintenance, upkeep and records for Island gravesites.</p>	Acting Executive Director Corporate Services	
<p>AI 10.1</p> <p>Moving forward, Mayor Mosby and Councillors to contact the TSIRC Grants Administration Officer directly in order to gain advice and direction on all Commonwealth/State Government Grant Programs available on projects within their Community.</p>	Mayor Mosby and Councillors	

Action	Responsibility	Status
<p>AI 10.2</p> <p>In order to build an overall picture of infrastructure requirements from a budget perspective. Head of Community Services to liaise with each Division to capture a comprehensive list so that innovative funding solutions can be found to redress those needs.</p> <ul style="list-style-type: none"> - Community Consultation - Community Development Plan - Statement of Expectations - Integrated Service Delivery 	Head of Community Services	
<p>AI 11</p> <p>Executive Director Engineering to investigate Cr Keith Fell's request that Council consider the acquisition of an appropriate vehicle for the purpose of providing deceased community members with a dignified form of transport to their gravesite. This vehicle can be used for other purposes within community and that other communities may need a vehicle for similar use.</p>	Executive Director Engineering	
<p>AI 13</p> <p>Manager Legal Services to provide an update to Council on existing Katter Leases on an Island by Island basis.</p>	Mr David Kempton	
<p>AI 16</p> <p>Chief Executive Officer to investigate further details with the Chief Executive Officer of the Gold Coast City Council and report back to Council re Replacement of Fleet Garbage Trucks.</p>	Chief Executive Officer	Chief Executive Officer met With Chief Executive Officer Gold Coast Friday 28 April 2023.
<p>AI 17</p> <p>Mr David Kempton to write to each Councillor outlining the updated Councillor Remuneration and Facilities Provision Policy.</p>	Mr David Kempton	
<p>ITEM 20.1</p> <p>Transcript of the Senate's Voice to Parliament Hearings in Cairns on 19 April 2023 to be sent to Councillors once it is available.</p> <p>Public Hearings – Parliament of Australia (aph.gov.au)</p>	Secretariat	Completed 3/5/2023. Copy emailed to Mayor Mosby and Councillors on 3 May 2023.

Action	Responsibility	Status
ITEM 20.2 A discussion on Marine Infrastructure to be added to the May 2023 Councillors' Workshop.	David Baldwin	May Workshop
ITEM 20.4 iOR Petroleum Pty Ltd follow up. Chief Executive Officer to discuss at the May 2023 Workshop.	Chief Executive Officer	May Workshop
ITEM 20.6 The Head of Community Services to provide an update on action to resolve the 'horse issue on Moa' at the Councillors' Workshop in May 2023.	Mr Dawson Sailor	May Workshop
ITEM 20.10 Council to contact relevant air carriers requesting information on the recent reported incident on 18 April, and also if Kubin is being used for as a wait/stopover during bad weather etc and if so how is this being managed	Corporate Services	
ITEM 20.11 Chief Executive Officer to provide Councillors with information in relation to the Queensland State Government commitment of \$1.2m towards addressing the Kirriri Ferry matter.	Chief Executive Officer	
ITEM 20.13A Chief Executive Officer to look into a charter option considering insurance and constraints on pay load issues for general public travel to Erub and Mabuiag.	Chief Executive Officer	
ITEM 20.13B Mr Dawson Sailor to liaise with appropriate staff to facilitate mail service with airlines and Australia Post noting weight restrictions.		
ITEM 22 In reference to Blue Card Services – Fact Sheet for Mayors and Councillors: - Mayor Mosby and Councillors agree to monitor regulated child activities for a trial period of 6 months to determine frequency of engagement in regulated child related activities.	Mayor Mosby / Councillors	



TORRES STRAIT ISLAND REGIONAL COUNCIL REPORT

ORDINARY MEETING:	May 2023
DATE:	25 - 26 May 23
ITEM:	Agenda Item for Resolution by Council
SUBJECT:	2023/24 Fees and Charges
AUTHOR:	Hollie Faithfull, Executive Director Financial Services

RECOMMENDATIONS

That Council resolves to:

- i. pursuant to Section 97(1) of the Local Government Act 2009, fix the cost-recovery fees set out in the attached 2023/24 Fees and Charges Schedule;
- ii. fix all other fees and charges set out in the attached 2023/24 Fees and Charges Schedule; and
- iii. adopt the 2023/24 Fees and Charges Schedule.

EXECUTIVE SUMMARY

Pursuant to the *Local Government Act 2009*, Fees and Charges are reviewed and updated each financial year in line with the services provided by Council. In the development of these fees the cost of delivering each service is analysed to determine the applicable charge and any required change.

BACKGROUND

Section 98(1) of the *Local Government Act 2009* requires Council to adopt a register of its cost-recovery fees.

Each year, Council develops a Register of Fees and Charges to be adopted for the new financial year which includes those cost-recovery fees. In the construction of these new fees, consideration is given to factors such as the cost of delivering the service and the regulated requirement of the service.

OFFICER COMMENTS

- Fees and Charges have been formulated from analysing current operating activities unless a mandate requires otherwise.
- It is best practice to adopt the Fees and Charges register early so that they can be in place from 1 July.
- The Revenue Statement will continue to be adopted in June 2023 with the budget so these charges will not be reflected until they are adopted.
- Council use an online web-based solution by LG Solutions, which enhances the usability and functionality of the fees and charges for community members. Other councils also use this platform.
- Individual departments are responsible for reviewing applicable fees & charges within their area. Executives have individually reviewed and approved the Fees and Charges, that they are responsible for, in the attached register.

LINKS WITH STRATEGIC PLANS

This objective strategically aligns with objectives under People and Sustainability.

STATUTORY REQUIREMENTS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

CONSULTATION

- Departmental Managers
- Executive Team
- Financial Services

CONCLUSION

The 2023/24 Register of Fees and Charges have been prepared in accordance with the legislative requirements and are recommended for adoption, effective from 1 July 2023.

Frank Barbieri

Endorsed:

Frank Barbieri
Acting Head of Financial Services

A stylized, handwritten signature in black ink, appearing to be 'JW' followed by a long horizontal stroke.

Approved:

James William
Chief Executive Officer

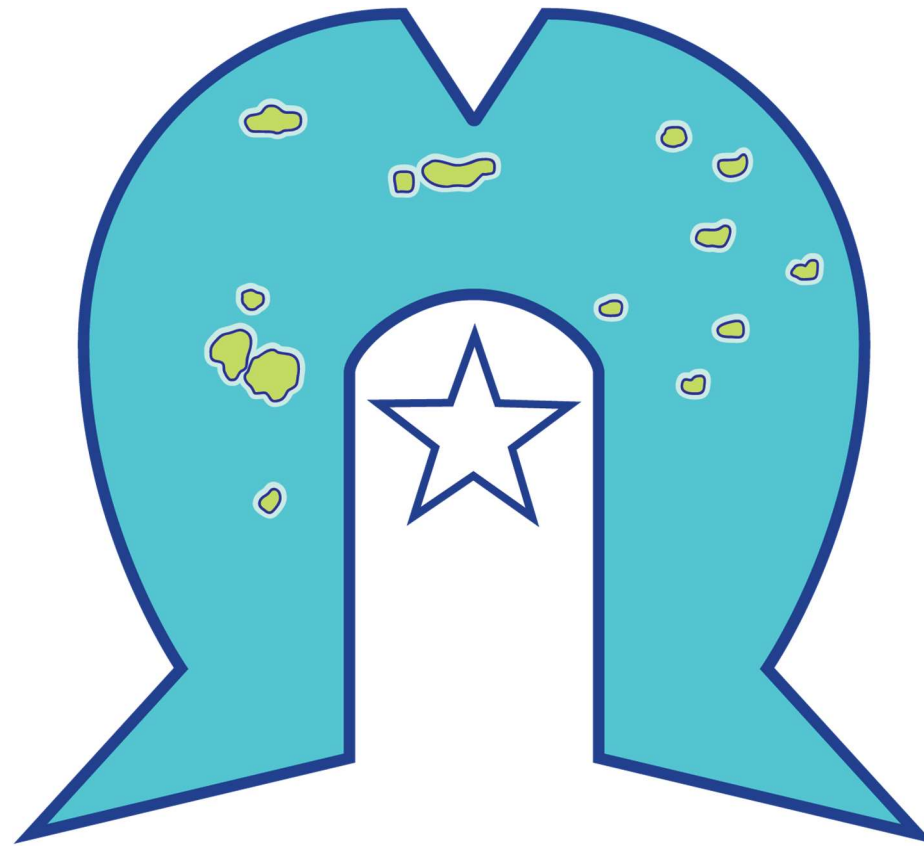
A handwritten signature in black ink, appearing to be 'H Faithfull'.

Recommended:

Hollie Faithfull
Executive Director Financial Services

ATTACHMENTS:

1. 2023/24 Register of Fees and Charges



Torres Strait Island
REGIONAL COUNCIL

Fees and Charges 2023/24

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COMMERCIAL FEES

Fuel

Council now subsidises fuel and gas costs.

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
ULP	Litre	\$3.70	\$3.70	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Diesel	Litre	\$3.70	\$3.70	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Outboard Oil	Litre	\$13.00	\$13.90	6.92%	\$0.89	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
ULP (from Drum)	Litre	\$3.70	\$3.70	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Diesel (from Drum)	Litre	\$3.70	\$3.70	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Gas

Swap & Go

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Swap & Go 9kg Bottle	Each	\$90.00	\$90.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Swap & Go 45kg Bottle	Each	\$345.00	\$345.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Full Bottle Price (no empty return)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
9kg Bottle	Each	\$108.00	\$108.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
45kg Bottle	Each	\$430.00	\$430.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Powercards

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Powercard	Each			Value of credit placed on card		Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Pest Treatments

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Pest treatment of a standard dwelling house	Each	\$413.00	\$443.00	7.26%	\$30.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Termite treatment of a standard dwelling house	Each			Price on application		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Commercial properties pest and termite treatments	Each			Price on application		Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Council Room / Facility Hire

Additional:

- Half Day Rate (up to 4 hours) charged at 50% of Daily Rate
- If available, tables are included in room hire rate.
- Catering is not included in room hire rates.
- Discounts on standard rates may be available to eligible community organisations upon submission and approval of a community grant.
- Cleaning will be charged extra if the premises not left as found.

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Commercial Hire of Grafton Street Committee Room	Day	\$641.00	\$688.00	7.33%	\$47.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Commercial Hire of Thursday Island Conference Room	Day	\$312.00	\$335.00	7.37%	\$23.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Commercial Hire of Community Building	Day	\$312.00	\$335.00	7.37%	\$23.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Commercial Hire of Community Building – partial use only	Square Metre - Per Day	\$11.40	\$12.40	8.77%	\$1.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Commercial Hire of Community Building – Local First Nations Community Members only	Day	\$156.00	\$167.50	7.37%	\$11.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Commercial Hire of Sports Stadium	Day	\$312.00	\$335.00	7.37%	\$23.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Stall Hire (Erub sporting facility)	Event	\$82.00	\$88.00	7.32%	\$6.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Postage Services

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Sale of Stamps, Parcel Packs, Express Post Packs	Each			Priced at Face Value		Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Leasing / Trust Land

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Community / Residential	Square Metre Per Annum	\$4.60	\$4.60	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Leasing / Trust Land [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Commercial / Government	Square Metre Per Annum	\$12.20	\$13.20	8.20%	\$1.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Minimum charge of \$6,000 per annum							

Legal Charges

Leasing

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Care and Consideration	Lease	\$2,870.00	\$3,080.00	7.32%	\$210.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Licensing

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Care and Consideration	License	\$413.00	\$443.00	7.26%	\$30.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Legal Services (other than Leasing and Licensing)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Care and Consideration	Hourly	\$157.00	\$168.50	7.32%	\$11.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Signing/Endorsement Services

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Instrument (eg Survey, Lease)	Instrument	\$261.50	\$280.50	7.27%	\$19.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Advisory Committee Services

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Meeting	Meeting	\$2,870.00	\$3,080.00	7.32%	\$210.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Bin Treatment

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Bin Treatment	Each	\$90.00	\$96.50	7.22%	\$6.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

CHILDCARE

All centres and listed services are CCS eligible.

Badu

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Childcare – Daily Rate per Child	Daily	\$33.00	\$35.50	7.58%	\$2.50	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Childcare – Weekly Rate per Child	Weekly	\$164.00	\$176.00	7.32%	\$12.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Monday to Friday							

Hammond

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
After School Care – Daily Rate per Child	Daily	\$6.20	\$6.70	8.06%	\$0.50	N	Local Government Act 2009 LGA 2009 s262(3)(c)
2 hours a day							
After School Care – Weekly Rate per Child	Weekly	\$31.00	\$33.50	8.06%	\$2.50	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Monday to Friday, 2 hours a day							
Vacation Care – Daily Rate per Child	Daily	\$12.40	\$13.40	8.06%	\$1.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Vacation Care – Weekly Rate per Child	Weekly	\$61.50	\$66.00	7.32%	\$4.50	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Monday to Friday							

PLANT HIRE

- Hirer must provide credit card details prior to hire, or otherwise provide a bond of \$2,000 to cover for damage of vehicles/equipment.
- Wet Hire only (dry hire not available), customer pays for fuel + GST and is subject to TSIRC insurance, hire terms and conditions at time of hire.
- Minimum 3 hours hire: including 1 hour for mobilisation to and from site, plus time on site.

Utility

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Dual Cab – Hourly Rate	Hourly	\$23.00	\$25.00	8.70%	\$2.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Dual Cab – Daily Rate	Daily	\$135.50	\$145.50	7.38%	\$10.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Loader

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Backhoe – Hourly Rate	Hourly	\$161.00	\$173.00	7.45%	\$12.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Backhoe – Daily Rate	Daily	\$1,290.00	\$1,385.00	7.36%	\$95.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Bus

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Old Childcare Bus (Badu Only) – External Hire	Daily	\$158.00	\$169.50	7.28%	\$11.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Old Childcare Bus (Badu Only) – Local First Nations Community Hire	Daily	\$101.50	\$109.00	7.39%	\$7.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Warraber Bus - External Hire	Daily	\$0.00	\$169.50	∞	\$169.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Warraber Bus - Local First Nations Community Hire	Daily	\$0.00	\$109.00	∞	\$109.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Operator

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Hourly Rate (3 hours minimum)	Hourly	\$80.00	\$84.00	5.00%	\$4.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

ADMINISTRATIVE SERVICES

Online/Digital Services

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Video Conferencing	Hourly	\$240.00	\$257.50	7.29%	\$17.51	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
A cancellation fee of \$100 (incl. GST) will be charged for "No Shows"							
Wireless Internet Access – Indigenous Knowledge Centres (IKCs)	Hourly	\$0.00	\$0.00	0.00%	\$0.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)

Photocopying & Printing

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Scanning – any size	Per Page	\$0.20	\$0.25	25.00%	\$0.05	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Laminating	Per Page	\$1.25	\$1.35	8.00%	\$0.10	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
A4 – Black & White	Per Page	\$0.30	\$0.35	16.67%	\$0.05	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
A4 – Colour	Per Page	\$0.50	\$0.50	0.00%	\$0.01	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
A3 – Black and White	Per Page	\$0.50	\$0.50	0.00%	\$0.01	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
A3 – Colour	Per Page	\$1.00	\$1.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

COMMERCIAL LICENCE FEES

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Office Space Use	Square Metre Per Annum	\$1,025.00	\$1,100.00	7.32%	\$75.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
General Storage Use	Square Metre Per Annum	\$402.00	\$431.00	7.21%	\$29.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Carports, awnings and airport IBC storage	Square Metre Per Annum	\$28.50	\$31.00	8.77%	\$2.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Communication Services	Facility/Month	\$647.00	\$694.00	7.26%	\$47.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

REGULATORY FEES

Environmentally Relevant Activity

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Application Fee	Permit				Price on Application	N	Environmental Protection Regulation 2019 EPR 2019
Annual Fee	Permit				Price on Application	N	Environmental Protection Regulation 2019 EPR 2019

Development Applications

Development Assessment – Material Change of Use

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Minor Scale Development – Code Assessable – No referrals	Application	\$1,955.00	\$2,100.00	7.42%	\$145.00	N	Sustainable Planning Act 2009 SPA 2009
Medium Scale Development - Code Assessable - with referrals to State Agency	Application	\$5,860.00	\$6,285.00	7.25%	\$425.00	N	Sustainable Planning Act 2009 SPA 2009
Large Scale Development - Code Assessable - No referrals	Application	\$5,860.00	\$6,285.00	7.25%	\$425.00	N	Sustainable Planning Act 2009 SPA 2009
Large Scale Development - Impact Assessable or Complex Scale Development - as determined by the CEO or Manager	Application				Price on Application	N	Sustainable Planning Act 2009 SPA 2009

Development Assessment – Reconfiguration of a Lot (Preliminary Approval and Development Permits)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Reconfiguration - Minor Scale Development - Code Assessable - up to 2 lots - with NO referrals and NO public notification AND compliant with applicable Acceptable Outcomes	Application	\$1,955.00	\$2,100.00	7.42%	\$145.00	N	Sustainable Planning Act 2009 SPA 2009
Reconfiguration - Medium Scale Development - Code Assessable - between 3-10 lots - with NO referrals AND compliant with applicable Acceptable Outcomes	Application	\$3,905.00	\$4,190.00	7.30%	\$285.00	N	Sustainable Planning Act 2009 SPA 2009
Reconfiguration - Large Scale Development - as determined by the CEO or Manager	Application				Price on Application	N	Sustainable Planning Act 2009 SPA 2009

Development Assessment – Operational Works

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Operational Works associated with reconfiguration of a Lot	Application				Price on Application	N	Sustainable Planning Act 2009 SPA 2009
Operational Works – other works	Application				Price on Application	N	Sustainable Planning Act 2009 SPA 2009

Antenna Masts

These fees are applicable as "one off" charges.

