



# Ordinary Council Meeting

## Agenda

<b>Date:</b>	19-20 September 2023
<b>Time:</b>	10.30am to 5.00pm
<b>Venue:</b>	Evelyn Tiati Memorial Hall Saibai Island, Torres Strait

## DAY 1 - 19 SEPTEMBER 2023

Time	Subject
10.30am	1. Welcome & Quorum Confirmation
10.45am	2. Apologies
10.50am	3. Conflict of Interest (COI) - Declarable/Prescribed
10.55am	4. Confirmation of Council Ordinary Meeting Minutes – August 2023
	5. Ratification of Climate Change Adaptation and Environment Committee Meeting Minutes of 27 April 2023
11.05am	6. Action Items from Previous Council Ordinary Meetings
11.15am	7. Mayor Report – September 2023
11.25am	8. Chief Executive Officer Report – September 2023 (late paper)
	9. CORPORATE SERVICES: TSIRC Special Holidays 2024 (late paper)
	10. CORPORATE SERVICES/COMMUNITY SERVICES: Badu Lot 200 on SP253545 lease
	11. CORPORATE SERVICES: Community Grants Program Allocation – September 2023
	12. CORPORATE SERVICES: Funding Acquisition Report (September 2023)
	13. ENGINEERING SERVICES: CHAS Naming and Public Exhibition
	14. ENGINEERING SERVICES: Information Report – Capital Works
	15. FINANCIAL SERVICES: Financial Dashboard Report – August 2023
	16. FINANCIAL SERVICES: Auditor-General Observation Report on the Interim Audit for the Year Ending 30 June 2023
3.00pm	17. <b>MOVE INTO CLOSED BUSINESS</b> <i>Mayor to call for meeting to proceed into Closed Business</i>
	18. CHIEF EXECUTIVE OFFICER: Appointment of Audit Committee Membership
	19. CORPORATE SERVICES: Fuel Update
	20. ENGINEERING SERVICES: Information Report - Water Security
	21. ENGINEERING SERVICES: Award Tender No. TSIRC2023-602 Saibai Island School Road DRFA Works
	22. ENGINEERING SERVICES: Iama Water Lagoon Study – Stage 2
	23. ENGINEERING SERVICES: DFRA Various Islands Tender Award
	24. CHIEF EXECUTIVE OFFICER: Seaswift Litigation (late paper)
	25. <b>MOVE OUT OF CLOSED BUSINESS</b> <i>Mayor to call for meeting to move out of Closed Business</i>
	26. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED BUSINESS
	27. BUSINESS ARISING <i>For discussion of additional business which arises throughout the meeting.</i>
	28. Strategic Matters
	29. Next Council Meeting Date: 24-25 October 2023 (VC)
5.00pm	30. Close Day 1

## DAY 2 - 20 SEPTEMBER 2023

Time		Subject
8.55am	31.	Welcome & Quorum Confirmation – Day 2
9.00am	32.	<p>DEPUTATION: “Deadly for Diabetes”</p> <ul style="list-style-type: none"> <li>• <u>Discussion Topic</u>: Trial Proposal</li> <li>• <u>Deputation Lead Speaker</u>: <b>Ms Ella Kris</b>   Manager, Health and Wellbeing – TSIRC</li> <li>• <u>Other Deputation Attendees</u>: <b>Dr Ray Kelly</b>   Exercise Physiologist <b>NiKI Mackie</b>   <b>Program Coordinator, TSIRC</b></li> <li>• <i>TSIRC Executive Director Responsible for Deputation (Dawson Sailor, Community Services)</i></li> </ul>
10.00am	33.	<p>DEPUTATION: TCHHS Executive, Board and Leadership Teams</p> <ul style="list-style-type: none"> <li>• <u>Discussion Topic</u>: Health services, capital investment and health service workforce</li> <li>• <u>Deputation Lead Speaker</u>: <b>Ms Tamara Sweeney</b>   Executive Director</li> <li>• <u>Other Deputation Attendees</u>: TCHHS Board Chair   Elthies Kris Interim Chief Executive   Nick Steele Acting Executive Director, Nursing and Midwifery   Sarah Worth Acting Executive General Manager North   Frank Grainer Manager Office of the Chief Executive   Alina Fisher Operations Manager Primary Health Care   Damien Arndt</li> <li>• <i>TSIRC Executive Director Responsible for Deputation (Chief Executive Officer)</i></li> </ul>
11.00am	34.	<p>DEPUTATION: Queensland Police Service (QPS)</p> <p><b>PART 1</b></p> <ul style="list-style-type: none"> <li>• <u>Discussion Topic</u>: Domestic Violence Commission of Inquiry Recommendations for the Torres Strait Island Communities</li> <li>• <u>Deputation Lead Speaker</u>: <b>Sergeant Tim Wyeth</b>   First Nations and Multicultural Affairs Unit, QPS</li> <li>• <u>Other Deputation Attendees</u>:</li> <li>• <i>TSIRC Executive Responsible for Deputation (Chief Executive Officer)</i></li> </ul> <p><b>PART 2</b></p> <ul style="list-style-type: none"> <li>• <u>Discussion Topic</u>: Torres Strait Patrol Group</li> <li>• <u>Deputation Lead Speaker</u>: <b>Sergeant Nick O’Brien</b>   Torres Strait Patrol Group, QPS</li> <li>• <u>Other Deputation Attendees</u>:</li> <li>• <i>TSIRC Executive Responsible for Deputation (Chief Executive Officer)</i></li> </ul>

