

Torres Strait Island
REGIONAL COUNCIL

MINUTES

STRATEGIC ADVISORY REFERENCE GROUP

Date: Tuesday 2nd November 2021

Time: 1:00pm to 4:00pm

Venue: Video Conference

PRESENT:

Cr Phillemon Mosby, Mayor – Poruma
Cr Getano Lui - Iama
Cr Hilda Mosby - Masig
Cr Aven Noah – Mer
Cr Keith Fell – Mabuiag

Hollie Faithfull, Acting Chief Executive Officer
Adeah Kabai, Acting Executive Director Engineering Services
Dawson Sailor, Acting Executive Director Community and Building Services
Julia Maurus, Senior Legal Officer - Cairns
Ursula Nai, Senior Executive Assistant and Secretariat
May Mosby, Recruitment Officer - Cairns

APOLOGY:

Cr Rocky Stephen

Agenda

1. Welcome (Chair)

Mayor Mosby welcomed everyone to the meeting and thanked them for their time and welcomed May Mosby to role of Secretariat Officer while Kathy Cochran is on secondment.

Mayor Mosby acknowledged and paid respects to:

- Father God
- Traditional owners on the land we meet in Cairns and across Zenadth Kes

2. Opening Prayer

Mayor Mosby invited Cr. Keith Fell to open the meeting in prayer.

3. Apologies

Mayor Mosby advised SARG that Cr. Aven Noah will be attending the meeting at a later time due to another appointment at 1:30pm.

SARG Committee noted that Cr. Rocky Stephen did not give a formal apology for this meeting and did not attend.

4. Conflict of Interest (COI) / Declarable / Prescribed

No declaration made. Mayor Mosby encouraged Councillors and staff to make a declaration at any time.

5. Review of Minutes - SARG Meeting

- 8th October 2021 – VC

6. Strategic Action Items Review

Acting Chief Executive Officer, Ms Hollie Faithfull spoke to this item and updated the Committee on the outstanding action items.

7. Mayor

a. Draft Agenda – Councillor Strategic Workshop – November 2021

Senior Executive Assistant spoke to this agenda topic and advised SARG on the status of the procurement process undertaken for external presenters.

Cr. Getano Lui and Cr. Keith Fell raised various questions on the Agenda which were answered during the meeting.

1:43pm – Cr. Aven Noah joined the meeting.

Cr. Aven Noah advised SARG members that he will returning to Mer on Tuesday 16th November 2021 and gives his apologies for the final days of the workshop.

ACTION: Senior Executive Assistant to email the May Workshop spreadsheet to all Councillors.

ACTION: Acting Chief Executive Officer to confirm if there is a possibility to include the Reconciliation Action Plan into the workshop topic on Indigenous Procurement Policy so they can dovetail into one another.

b. Leadership Workshop Policy

Mayor Mosby spoke to this Agenda Topic and an in-depth discussion was held on this topic.

SARG recommends that Mayor Mosby raises any issues with Councillors attending the workshop directly with them during the workshop with the full support of SARG.

c. Professional Development Policy for Elected Members

Mayor Mosby spoke to this Agenda Topic. A discussion was held whether the Professional Development for Councillors should be increased for the whole term or financial value per year. Acting Chief Executive Officer advised that consideration at the budget review would need to be undertaken considering Council's current operating deficit and past history of Councillor's utilising this funding.

ACTION: Acting Chief Executive Officer to ensure discussions to be held during the budget review to increase the amount of funding available for the Professional Development allowance and corresponding policy amendments if required noting a possible change of name to the funding.

d. TSIRC Annual Recognition Awards Policy

Mayor Mosby spoke to this agenda topic. Mayor Mosby advised that a previous acting Chief Executive Officer had drafted a policy on this topic. Current acting Chief Executive Officer is only aware of a framework created by Corporate Affairs.

ACTION: Interim Executive Director of Corporate Services to review the framework on the TSIRC annual Recognition Award and present a paper to SARG for review and endorsement. Once endorsed the document will be filtered to all staff for their information and understanding.

e. TSIRC Newsletter draft (Strait Talk)

Mayor Mosby spoke to this agenda topic.

ACTION: Interim Executive Director, Corporate Services to draft a one - two page newsletter to be sent to Communities with Christmas Message from Mayor and acting Chief Executive Officer along with other relevant topics.

ACTION: Interim Executive Director, Corporate Services to investigate if TSIRC can utilise the digital platforms with CEQ to promote TSIRC and services within our divisions.

f. Standing Committee Review

Mayor Mosby spoke to this agenda topic. Information received by Councillors will be collated and forwarded to appropriate staff for discussion at the November Workshop.