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Height up to 1 metre	Application	\$1,820.00	\$1,955.00	7.42%	\$135.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Height from 1 metre up to 3 metres	Application	\$6,060.00	\$6,500.00	7.26%	\$440.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Height greater than 3 metres (permit also required under LL1)	Application	\$6,060.00	\$6,500.00	7.26%	\$440.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)

Food Business License

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Annual Food Licence	Annual	\$371.00	\$398.00	7.28%	\$27.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)

PORT FEES

Airport Landing Fees

Charges apply to airport usages and are expressed as \$/tonne. The normal charge is determined by multiplying the certified maximum take-off weight of an aircraft by the charge rate.

Avdata Australia engaged to collect charges on behalf of Council.

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
All Airports & Aircraft Types	Tonne	\$10.00	\$10.50	5.00%	\$0.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Subsidised Helicopter Passenger Service

Private or personal travel only for residents in communities of Ugar and Dauan.

Note: Conditions apply – please contact your local Council office for more information.

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Ugar and Dauan Communities to/from Horn Island	One Way Travel				Price on application	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

LOCAL LAWS

Prescribed Activity Permit

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Alteration or improvement to local government controlled areas and roads	Application	\$298.50	\$320.00	7.20%	\$21.50	N	Local Law 1 LL1
Commercial use of local government controlled areas and roads (general and moorings & landings applications)	Application	\$150.00	\$161.00	7.33%	\$11.00	N	Local Law 1 LL1
Establishment or occupation of a temporary home	Application	\$150.00	\$161.00	7.33%	\$11.00	N	Local Law 1 LL1
Installation of advertising devices	Application	\$150.00	\$161.00	7.33%	\$11.00	N	Local Law 1 LL1
Keeping of animals where permit is required	Application	\$150.00	\$161.00	7.33%	\$11.00	N	Local Law 1 LL1
Operation of camping grounds	Application	\$298.50	\$320.00	7.20%	\$21.50	N	Local Law 1 LL1
Operation of caravan parks	Application	\$298.50	\$320.00	7.20%	\$21.50	N	Local Law 1 LL1
Operation of cemeteries	Application	\$298.50	\$320.00	7.20%	\$21.50	N	Local Law 1 LL1
Operation of public swimming pools	Application	\$298.50	\$320.00	7.20%	\$21.50	N	Local Law 1 LL1
Operation of shared facility accommodation	Application	\$298.50	\$320.00	7.20%	\$21.50	N	Local Law 1 LL1
Operation of temporary entertainment	Application	\$150.00	\$161.00	7.33%	\$11.00	N	Local Law 1 LL1
Disturbance of human remains buried outside a cemetery	Application	\$0.00	\$0.00	0.00%	\$0.00	N	Local Law 1 LL1
Burial or disposal of human remains outside a cemetery	Application	\$0.00	\$0.00	0.00%	\$0.00	N	Local Law 1 LL1
Disturbance of human remains in a local government cemetery	Application	\$0.00	\$0.00	0.00%	\$0.00	N	Local Law 1 LL1
Driving or leading of animals to cross a road	Application	\$74.50	\$80.00	7.38%	\$5.50	N	Local Law 1 LL1
Depositing of goods or materials on a local government controlled area or road	Application			Price on application		N	Local Law 1 LL1
Holding of a public place activity	Application			Price on application		N	Local Law 1 LL1
Bringing or driving motor vehicles onto a park or reserve	Application			Price on application		N	Local Law 1 LL1
Bringing or driving prohibited vehicles onto motor vehicle access areas	Application			Price on application		N	Local Law 1 LL1
Carrying out works on a road or interfering with a road or its operation	Application	\$298.50	\$320.00	7.20%	\$21.50	N	Local Law 1 LL1
Entry to trust areas	Application	\$0.00	\$0.00	0.00%	\$0.00	N	Local Law 1 LL1
Undertaking scientific research on a Trust area	Application	\$0.00	\$0.00	0.00%	\$0.00	N	Local Law 1 LL1
Camping within a camping site in a Trust area	Application	\$0.00	\$0.00	0.00%	\$0.00	N	Local Law 1 LL1

MARITIME FEES

Harbour Dues

Harbour Dues at the following rates are payable in respect of all goods discharged at or shipped from or transhipped.

All Cargo

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
All cargo except petroleum based products sand, gravel, demountable buildings, motor vehicles and machinery (per tonne or cubic metre whichever is the greater)	Tonne	\$32.92	\$35.51	7.87%	\$2.59	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
All cargo except petroleum based products sand, gravel, demountable buildings, motor vehicles and machinery (per tonne or cubic metre whichever is the greater)	M3	\$32.92	\$35.51	7.87%	\$2.59	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Petroleum based products (per tonne or cubic metre whichever is the greater)	Tonne	\$32.92	\$35.51	7.87%	\$2.59	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Petroleum based products (per tonne or cubic metre whichever is the greater)	M3	\$32.92	\$35.51	7.87%	\$2.59	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Sand and Gravel (not in bulk a bag)	Tonne	\$8.44	\$9.10	7.82%	\$0.66	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Demountable Building	M3	\$16.52	\$17.82	7.87%	\$1.30	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Trucks Plant and Machinery (\$/tonne)	Tonne	\$32.92	\$35.51	7.87%	\$2.59	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Passenger Car/Motor Bike/Boat/Trailer (\$/item)	Each	\$49.45	\$53.34	7.87%	\$3.89	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Utility/Van/Bus (\$/item)	Each	\$67.99	\$73.34	7.87%	\$5.35	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Fuel/Bulk Fuel	Litre	\$0.05	\$0.05	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Tonnage Dues

Payable in respect of vessels for each period of 24 hours or part thereof that a ship occupies a wharf or barge ramp under the control of the Torres Strait Island Regional Council.

Should a ship use more than one such wharf or facility within a 24 hour period a separate charge for each wharf or facility will apply.

Default Maritime Fees: Failure of permit holders to submit compliant maritime fees self-reporting may result in a Default Maritime Fee being applied. Please refer to your permit and related correspondence for details.

Tonnage Dues [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Vessels less than 50 tonnes	Daily	\$42.26	\$45.58	7.86%	\$3.32	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Vessels 51 – 100 tonnes	Daily	\$71.41	\$77.03	7.87%	\$5.62	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Vessels 101 – 1,500 tonnes	Daily	\$452.34	\$487.95	7.87%	\$35.61	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Vessels greater than 1,500 tonnes	Daily	\$552.98	\$596.51	7.87%	\$43.53	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Vessel laid up at wharf or facility	Daily	\$549.82	\$593.10	7.87%	\$43.27	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Passenger services – Daily	Daily	\$38.12	\$41.12	7.87%	\$3.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Passenger services – Annually	Annual	\$9,907.41	\$10,687.12	7.87%	\$779.71	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Other Commercial – Daily	Daily	\$101.00	\$108.95	7.87%	\$7.95	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Other Commercial Activity – Weekly	Weekly	\$504.54	\$544.25	7.87%	\$39.71	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Other Commercial Activity – Annually	Annual	\$26,260.46	\$28,327.16	7.87%	\$2,066.70	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Miscellaneous

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Wharf and facility lighting – if available – for working ship	Nightly	\$116.06	\$125.21	7.88%	\$9.15	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Water – minimum charge \$35	Kilolitre	\$9.80	\$10.56	7.76%	\$0.76	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Surcharge for water sales on Sunday and Statutory Holidays	Kilolitre	\$4.75	\$5.13	8.00%	\$0.38	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

RECORDS

Right to Information

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
RTI Applications: Non-personal Application	Application	\$53.90	\$53.90	0.00%	\$0.00	N	Right to Information Act 2009 RTI 2009
Processing charges may also be payable							
Information Privacy Applications	Application	\$0.00	\$0.00	0.00%	\$0.00	N	Right to Information Act 2009 RTI 2009
RTI & IP Access Charges				Price on Application		N	
Prrocessing and Access Charges will be calculated per application.							

WASTE & WASTEWATER CHARGES

Waste Management

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Construction waste disposal prohibited unless prior approval is granted by CEO or delegate	M3			Price on application		N	Local Government Act 2009 LGA 2009 s262(3)(c)
Note: a disposal approval and associated fee will only be granted in exceptional circumstances							
Commercial waste	M3			Price on application		N	Local Government Act 2009 LGA 2009 s262(3)(c)
(in addition to standard property bin collection)							
Domestic waste including green waste	M3	\$10.88	\$11.66	7.17%	\$0.78	N	Local Government Act 2009 LGA 2009 s262(3)(c)
(in addition to standard property bin collection and excluding construction and commercial waste)							

Sewage Pump Outs

Applicable where Council service is available.

Pump out fee for septic tanks (fee for each attendance)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Residential Property	per pump out	\$461.30	\$494.50	7.20%	\$33.20	N	Local Government Act 2009 LGA 2009 s262(3)(c)
pump out fee for septic tanks							
Commercial Property	per pump out	\$576.10	\$617.61	7.21%	\$41.51	N	Local Government Act 2009 LGA 2009 s262(3)(c)
pump out fee for septic tanks							

Sewage Disposal

Applicable where Council service is available.
Liquid waste dumping fee – for disposal of waste into Council's sewage trenches and/or Council's treatment plants.

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Residential Property	per pump out	\$64.60	\$69.24	7.18%	\$4.64	N	Local Government Act 2009 LGA 2009 s262(3)(c)
waste from pump outs							
Commercial Property	per pump out	\$129.20	\$138.50	7.20%	\$9.30	N	Local Government Act 2009 LGA 2009 s262(3)(c)
waste from pump outs							

SUNDRY CHARGES

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Sundry Private Works – Engineering	Each			Price on application		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Sundry Private Works – Building	Each			Price on application		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Sundry Equipment Hire	Each			Price on application		Y	Local Government Act 2009 LGA 2009 s262(3)(c)

ACCOMMODATION

Accommodation is charged at a flat room/bed rate for singles or double based on bedding configuration. Payments must be made in advance, and "no-shows" will be charged at full rate.

Local First Nations community are people of Torres Strait Islander or Aboriginal descent, who identify as such, are accepted by the community as such, and who reside in the TSIRC Local Government Area.

Self-Contained Accommodation

Boigu – Motel (Lot 114)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$231.00	\$231.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$415.00	\$415.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$207.50	\$207.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,330.00	\$1,330.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$2,550.00	\$2,550.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$665.00	\$665.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$1,275.00	\$1,275.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama – Council Office Flat (Lot 20)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$231.00	\$231.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama – Council Office Flat (Lot 20) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Double	Daily	\$415.00	\$415.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$207.50	\$207.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,330.00	\$1,330.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$2,550.00	\$2,550.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$665.00	\$665.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$1,275.00	\$1,275.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Kubin – Motel (Lot 41)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$231.00	\$231.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$415.00	\$415.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$207.50	\$207.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,330.00	\$1,330.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$2,550.00	\$2,550.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Kubin – Motel (Lot 41) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$665.00	\$665.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$1,275.00	\$1,275.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Mabuiag – Motel (Lot 16)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$231.00	\$231.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$415.00	\$415.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$207.50	\$207.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,330.00	\$1,330.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$2,550.00	\$2,550.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$665.00	\$665.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$1,275.00	\$1,275.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Warraber – Resort (Lot 201)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$231.00	\$231.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Warraber – Resort (Lot 201) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Double	Daily	\$415.00	\$415.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily Rate - Triple	Daily	\$472.00	\$472.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$207.50	\$207.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Triple	Daily	\$236.50	\$236.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,330.00	\$1,330.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$2,550.00	\$2,550.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Triple	Weekly	\$2,880.00	\$2,880.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$665.00	\$665.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$1,275.00	\$1,275.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Triple	Weekly	\$1,440.00	\$1,440.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Shared Facilities Accommodation

Boigu – Highset Yellow House (Lot 113)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Boigu – Highset Yellow House (Lot 113) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Boigu – Lowset Contractor Camp (Lot 116)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Boigu – Lowset Contractor Camp (Lot 116) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Boigu – Lowset Donga (Lot 117)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Boigu – Lowset House (Lot 95)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Boigu – Lowset House (Lot 95) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Dauan – Guesthouse (Lot 50A)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Dauan – Guesthouse (Lot 50A) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Erub – Guesthouse (Five Star/Ocean View Lot 161)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Erub – Sunrise Lodge (Windsock Dongas) (Lot 38)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Erub – Sunrise Lodge (Windsock Dongas) (Lot 38) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Erub - Trades Cottage (Lot 22)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Erub - Trades Cottage (Lot 22) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama – Kodakal Guesthouse (Cnr of Mosby St & Kebisu St)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama - Mabuiag Point Accommodation

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama - Mabuiag Point Accommodation [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama - Sundown Lodge Guesthouse

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama - Sundown Lodge Guesthouse [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Kubin – Contractor Dongas (Lot 42)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Poruma – Sawadgee Accommodation (Lot 216)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Poruma – Sawadgee Accommodation (Lot 216) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 1 (Lot 23)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 1 (Lot 23) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 2 (Lot 24)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 3 (Lot 307)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 3 (Lot 307) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 4 (Lot 308)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 4 (Lot 308) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council Donga (Lot 122)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Guesthouse (Lot 23)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Guesthouse (Lot 23) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Sabai – Guesthouse (School Road, Lot 315)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Sabai – Guesthouse (School Road, Lot 315) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Ugar – Guesthouse (Lot 45)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Ugar – Council Unit (Lot 56A)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Ugar – Council Unit (Lot 56A) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Ugar - Council Unit (Lot 56B)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate - Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate - Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Ugar - Council Unit (Lot 56B) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Ugar – Council Unit (Lot 56C)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Warraber – Guesthouse (Lot 21)

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Warraber – Guesthouse (Lot 21) [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Warraber - Airport Accommodation

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate - Single	Daily	\$0.00	\$184.50	∞	\$184.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate - Double	Daily	\$0.00	\$332.00	∞	\$332.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$0.00	\$92.50	∞	\$92.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Single	Daily	\$0.00	\$92.50	∞	\$92.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Double	Daily	\$0.00	\$166.00	∞	\$166.00	Y	
Weekly rate (7 nights or more) - Single	Weekly	\$0.00	\$1,010.00	∞	\$1,010.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) - Double	Weekly	\$0.00	\$1,970.00	∞	\$1,970.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Single	Weekly	\$0.00	\$504.00	∞	\$504.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Warraber - Airport Accommodation [continued]

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Double		\$0.00	\$984.00	∞	\$984.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Short-Term Rental

- Minimum 3 months, Maximum 12 months stay.
- GST may be applicable and is determined on a case by case basis.
- All short term rentals are liable for gas, electricity, tv, repairs and any other running costs.
- Cleaning will be charged at the end if the premises are not vacated clean and tidy.

Whole Accommodation Unit – incurs GST

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
2 Bedroom	Weekly	\$1,525.00	\$1,635.00	7.21%	\$110.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
3 Bedroom	Weekly	\$1,920.00	\$2,060.00	7.29%	\$140.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Each Additional Bedroom, above 3 bedrooms	Weekly	\$395.00	\$424.00	7.34%	\$29.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Caravan: 3 bedroom	Weekly	\$1,130.00	\$1,215.00	7.52%	\$85.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Includes one kitchen & laundry for each camp							

INTERNAL CHARGES

Fee	Unit	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Tip Truck - Civil Crew hourly rate	Hourly	\$86.50	\$93.00	7.51%	\$6.50	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Tip Truck - Civil Crew daily rate	Daily	\$687.00	\$737.00	7.28%	\$50.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Trailer - Daily rate	Daily	\$51.50	\$55.50	7.77%	\$4.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)



TORRES STRAIT ISLAND REGIONAL COUNCIL

COUNCIL REPORT

ORDINARY MEETING:	May 2023
DATE:	25 & 26 May 2023
ITEM:	Agenda Item for Resolution by Council
SUBJECT:	Financial Dashboard Report – April 2023
AUTHOR:	Frank Barbieri, Acting Head of Financial Services

Recommendation:

That Council receive and endorse the monthly financial statements attached to the officer's report for the 2022-23 year to date, for the period ended 30 April 2023, as required under Section 204 *Local Government Regulation 2012*.

Purpose:

This report seeks Council endorse the monthly financial statements for the 2022-23 year to date, for the period ended 30 April 2023.

Background:

The 2022-23 budget review was adopted in December 2022 and has taken into consideration the COVID-19 pandemic and the expected impacts on the year ahead including high inflation, labour, and material shortages.

The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Each month, year to date financial statements are prepared to monitor actual performance against budget.

Below is a summary of the financial performance for the period ended stated above. Actual amounts are compared against year-to-date budget review for 2022-23. (See Appendix A for Summary Financial Statements by Department and Appendix A Detailed Capital Report).

Resource implications:

The actual operating result (before depreciation) for April 2023 YTD is a \$14.1M deficit, which is greater than the YTD forecast operating deficit of \$11.9M.