- 1.00pm to 4.00pm      35.      DEPUTATION: PNG Treaty Village Councillors
- Discussion Topic: *[DFAT Agenda]*
  - Deputation Lead Speaker: Mr Andrew Berryman | Torres Strait Treaty Liaison Office | Department of Foreign Affairs and Trade
  - Other Deputation Attendees:
  - *TSIRC Executive Responsible for Deputation (Chief Executive Officer)*

- 4.00pm      36.      Official Close & Prayer

6.30pm      **COMMUNITY FAREWELL DINNER**



TORRES STRAIT ISLAND REGIONAL COUNCIL

**DRAFT**  
**ORDINARY COUNCIL MEETING MINUTES**

**30-31 August 2023**

# DAY 1 – 30 AUGUST 2023

## PRESENT:

Cr Phillemon Mosby, Mayor  
Cr Dimas Toby, Division 1 – Boigu  
Cr Torenzo Elisala, Division 2 – Dauan  
Cr Conwell Tabuai, Division 3 – Saibai  
Cr Keith Fell, Division 4 – Mabuiag  
Division 5 – Badu – *was not represented*  
Cr Lama Trinkoon, Division 6 – Arkai (*by telephone dial-in*)  
Cr John Levi, Division 7 – Wug (St. Pauls)  
Cr Seriako Dorante, Division 8 – Kirirri (Hammond)  
Cr Kabay Tamu, Division 10 – Warraber  
Cr Francis Pearson, Division 11 – Poruma  
Cr Hilda Mosby, Division 12 – Masig  
Cr Rocky Stephen, Division 13 – Ugar  
Division 15 – Mer - *was not represented*

## PRESENT:

Mr James William, Chief Executive Officer  
Ms Hollie Faithfull, Executive Director Financial Services  
Mr Wayne Green, Executive Director Building Services  
Mr Dawson Sailor, Head of Community Services  
Mr Martin Leech, Acting Executive Director Corporate Services  
Mr Adeah Kabai, Manager Capital Works  
Mr Julian Bodenmann, Preston Law (TSIRC Legal Advisor)  
Ms Julie Marino, Senior Executive Assistant, Executive Office  
Ms Trudy Lui, Executive Assistant to the Mayor  
Mr Darryl Brooks, Secretariat Officer

## APOLOGIES:

Cr Getano Lui (Jnr) AM, Division 9 – Iama (Deputy Mayor)	(30-31 August 2023)
Cr Jimmy Gela, Division 14 – Erub	(30-31 August 2023)

## OBSERVER:

Ms Sharon Russell, Executive Support Co-ordinator, Corporate Affairs

## 1. Welcome

Mayor Mosby formally opened the Ordinary Council Meeting for August 2023 at 11.00am, noting that a quorum of members was established at the preceding Trustee Meeting.

➤ *Cr John Levi advised that he will be leaving the meeting for a brief period at 12.00 noon.*

## 2. Apologies

The following apologies were noted:

- Cr Getano Lui (Jnr) AM, Division 9 -Iama (Sorry Business)
- Cr Jimmy Gela, Division 14 - Erub (native title commitments as Erub PBC Chair)

### RESOLUTION

*Moved: Cr Rocky Stephen; Second: Cr John Tamu*

**That Council accepts the apology for Cr Getano Lui (Jnr), for the August 2023 Ordinary Meeting.**

**MOTION CARRIED UNANIMOUSLY**

### RESOLUTION

*Moved: Cr Francis Pearson; Second: Cr Dimas Toby*

**That Council accepts the apology for Cr Jimmy Gela, for the August 2023 Ordinary Meeting and approves the payment of the Councillor's Monthly Meeting Allowance.**

**MOTION CARRIED UNANIMOUSLY**

## 3. Conflict of Interest (COI) - Declarable/Prescribed

Mayor Mosby requested that members make any relevant conflict of interest declarations and advise if any relevant legal proceedings were current pertaining to Council business to be considered at the meeting. The following declarations were made:

- Cr John Levi declared a COI in relation to Agenda Item 15 and Agenda Item 20.
- Cr Seriako Dorante declared a COI in relation to Agenda Item 21.

