



RG2021

Regional Grants Application Form

1. Applicant Details	
Applicant Type	
<input type="checkbox"/> Individual	<input type="checkbox"/> Community Entity
Applicant Details	
Individual or Community Entity Name (eg, sports team, church group):	
Contact Details	
Street Address:	
Phone No.:	
Email Address:	
Community Entity Contact Name:	
Role of Contact:	
2. Eligibility - Please tick Yes or No to the following questions:	
Is the individual / entity based within the boundaries of Torres Strait Island Regional Council?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the individual / entity carry on activities for a public purpose?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the individual / entity's primary objective directed at not making a profit?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the individual / entity breached a rental agreement, a childcare agreement or an agreed current payment plan with Council?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the entity a registered political party?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the individual / entity obtained any permits required to undertake the project/activity. (e.g. Prescribed Activity Permit for the operation of temporary entertainment or holding of a public place activity) (attach relevant permits)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the individual / entity provided an acquittal declaration for all previous grants received?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. Project/Activity Details	
Name of project/activity:	(Provide copies of event flyers)
Location of project/activity:	



Start Date:		End Date:	
(Must be after 24 October 2020)			
Is a Prescribed Activity Permit required for this project?			
<input type="checkbox"/> Yes – please include copy of approved permit / permit application			
<input type="checkbox"/> No			
Please select the type of Project/Activity			
<input type="checkbox"/> Cultural event (includes religious)		<input type="checkbox"/> Sporting Event	
<input type="checkbox"/> Community Event		<input type="checkbox"/> Other _____	
Why is this project needed, and what benefits will it bring to the community?			
(attach letters of support from elders etc)			
How will you assess the success of your project? List the outcomes you hope to achieve.			
List how the grant funds will be used:			
List any in-kind assistance required from Council, including dates:			
4. Grant Allocation			
Total Cost of Project/Activity:			
Monetary: \$		In-Kind:	
Please provide evidence of your fundraising efforts			
INCOME	Amount \$	Monetary	In-Kind
Sponsorship/Other funding		<input type="checkbox"/>	<input type="checkbox"/>
Donations		<input type="checkbox"/>	<input type="checkbox"/>
TOTAL			

INCOME	Amount \$	EXPENDITURE	Amount \$	Quote attached
Sponsorship/Other funding		Flights		Y <input type="checkbox"/> N <input type="checkbox"/>
Donations		Accommodation		Y <input type="checkbox"/> N <input type="checkbox"/>
Applicant Contributions		Catering		Y <input type="checkbox"/> N <input type="checkbox"/>
Fundraising		Hire Fees		Y <input type="checkbox"/> N <input type="checkbox"/>
				Y <input type="checkbox"/> N <input type="checkbox"/>
Amount requested from TSIRC				Y <input type="checkbox"/> N <input type="checkbox"/>
TOTAL		TOTAL		

5. Payment details

Options for payment are:

Purchase Order Auspice Entity

Purchase Order Details

Supplier	Amount

Auspice Entity Details (letter of support must be attached)

Street Address:

Phone No.:

Email Address:

Contact Name:

ABN:

6. Agreement and Declaration

I, the undersigned, certify that:

- To the best of my knowledge, the information given in this document is true and accurate.
- I have read and understood the Grants and Donations Procedure I agree to abide by the conditions of the grant as set out in the procedure.
- I understand that if Torres Strait Island Regional Council approves the grant, I will be bound by the contents of this application, to carry out the project as described in this application.
- I understand that I must seek Council approval in writing prior to any significant changes to the approved project, such as change of purpose, location, or date etc.

<input type="checkbox"/> If my application is successful, I agree to provide an acquittal declaration, including photos, within 2 weeks of project completion, and understand that future applications will be deemed ineligible if an acquittal declaration is not provided	
Name (printed):	
Signature:	Date:
Position in Community/Auspice Entity (if applicable):	

INFORMATION PRIVACY STATEMENT

Your Personal Information is protected by law and can only be released to someone else where authorised by law or where you give your permission. Council is collecting your personal information contained in this document for the purpose of assessment, administration and evaluation. This collection of Personal Information is authorised by law under the Information Privacy Act 2009. It is Council's usual practice that the Personal Information contained in this document is disclosed to Council's external auditors and published on Council's website and in Council's Annual Financial Statements as part of compliance with the Local Government Regulation 2012. By signing this declaration you consent to such disclosure and publication.