FINANCIAL PERFORMANCE AT A GLANCE – Year to Date (YTD) 2022/2023

Key financial results	Annual budget review	YTD budget review	YTD actual	YTD variance \$	YTD variance %	Status
Recurrent revenue	61,138,399	46,725,872	35,726,347	(10,999,525)	(23.5%)	●
Other income	6,070,071	5,037,354	5,177,352	139,997	2.8%	●
Recurrent expenditure (excl. depreciation)	(74,905,842)	(63,665,361)	(55,069,944)	8,595,418	13.5%	●
Operating result (excl. depreciation)	(7,697,372)	(11,902,135)	(14,166,245)	(2,264,110)	(19.0%)	●
Capital revenue	66,098,028	33,189,827	28,175,245	(5,014,582)	(15.1%)	●
Capital expenses	(2,866,000)	(2,863,636)	(9,752,929)	(6,889,293)	(240.6%)	●
Net result (excl. depreciation)	55,534,657	18,424,056	4,256,071	(14,167,985)	(76.9%)	●
Depreciation expense	(53,128,603)	(44,299,061)	(44,715,889)	(416,829)	(0.9%)	●
Net result	2,406,053	(25,875,005)	(40,459,819)	(14,584,814)	(56.4%)	●

Key:

Act Vs Bud Var % is <= -10%

Act Vs Bud Var % is > -10% and <= -5%

Act Vs Bud Var % is > -5%



Operating Result to Date – Unfavourable \$2.3M variance attributed to:

Revenue \$11M unfavourable variance.

- \$7m in engineering grant revenue underbudget due to delay in works (\$3.9m QRA and \$3m ICCIP).
- \$3.5m in contract and recoverable works revenue due to resourcing and delays from approved funding partners

Expenditure \$8.6M favourable variance.

- Extended employee vacancies in Health & Community Services and Corporate Services
- Delayed works resulting in materials & services costs being under budget (\$5M engineering, \$0.8M BSU).

Net Result to Date – Unfavourable \$14.6M variance.

In addition to the above, variance relates to timing in engineering capital grant revenue for seawalls (\$4.4M) and high asset disposal costs (\$6.9M) compared to budget.

Forecasted Annual Result

Should Council continue to operate with unfavourable results through to 30 June 2023, Council will then fall further below its budgeted operating result of a \$7.6M deficit.

STATEMENT OF FINANCIAL PERFORMANCE

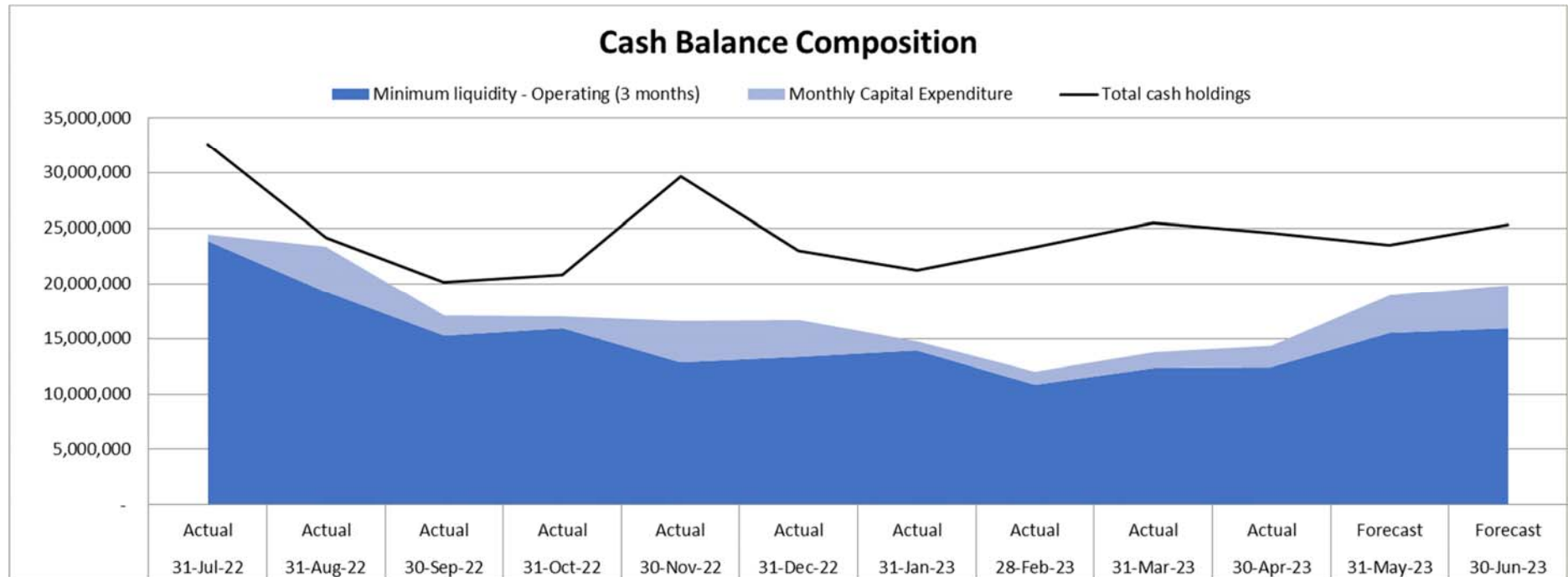
	Annual Budget Review	YTD Budget Review	YTD actual	YTD variance \$	YTD variance %
Income					
Recurrent revenue					
Community levies, rates and charges	1,688,050	61,254	65,815	4,561	0.0%
Fees and charges	4,978,518	4,490,494	4,192,112	(298,382)	(6.6%)
Sales revenue	20,808,625	17,079,404	13,816,660	(3,262,744)	(19.1%)
Grants, subsidies, contributions and donations	33,663,206	25,094,720	17,651,760	(7,442,960)	(29.7%)
	61,138,399	46,725,872	35,726,347	(10,999,525)	(23.5%)
Capital revenue					
Grants, subsidies, contributions and donations	66,098,028	33,189,827	28,175,245	(5,014,582)	(15.1%)
	66,098,028	33,189,827	28,175,245	(5,014,582)	(15.1%)
Interest received	454,533	380,999	563,231	182,232	47.8%
Other income	718,665	582,951	579,507	(3,443)	(0.6%)
Rental income	4,896,873	4,073,405	4,034,613	(38,792)	(1.0%)
Total income	133,306,499	84,953,053	69,078,944	(15,874,110)	(18.7%)
Expenses					
Recurrent expenses					
Employee benefits	29,005,146	23,945,055	22,441,748	1,503,307	6.3%
Materials and services	45,146,159	39,090,689	32,014,100	7,076,590	18.1%
Finance costs	754,537	629,617	614,096	15,521	2.5%
Depreciation and amortisation	53,128,603	44,299,061	44,715,889	(416,829)	(0.9%)
	128,034,446	107,964,422	99,785,833	8,178,589	7.6%
Capital expenses	2,866,000	2,863,636	9,752,929	6,889,293	240.6%
Total expenses	130,900,446	110,828,058	109,538,763	(1,289,296)	(1.2%)
Net result	2,406,053	(25,875,005)	(40,459,819)	(14,584,814)	56.4%

STATEMENT OF FINANCIAL POSITION

	Current Month	Prior Month	variance \$	variance %
Current assets				
Cash and cash equivalents	22,179,585	23,748,200	(1,568,615)	(6.6%)
Short term deposits	66,774	66,277	497	0.7%
Trade and other receivables	7,251,750	8,963,538	(1,711,788)	(19.1%)
Inventories	322,944	322,944	0	0.0%
Contract assets	11,133,488	11,268,310	(134,822)	(1.2%)
Lease receivables	-	-	0	
Total current assets	40,954,541	44,369,269	(3,414,728)	(7.7%)
Non-current assets				
Lease receivables	10,525,433	10,525,433	(0)	(0.0%)
Property, plant and equipment	960,859,810	963,626,403	(2,766,593)	(0.3%)
Right of use assets	1,335,942	1,386,618	(50,676)	(3.7%)
Total non-current assets	972,721,185	975,538,454	(2,817,269)	(0.3%)
Total assets	1,013,675,726	1,019,907,723	(6,231,997)	0.1%
Current liabilities				
Trade and other payables	3,130,412	2,772,622	(357,790)	(12.9%)
Borrowings	-	-	0	
Provisions	6,347,197	6,341,325	(5,872)	(0.1%)
Contract liabilities	13,358,148	13,358,148	0	0.0%
Lease liabilities	595,508	538,079	(57,429)	(10.7%)
Total current liabilities	23,431,265	23,010,174	(421,091)	(1.8%)
Non-current liabilities				
Provisions	6,239,271	6,071,024	(168,247)	(2.8%)
Lease liabilities	1,237,831	1,237,832	1	0.0%
Total non-current liabilities	7,477,103	7,308,856	(168,247)	(2.3%)
Net community assets	982,767,357	989,588,693	(6,821,334)	(0.7%)
Community Equity				
Asset revaluation surplus	625,628,854	625,628,854	0	0.0%
Retained surplus/(deficiency)	397,598,322	397,598,322	0	0.0%
Current Year Surplus/(Deficit)	- 40,459,819	- 33,638,483	(6,821,336)	20.3%
	982,767,357	989,588,693	(6,821,336)	(0.7%)

Cash Forecasting

The Department of State Development, Infrastructure, Local Government and Planning sustainability ratios recommends that Council maintain a minimum liquidity of three months operating cashflows. Council has based the monthly cashflow projections on the 22/23 Budget Review projections. Grant revenue has been forecasted on expected timing of receipt of funds as per funding agreements. July to April figures reflect actual cash balances.



Cashflow Comments

YTD April 2023 – Actual \$24.6M

- Although cash holdings remain above QTC recommendations, much of the excess is constrained funding.

FY June 2023 – Budget \$23M (current forecast \$25M)

- Advance payment of the 23/24 Financial Assistance Grant is expected to bring the cash holdings back to a higher cash holdings level of \$25m, being \$2m greater than budget.

Debtor Analysis

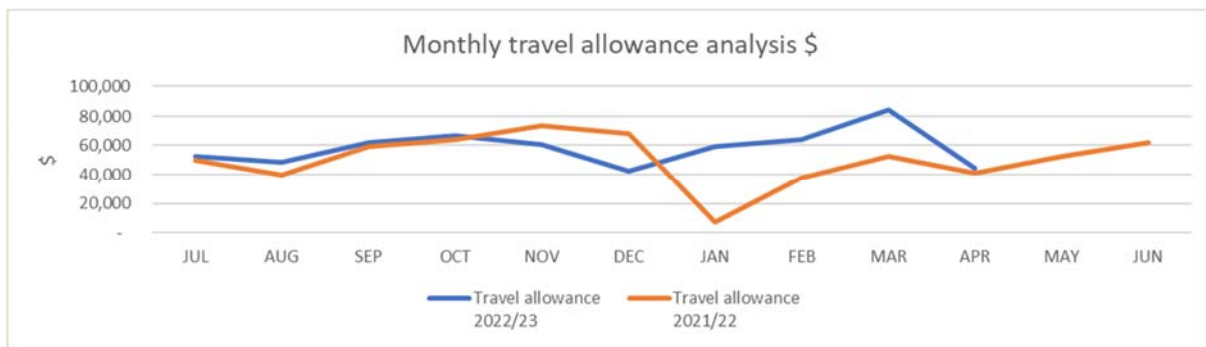
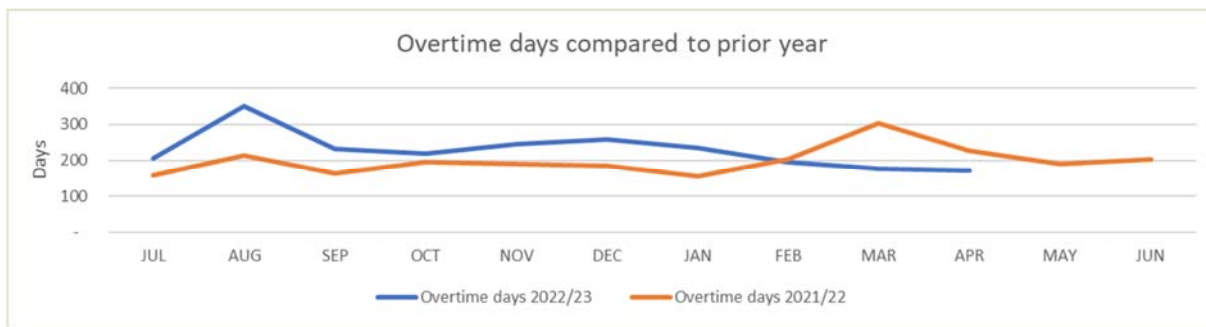
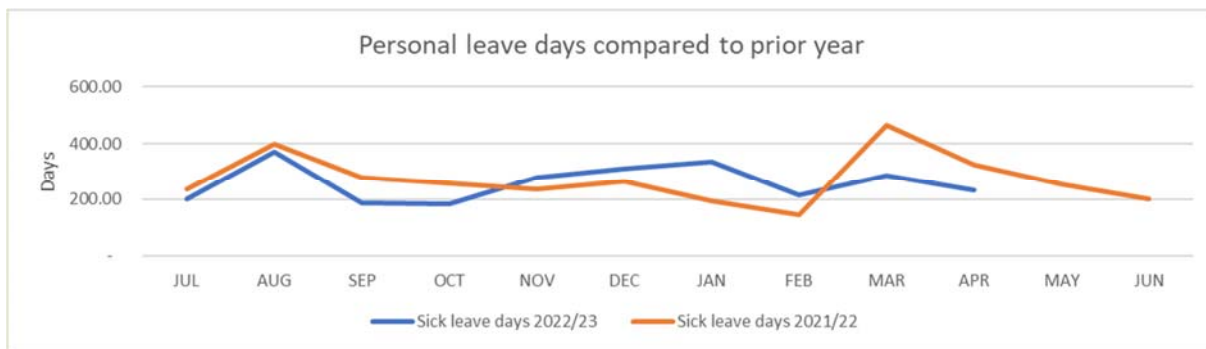
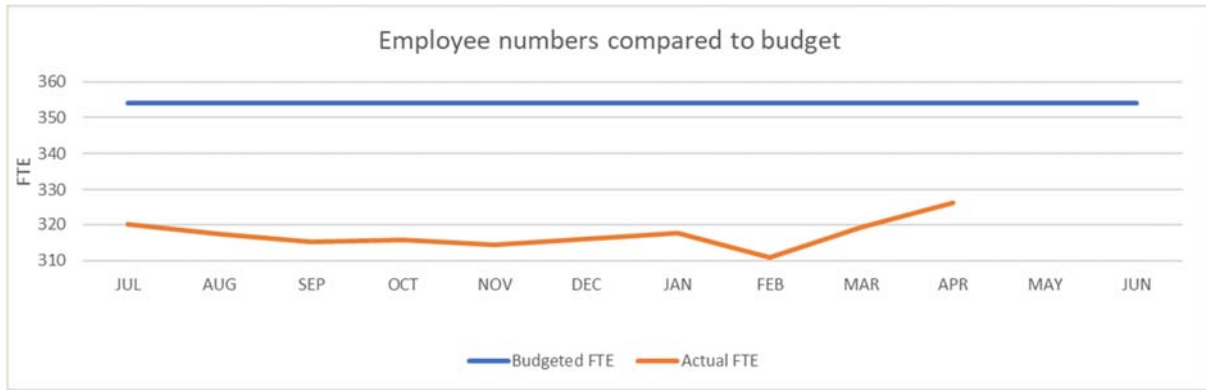
Days outstanding	As at 30 April 2023		As at 31 March 2023		As at 28 February 2023	
	\$	%	\$	%	\$	%
Current	1,588,422	27%	4,437,727	68%	2,013,078	51%
30 to 60 days	2,354,984	40%	877,398	13%	519,602	13%
60 to 90 days	808,699	14%	8,682	0%	224,071	6%
90 days plus	1,157,137	20%	1,219,101	19%	1,180,916	30%
Total aged debtors	5,909,242	100%	6,542,907	100%	3,937,667	100%
Housing debtors (Note 1)	12,971,746		12,970,912		12,989,461	
Total Provision	- 13,414,148		- 13,369,260		- 13,324,372	
Net debtors (exc. Unapplied credits)	5,466,840		6,144,559		3,602,756	
Unapplied Credits	- 748,962		- 300,608		- 312,195	

Notes to table:

- For housing debtors and collection rates analysis refer to monthly Housing Information Report



Payroll Analysis



Grant Analysis:

Refer to 'Funding Acquisition Report' by Corporate Services.

Corporate Plan Linkage:

Outcome: We manage Council affairs responsibly to the benefit of our communities: evolve Council's cost management and analysis reporting.

Consultation and communication:

Senior Executive Team
Department Heads / Managers
Finance Department

Risk Management Implications:

Risk Management emerges from Council's intent to effectively and efficiently manage risks that may have an impact on the achievement of strategic priorities, operational goals and project objectives as defined in the Corporate and Operational Plans.

Significant Risks:

Risk	Likelihood	Consequence	Treatment	Financial Impact
Increase in material prices	High	Increased cost to deliver contract and recoverable works	Consider revising service agreements with funding partners to account for material increases	Negative impact to gross margins and ultimately net profits
Poor weather conditions	Low	Delay in operational and capital works resulting in reduced community service delivery	Consider works schedule	Negative impact to net profits and service delivery
Lack of available resources	High	Delays and inability to complete contract and recoverable works and capital programs	Consider methods for engaging skilled resources	Negative impact on gross margins and risk of returning grant funds if not able to deliver works

Areas of Concern for Noting:

Risk	Comment
Influenza / COVID	Personal leave has spiked in March, as COVID and more severe cases of other strains of influenza become prevalent.

Final Considerations:

Risk Management

In terms of financial performance and risk, the approach taken sees the Finance Team working with the various business departments to understand and report on financial outcomes whilst also considering what those outcomes indicate for the future, particularly the requirement to deliver within budget. It is expected this forward-looking approach will allow the management team to implement timely rectification actions to emerging trends.