➤ *Cr Conwell Tabuai joined the meeting at 11.15am.*

## 4. Confirmation of Council's Ordinary Meeting Minutes - July 2023

### RESOLUTION

*Moved: Cr Francis Pearson; Second: Cr Kabay Tamu*

**That Council resolves to accept the minutes of the Council Ordinary Meeting of 18-19 July 2023 to be a true and accurate account of that meeting, subject to the following clarifications:**

- Agenda Item 8 action item (p5, 3<sup>rd</sup> para from bottom) – change the phrase 'Community Police Liaison Officer for Kirirri' to 'Community Police Liaison Officer position for Kirirri'.
- Agenda Item 34 (17) – change 'island of origin' to 'originating island'.

**MOTION CARRIED UNANIMOUSLY**

## 5. Confirmation of Council's Special Ordinary Meeting Minutes – 9 August 2023

### RESOLUTION

*Moved: Cr Lama Trinkoon; Second: Cr John Levi*

**That Council resolves to accept the minutes of the Special Ordinary Meeting held on 9 August 2023 to be a true and accurate account of that meeting.**

**MOTION CARRIED UNANIMOUSLY**

**6. Ratification of Strategic Advisory Reference Group (SARG) Meeting Minutes of 6 June 2023**

**RESOLUTION**

*Moved: Cr Rocky Stephen; Second: Cr Conwell Tabuai*

**That Council resolves to accept the minutes of the Strategic Advisory Reference Group (SARG) Meeting held on 6 June 2023 to be a true and accurate account of that meeting.**

**MOTION CARRIED UNANIMOUSLY**

**7. Ratification of Culture, Arts, Land and Heritage Committee Meeting Minutes of 15 March 2023**

**RESOLUTION**

*Moved: Cr Torenzo Elisala; Second: Cr Francis Pearson*

**That Council resolves to accept the minutes of the Culture, Arts, Land and Heritage Committee Meeting held on 15 March 2023 to be a true and accurate account of that meeting.**

**MOTION CARRIED UNANIMOUSLY**

**8. Action Items from Previous Meetings**

The Chief Executive Officer provided the Council with a verbal update on action items from the Ordinary Meeting held on 27-28 June 2023.

Cr Keith Fell relayed to the Chief Executive Officer his concern for community members in the simple act of transporting their rubbish to the bin manually. Cr Keith Fell went through the motions of lifting a bin, emptying it upside down and placing the bin on the trailer.

**ACTION ITEM Chief Executive Officer will obtain an update via Executive Director Engineering, regarding “Safety – Manual Handling” training.**

**ACTION ITEM IN PROGRESS**

**Executive Director Engineering and Acting Executive Director Corporate Services**

**Council noted this report and its content.**

**9. Mayor Report**

**Council noted this report and its content.**

- *At 12.10pm Mayor Mosby called for the Council to break for lunch and to resume the meeting at 1.00pm.*
- *At 1.05pm the Mayor made a roll call and ascertained that a quorum of members were present for the meeting to proceed.*

**10. Chief Executive Officer Report (verbal)**

The Chief Executive Officer provided an update on what has been a very busy period since the previous Council Meeting, with the following highlights:

- **Media Coverage on the Sea Swift matter**  
Very disciplined in regard to the Council’s response to the media coverage and an official



statement was provided to the *Cairns Post*, which appeared in an article published on 4 August 2023. Additional coverage was done in the *Torres News*.

- **Building Services**

- QBuild Visit – Brisbane (August 2023)

- I accompanied Cr Kabay Tamu and the Executive Director Building Services on a tour of the QBuild Modern Methods of Construction (MMC) Training Centre at Hamilton, followed by a tour of the QBuild Rapid Accommodation and Apprentice Centre at Eagle Farm on 9 August 2023. The QBuild MMC Training Centre showcases prototyping of four prefabricated homes which have been developed in partnership with QBuild, the OQGA and Industry. The tour provided an insight into the manufacturing outputs available through QBuild and its industry partners, and demonstrated the liveability and suitability of each housing option which can be achieved within the framework of financial and logistical realities pertaining to the Torres Strait region.

- Agenda item 11 provides an update on activities within the Building Services portfolio for the reporting period of August 2023.

- **Community Services**

- A special acknowledgement to the Executive Director Community Services (Mr Dawson Sailor) and his team for the tremendous work undertaken in the lead-up to the anniversary of the first Torres Strait Islanders Conference on 23 August, 2023.

- Ongoing work with the Building Services portfolio continues in relation to reforming tenancy management and community engagement on housing plans to be evidence-led in how we address these issues.