ACTION: Senior Executive Assistant to collate all feedback received from Councillors on the Standing Committee Review and email this information to the Interim Executive Director, Corporate Services for review during the appropriate timeslot in the November Workshop.

8. Chief Executive Officer

a. Executive Director Recruitment Update

Acting Chief Executive Officer spoke to this agenda topic and provided a verbal update on the status of the recruitment.

b. Corporate Plan Refresh Update

Acting Chief Executive Officer spoke to this agenda topic and provided an update on the digital refresh of the Corporate Plan.

Acting Chief Executive Officer advised that stage one was for digital refresh only.

ACTION: Acting Chief Executive Officer to discuss with Interim Executive Director, Corporate Services if a budget is available for printed documents for State and Federal Deputations.

9. SARG COMMITTEE MOVED INTO CLOSED BUSINESS

RESOLUTION:

Moved: Cr. Aven Noah, Second: Cr. Hilda Mosby

That in accordance with section 254J of the *Local Government Regulation 2012 (Qld)* it is resolved for the meeting to go into closed session to discuss matters of the following nature:

- (f) matters that may directly affect the health and safety of an individual or group of individuals;**
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.**

MOTION CARRIED

- BSU | BSU Monthly Update – Late Report
- ENGINEERING | TSIRC Fuel Improvement Program Status Update Report – Late Report
- MAYOR | Transitional Action Plan Policy Framework - Verbal

10. SARG COMMITTEE MOVED OUT OF CLOSED BUSINESS AND RESUME IN OPEN BUSINESS

RESOLUTION:

Moved: Cr. Hilda Mosby, Second: Cr. Keith Fell

That the Strategic Advisory Reference Group Committee move out of closed business and resume in open business.

MOTION CARRIED

9.1 BSU | BSU Monthly Update – Late Report

RESOLUTION:

Moved: Cr. Hilda Mosby, Second: Cr. Aven Noah

That the Strategic Advisory Reference Group (SARG) resolves to note the information on this report and submission to Council Ordinary Meeting.

MOTION CARRIED

9.2 ENGINEERING | TSIRC Fuel Improvement Program Status Update Report – Late Report

RESOLUTION:

Moved: Cr Keith Fell, Second: Cr Hilda Mosby

That the Strategic Advisory Reference Group (SARG) notes the report.

MOTION CARRIED

10 General/ Other Business (on notice)

Cr. Keith Fell raised possible accommodation issues for December Ordinary Meeting at Kubin. Senior Executive Assistant advised this should be finalised later this week or early next week.

Cr. Getano Lui raised the COVID-19 Vaccination Rollout within TSIRC Local Government Area. Acting Executive Director, Engineering Services Mr Adeah Kabai provided an update on the rollout.

ACTION: Acting Executive Director, Engineering Services to send the September COVID Rollout Update to Mayor for distribution to Councillors.

ACTION: Senior Executive Assistant to liaise with TCHHS and Border Force to confirm an alternative date for attendance at the November Workshop.

Mayor Mosby raised Regional Governance during his meeting with Minister Shannon Fentiman and Cr. Seriako Dorante on Hammond Island on Wednesday 20th October 2021 in which Minister Fentiman confirmed the commitments of the government.

ACTION: Senior Executive Assistant to invite Minister Shannon Fentiman, Minister Craig Crawford and Member for Cook Cynthia Lui MP to address Councillors during the November Workshop.

Mayor Mosby briefly discussed TSRA's Regional Governance Committee Terms of Reference and the Regional Infrastructure Advisory Committee Terms of Reference.

ACTION: Senior Executive Assistant to follow up with TSRA on their response to TSIRC feedback on the Regional Governance Committee Terms of Reference and the Regional Infrastructure Advisory Committee Terms of Reference.

Cr. Getano Lui requested information on the Indigenous Local Leaders Forum. Mayor Mosby provided response along with other updates from the LGAQ Annual Conference and discussed the motion that LGAQ put to the floor regarding funding for Depreciation of Assets.

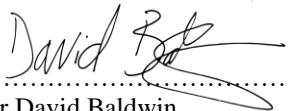
11 Next meeting date – proposed for Tuesday 30th November 2021

Next meeting date confirmed by committee.

12 Closing Remarks and Prayer

Mayor Mosby and Cr. Getano Lui thanked Ms Hollie Faithfull for acting as Chief Executive Officer while Mr David Baldwin is on leave and acknowledge and thanked staff for their valuable input into the meeting. Mayor Mosby closed the meeting in prayer.

MEETING CLOSED - 4:00pm



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Mr David Baldwin
Acting Chief Executive Officer
Torres Strait Island Regional Council
15th November 2021



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Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council
15th November 2021