There are numerous drivers which have affected Council operations during the financial year. Inflationary pressures are impacting not only Council but the whole of Australia (rising energy prices, global supply chain disruptions and labour shortages) sending the cost of goods and services higher. Along with the spate of natural disasters, sharp rise in cash rates and a state wage increase of 4.6%, it is yet to be seen the full extent of inflation and how long the economy will take to stabilise.

It remains to be seen what the cumulative effect will be on Council operations in the next couple of months to year end, and years beyond based on the unpredictability of domestic and global events. Management will continue to progressively adapt, monitor, and plan into the future as the situation and its impact evolves. With continuing uncertainty in the economic climate and changes in market factors, it makes future forecasting challenging.

Recommended:



Frank Barbieri
Acting Head of Financial Services

Endorsed:



Hollie Faithfull
Executive Director Financial Services

Approved:



James William
Chief Executive Officer

Appendix A

Executive Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	646,200	646,200	646,282	82	0.0%	●
Other income	0	0	0	0	0.0%	●
Recurrent expenditure (excl. depreciation)	(4,045,509)	(3,275,306)	(2,924,483)	350,823	10.7%	●
Operating surplus (exc. Depreciation)	(3,399,310)	(2,629,106)	(2,278,201)	350,905	13.3%	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	(3,399,310)	(2,629,106)	(2,278,201)	350,905	13.3%	●
Depreciation Expense	0	0	0	0	0.0%	●
Net result	(3,399,310)	(2,629,106)	(2,278,201)	350,905	13.3%	●

Comments:

Budget on track YTD

Building Services Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	17,955,894	14,704,319	11,249,954	(3,454,365)	-23.5%	●
Other income	0	0	0	0	0.0%	●
Recurrent expenditure (excl. depreciation)	(13,199,439)	(10,994,497)	(10,125,765)	868,732	7.9%	●
Operating surplus (exc. Depreciation)	4,756,455	3,709,822	1,124,189	(2,585,633)	-69.7%	●
Capital revenue	1,630,663	1,069,602	472,849	(596,753)	-55.8%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	6,387,118	4,779,424	1,597,038	(3,182,386)	-66.6%	●
Depreciation Expense	(35,481)	(29,568)	(26,611)	2,957	10.0%	●
Net result	6,351,637	4,749,856	1,570,427	(3,179,429)	-66.9%	●

Comments:

R&M (Tier 1) - billing this month not as high as expected due to business interruptions regarding staff resourcing. R&Ms however are still on track to achieving budget. Upgrades (Tier 2) - Jan/Feb quoted works not being approved by funding partners. This has delayed works that were expected to have been delivered by 30 June. This has contributed to BSU's unfavourable variance in recurrent revenue and net result. This has been escalated by TSIRC to its funding partners.

Health and Community Services Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	13,173,657	11,871,003	11,240,650	(630,353)	-5.3%	●
Other income	521,422	434,772	472,866	38,094	8.8%	●
Recurrent expenditure (excl. depreciation)	(15,983,985)	(13,332,341)	(13,070,270)	262,071	2.0%	●
Operating surplus (exc. Depreciation)	(2,288,905)	(1,026,566)	(1,356,754)	(330,188)	-32.2%	●
Capital revenue	9,061,739	8,288,766	8,034,716	(254,050)	-3.1%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	6,772,834	7,262,200	6,677,962	(584,238)	-8.0%	●
Depreciation Expense	(28,241,984)	(23,548,554)	(23,584,454)	(35,900)	-0.2%	●
Net result	(21,469,149)	(16,286,354)	(16,906,492)	(620,138)	-3.8%	●

Comments:

Community Services recurrent expenditure impacted by high rate of staff vacancies, 5% underbudget YTD. Grant Revenue impacted by timing of receipt of Commonwealth Grant payments for Childcare and CHSP; late commencement of Helicopter subsidies and lower than budgeted uptake of subsidised flights. Commercial lease revenue is reduced due to cessation of leases during the year.

Financial Services Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	17,878,421	10,232,362	10,228,688	(3,674)	0.0%	●
Other income	495,444	380,999	563,984	182,985	48.0%	●
Recurrent expenditure (excl. depreciation)	(5,511,329)	(4,554,964)	(3,997,685)	557,279	12.2%	●
Operating surplus (exc. Depreciation)	12,862,536	6,058,397	6,794,987	736,590	12.2%	●
Capital revenue	2,925,696	10,000	756,003	746,003	7460.0%	●
Capital expenses	(3,500,000)	(2,863,636)	(9,765,038)	(6,901,402)	-241.0%	●
Net result (excl. depreciation)	12,288,232	3,204,761	(2,214,048)	(5,418,809)	-169.1%	●
Depreciation Expense	(1,015,643)	(849,398)	(789,542)	59,856	7.0%	●
Net result	11,272,589	2,355,363	(3,003,590)	(5,358,953)	-227.5%	●

Comments:

Operating result better than budget due to higher interest income from increasing interest rates and timing of project consultancy costs. Net result under budget due to higher asset disposals than budget. This has been slightly offset by higher capital revenue due to the timing. Expect the final operating result to align with budget by the end of the financial year while higher asset disposals are expected to decrease the net result compared to budget.

Appendix A

Engineering Services Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	14,721,496	11,963,236	4,760,137	(7,203,099)	-60.2%	●
Other income	10,000	10,000	64,500	54,500	545.0%	●
Recurrent expenditure (excl. depreciation)	(27,203,081)	(24,083,212)	(18,939,998)	5,143,214	21.4%	●
Operating surplus (exc. Depreciation)	(12,471,585)	(12,109,976)	(14,115,361)	(2,005,385)	-16.6%	●
Capital revenue	48,951,437	22,795,459	18,321,608	(4,473,851)	-19.6%	●
Capital expenses	634,000	0	0	0	0.0%	●
Net result (excl. depreciation)	37,113,852	10,685,483	4,206,247	(6,479,236)	-60.6%	●
Depreciation Expense	(23,355,565)	(19,470,738)	(19,889,729)	(418,991)	-2.2%	●
Net result	13,758,287	(8,785,255)	(15,683,482)	(6,898,227)	-78.5%	●

Comments:

The operating result is a combination of:

- Recurrent Revenue - timing difference on grant receipts (delay in work) mainly associated with QRA works for \$3.9M. Also \$3M grant revenue to be recognised for ICCIP#1 Waste Metal Project plus \$510K (10%) final payment.
- Recurrent Expenditure - timing (delay) in contractor & consultant payments. Mainly associated with ICCIP Metal Waste Project & QRA works

Net result also impacted from less capital revenue than budgeted, due to timing of capital grant receipts. Mainly Seawalls

Corporate Services Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	109,605	104,140	157,119	52,979	50.9%	●
Other income	121,332	117,669	33,085	(84,584)	-71.9%	●
Recurrent expenditure (excl. depreciation)	(6,426,136)	(5,357,639)	(4,033,287)	1,324,352	24.7%	●
Operating surplus (exc. Depreciation)	(6,195,198)	(5,135,830)	(3,843,083)	1,292,747	25.2%	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	12,108	12,108	0.0%	●
Net result (excl. depreciation)	(6,195,198)	(5,135,830)	(3,830,975)	1,304,855	25.4%	●
Depreciation Expense	0	0	0	0	0.0%	●
Net result	(6,195,198)	(5,135,830)	(3,830,975)	1,304,855	25.4%	●

Comments:

Other Income – Underbudget due to timing of Telstra TIF Fund - awaiting Telstra to process on account

Overall budget tracking well

Fuel and Fleet Services Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	1,549,999	1,278,016	1,478,130	200,114	15.7%	●
Other income	25,000	20,510	8,305	(12,205)	-59.5%	●
Recurrent expenditure (excl. depreciation)	(2,536,364)	(2,067,402)	(1,978,329)	89,073	4.3%	●
Operating surplus (exc. Depreciation)	(961,365)	(768,876)	(491,894)	276,982	36.0%	●
Capital revenue	3,528,493	1,026,000	590,070	(435,930)	-42.5%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	2,567,128	257,124	98,176	(158,948)	61.8%	●
Depreciation Expense	(479,931)	(400,803)	(425,554)	(24,751)	-6.2%	●
Net result	2,087,197	(143,679)	(327,378)	(183,699)	-127.9%	●

Comments:

Other Income - lower than expected Private Vehicle Revenue due to cancellation of PVR program - recommencing May 2023

Capital Revenue - Contract Implementation Delayed

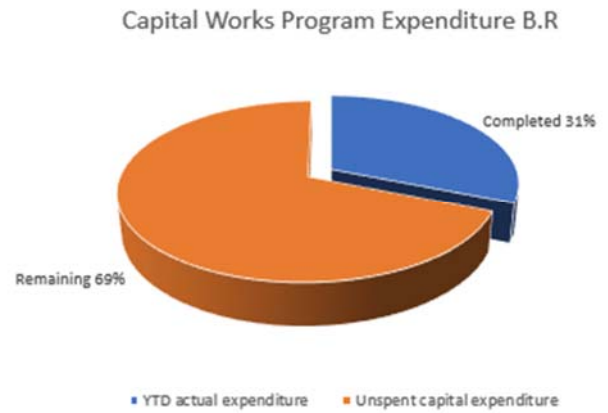
Depreciation Expense - Slightly overbudget YTD

Overall working to remain on budget for the financial year

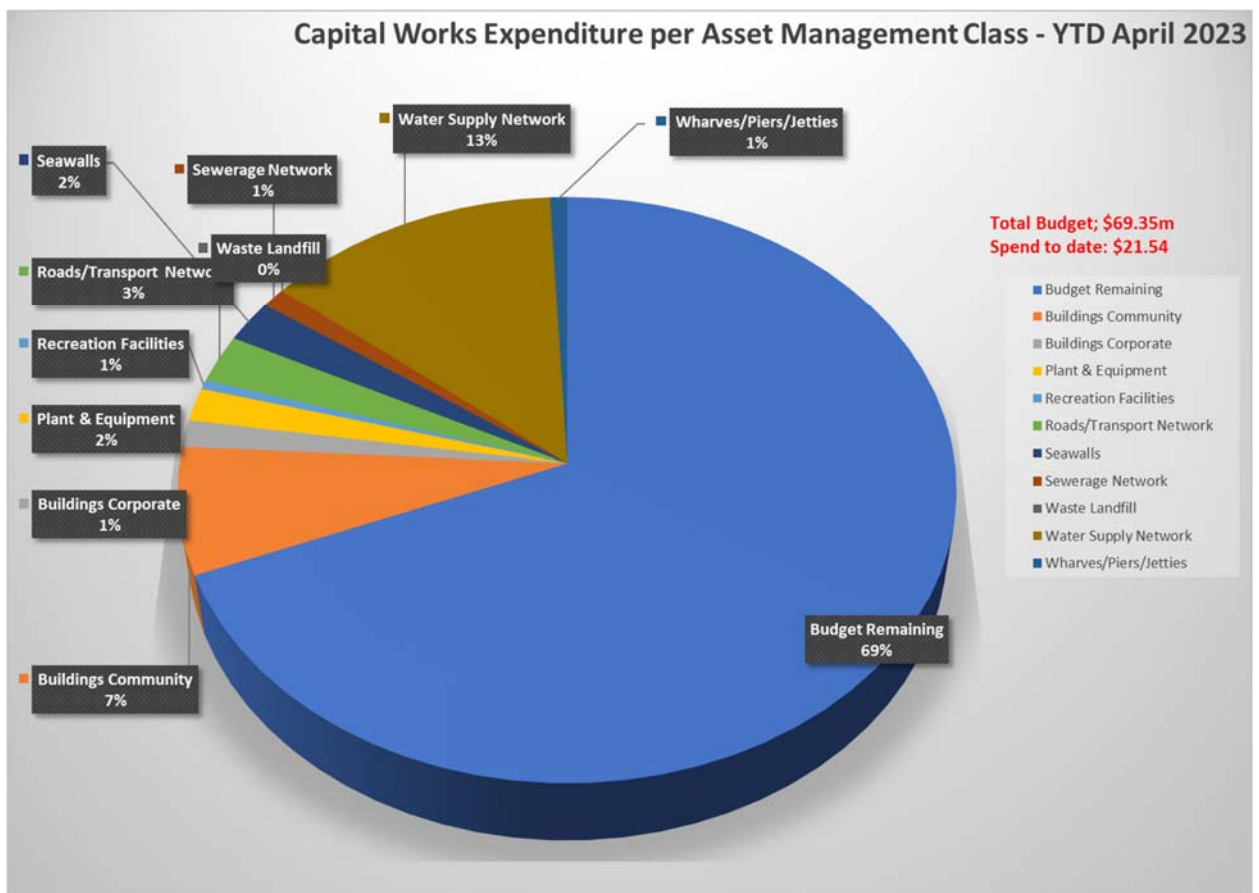
CAPITAL WORKS PROGRAM

Appendix A

YTD actual expenditure	\$ 21,545,042
Unspent capital expenditure	\$ 47,812,888
Full year BR budget capital expenditure	\$ 69,357,931



CAPITAL SPEND BY ASSET CLASS





TORRES STRAIT ISLAND REGIONAL COUNCIL

COUNCIL REPORT

ORDINARY MEETING:	May 2023
DATE:	25 – 26 June 2023
ITEM:	Agenda Item for Resolution by Council
SUBJECT:	Policy Matter – Revenue Policy
AUTHOR:	Hollie Faithfull, Executive Director Financial Services

RECOMMENDATION

That Council resolves:

- I. to amend and adopt the Torres Strait Island Regional Council's Revenue Policy previously adopted by Council, in the terms presented to Council at today's Ordinary Meeting; and
- II. delegates to the Chief Executive Officer to make any further minor administrative amendments as they arise.

EXECUTIVE SUMMARY

In accordance with the *Local Government Act 2009*, *Local Government Regulation 2012*, and best practice governance, Council is required to adopt written policies and procedures and have statutory policies under legislation reviewed.

In addition, regular monitoring, and review of these are necessary to reflect legislative changes and ensure continuous improvement of Council governance.

BACKGROUND

Under the Local Government Regulation 2012, a local government must review its Revenue Policy annually.

The current Revenue Policy was endorsed in June 2022, with a review date of June 2023.

OFFICER COMMENTS

The Revenue Policy has undergone very few modifications, mostly limited to revising the dates.

LINKS WITH STRATEGIC PLANS

This policy strategically aligns to specific delivery objectives under all three pillars of Council's Corporate Plan, being People, Sustainability and Prosperity.

RISK

As this policy must be updated annually under legislation, there is a risk to Council if the updated policy is not endorsed.

STATUTORY REQUIREMENTS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

CONSULTATION

- Financial Services
- MacDonnell Law

CONCLUSION

That Council resolves to adopt the listed Revenue Policy and delegates to the Chief Executive Officer for further minor administrative amendments as they arise.

Frank Barbieri

Endorsed:

Frank Barbieri
Acting Head of Financial
Services

Hollie Faithfull

Recommended:

Hollie Faithfull
Executive Director Financial Services

James William

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

1. Revenue Policy



Revenue Policy

Responsible Manager	Executive Director, Financial Services
Head of power	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
Authorised by	Council
Authorised on	28 June 2022
Implemented from	1 July 2022
Last reviewed	202 3 ²
Review history	2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022
To be reviewed in	June 2023 June 2024
Corporate Plan	People, Sustainability and Prosperity

1. Purpose

The purpose of this policy is to provide details of the principles applied by Torres Strait Island Regional Council when:

- a) Making and levying rates and charges; and
- b) Granting concessions for rates and charges; and
- c) The purpose of concessions; and
- d) Recovering overdue rates and charges; and
- e) Cost recovery methods; and
- f) Infrastructure charges for a new development

2. Application

This policy applies to Council and associated enterprises (if any).

3. Legislation/Policies

This policy is established with reference to obligations specified in the *Local Government Act 2009* and the *Local Government Regulation 2012 (LGR)*, including Section 193 of the LGR.

4. Provisions

Making and Levying rates and charges – Section 193(1)(a)(i) of the LGR

In levying rates and charges the following principles will be applied:

- Consider the level of revenue that can be achieved from direct user charges, grants and subsidies, contributions and other sources;
- Consider the cost of maintaining existing facilities and necessary services and the need for additional facilities and services;
- Make clear what is the Council's and each ratepayer's responsibility;
- Timing of any rates and charges to ensure a sustainable cash flow for the operation of Council and to spread the burden to the ratepayer over the financial year;
- Equity through flexible payment arrangements for ratepayers with a lower capacity to pay;
- Transparency in the making of rates and charges;
- Making the system for paying rates and charges simple and inexpensive to administer;
- Equity by taking account of the different levels of capacity to pay within the local community;
- Flexibility to take account of changes to the local economy;
- Council will consider National Competition Policy when considering utility charges;
- Council may consider levying special and separate rates and charges where appropriate, to recover the cost associated with a particular service, project or facility that provides direct or additional benefit to the ratepayers or class of ratepayers.

Granting Concessions for rates and charges – Section 193(1)(a)(ii) of the LGR

In considering the application of concessions, Council will comply with Chapter 4, Part 10 of the LGR and be guided by the principles of:

- Equity by having regard to the different levels of capacity to pay within the local community;
- The same treatment of ratepayers with similar circumstances;
- Transparency by making clear the requirements necessary to receive concessions;
- Flexibility to allow Council to respond to local economic issues.

The purpose of concessions – Section 193(1)(b) of the LGR

Council will support community objectives through the application of concessions to:

- Reduce the financial burden of rates and charges payable by pensioners;
- Support the community activities of not-for-profit organisations and support their economic development;
- Provide assistance to ratepayers suffering genuine financial hardship;
- Encourage the economic development of all or part of the local government area.