- **Corporate Services**

- Mr Martin Leech is now acting in the role as Executive Director Corporate Services.
  - Corporate Services and Financial Services have worked together on the lodgement of EOI for \$15m “Growing our Region” grant on time – great example of teamwork across various teams.
  - Fuel strategy with iOR being advanced with data sharing to reduce costs across the board.
  - Legal coverage provided by Preston Law (Mr Julian Bodenmann) and our Senior Legal Office (Julia Mauro) is currently on leave.
  - Risk management reboot provided by Andrew Clarkson.
  - Peak Services is now supporting grants function.
  - Div 5: Badu councillor casual vacancy process. To be addressed under agenda item 13 of this meeting.
  - New Learning Management System platform approved.
  - Key focus areas for the month ahead:
    - Filling critical roles across Corporate Services, including focusing on our fuel strategy and our garbage truck fleet as Fuel and Fleet responsibilities transition into Corporate Services; and
    - Priority discussion around sorting out the DOGIT process at all levels.

- **Engineering Services**

- Securing investment into the Torres Strait remains an ongoing priority, however, equal priority also needs to be focused on delivery of existing commitments. The region needs a lot of investment in relation to marine and infrastructure assets.
  - The following Information reports have been sent to Councillors separately:
    - Disaster Management;
    - Monthly Water and Wastewater Report; and
    - Divisional Engineering Operations

- **Financial Services**

- Audit is ongoing.
  - Engagement of Chair and Deputy Chair for the Audit Committee has been completed.
  - External auditors have undertaken a recent visit.

- **Looking Forward**

- November 2023 Councillors’ Workshop
    - Planning has commenced for the November 2023 Councillors’ Workshop in Cairns. Will

- meet with Mayor Mosby to build an agenda around the Workshop.
- TSIRC Annual Closedown
    - Agenda Item 12 of this meeting proposes that Council endorse the annual closedown of operations from 12.00 noon on Friday, 22 December 2023 and reopen on Tuesday, 2 January 2024.

**ACTION: Chief Executive Officer to circulate his report to Councillors.**

➤ *Cr Conwell Tabuai joined the meeting at 1.30pm.*

**11. BUILDING SERVICES: Building Services Update**

**RESOLUTION**

Moved: *Cr Keith Fell*; Second: *Cr Francis Pearson*

**Council resolves to note the Building Services Report for August 2023.**

**MOTION CARRIED UNANIMOUSLY**

**ACTION:** Executive Director Building Services to provide Council with regular (quarterly) reports tracking progress in relation to expenditure around the Capital Housing Program, including delivery of the Capital Works program.

**12. CORPORATE SERVICES: TSIRC Annual Closedown 2023/24**

**RESOLUTION**

Moved: *Cr Keith Fell*; Second: *Cr Lama Trinkoon*

**That Council endorse the dates proposed for Council's annual closedown of operations between the Christmas/New Year period. It is proposed that operations will close on Friday, 22 December 2023 at 12 noon and reopen on Tuesday, 2 January 2024.**

**MOTION CARRIED UNANIMOUSLY**

**13. CORPORATE SERVICES: Filling of Councillor Vacancy – Division 5: Badu**

**RESOLUTION**

Moved: *Cr Torenzo Elisala*; Second: *Cr Hilda Mosby*

**That Council resolve:**

1. To undertake an informal ballot/vote process to select a preferred candidate from the three (3) conforming applicants for the appointment to the councillor position left vacant by the resignation of Councillor Nona (Division 5 Badu Island) based on the nominations received.
2. That pursuant to Section 166(1)(c) and Section 166B(6) of the *Local Government Act 2009*, Torres Strait Island Regional Council appoints Mrs Ranetta Robyn WOSOMO to the position of councillor for the remainder of this quadrennial local government term (concluding March 2024).
3. Pursuant to Sections 236 and 257 of the *Local Government Act 2009* (Qld), to delegate to the CEO authority to take the declaration of the appointee within 30 days of their appointment.

**MOTION CARRIED UNANIMOUSLY**

**ACTION:** Chief Executive Officer to expedite the taking of the declaration of the appointee in order to ensure that the successful candidate is in attendance at the September 2023 Council Meeting on Saibai in an official capacity.

**14. CORPORATE SERVICES: Policy Matter: Information Technology Change Management Policy**

**RESOLUTION**

Moved: Cr Francis Pearson; Second: Cr John Levi; Against: Cr Keith Fell  
That Council resolves to:

1. endorse the Torres Strait Island Regional Council's Information Technology Change Management Policy, in the terms presented to Council; and
2. delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to exercise the functions and powers assigned to the Chief Executive Officer under the amended and endorsed policy.

**MOTION CARRIED**

**15. Community Grants Program Allocation - August 2023**

**RESOLUTION**

Moved: Cr Torenzo Elisala; Second: Cr John Levi

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- Mabuygiw Garkaziw Kupay TSI Corporation for the eligible amount of \$1,000.00, exclusive of GST.

**MOTION CARRIED UNANIMOUSLY**

- *Cr John Levi declared a conflict of interest in relation to the following application and left the meeting prior to commencement of discussion.*

**RESOLUTION**

Moved: Cr Lama Trinkoon; Second: Cr Francis Pearson

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- Kozan Outreach Fellowship Ministry for the eligible amount of \$4,500.00, exclusive of GST.

**MOTION CARRIED UNANIMOUSLY**

- *Cr John Levi rejoined the meeting at the conclusion of the above recommendation.*

**RESOLUTION**

Moved: Cr Francis Pearson; Second: Cr Keith Fell

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- Church of the Living God, Yorke Island for the eligible amount of \$2,000.00, exclusive of GST.

**MOTION CARRIED UNANIMOUSLY**

**RESOLUTION**

Moved: Cr Torenzo Elisala; Second: Cr Francis Pearson

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- Aragon Warriors Rugby League for the eligible amount of \$1,000.00, exclusive of GST.

**MOTION CARRIED UNANIMOUSLY**

**RESOLUTION**

*Moved: Cr Hilda Mosby; Second: Cr Francis Pearson*

**Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:**

- **Kayin Koasals Rugby League Team for the eligible amount of \$1,000.00, exclusive of GST.**

**MOTION CARRIED UNANIMOUSLY**

**RESOLUTION**

*Moved: Cr Francis Pearson; Second: Cr Hilda Mosby*

**Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:**

- **Courtney Morsue for the requested amount of \$500.00, exclusive of GST.**

**MOTION CARRIED UNANIMOUSLY**

**16. CORPORATE SERVICES: Funding Acquisition Report**

**RESOLUTION**

*Moved: Cr Francis Pearson; Second: Cr John Levi*

**That Council resolves to note this report and its content.**

**MOTION CARRIED UNANIMOUSLY**

**ACTION: Future Funding Acquisition Reports to include tracking of YTD grant application and acquisition comparisons against previous years.**

**17. FINANCIAL SERVICES: Financial Dashboard Report – July 2023**

**RESOLUTION**

*Moved: Cr Frances Pearson; Second: Cr Kabay Tamu*

**That Council receive and endorse the monthly financial statements attached to the officer's report for the 2023-24 year to date, for the period ended 31 July 2023, as required under Section 204 of the *Local Government Regulation 2012*.**

**MOTION CARRIED UNANIMOUSLY**

**18. MOVE INTO CLOSED BUSINESS**

**RESOLUTION**

*Moved: Cr Hilda Mosby; Second: Cr Lama Trinkoon*

**That in accordance with Section 254J of the *Local Government Regulation 2012 (Qld)* it is resolved for the meeting to move into Closed Business to discuss the following agenda items:**

19.	BUILDING SERVICES: Contractual Matter - Lot 104 Gibuma St Boigu - Home Ownership Works (Tenant - Mrs Ganalai Gibuma)
20.	BUILDING SERVICES: Contractual Matter – Lot 98 Mualgau Yabu, Kubin- Various Refurbishment Works ( <b>Tenant:</b> Faila Savage)
21.	CORPORATE SERVICES: Loban Marine Pty Ltd: Provision of ferry service subsidy for transportation between Hammond and Thursday Islands
22.	CORPORATE SERVICES: Ongoing Council Litigation
23.	ENGINEERING SERVICES: Funding Matter – TSIRC.0029.2122J.REC Disaster Recovery Funding Arrangement (DRFA)

24.	ENGINEERING SERVICES: Rectification Works on Badu Community Jetty through Marine Safety Queensland
25.	ENGINEERING SERVICES: Funding Matter – 2023-24 ATSI TIDS Funds
26.	ENGINEERING SERVICES: Host Community for the Griffith Uni "Co-designing a Resilient Water and Energy Toolbox for Aboriginal and Torres Strait Islander Communities" Program
27.	ENGINEERING SERVICES: Information Report - Capital Works Projects Update

**MOTION CARRIED UNANIMOUSLY**

**NOTE FOR MINUTES:**

- *The Mayor closed proceedings for **Day 1** at 4.30pm during “Closed Business” deliberations and Cr John Levi delivered the closing prayer.*

## DAY 2 – 31 AUGUST 2023

### PRESENT:

Cr Phillemon Mosby, Mayor  
Cr Torenzo Elisala, Division 2 – Dauan  
Cr Conwell Tabuai, Division 3 – Saibai  
Cr Keith Fell, Division 4 - Mabuiag  
Cr Lama Trinkoon, Division 6 – Arkai (*by telephone dial-in*)  
Cr John Levi, Division 7 – Wug (St. Pauls)  
Cr Seriako Dorante, Division 8 – Kirirri (Hammond)  
Cr Kabay Tamu, Division 10 – Warraber  
Cr Francis Pearson, Division 11 – Poruma  
Cr Hilda Mosby, Division 12 – Masig  
Cr Rocky Stephen, Division 13 – Ugar  
Division 15 – Mer - *was not represented*