Recovering overdue rates and charges – Section 193(1)(a)(iii) of the LGR

Council will exercise its recovery powers in order to reduce the overall burden on ratepayers. It will be guided by the principles of:

- Transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations;
- Making the processes used to recover outstanding rates and charges clear, simple to administer and cost effective;
- Capacity to pay in determining appropriate arrangements for different sectors of the community;
- Equity by having regard to providing the same treatment for ratepayers with similar circumstances;
- Flexibility by responding where necessary to changes in the local economy;
- Council may charge interest on overdue rates and charges;
- Council's Debt Recovery Procedure PR-PO4-7 sets out the detail of the processes used to recover outstanding rates and charges.

Cost recovery methods – Section 193(1)(a)(iv) of the LGR

Section 97 of the *Local Government Act 2009* allows Council to set cost-recovery fees. Cost-recovery fees are fixed to cover the costs, including allocated administrative costs of each cost-recovery regime. These fees will not be set at more than the cost to Council for providing the service or taking the action for which the fee is charged. The user-pays principle is applied in setting the fees unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals.

This is considered to be the most equitable and effective revenue approach and is founded on the basis that the Region's rating base cannot subsidise the specific users or clients of Council's regulatory products and services.

All cost-recovery fees set by Council are included in the Fees and Charges Register which is open for inspection at Council offices or on its website.

Infrastructure charges for a new development – Section 193(1)(c) of the LGR

Council does not presently impose charges for development. If charges are imposed, it is expected that developers will contribute significantly to the physical and infrastructure costs of the new development.

Manager Responsible for Review:
Executive Director, Financial Services



Adoption	_____	_____	XX/May/2023
	June 202	2	James William
Due for Revision:	30 June 2024	3	Chief Executive Officer



TORRES STRAIT ISLAND REGIONAL COUNCIL

AGENDA REPORT

ORDINARY MEETING:	May 2023
DATE:	25/26 May 2023
ITEM:	Agenda Report
SUBJECT:	Funding Acquisition Report
AUTHOR:	Sharon Russell – Grants Administration Officer

Recommendation:

That Council resolves to note this report and its content.

Executive Summary:

The Funding Acquisition Report provides an update and summary of Council's current grant application and acquisition outcomes for the reporting period. One funding opportunity was sought during the month of April totalling \$200,000 for an application submitted to Torres Strait Regional Authority to fund celebrations for the upcoming 86th Anniversary of the First Island Councillors Conference.

During the reporting period Council received notification of a successful funding application through the Director of National Parks under the Ghost Nets Solution to undertake beach and ocean clean-ups of ghost nets and marine debris using drone technology and software. This application totalled \$400,000. Another successful application was from the Qld Chief Entrepreneur to support the Next Level Project.

This financial year to date Council have secured nearly \$5.5 million of funding through successful applications, which is on par with the equivalent period in the 2021/22 financial year. The total value of unsuccessful applications to date is \$1,057,150, which generates an overall success rate of 91%.

New Agreements/Variations:

The following is a list of all new agreements and/or variations that were executed during the month of April 2023 within the Chief Executive Officer's financial delegation limit of \$1,000,000 as per Council's Strategic External Grant Funding Policy:

- Department of Communities, Housing & Digital Economy
Queensland Community Support Scheme
\$219,295

Current Application Status Report:

The following two tables highlight all current and pending funding applications, including details on their outcome and a status report on all unsuccessful and long-term pending applications separated into Recurrent & Operational Funding and Capital Project Funding. Some applications can span numerous financial years. Please note, whilst the reporting period is for the fiscal year to align with Council's budget and projected forecasts, there will be a level of discrepancy between the figures listed on this report to and actuals reported in budget and financial reports. This is largely due to the carry-over of project underspends from operational funding, as well as capital projects that receive progress payments spanning over multiple financial years combined with revenue recognition requirements per Accounting Standards.

Operational Funding								
Funding Stream	Total	2022/23 FY	2023/24 FY	2024/25 FY	Project Details	Date of Application	Outcome	Current Status Report
<i>Torres Strait Regional Authority</i>	<i>\$200,000</i>		<i>\$200,000</i>		<i>86th Anniversary of the First Island Councillor Conference event – Badu Island, August 23, 2023</i>	<i>12th April 2023</i>	<i>Pending</i>	<i>The outcome for this funding is expected by July 2023</i>
<i>Department of Tourism, Innovation and Sport – GenQ Health & Wellbeing Grant</i>	<i>\$20,000</i>		<i>\$20,000</i>		<i>EOI - Development of a Rugby League representative team with subsidised travel to compete in FNQ carnivals, such as the Laurie Spina Cup.</i>	<i>22nd March 2023</i>	<i>Pending</i>	<i>The outcome for this funding is expected by May 2023</i>
<i>Office of the Qld Chief Entrepreneur – Next Level Project</i>	<i>TBA</i>		<i>TBA</i>		<i>EOI for 15 businesspeople / entrepreneurs to travel and stay in the region for 5 days to develop innovative solutions to current and emergent issues. Funding will also be provided to cover the wages of one senior staff member for the duration of the project.</i>	<i>17th March 2023</i>	<i>Successful</i>	
<i>Department of Communities, Housing & Digital Economy</i>	<i>\$33,000</i>	<i>\$33,000</i>			<i>One off funding to establish and maintain a community toolbox on Poruma Island that will enable community members to have access to tools on a hire arrangement.</i>	<i>14th February 2023</i>	<i>Pending</i>	<i>TBA</i>
<i>Department of Justice and Attorney General – Youth Justice Round 2 – ORRCA Empowerment Program</i>	<i>\$300,000</i>		<i>\$300,000</i>		<i>Funding that focuses on the importance of education and furthering work skills and job opportunities to reduce youth crime.</i>	<i>30th January 2023</i>	<i>Pending</i>	<i>TBA</i>

<i>Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships – Celebrating Reconciliation Grants</i>	\$3,000	\$3,000	-	-	<i>Funding to run activities during Reconciliation Week 2023</i>	<i>23rd December 2022</i>	<i>Successful</i>	
<i>State Library of Queensland – 2023 IKC Computers</i>	\$21,200		\$21,200		<i>Funding to provide one new PC for each IKC across 10 Divisions</i>	<i>13th December 2022</i>	<i>Successful</i>	
<i>State Library of Queensland – 2022 IKC Establishment and Refurbishment Grant</i>	\$35,079.25	35,079.25	-	-	<i>Funding to refurbish IKCs</i>	<i>7th December 2022</i>	<i>Pending</i>	<i>The outcome for this funding is expected by the end of January 2023</i>
<i>Director of National Parks – Ghost Nets Solution</i>	\$400,000	200,000	\$200,000	-	<i>Funding to undertake beach and ocean clean-ups of ghost nets and marine debris using drone technology and software</i>	<i>5th December 2022</i>	<i>Successful</i>	
<i>Department of Environment & Science - Queensland Feral Pest Initiative Rd 7</i>	\$53,000	-	\$53,000	-	<i>Funding to monitor and collect data on the population of black rats on Poruma and other islands.</i>	<i>30th November 2022</i>	<i>Pending</i>	<i>TBA</i>
<i>Department of Environment & Science - Queensland Feral Pest Initiative Rd 7</i>	\$81,500	-	\$81,500	-	<i>Funding to conduct in-depth community education and awareness about the Brown Dog Tick which carries the Ecanis virus. Mitigating the risk of spread using preventative veterinary measures.</i>	<i>30th November 2022</i>	<i>Pending</i>	<i>TBA</i>
<i>Department of Environment & Science- Queensland Feral Pest Initiative Rd 7</i>	\$130,000	-	\$130,000	-	<i>Funding to monitor and collect data on the population of feral horses on MOA (St Pauls, Kubin) and Badu.</i>	<i>30th November 2022</i>	<i>Pending</i>	<i>TBA</i>
<i>Torres Strait Regional Authority - EDS</i>	\$47,258.75	\$47,258.75			<i>Retention of funding to development the Enterprise Development Strategy</i>	<i>21st November 2022</i>	<i>Successful</i>	
<i>Department of Children, Youth Justice & Multicultural Affairs - Celebrating Multicultural QLD Youth & Community Connections Projects</i>	\$87,000	\$87,000	-	-	<i>Funding to support a youth rugby league mentorship program on the school holidays to promote community inclusion.</i>	<i>12th November 2022</i>	<i>Unsuccessful</i>	

<i>Department of Social Services - Strong and Resilient Communities (SARC)</i>	<i>\$360,000</i>	<i>-</i>	<i>\$180,000</i>	<i>\$180,000</i>	<i>Funding to provide vocational opportunities to our year 10-12 students boarding in Cairns.</i>	<i>3rd November 2022</i>	<i>Unsuccessful</i>	
<i>Department of Justice and Attorney General – Safe and Diverse Communities Grants Program</i>	<i>\$25,000</i>				<i>Funding for activities centred around introducing the new DFV action plan.</i>	<i>28th October 2022</i>	<i>Unsuccessful</i>	<i>Council had not yet completed the DFV Action Plan project funded through the previous round.</i>
<i>Department of Veteran Affairs – Saluting Their Service</i>	<i>\$10,000 \$7,700</i>		<i>\$7,700</i>		<i>Funding to restore the St Pauls War Memorial</i>	<i>11th October 2022</i>	<i>Partially successful</i>	
<i>Department of Tourism, Innovation and Sport – Eco certified tourism destination program</i>	<i>\$121,150</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>Funding to support Masig and Poruma Islands in obtaining or advancing certified destination status.</i>	<i>7th October 2022</i>	<i>Unsuccessful</i>	<i>There was a high volume of applicants and not being able to contribute financially influenced the outcome.</i>
<i>National Australia Bank- NAB Foundation Community Grants</i>	<i>\$10,000</i>	<i>\$10,000</i>	<i>-</i>	<i>-</i>	<i>To fund education and awareness activities which promote and encourage sustainable and integrated practices.</i>	<i>31st August 2022</i>	<i>Successful</i>	
<i>Department of Environmental Science- Looking After Country Grant Program</i>	<i>\$75,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>To fund activities outlined in newly developed Feral Horse Management Program 2022/2023. Activities include control and compliance measures, education, and maintenance.</i>	<i>25th August 2022</i>	<i>Unsuccessful</i>	<i>The suggested activities did not align with the Dept's expectations of community collaboration.</i>
<i>Department of Justice and Attorney General- Investing in QLD Women Grant Program</i>	<i>\$15,000</i>	<i>\$15,000</i>	<i>-</i>	<i>-</i>	<i>To fund activities during International Women's Week 2023. Theme is to be centred around DFV action plan, which is set to be finalised this year.</i>	<i>5th August 2022</i>	<i>Successful</i>	
<i>Department of Environment and Science - Illegal Dumping Partnerships Program</i>	<i>\$170,000</i>	<i>\$85,000</i>	<i>\$85,000</i>	<i>-</i>	<i>Employment of 4x part time waste management officers to carry out education awareness for illegal dumping.</i>	<i>27th July 2022</i>	<i>Successful</i>	

<i>Department of State Development, Infrastructure and Local Government Planning - Qld Resilience & Risk Reduction Fund – Formal Application</i>	<i>\$290,000</i>	<i>\$145,000</i>	<i>\$145,000</i>	<i>-</i>	<i>Employment of a Coastal Hazard Resilience Officer</i>	<i>16th May 2022</i>	<i>Successful</i>	
<i>Department of State Development, Infrastructure and Local Government Planning - Qld Resilience & Risk Reduction Fund – Formal Application</i>	<i>\$290,000</i>	<i>\$145,000</i>	<i>\$145,000</i>	<i>-</i>	<i>Employment of a Coastal Hazard Resilience Officer</i>	<i>16th May 2022</i>	<i>Successful</i>	
<i>Department of Agriculture and Fisheries - Enhancing Local Government Biosecurity Capacity in FNQ</i>	<i>\$115,000</i>	<i>\$57,500</i>	<i>\$57,500</i>	<i>-</i>	<i>Sustainability Biosecurity Project – Employment of 2 FTE Biosecurity Officers to implement the Waste & Material Biosecurity Management Plan</i>	<i>14th May 2022</i>	<i>Successful</i>	

<i>Total of Funding Applied</i> <i>*Noting funding can span over numerous financial years</i>	<i>\$2,599,888.00</i>
<i>Total of Funding Successful</i>	<i>\$1,079,158.75</i>
<i>Total of Funding Unsuccessful</i>	<i>\$668,150.00</i>
<i>Total of Funding Pending</i>	<i>\$652,579.25</i>

Capital Project Funding					
Funding Stream	Total	Project Details	Date of Application	Outcome	Current Status Report
Department of Tourism, Innovation and Sport – Ad-hoc application	\$1,000,000	Kubin stadium upgrade including, lighting, court surface prep and line marking, fencing, and replacement of damaged sporting fixtures. <i>**Please note, due to the QS Report substantially exceeding the maximum application limit of \$415,000, Council was unable to submit this application through the Minor Infrastructure Program. Council have strongly advocated for increased funding to enable the completion of many other sporting facility projects that will cost more than \$1.5m and, as such, were asked to submit this application on an ad-hoc basis to provide evidence to decision makers</i>	28 th February 2023	Pending	
Department of Tourism, Innovation and Sport – Minor Infrastructure Program	\$415,000	St. Paul's stadium upgrade, including court surface rectification, lighting installation, and replacement of damaged sporting fixtures.	28 th February 2023	Pending	
Department of Agriculture, Fisheries & Forestry – Biosecurity Business Grants Round 2	\$389,000	Funding to provide critical infrastructure required to effectively manage biosecurity risks associated with the storage, treatment and transport of waste and materials in the Torres Strait region and through the Protected Biosecurity Zone.	14 th November 2022	Unsuccessful	
Department of Environment & Science – Metal Waste Legacy Stockpile Clean-up	\$1,750,000	Funding for the removal of legacy metal waste from the 6 outer islands that are not currently covered by the metal waste clean-up contract.	14 th October 2022	Successful	
Building our Regions Round 6 – Warraber Sewer Replacement –	\$1,875,000	Replacement of sewer Pumpstation 1 on Warraber Island	17 th May 2022	Successful	
Building our Regions Round 6 – Badu & Mabuiag Water Network Management –	\$280,000	Implementation of smart meters and additional valving into water network	17 th May 2022	Successful	
Building our Regions Round 6 – Badu Reservoir Main – formal Application	\$500,000	Construction of a new section of water main from the reservoir to the town network – Badu	17 th May 2022	Successful	
Total of Funding Applied *Noting funding can span over numerous financial years	\$6,209,000				
Total of Funding Successful	\$4,405,000				
Total of Funding Unsuccessful	\$389,000				
Total of Funding Pending	\$1,415,000				

Annual Local Government Funding

The table below highlight all Annual Local Government Funding, Council was allocated for 2022/23. No application is required for this type of funding. Council officers note that the below figures will not reconcile to budget documents or financial statements as per AASB 1058, Council is required to recognise revenue on receipt of funds. The State Government Financial Aid and Revenue Replacement Program funds have been received in the 2022/23 financial year; however, a significant portion of the Financial Assistance grant was paid in advance in April 2022.

Annual Local Government Funding				
Funding Stream	22/23 Total Allocation	Project Details	Date of Application	Comments
<i>State Government Financial Aid</i>	<i>\$7,577,811</i>	<i>SGFA is an annual allocation-based program to assist local governments in meeting the costs associated with providing essential services to their communities</i>	<i>Annual Allocation</i>	
<i>Financial Assistance – General Purpose</i>	<i>\$13,536,062</i>	<i>Financial Assistance General Purpose is an annual allocation-based program for local government bodies based on the principal of horizontal fiscal equalisation</i>	<i>Annual Allocation</i>	<i>12% increase on 21/22 allocation. Approx 75% paid upfront during previous financial year (21/22).</i>
<i>Financial Assistance – Local Roads</i>	<i>\$236,246</i>	<i>Financial Assistance Local Roads is an annual allocation-based program to assist local governments with roads expenditure and to preserve its roads assets.</i>	<i>Annual Allocation</i>	<i>12% increase on 21/22 allocation. Approx 75% paid upfront during previous financial year (21/22).</i>
<i>Revenue Replacement Program</i>	<i>\$546,200</i>	<i>RRP is an annual allocation-based program that provides funding to assist Indigenous Councils that have divested or surrendered profitable general liquor licenses.</i>	<i>Annual Allocation</i>	
Total Allocation for 22/23	\$21,896,319			

Councilor's Top 5 Priorities Status:

The Councilor Top 5 Priority Projects will be reported in a separate report on a quarterly basis during January, April, July, and October Council meetings.

Links to Strategic Plans:

- Corporate Plan 2020-2025:
 - People - Outcome 4: We are a transparent, open, and engaging Council.
 - Sustainability - Outcome 8: We manage Council affairs responsibly to the benefit of our communities.

Statutory Requirements:

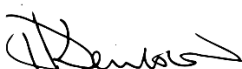
- *Local Government Act 2009*
- *Local Government Regulation 2012*

Conclusion:

That Council resolves to note and provide any necessary feedback to this report.

Endorsed:

Melissa Wright
Acting Manager Enterprise Development & Delivery



Recommended:

David Kempton
Acting, Executive Director of Corporate
Services



Approved:

James William
Chief Executive Officer



TORRES STRAIT ISLAND REGIONAL COUNCIL

AGENDA REPORT

ORDINARY MEETING:	May 2023
DATE:	25/26 May 2023
ITEM:	Agenda Item for Resolution by Council
SUBJECT:	Community Grants Program Allocation – May 2023
AUTHOR:	Katherine Epseg, Community Grants Officer, Enterprise Development and Delivery Team

Recommendation:

Council resolves to allocate Community Grants Program funding to the following applicants in accordance with the Community Grants Policy:

- Roxin Rugby League Football Club for the requested amount of \$5,000.00 exclusive of GST.