### OFFICERS:

Mr James William, Chief Executive Officer  
Ms Hollie Faithfull, Executive Director Financial Services  
Mr Wayne Green, Executive Director Building Services  
Mr Dawson Sailor, Head of Community Services  
Mr Martin Leech, Acting Executive Director Corporate Services  
Mr Adeah Kabai, Manager Capital Works  
Mr Julian Bodenmann, Preston Law (TSIRC Legal Advisor)  
Ms Julie Marino, Senior Executive Assistant, Executive Office  
Ms Trudy Lui, Executive Assistant to the Mayor

### APOLOGIES:

Cr Dimas Toby

(31 August 2023 only)

### OBSERVER:

Ms Sharon Russell, Executive Support Co-ordinator, Corporate Affairs

### RESOLUTION

*Moved: Cr Francis Pearson; Second: Cr Keith Fell*

**That Council accepts the apology for Cr Dimas Toby, for Day 2 of the August 2023 Ordinary Meeting and approves the payment of the Councillor's Monthly Meeting Allowance.**

**MOTION CARRIED UNANIMOUSLY**

➤ *Cr Rocky Stephen delivered an opening prayer.*

**28. MOVE OUT OF CLOSED BUSINESS  
RESOLUTION**

*Moved: Cr Lama Trinkoon; Second: Cr Kabay Tamu*

That Council resolves to move out of closed business and resume in open business.

**MOTION CARRIED UNANIMOUSLY**

**29. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED BUSINESS**

- *Cr Dimas Toby declared a Conflict of Interest for Agenda Item 19 and left the meeting at 3.00pm during discussion on this item on Day 1.*

**19. BUILDING SERVICES: Contractual Matter - Lot 104 Gibuma St Boigu -  
Home Ownership Works (Tenant - Mrs Ganalai Gibuma)  
RESOLUTION**

*Moved: Cr Francis Pearson; Second: Cr Hilda Mosby*

That the Council resolves to:

- Award Tender No. TSIRC 2023\_401 Home Ownerships x1 to T.I Concrete Works Pty Ltd for an amount of up to \$384,812.73 excl. GST; and
- Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer power to negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy.

**MOTION CARRIED UNANIMOUSLY**

- *Cr Dimas Toby returned to the meeting (3.10pm) following resolution on this item on Day 1.*

**20. BUILDING SERVICES: Contractual Matter – Lot 98 Mualgau Yabu, Kubin-  
Various Refurbishment Works (Tenant: Faila Savage)  
RESOLUTION**

*Moved: Cr Lama Trinkoon; Second: Cr Rocky Stephen*

That the Council resolves to:

- Award Tender No. TSIRC 2023\_550 Refurbishment Works to Paul Ware Constructions Pty Ltd for an amount of up to \$574,712.35 excl. GST; and
- Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer, power to negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy.

**MOTION CARRIED UNANIMOUSLY**

- *Cr Seriako Dorante sought clarification as to whether he would be required to excuse himself from deliberations over any perceived Conflict of Interest matters for Agenda Item 21. Council determined that no Conflict of Interest matters applied on this matter.*

21. **CORPORATE SERVICES: Loban Marine Pty Ltd: Provision of ferry service subsidy for transportation between Hammond and Thursday Islands**  
**RESOLUTION**

*Moved: Cr Francis Pearson; Second: Cr Seriako Dorante;*

*Against: Cr Keith Fell*

**That Council resolve:**

1. To confirm that Loban Marine Pty Ltd is recognised as the remaining sole supplier of ferry services between Hammond and Thursday Islands available to the Council in accordance with Council's "Procurement and Ethical Sourcing Policy" pertaining to Sole Suppliers; and
2. To provide a subsidy to Loban Marine Pty Ltd to support the provision of a ferry service between Hammond Island and Thursday Island primarily to transport workers commuting between the two islands each working day as well as to support the provision of an additional service specifically for pensioners each Thursday; and
3. Pursuant to Sections 236 and 257 of the *Local Government Act 2009* (Qld), to delegate to the CEO the power to:
  - a. negotiate, make, sign, amend or discharge a Ferry Service Subsidy Agreement with Loban Marine Pty Ltd, as a sole supplier, to provide the ferry services in accordance with the Ferry Service Subsidy Agreement; and
  - b. provide the Ferry Service Subsidy Agreement to Loban Marine Pty Ltd which can be provided to third parties confirming the authorisation at Resolution 2 above.