Links to Strategic Plans:

These projects strategically align to specific delivery objectives under the People and Prosperity pillar of Council's Corporate Plan.

Finance & Risk:

No financial risk identified as the allocation is within existing Community Grants budget.

Sustainability:

N/A

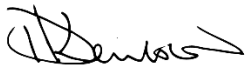
Statutory Requirements:

Local Government Act 2009


Conclusion:

That Council resolves to provide Community Grant support to the eligible applicants in accordance with the Community Grants policy.

Endorsed:
Melissa Wright
Acting Manager Enterprise Development & Delivery



Recommended:
David Kempton
Executive Director,
Corporate Services



Approved:
James William
Chief Executive Officer

Attachment: *Fund Balances*



TORRES STRAIT ISLAND REGIONAL COUNCIL

AGENDA REPORT

Executive Summary:

In accordance with Council's Community Grants Policy, three Community Grant applications meeting eligibility requirements were received during the reporting period that require Council resolution:

Applicant	Amount Requested	Project/Event	Amount Supported by Councillor	Applications submitted within the last 3 years	Location
Roxin Rugby League Football Club	\$5,000.00	Travel expenses associated with participating in the 2023 Island of Origin – Rugby League Carnival on Badu Island, 16-18/06/2023.	\$5,000.00 supported and declared conflict of interest by Cr Torenzo Elisala.	Nil.	Dauan

Ineligible applications received during the reporting period for noting:

Applicant	Amount Requested	Project/Event	Reason for ineligibility	Location
Mabuygiw Garkaziw Kupay TSI Corporation	\$3,204.00	Travel expenses associated with assisting visitors to attend the 2023 Wagadagam Tribal Chief Initiation Day, 27/06/2023.	It was noted in the travel quotes that all passengers resided outside of Council's local government area, and therefore are ineligible for support.	Mabuiag

Other Applications Processed During the Reporting Period for Noting:

Application Type	Community Entity Applicants	Amount Requested	Project/Event	Amount Approved	Location
Funeral Donations	Tigi Bani	\$592.00	Contribution towards travel expenses associated with attending the funeral of the Late Mrs Sarah Kris on Thursday Island, 19/04/2023.	\$592.00	Mabuiag
	Nellie Lui	\$5,000.00	Contribution towards repatriation expenses associated with the funeral of the Late Mrs Susannah Bob on Iama Island, 29/04/2023.	\$5,000.00	Iama
	Olive Lui	\$2,000.00	Contribution towards travel expenses associated with attending the funeral of the Late Mrs Susannah Bob on Iama Island, 29/04/2023.	\$2,000.00	Warraber
	Saintie Joe	\$1,000.00	Contribution towards travel expenses associated with attending the funeral of the Late Mr Robert Buddy Joe in Cairns, 24/05/2023.	\$1,000.00	Mabuiag
	Fiona Morseu	\$726.00	Contribution towards travel expenses associated with attending the funeral of the Late Ms Belfinna Ann Ahwang on Thursday Island, 20/05/2023.	\$726.00	Warraber
In-Kind Assistance	Jillian Bowie	\$156.00	Hire of Council's Pool Vehicle and Community Hall to assist with the funeral of the Late Mr Richard Bowie, 13/04/2023.	\$156.00 (Waiver of Fees Value)	Badu
	Kozan Full Gospel Church	\$936.00	Hire of Community Hall to host the Kozan Church Day celebration, 13-18/04/2023.	\$156.00 (Waiver of Fees Value)	Warraber

Attachment: Fund Balances

(Balance prior to payment of applications endorsed during the April 2023 OM)

Please note that Divisional Closing Balances may vary between reporting periods due to variances between committed and actual expenditure, as well as applications that have been cancelled or withdrawn.

Division	Councillor	Budget	Less Approved Funding	Closing Balance
Boigu	Cr. Toby	\$25,000.00	\$25,000.00	\$0.00
Hammond	Cr. Dorante	\$25,000.00	\$2,200.00	\$22,800.00
St Pauls	Cr. Levi	\$25,000.00	\$25,000.00	\$0.00
Ugar	Cr. Stephen	\$25,000.00	\$15,950.59	\$9,049.41
Badu	Cr. Nona	\$25,000.00	\$25,000.00	\$0.00
Dauan	Cr. Elisala	\$25,000.00	\$10,582.52	\$14,417.48
Erub	Cr. Gela	\$25,000.00	\$18,994.80	\$6,005.20
Iama	Cr. Lui	\$25,000.00	\$21,266.39	\$3,733.61
Kubin	Cr. Trinkoon	\$25,000.00	\$25,000.00	\$0.00
Mabuiag	Cr. Fell	\$25,000.00	\$20,065.18	\$4,934.82
Mer	Cr. Noah	\$25,000.00	\$24,817.27	\$182.73
Poruma	Cr. Pearson	\$25,000.00	\$24,928.87	\$71.13
Saibai	Cr. Tabuai	\$25,000.00	\$21,251.06	\$3,748.94
Warraber	Cr. Tamu	\$25,000.00	\$23,900.00	\$1,100.00
Yorke	Cr. Mosby	\$25,000.00	\$22,292.74	\$2,707.26
Mayor	Cr. Mosby	\$30,000.00	\$23,000.00	\$7,000.00
Regional Grant		\$50,000.00	\$2,500.00	\$47,500.00
		\$455,000.00	\$331,749.42	\$123,250.58



TORRES STRAIT ISLAND REGIONAL COUNCIL

COUNCIL REPORT

ORDINARY MEETING:	May 2023
DATE:	25 th & 26 th May 2023
ITEM:	Agenda Item for Resolution by Council
SUBJECT:	Funding Matter – 2023/24 ATSI TIDS funding, TMR Project Number 2787964, Masig Island Aerodrome Helipad Upgrade
AUTHOR:	Kevin King – Project Engineer, Capital Works

Recommendation:

Council resolves:

- To enter into a funding agreement for 2023/24 ATSI TIDS Project No. 2787964 administered by TMR for the Masig Island Aerodrome Helipad Upgrade of \$1,719,277 (excl. gst) and,
- Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
 - power to make, amend or discharge the agreement, and,
 - power to negotiate, finalise and execute any and all matters associated with or in relation to this funding agreement including without limitation any options and/or variations.

Executive Summary:

The proposed funding is a component of the State-wide Aboriginal and Torres Strait Islander (ATSI) Transport Infrastructure Development Scheme (TIDS) funding program aimed at supporting the local transport infrastructure needs of Aboriginal and Torres Strait Islander communities throughout Queensland. The Masig Island Aerodrome Helipad Upgrade, Project No. 2787964, has been assessed by the Department of Transport and Main Roads (TMR) Queensland and granted \$1,719,277.

The purpose of this report is to provide Council with a recommendation to enter into the proposed funding agreement and delegate authority to the Chief Executive Office in accordance with the *Local Government Act 2009* to execute any and all matters associated with or in relation to this funding agreement.

Background:

The Masig aerodrome has the only helicopter refuelling station in the central part of the Torres Strait for emergency services especially medivacs that also services the Eastern part of the Torres Strait. The Masig refuelling area is frequently accessed by multiple government agencies and all helicopter companies operating in the area. The current helipad has failed and is deteriorating rapidly, creating a safety risk for users and community. This is likely due to the aging of the structure, the design criteria adopted in the past, and the size/weight of helicopters which have accessed the Helipad over recent years.

The current helipad is also too small to safely land the helicopters currently using it as shown in figure 1 below.



Figure 1: Existing Masig Island Aerodrome Helipad

Scope of Works:

The proposed project scope includes the design and construction of an engineered concrete slab (Helipad) specifically for the latest helicopters in use by Australian Border Force and Medivac helicopters.

The scope of works include:

- Design of Helipad
- Contractors Site Facilities and Camp
- Provision for Traffic
- Environmental Management
- Erosion and Sediment Control (if required)
- Relocation of Services (if required)
- Demolition of existing Helipad
- Earthworks – Preparation, excavation, subgrade treatment
- Helipad Work – Concrete Slab

Finance & Risk Considerations:

Risk Management

The main risk associated with this funding agreement is ensuring that sufficient funds are available to complete the required works. To minimise the risk, experienced Project Engineers within Councils Capital Works Section will be engaged to ensure funding and the project is delivered within funding guidelines with lessons learnt from previous ATSI TIDS funded program.

Council Finance

The approved scope of works will be funded by TMR with no contribution from Council. It is the Project Managers responsibility to track and forecast remaining works in conjunction with available funds.

Where potential funding issues arise, TMR and Council will be notified of the issue, and change management process required to resolve the issue.

Consultation:

- Councillors as appropriate
- Queensland Department of Transport and Main Road (TMR)
- External Engineering Consultants (ARO Industries Pty Ltd)
- TSIRC's Finance Department

Links to Strategic Plans:

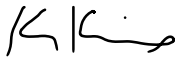
- <https://www.tsirc.qld.gov.au/your-council/publications/plans>
- Corporate Plan 2020-2025:
 - Outcome 4: We are transparent, open and engaging Council.
 - Outcome 5: Facilitate accessible and reliable road infrastructure.
 - 5.4 Objectives – Advocate for the upgrade of essential marine, airport and associated infrastructure.

Statutory Requirements:

- *Local Government Act 2009*
- *Local Government Regulation 2012*

Conclusion:

That Council resolves to enter into the proposed funding agreement and delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to execute any and all matters associated with or in relation to this funding agreement.



Author:

Kevin King
Project Engineer – Capital Works



Recommended:

David Baldwin
Executive Director, Engineering Services



Endorsed:

Adeah Kabai
Manager, Capital Works



Approved:

James William
Chief Executive Officer

Funding Agreement – TMR GRANTS

Funding for transport infrastructure projects by local governments.



Funding entity	Department of Transport and Main Roads Level 4, 15 Lake Street, Cairns PO Box 6185, Cairns QLD 4870 Phone: (07) 4045 7144 Facsimile: (07) 4045 7138 Email: cairns.office@tmr.qld.gov.au		
Local government	Torres Strait Island Regional Council PO Box 7336, Cairns, QLD 4870 Phone: (07) 4034 5700		
Funding Program	ATSI TIDS	Project Name	Masig Island, Masig Island aerodrome helipad upgrade
Delivery Date	30 th June 2024	Date of final invoice	15-Jun-2024 Note, final invoice MUST be submitted by 15-June. Un-claimed funding after such time will be lost unless approved otherwise.
Project Number:	2787964	Project location:	Masig Island
Project description (scope)	A detailed schedule of works and estimate of cost for each site will be provided as part of the Project Management Plan.		
Total grants funds for project:	\$ 1,719,277 Maximum combined funding contributions	TMR \$ 1,219,277 TSRA \$500,000 Maximum co-contributions	
Progressive payments	Progressive claims are required monthly. Note: Supporting documentation for Council's claim includes a copy of general ledger showing actual project costs as at date of claim. Photographic evidence of works being carried out for key milestones must also be included.		

Execution

Name: James William		Position: Chief Executive Officer
Contact Details:	Phone: (07) 4048 6213	Email: CEO@tsirc.qld.gov.au
Signature:		Date:

Name: Ross Hodgman		Position: District Director (Far North) Department of Transport and Main Roads
Contact Details:	Phone: (07) 4045 7144	Email: Ross.V.Hodgman@tmr.qld.gov.au
Signature:		Date: _



TORRES STRAIT ISLAND REGIONAL COUNCIL

COUNCIL REPORT

CLOSED BUSINESS

ORDINARY MEETING:	May 2023
DATE:	25 th – 26 th May
ITEM:	Agenda Item for Resolution by Council
SUBJECT:	Contractual Matter – TSIRC 2023 - 444 Design and Construct Contract, lama Covered Sports Facility Upgrade Stage 2
AUTHOR:	Jamie Styles – Consultant for Building Services

Recommendation:

Council resolves:

- To award contract TSIRC-2023 - 444 – Design and Construct Contract, lama Covered Sports Facility Upgrade Stage 2, to Paul Ware Constructions Pty Ltd for the amount of \$277,496.00 excluding GST.
and
- Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
 - power to make, amend or discharge the TSIRC-2023 - 444; and
 - power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations.

Executive Summary:

The purpose of this report is to provide Council with a recommendation to award the Tender Contract No. TSIRC-2023 – 444 to Paul Ware Constructions Pty Ltd for the amount of \$277,496.00 excluding GST.

Background:

The construction of the lama Covered Sports Facility Project Stage 1 was delivered under the Works 4 QLD Round 3 program. The project constructed a covered shelter consisting of a steel portal frame spanning approximately 40m x 25m and a minimum height of 7m. The original sports facility had a shade sail structure covering the court surface however, during an inclement weather event, this system failed which resulted in the collapse of poles and therefore the removal of the shade sails.

As a result of budgetary constraints, the lama Covered Sports Facility Project Stage 1 had to reduce scope to align with funding allocations. However, an underspend on several other projects within the same funding program, has been negotiated with the funding providers to be reallocated and assigned to 3 (three) other projects as Stage 2 works.

Comment:

Funding program

The Iama Covered Sports Facility Upgrade Stage 2 Project works are funded by the underspends resulting from the 2019-2021 Works For Queensland Program through the Department of State Development, Infrastructure, Local Government and Planning. Original completion dates for the funding was June 2022 although an extension of time was lodged and granted with the Department to extend this funding through to 30 June 2023.

Tender details and result

In accordance with the *Local Government Regulation 2012* and Council's Procurement and Ethical Sourcing Policy, a quotation process was undertaken for contract number TSIRC-2023 - 444. Submissions were invited under the Council's Register of Pre-qualified Suppliers in line with section 232 of the *Local Government Regulation 2012*, Exception for register of pre-qualified suppliers.

The tender/quotation process was conducted through Vendorpanel.

Table 1 below outlines the tender/quotation process undertaken for tender TSIRC - 2023-444

Description	Details
Advertising	Closed tender via Vendorpanel
Tender Closing Date and Time	17 th March 2023 at 12pm
Tender period	17 days
Submissions received	2 submissions

Respondents and prices are summarised in the table 2 below (excluding GST).

Respondent	Tendered price	Rationalised tender price	Final Tender Price
Paul Ware Constructions Pty Ltd	\$356,045.00	-	\$277,496.00
T.I Concrete Works Pty Ltd	\$463,652.00	\$415,230.00	\$340,800.00
Robert Clarke Builders Pty Ltd	No Response	-	-
Matt Birney Builders Pty Ltd	No Response	-	-

Summary

The assessment and evaluation of submissions resulted in Paul Ware Constructions Pty Ltd being the recommended contractor. Therefore, it is recommended that Council award contract TSIRC-2023 - 444 for the Design and Construct, Iama Covered Sports Facility Upgrade Stage 2, to Paul Ware Constructions Pty Ltd.

Considerations

Risk Management

Technical Risks: Due to the complexity of undertaking a project on Iama island, some risks need to be considered and managed accordingly to ensure the project's success.

Financial Risks: Variation to the contract is a risk to the project as unforeseen additional works can be realised on site.

Program Risks: To satisfy the funding body, works must be delivered as per agreed scope by June 30 2023.

To mitigate the above risks, TSIRC has sub-contracted the works under the contract to a local building contractor who has the capacity to deliver the project within the agreed budget and on the agreed timeframe and have allowed for a project financial contingency as a safe guard for any possible variations.

Council Finance

There is a minimal financial risk to the Council as the project is fully funded by the Works For QLD 2019-2021 Program.

Consultation:

- Councillors as appropriate
- TSIRC Building Services Unit
- TSIRC Assets Department
- Funding Body
- External Consultants

Statutory Requirements:

Local Government Act 2009

Local Government Regulation 2012

Conclusion:

That Council resolves to award contract TSIRC-2023 - 444 to Paul Ware Constructions Pty Ltd and delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to execute and finalise this matter.

Recommended:

Tony Wynen
Operations Engineer – Assets



Approved:

James William
Chief Executive Officer

Recommended:

Wayne Green
Executive Director Building Services





TORRES STRAIT ISLAND REGIONAL COUNCIL

AGENDA REPORT CLOSED BUSINESS

ORDINARY MEETING: May 2023

DATE: 25th – 26th May 2023

ITEM: Agenda Item for Resolution by Council

SUBJECT: Home Ownership- Contract No.: TSIRC 2023_461

AUTHOR: Nicholas Sturges- Manager, Construction Operations

Recommendation:

Council resolves to

- Submit Tender for Lot 26 Army Street, Boigu & Lot 86 Airport Road, Boigu Tender/ Contract No.: TSIRC 2023_461 proceeding with TI Concrete Works Tender Submission price of \$663,695.00 excluding GST.
- and
- Once approved by QBuild, delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009*:
 - power to make, amend or discharge the contract entered into for the Home Ownership Works of Lot 26 Army Street, Boigu & Lot 86 Airport Road, Boigu Tender/ Contract No.: TSIRC 2023-461.; and
 - power to negotiate, finalise and execute any and all matters associated with or in relation to this project and agreement including without limitation any options and/or variations.

Executive Summary:

The Tender was prepared for the Home Ownership works of Lot 26 Army Street, Boigu & Lot 86 Airport Road, Boigu Tender/ Contract No.: TSIRC 2023-461. In accordance with Council's adopted Procurement Policy, it was necessary to undertake a tender process due to the estimated value of the Works, scope of the Works, and to mitigate unforeseen risks.

The Tender was prepared and issued to nine (9) suitably capable and competent Contractors on the Council register of pre-qualified suppliers and Vendor Panel. At the close of the tender period Council received two (2) written submissions.

The recommended Tenderer is TI Concrete Works Pty Ltd due to the completeness of the tender submission (non-priced criteria), value for money, IEOP, Works timeframe, and locality.