**MOTION CARRIED**

➤ *Cr Dimas Toby left the meeting at 4.05pm on Day 1.*

22. **CORPORATE SERVICES: Ongoing Council Litigation**  
**RESOLUTION**

*Moved: Cr Francis Pearson; Second: Cr Conwell Tabuai*

*Against: Cr Keith Fell; Cr John Levi; Cr Kabay Tamu; Cr Hilda Mosby;  
Cr Torenzo Elisala*

**Council resolves to:**

**In relation to proceedings M82/23 issued out of the Magistrates Court at Cairns, to delegate powers to the Chief Executive Officer pursuant to Sections 240 and 257 of the *Local Government Act 2009* to:**

- (a) issue instructions and otherwise act as an authorised agent on behalf of Council;
- (b) sign all documents for Council; and
- (c) in consultation with the Mayor, otherwise deal with all matters related to these proceedings including in relation to making or accepting any settlement negotiations.

**MOTION CARRIED**

**ACTION:** Chief Executive Officer to keep Council informed on how this matter progresses.



**23. ENGINEERING SERVICES: Rectification Works on Badu Community Jetty through Marine Safety Queensland**  
**RESOLUTION**

*Moved: Cr Torenzo Elisala; Second: Cr Keith Fell*

**That Council resolves to:**

- engage with Queensland Government's Transport and Main Roads Department and Marine Safety Queensland (MSQ) to progress with temporary repairs to the Badu Jetty Structure which will be funded through the State's \$40m Regional Marine Infrastructure commitment; and
- delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise, and execute any and all matters associated with or in relation to this engagement, funding or contract including without limitation any options and/or variations as per as appropriate Council's procurement and ethical sourcing policy.

**MOTION CARRIED UNANIMOUSLY**

**ACTION:** Chief Executive Officer to invite the Queensland Minister for Transport and Main Roads and Minister for Digital Services to the November 2023 Council Workshop.

**24. ENGINEERING SERVICES: Funding Matter – 2023-24 ATSI TIDS Funds**  
**RESOLUTION**

*Moved: Cr John Levi; Second: Cr Rocky Stephen*

**Council resolves:**

- to enter into a funding agreement for supplementary 2023/24 ATSI TIDS Funding, administered by the Department of Transport and Main Roads (TMR) for funding of up to \$1,550,000.00 (excl. GST); and
- pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
  - power to make, amend or discharge the Funding Agreement for supplementary 2023/24 ATSI TIDS Funding; and
  - power to negotiate, finalise and execute any and all matters associated with or in relation to the funding agreement, associated project nomination and contract including without limitation any options and/or variations.

**MOTION CARRIED UNANIMOUSLY**

**25. ENGINEERING SERVICES: Host Community for the Griffith Uni**  
**"Co-designing a Resilient Water and Energy Toolbox for Aboriginal and Torres Strait Islander Communities" Program**  
**RESOLUTION**

*Moved: Cr Kabay Tamu; Second: Cr Conwell Tabuai*

**Council resolves:**

- To endorse Warraber Island as the host community for the Griffith University ARC Linkage "Codesigning a Resilient Water and Energy Toolbox for Aboriginal and Torres Strait Islander Communities" Program; and
- Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
  - power to make, amend or discharge the ARC Linkage Program; and
  - power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations.

**MOTION CARRIED UNANIMOUSLY**

**26. ENGINEERING SERVICES: Information Report - Capital Works Projects Update  
RESOLUTION**

*Moved: Cr Francis Pearson; Second: Cr Lama Trinkoon*

**That Council notes this report.**

**MOTION CARRIED UNANIMOUSLY**

- *Cr Rocky Stephen concluded his attendance at the Council meeting at 11.37am to attend to TSRA commitments.*

**30. BUSINESS ARISING**

Cr Hilda Mosby commented that the turnover of Regional Managers is not reasonable. Cr Hilda Mosby does not want to lose support from the Regional Managers. Chief Executive Officer asked Executive Director Community Services to respond – to which he said Rotation was not formally adopted by Council. For familiarity the intention is to keep them in clusters e.g. South Region etc.

**31. STRATEGIC MATTERS**

(a) Referendum Date Announced (Cr Lama Trinkoon)

Cr Lama Trinkoon advised Council that the date for the upcoming Referendum "A Proposed Law: to alter the Constitution to recognise the First Peoples of Australia by establishing an Aboriginal and Torres Strait Islander Voice" has been announced as 14 October 2023.

**32. Next Council Meeting Date: 19-20 September 2023 (Saibai)**

**33. Closing Remarks and Prayer**

Mayor Mosby thanked Councillors for their support and input to Council's deliberations during the past two days, and also thanked the Chief Executive Director, Executives and staff for their contributions.

Mayor Mosby invited participants to be upstanding as he delivered the closing prayer. The meeting closed at 12.15pm.