Background:

Council invited tenders pursuant to section 228 and section 233 of the *Local Government Regulation 2012* (Qld) (**Regulation**).

The Tender was prepared and issued to nine (9) suitably capable and competent Contractors on the Council register of pre-qualified suppliers. The tender was released on the 3rd April 2023 via Vendor Panel and Council allowed written submissions to be made until 2:00pm on 17th April 2023.

Tenders were received from each of the tenderers identified below:

- (a) TI Concrete Works Pty Ltd;
- (b) Paul Ware Constructions Pty Ltd;

Tenders were checked for conformance against the requirements of the request for tender, and the outcome recorded in the **Evaluation Process**.

In selecting the successful tenderer, the evaluation panel had regard to the sound contracting principles described in section 104 of the *Local Government Act 2009* (Qld)
Each tender was assessed against the following assessment criteria:

- Relevant Experience and Track Record
- Key Personnel, Skills and Communication
- Resources and Management Systems
- Demonstrated Methodology and Understanding
- Business Profile (Local, Social and Sustainability and IEOP)
- Value for Money

Comment:

The price schedules received at tender close:

Tenderer	Price (ex GST)	Score
TI Concrete Works Pty Ltd	\$663,695.00	1
Paul Ware Constructions Pty Ltd	\$809,835.76	2

The final consensus outcome of the tender evaluation was recorded as Attachment 1.

Policy:

The tender process was undertaken in accordance with Council's adopted Procurement Policy.

Conclusion:

That Council resolves to delegate authority to give power to make, amend or discharge the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract when and if awarded for the Home Ownership Works at Lot 26 Army Street, Boigu & Lot 86 Airport Road, Tender/ Contract No.: TSIRC 2023-461.

Author:

Nicholas Sturges
Manager, Construction Operations



Endorsed:

Wayne Green
Executive Director, Building Services

Recommended:

James William
Chief Executive Officer



TORRES STRAIT ISLAND REGIONAL COUNCIL

AGENDA REPORT CLOSED BUSINESS

ORDINARY MEETING: May 2023

DATE: 25th – 26th May 2023

ITEM: Agenda Item for Resolution by Council

SUBJECT: Home Ownership- Contract No.: TSIRC 2023_482

AUTHOR: Nicholas Sturges- Manager, Construction Operations

Recommendation:

Council resolves to

- Submit Tender for Lot 45 Douglas Street & Lot 22 Olandi Street, Poruma Tender/ Contract No.: TSIRC 2023_482 proceeding with TI Concrete Works Tender Submission price of \$627,013.81 excluding GST.

and

- Once approved by QBuild, delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009*:
 - power to make, amend or discharge the contract entered into for the Home Ownership Works of Lot 45 Douglas Street & Lot 22 Olandi Street, Poruma Tender/ Contract No.: TSIRC 2023-482.; and
 - power to negotiate, finalise and execute any and all matters associated with or in relation to this project and agreement including without limitation any options and/or variations.

Executive Summary:

The Tender was prepared for the Home Ownership works of Lot 45 Douglas Street & Lot 22 Olandi Street, Poruma Tender/ Contract No.: TSIRC 2023-482. In accordance with Council's adopted Procurement Policy, it was necessary to undertake a tender process due to the estimated value of the Works, scope of the Works, and to mitigate unforeseen risks.

The Tender was prepared and issued to nine (9) suitably capable and competent Contractors on the Council register of pre-qualified suppliers and Vendor Panel. At the close of the tender period Council received two (2) written submissions.

The recommended Tenderer is TI Concrete Works Pty Ltd due to the completeness of the tender submission (non-priced criteria), value for money, IEOP, Works timeframe, and locality.

Background:

Council invited tenders pursuant to section 228 and section 233 of the *Local Government Regulation 2012* (Qld) (**Regulation**).

The Tender was prepared and issued to nine (9) suitably capable and competent Contractors on the Council register of pre-qualified suppliers. The tender was released on the 18th April 2023 via Vendor Panel and Council allowed written submissions to be made until 2:00pm on 2nd May 2023.

Tenders were received from each of the tenderers identified below:

- (a) TI Concrete Works Pty Ltd;
- (b) Paul Ware Constructions Pty Ltd;

Tenders were checked for conformance against the requirements of the request for tender, and the outcome recorded in the **Evaluation Process**.

In selecting the successful tenderer, the evaluation panel had regard to the sound contracting principles described in section 104 of the *Local Government Act 2009* (Qld)
Each tender was assessed against the following assessment criteria:

- Relevant Experience and Track Record
- Key Personnel, Skills and Communication
- Resources and Management Systems
- Demonstrated Methodology and Understanding
- Business Profile (Local, Social and Sustainability and IEOP)
- Value for Money

Comment:

The price schedules received at tender close:

Tenderer	Price (ex GST)	Score
TI Concrete Works Pty Ltd	\$624,955.65	1
Paul Ware Constructions Pty Ltd	\$627,013.81	2

The final consensus outcome of the tender evaluation was recorded as Attachment 1.

Policy:

The tender process was undertaken in accordance with Council's adopted Procurement Policy.

Conclusion:

That Council resolves to delegate authority to give power to make, amend or discharge the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract when and if awarded for the Home Ownership Works at Lot 45 Douglas Street & Lot 22 Olandi Street, Poruma Tender/ Contract No.: TSIRC 2023-482.

Author:

Nicholas Sturges
Manager, Construction Operations

A handwritten signature in black ink, appearing to be 'N. Sturges', with a long horizontal flourish extending to the right.

Endorsed:

Wayne Green
Executive Director, Building Services

A handwritten signature in black ink, appearing to be 'J. William', with a long horizontal flourish extending to the right.

Recommended:

James William
Chief Executive Officer



TORRES STRAIT ISLAND REGIONAL COUNCIL

COUNCIL REPORT CLOSED BUSINESS

ORDINARY MEETING:	May 2023
DATE:	25 th & 26 th May 2023
ITEM:	Agenda Item for <u>Resolution</u> by Council
SUBJECT:	Submission of In-House Bid for Masig Seawalls (Stage 1)
AUTHOR:	Kevin King – Project Engineer, Capital Works

Recommendation:

That;

Council resolves to delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to:

- Submit an In-House Bid for Council's Civil Construction Crew to perform the construction of the Masig Seawall, Stage 1, for an estimated value of up to \$6,000,000 excl. GST
- Negotiate, finalise and execute any and all matters associated with or in relation to this project and In-House Bid/contract including without limitation any options and/or variations, as per Council procurement policy.

Executive Summary:

This report outlines Council's In-House Bid for the Masig Coastal Defence works which is funded under the Torres Strait Seawalls Stage funding of \$40M. Council is intending on putting in a bid for Council's Civil Crew to complete the construction of the Masig Coastal Defence following the successful completion Poruma Seawalls Project.

The purpose of this Agenda Report is to provide Council with a recommendation to submit an In-House Bid for Council's Civil Construction Crew to perform the construction of the Masig Seawall, Stages 1, for an estimated value of \$6,000,000 excl. GST.

Background:

Council is in a favourable position to submit an In-House Bid for Council's Civil Crew to complete the Masig Coastal Defence Works internally after the successful completion of the Poruma Seawalls project. The proposed design for Masig is similar to Poruma, using geo bags to construct a seawall structure. The scope, construction methodology and personnel will remain largely unchanged from the Poruma project.

The Masig Seawall capital works project is designed in 3 Stages. Stage 1 & 2 consist of Geo Bag Seawall and Stage 3 is a bund wall construction (stages 2 & 3 being future works).

Figure 1 below outlines the proposed scope of works for Masig Island.



Figure 1 - Staged design for Masig Seawalls Project

TSIRC have undertaken two separate community consultations in relation to the proposed Masig Seawalls project. The first community consultation was undertaken in December 2021 by TSIRC's Project Manager combined with the Metal Waste Legacy Stockpile Clean-up Project. Community feedback was sought and input into the finalisation of the design for the Iama Coastal Defence project.

Second community consultation was held in November 2022. This included a thorough walkthrough on the proposed scope of works for Masig by key stakeholders, and followed by a community meeting in the evening. In attendance were Divisional Councillor, Cr Mosby, PBC Representatives Mr John Morris (Chair), Mr Ned Mosby (Deputy), Stuart Bettington (Design Engineer), David Baldwin (TSIRC) and Adeah Kabai (TSIRC).

Work Scope:

It is expected that only Stage 1 will be completed as part of this In-House Bid due to the allocated budget for Masig Island being only \$6M. Stage 1 is broken into four sections and works are prioritised based on the urgency of works required as shown in Table 1 and Figure 2 below.

Priority	Location	Scope	Estimated Construction Duration
1	South-East	220m	3 months
2	North-East	540m	7 months
3	North-West	245m	3 months
4	South-West	100m	2 months

Table 1: Breakdown of scope of works – Stage 1

Note that;

- Scope is lineal metres of geo bag seawall constructed (refer to figure 2 for design).
- Priority is based on the urgency.

The design of the seawall is such that it includes two layers of geobags, whereby the inner layer is a standard geobag, and the outside is a vandal-resistant geobag. This is depicted in figure 3, which shows a section from the design drawings for Masig Seawall and figure 4, which shows the typical construction procedure.

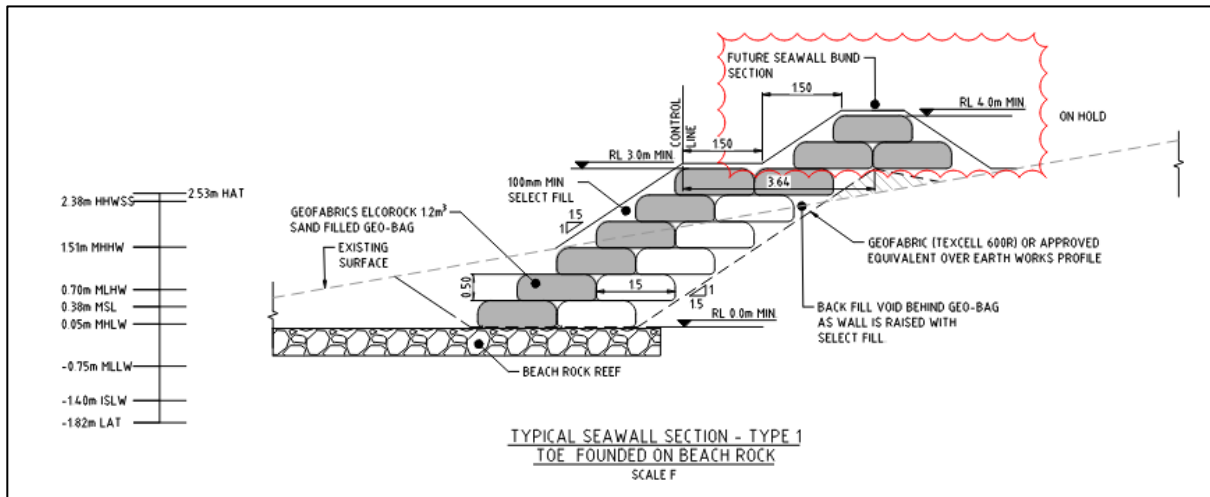


Figure 3 - Typical cross section for Masig Geobag Seawalls Design

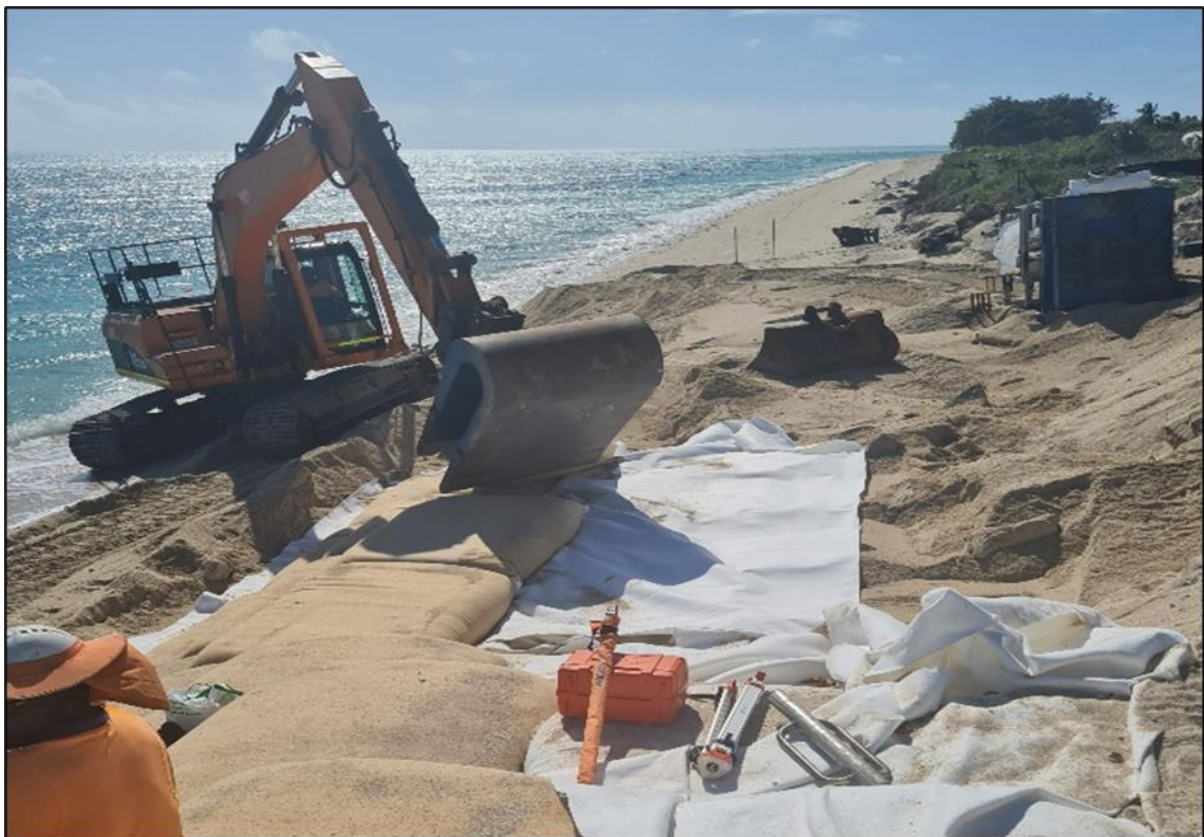


Figure 4 - Construction of Geobag Seawalls at Poruma Stage 4

Funding:

The Torres Strait Seawalls Programme Stage 2 is funded by State and Commonwealth Government and is administered by Torres Strait Regional Authority (TSRA). MIOP Capital Works Grant Agreement between TSRA and TSIRC, includes coastal defence structures at Boigu, Poruma, Masig, Warraber and Iama, with a total grant funding of \$40M. Noting, coastal defence works have been completed on Boigu and Poruma.

As part of the funding structure, Council has an opportunity to submit an In-House Bid to perform construction works. The Masig Seawall project presents an opportunity for Council to provide significant value for money. By utilising the same Civil Construction Crew that successfully completed the Poruma Sea Wall project, to execute the construction works.

In-House Bid Process:

In order to submit an In-House Bid for the project, Council must submit documentation to the Project Governance Committee (PGC) demonstrating value for money, along with typical bid documentation such as commercial rates and insurances. Once reviewed, the PGC can award the works to TSIRC, or can elect to tender the works for price benchmarking or execution purposes. This procedure aligns with the conditions in the funding agreement.

Considerations

Risk Management

Risk management for the bid development and execution will be managed by the project manager, in support by the Capital Works Team, in accordance with risk mitigation measures outlined in the funding agreement.

Council Finance

This In-House Bid project will be capitalised against the available funding, including Project Management and associated TSIRC own costs.

Consultation:

- Councillors as appropriate
- PGC (funders)
- Masigalgai RNTBC
- Masig Island Community

Links to Strategic Plans:

- <https://www.tsirc.qld.gov.au/your-council/publications/plans>
 - Corporate Plan - Outcome 6 Our communities remain resilient to the effects of climate change and natural disasters.
 - 6.1 Objective – Protect communities through seawalls and other coastal defence construction.

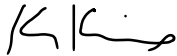
Statutory Requirements:

- *Local Government Act 2009*
- *Local Government Regulation 2012*

Conclusion:

It is recommended that Council should:

- Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to negotiate, finalise, and execute any and all matters associated with or in relation to this project and In-House Bid/contract including without limitation and options and/or variations, as per Council procurement policy.
- Submit an In-House Bid for Council's Civil Construction Crew to perform the construction of the Masig Seawall, Stage 1, for an estimated value of up to \$6,000,000 excl. GST.



Author:

Kevin King
Project Engineer – Capital Works



Endorsed:

Adeah Kabai
Manager, Capital Works



Recommended:

David Baldwin
Executive Director, Engineering Services



Approved:

James William
Chief Executive Officer

Attachment 1 – Draft Masig In-House Bid Document (high level summary)



Torres Strait Island
REGIONAL COUNCIL

Masig Island Coastal Defence Works

In-House Bid

Torres Strait Seawalls Programme Stage 2
MIOP Capital Works Grant



28 April 2023

Members of the Program Governance Committee

Torres Strait Seawalls Programme MIOP Capital Works Grant Agreement

Re: TSIRC Masig Island Coastal Defence Works In-House Bid

Dear Members of the Program Governance Committee,

Torres Strait Island Regional Council (TSIRC) request to submit an In-House Bid to undertake part of the Activity under the Torres Strait Seawalls Programme MIOP Capital Works Grant Agreement.

TSIRC requests to perform works at Masig Island, under design Stages 1 – 3, including procurement and construction, as we trust we can provide, among other benefits, a great value for money when executing these works.

The following In-House Bid details specific aspects of the works, and the unique benefits and opportunity for TSIRC to undertake these works in-house. TSIRC can provide the best value for money when executing this scope of works, with additional benefits to economical, local, social, and sustainability factors. TSIRC's Civil Crew have previously completed works similar to this on other islands.

I trust that the benefits and outcomes outlined in this document meet or exceed your expectations. Please do not hesitate to contact Council's Executive Director Engineering Services, Mr David Baldwin on M: 0409 600 666 and/or E: david.baldwin@tsirc.qld.gov.au should you have any queries.

Thanks & kind regards,

Mr James William – Chief Executive Officer

Torres Strait Island Regional Council





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5 Key Personnel, Subcontractors, Suppliers and Consultants

5.1 Key Personnel

TSIRC propose the following team members for the completion of the works:

Role	Name	Alternative Staff
Project Director	David Baldwin	Adeah Kabai
Project Manager	Luke La Spina	Adeah Kabai
Site Manager/Site Supervisor	Kevin Malone	Sam Passi

The following project-related site organisational chart is to be used throughout the execution.

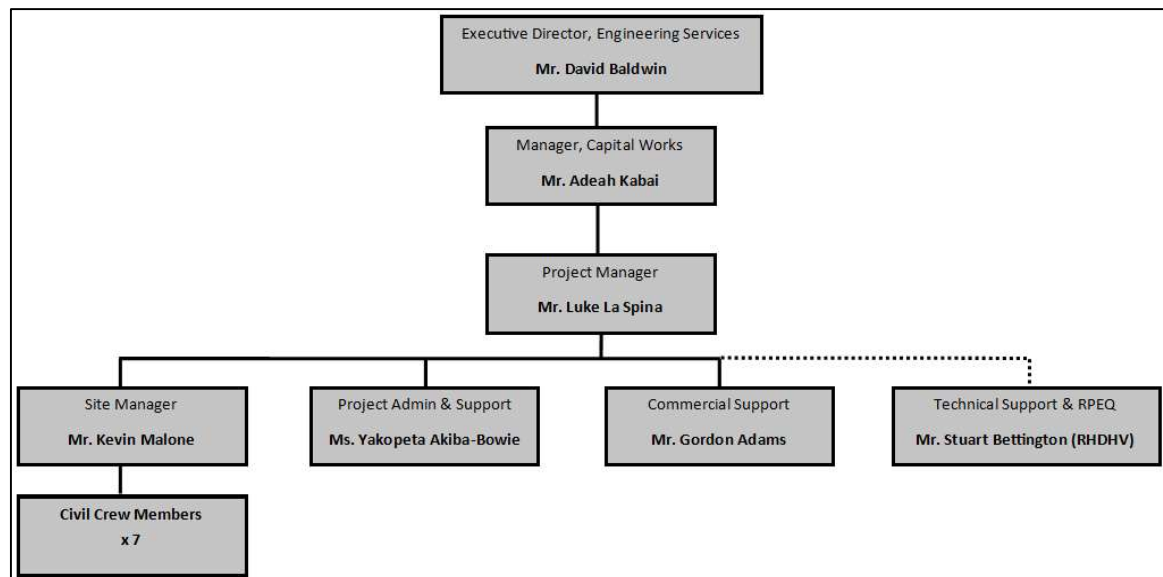


Figure 3: Project Organisational Chart

Note: Stuart Bettington from Royal HaskoningDHV (RHDHV) will be engaged for technical support and RPEQ certification of works. For further details, refer to 8.2 *Quality and Compliance*.

The Civil Crew members consist of:

- Civil Manager/Supervisor
- Leading Hand
- 4 x Civil Construction Crew (Operators)
- 2 new casual civil operators



9 Program of Works

The following Gantt Chart depicts an estimated schedule of works to be executed.

Note that the schedule does not include Public Holidays or office closure periods, and has an assumed date for the award. The schedule is to be revised and baselined post award of the In-House Bid.

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Qtr 2, 2023	Qtr 3, 2023	Qtr 4, 2023	Qtr 1, 2024	Qtr 2, 2024	Qtr 3, 2024
1		1 Masig Geobag Seawall - Stage 1	311 days	Fri 21/04/23	Fri 28/06/24							
2		1.1 IHB Approval & Award	25 days	Fri 21/04/23	Thu 25/05/23							
3		1.1.1 TSIRC Submission of IHB	1 day	Fri 21/04/23	Fri 21/04/23							
4		1.1.2 Programme Manager Review	7 days	Mon 24/04/23	Tue 2/05/23	3						
5		1.1.3 PGC Review	16 days	Wed 3/05/23	Wed 24/05/23	4						
6		1.1.4 IHB Award	1 day	Thu 25/05/23	Thu 25/05/23	5						
7		1.2 Procurement	100 days	Thu 25/05/23	Wed 11/10/23							
8		1.2.1 Geobags	100 days	Thu 25/05/23	Wed 11/10/23							
9		1.2.1.1 RFQ & Award	10 wks	Thu 25/05/23	Wed 2/08/23	5						
10		1.2.1.2 Geobag Delivery to CNS	10 wks	Thu 3/08/23	Wed 11/10/23	9						
11		1.2.2 Hire Plant	65 days	Fri 26/05/23	Thu 24/08/23							
12		1.2.2.1 Quote Review	2 wks	Fri 26/05/23	Thu 8/06/23	6						
13		1.2.2.2 Council review & award	6 wks	Fri 9/06/23	Thu 20/07/23	12						
14		1.2.2.3 Excavator lead time & Delivery to CNS	5 wks	Fri 21/07/23	Thu 24/08/23	13						
15		1.2.2.4 Ready for sea freight	0 days	Thu 24/08/23	Thu 24/08/23	14						
16		1.2.3 Misc Site Equipment & Consumables	70 days	Fri 26/05/23	Thu 31/08/23							
17		1.2.3.1 RFQ	2 wks	Fri 26/05/23	Thu 8/06/23	6						
18		1.2.3.2 Quote Review by Engineering	2 wks	Fri 9/06/23	Thu 22/06/23	17						
19		1.2.3.3 Equip lead time & Delivery to CNS	10 wks	Fri 23/06/23	Thu 31/08/23	18						
20		1.2.3.4 Ready for sea freight	0 days	Thu 31/08/23	Thu 31/08/23	19						
21		1.3 Stage 1 Construction	187 days	Thu 12/10/23	Fri 28/06/24							
22		1.3.1 Seaswift Pickup & Deliver Equip to Masig	4 wks	Thu 12/10/23	Wed 8/11/23	10,20,15						
23		1.3.2 Civil Crew Mobilisation & Site Prep	2 wks	Fri 3/11/23	Thu 16/11/23	22FS-4 days						
24		1.3.3 Stage 1 Construction	7 mons	Mon 18/12/23	Fri 28/06/24	23						
25		1.3.4 Construction Completion - Stage 1	0 days	Fri 28/06/24	Fri 28/06/24	24						

Note:

- Project schedule has been based on an average of 30 geobags installed per day
- Project schedule does not include internal approvals within TSIRC or planning approvals

Project: Masig Seawall Construct	Task	Summary	Inactive Milestone	Duration-only	Start-only	External Milestone	Critical Split
Date: Wed 19/04/23	Split	Project Summary	Inactive Summary	Manual Summary Rollup	Finish-only	Deadline	Progress
	Milestone	Inactive Task	Manual Task	Manual Summary	External Tasks	Critical	Manual Progress

Description	Unit	Quantity	Rate	Amount
PRELIMINARIES				
<u>SITE ESTABLISHMENT / DISESTABLISHMENT</u>				
Establishment	LS	1	\$ 850,100.00	\$ 850,100.00
Disestablishment	LS	1	\$ 303,450.00	\$ 303,450.00
<u>ENVIRONMENTAL</u>				
Environmental Management Plan	LS	1	\$ 2,500.00	\$ 2,500.00
Provision for Environment	LS	1	\$ 10,000.00	\$ 10,000.00
<u>HANDOVER DATA</u>				
Detail and Contour Survey Post Construction	LS	1	\$ 15,000.00	\$ 15,000.00
As Constructed Drawings	LS	1	\$ 10,000.00	\$ 10,000.00
<u>WORKS CERTIFICATION</u>				
Works Certification	LS	1	\$ 90,000.00	\$ 90,000.00
<u>SITE WORKS</u>				
<u>Stage 1 - Proposed Works</u>				
<u>Existing Seawall Modifications</u>				
Earthworks: cut to expose toe	LS	1	\$ 9,855.00	\$ 9,855.00
Remove rock armour to expose geotextile	LS	1	\$ 2,035.00	\$ 2,035.00
Place rock armour over geobag seawall	LS	1	\$ 3,700.00	\$ 3,700.00
Implementation of erosion sediment control devices	LS	1	\$ 5,000.00	\$ 5,000.00
Demolition of miscellaneous items	LS	1	\$ 15,381.00	\$ 15,381.00
<u>Proposed Seawall Works (North Western Scope - 245m)</u>				
GeoRock vandal resistant geobag (1.0m3) (Provisional Quantity)	LS	1	\$ 463,190.00	\$ 463,190.00
GeoRock geobag (1.0m3) (Provisional Quantity)	LS	1	\$ 343,881.00	\$ 343,881.00
Geotextile Texcel 600R or equivalent (includes 10% overlap allowance) (Provisional Quantity)	LS	1	\$ 22,638.00	\$ 22,638.00
Earthworks: cut (Provisional Quantity)	LS	1	\$ 156,768.00	\$ 156,768.00
Earthworks: back fill	LS	1	\$ 18,915.00	\$ 18,915.00
<u>Proposed Seawall Works (North Eastern Scope - 540m)</u>				
GeoRock vandal resistant geobag (1.0m3) (Provisional Quantity)	LS	1	\$ 1,021,022.00	\$ 1,021,022.00
GeoRock geobag (1.0m3) (Provisional Quantity)	LS	1	\$ 757,743.00	\$ 757,743.00
Geotextile Texcel 600R or equivalent (includes 10% overlap allowance) (Provisional Quantity)	LS	1	\$ 49,869.00	\$ 49,869.00

Earthworks: cut (Provisional Quantity)	LS		1	\$	250,848.00	\$	250,848.00
Earthworks: back fill	LS		1	\$	59,150.00	\$	59,150.00
Class C2 RCBC (450 x 225)	LS		1	\$	10,612.00	\$	10,612.00
RCBC headwalls	LS		1	\$	15,300.00	\$	15,300.00
Non return values	LS		1	\$	5,400.00	\$	5,400.00
<u>Proposed Seawall Works (South Eastern Scope - 220m)</u>							
GeoRock vandal resistant geobag (1.0m3) (Provisional Quantity)	LS		1	\$	461,987.00	\$	461,987.00
GeoRock geobag (1.0m3) (Provisional Quantity)	LS		1	\$	308,722.00	\$	308,722.00
Geotextile Texcel 600R or equivalent (includes 10% overlap allowance) (Provisional Quantity)	LS		1	\$	23,232.00	\$	23,232.00
Earthworks: cut (Provisional Quantity)	LS		1	\$	126,336.00	\$	126,336.00
Earthworks: back fill	LS		1	\$	11,570.00	\$	11,570.00
Class C2 RCBC (450 x 225)	LS		1	\$	3,537.00	\$	3,537.00
RCBC headwalls	LS		1	\$	5,100.00	\$	5,100.00
No Return Values	LS		1	\$	1,800.00	\$	1,800.00
<u>Proposed Seawall Works (South Western Scope - 100m)</u>							
GeoRock vandal resistant geobag (1.0m3) (Provisional Quantity)	LS		1	\$	210,140.00	\$	210,140.00
GeoRock geobag (1.0m3) (Provisional Quantity)	LS		1	\$	140,298.00	\$	140,298.00
Geotextile Texcel 600R or equivalent (includes 10% overlap allowance) (Provisional Quantity)	LS		1	\$	10,560.00	\$	10,560.00
Earthworks: cut (Provisional Quantity)	LS		1	\$	57,072.00	\$	57,072.00
Earthworks: back fill	LS		1	\$	5,005.00	\$	5,005.00
Class C2 RCBC (450 x 225)	LS		1	\$	3,537.00	\$	3,537.00
RCBC headwalls	LS		1	\$	5,100.00	\$	5,100.00
Non return values	LS		1	\$	1,800.00	\$	1,800.00
Re-align existing track	LS		1	\$	14,278.00	\$	14,278.00

Total Works Amount	\$	5,882,431.00
---------------------------	-----------	---------------------



Torres Strait Island
REGIONAL COUNCIL

13.3 Indigenous Employment and Business Plan



INDIGENOUS EMPLOYMENT AND BUSINESS PLAN

PROJECT NAME: Masig Island Coastal Defence Works

PROJECT NUMBER: TSIRC Reference CP0001527

About the Indigenous Employment & Business Plan

The Indigenous Employment & Business Plan is designed to maximise local employment, training and business supply opportunities for Aboriginal and Torres Strait Islander Queenslanders within the whole of Queensland Government Capital Works Program projects.

The Indigenous Employment & Business Plan(IEBP) details the minimum, agreed Indigenous economic outcomes and provides flexibility in order for the economic opportunities associated with the project to be maximised.

The Indigenous Employment & Business Plan is negotiated in consultation with the principal (Queensland Government agency), the relevant Aboriginal and Torres Strait Islander council or authority.

The Indigenous Employment & Business Plan details the project specific employment, training and business supply opportunities to be adhered to by the successful contractor in order to meet best endeavours obligations under the Aboriginal and Torres Strait Islander Engagement Strategy

Compliance for Indigenous Projects

The Indigenous Employment & Business Plan forms part of the Project's compliance requirements for construction projects that are '*not deemed eligible projects under the Queensland Government Building and Construction Training Policy guidelines*'. The Indigenous Employment and Business Plan and by its signature, the Principal Contractor accepts the requirements of meeting the agreed negotiated outcomes as detailed in this Indigenous Employment & Business Plan as part of their contractual requirements for the project.

The successful contractor will submit as part of the compliance plan an agreed Indigenous Employment & Business Plan which should detail Indigenous workforce and Indigenous business supply that will be engaged on the construction project to assist the contractor demonstrate compliance against the projects Indigenous Employment and Business Plan minimum Indigenous targets

The successful contractor will be encouraged to maintain regular communication and to submit reporting updates as requested by the Project Managers throughout the project life, to keep all parties informed about the progress against the agreed Indigenous Islander Employment Business Plan and to resolve any issues that may impact on the Principal Contractor achieving compliance.

The Principal contractor will be required to submit a monthly Indigenous Project Status Report to the Project Manager detailing expenditure against the Agreed Indigenous employment hours and Indigenous expenditure targets.

The Principal contractor will be required to submit all reporting at time of Practical completion for the IEBP outcomes to be reviewed by an Executive representative of the council or authority (Mayor/CEO), or Department of Aboriginal and Torres Strait Islander Partnerships for signed endorsement that the project met the required Indigenous targets as per the Indigenous Employment and Business Plan.

INDIGENOUS EMPLOYMENT AND BUSINESS PLAN-(IEBP)

PROJECT DETAILS

****All boxes shaded GREEN must be completed ****

Date	06-Feb-23
------	-----------

Total Project Cost (inc GST)

\$12,356,200

Project No.

Locality

Project Type (Build/Civil)

Civil

Client/Agency

INDIGENOUS EMPLOYMENT AND BUSINESS PLAN MINIMUM REQUIREMENTS

Employment Requirement

Training Hours

2,224

General Employment

1,483

Indigenous Business Spend Requirement

\$185,343

AGREED INDIGENOUS EMPLOYMENT AND BUSINESS PLAN

Agreed Requirements

Apprentices and Trainees

Equivalent FIE

Local Indigenous Business Supply

Indigenous Employment Hours

814

16,130

6

Indigenous Goods and Business Expenditure

\$0\$

ACHIEVED INDIGENOUS EMPLOYMENT AND BUSINESS PLAN

Achieved Outcomes

Apprentices and Trainees

Other Workforce

Business Supply/

Indigenous Employment Hours



Indigenous Goods and Business Expenditure

\$

**Total IEB Plan Value -
Employment Hours(x \$45.00) + Total Business
Expenditure**



Aboriginal and Torres Strait Islander Training Hours

Local Aboriginal and Torres Strait Islander General Employment Hours

[illegible]

The table below details Indigenous Business Supply requirements to meet compliance for this project.

Local Aboriginal and Torres Strait Islander Business Supply, Goods and/or Indigenous Subcontractor details

[illegible]

INDIGENOUS EMPLOYMENT AND BUSINESS PLAN - AGREED OUTCOMES

The information provided in this Indigenous Employment and Business Plan has been agreed to by *Masigalgal RNTBC*, and *Torres Strait Island Regional Council*

Signed of behalf of the Aboriginal and/or Torres Strait Islander Council or authority - Executive Representative

Name: James William
Signature:

Position: Chief Executive Officer

Signed on behalf of the tenderer

Name: David Baldwin

Signature:

Position: Executive Director Engineering Services

Signed on behalf of Principal Queensland Government Agency

Name:

Signature:

Position: **Date:**/...../.....

INDIGENOUS EMPLOYMENT AND BUSINESS PLAN - ACHIEVED OUTCOMES

The information provided in this Indigenous Employment and Business Plan has been agreed as *Achieved* by Masigalgal RNTBC, and Torres Strait Island Regional Council

Signed of behalf of the Aboriginal and/or Torres Strait Islander Council or authority - Executive Representative

Name: James William
Signature:

Position: Chief Executive Officer

Date:/...../.....

Signed on behalf of the tenderer

Name: **David Baldwin** Signature:

Position: Executive Director Engineering Services

Signed on behalf of Principal Queensland Government Agency

Name:
Signature:

Position:

Date:/...../.....