.....  
**Mr James William**  
**Chief Executive Officer**  
**Torres Strait Island Regional Council**  
**Date:**

.....  
**Cr Phillemon Mosby**  
**Mayor**  
**Torres Strait Island Regional Council**  
**Date:**



# **Climate Change Adaptation & Environment Committee Meeting**

## **Minutes**

**Date:** 27 April 2023

**Time:** 3.00pm to 4.30pm

**Venue:** (VC) VMR 8 – 0299 165 402  
#Guest PIN 6905

# Minutes

TSIRC Climate Change Adaptation & Environment Committee Meeting – 27 April 2023

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## 1. Welcome (Chair)

The Committee Chairperson, Cr Hilda Mosby, opened the meeting at 3.10pm and welcomed Committee Members and TSIRC staff.

## 2. Opening Prayer

Cr Dorante delivered the opening prayer.

## 3. Apologies/Attendance

There were no apologies and the following attendances were noted:

### Chairperson & Committee Members

#### Chairperson

Cr Hilda Mosby

#### Member

Cr Seriako Dorante

#### Member

Cr Kabay Tamu

### TSIRC Officers

Executive Director – Engineering Services

Mr David Baldwin

Waste & Sustainability Engineer

Mr Jarrah Doran-Smith

TSIRC Secretariat

Darryl Brooks

### Guests

Alluvium Consulting (Lead Facilitator, Project Team for the CHAS Workshop)

Ms Marika Seden (*dial-in at 4.00pm*)

## 4. Conflict of Interest (COI) – Declarable/Prescribed

The Chairperson invited Committee Members to make any relevant conflict of interest declarations. No declarations were made.

## 5. Noting of Ratified Minutes of the Committee Meeting held on 17 January 2023

The Committee noted that the Minutes of the CCA&E Meeting held on 17 January 2023 were ratified at the February 2023 Council meeting.

## 6. Action Items from Previous Meeting

The Committee noted that there were no outstanding actions from the previous meeting held on 17 January 2023.

# Minutes

TSIRC Climate Change Adaptation & Environment Committee Meeting – 27 April 2023

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## 7. Containers for Change: Official launch on Badu (verbal update)

The Executive Director Engineering Services (Mr David Baldwin) and the Waste and Sustainability Engineer (Mr Jarrah Doran-Smith) provided the Committee with a verbal update on the official opening on 20 April 2023 of the Containers for Change depot on Badu Island.

Participants of the initiative are now eligible to claim a 10-cent refund on Badu.

The Containers for Change Badu Island depot began operating in December 2022 and has already processed more than 100,000 empty drink containers in exchange for more than \$10,000 in refunds – in a community of about 1200 residents.

Containers for Change envisage introducing similar depots throughout the Torres Strait.

The Committee noted the positive environmental benefits of the initiative, as well as the significance of caring for Country.

Further work needs to be undertaken around adequately subsidising freight and transportation costs associated with transferring the collected containers out of the Torres Strait before the Committee can recommend that Council fully support this initiative as an environmentally cost-effective project for implementation across the Torres Strait.

*Cr Dorante excused himself from the meeting temporarily at 3.30pm and returned at 3.40pm.*

*Cr Tamu excused himself from the meeting temporarily at 3.40pm and returned at 3.50pm.*

## 8. Ghost Nets Innovative Solutions Fund – Torres Strait Marine Debris Task Force Project

<b>RESOLUTION:</b>	
<i>Moved: Cr Hilda Mosby</i>	<i>Seconded: Cr Seriako Dorante</i>
<b>That the Committee note the report.</b>	
<b>MOTION CARRIED</b>	

TSIRC has received the largest grant possible. The Committee thanked staff for the work done in preparing and submitting the original application for this grant and looked forward to receiving further updates on the project.

# Minutes

TSIRC Climate Change Adaptation & Environment Committee Meeting – 27 April 2023

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## 9. SOURCE Hydropanel Technology

<b>RESOLUTION:</b>	
<i>Moved: Cr Seriako Dorante</i>	<i>Seconded: Kabay Tamu</i>
<b>The Committee:</b> (a) notes the proposed SOURCE Hydropanel project in collaboration with Torres Strait Regional Authority (TSRA); and (b) agrees to provide input into suitable site locations for 2 x Hydropanel arrays.	
<b>MOTION CARRIED</b>	

The Committee notes the proposal for its innovation and the new technology and requests further information be provided in order for the Committee to make an informed decision before consideration of recommending the proposal to Council.

## 10. INFORMATION REPORT: CHAS Workshop Update

*Ms Marika Seden (Alluvium Consulting), Lead Facilitator of the Project Team for the CHAS Workshop, joined the meeting by dial-in at 4.05pm.*

Engineering Services staff and Ms Seden provided the Committee with an update on progress in relation to finalising arrangements for the upcoming CHAS Workshop in Cairns on 11-12 May 2023.

The Committee requested the following actions be finalised as soon as possible:

- Young People/Youth representation at the Workshop. The Committee recognised the importance of encouraging the participation of young people and youth living in the Torres Strait in deliberations at the Workshop. However, the short timeline leading up to the commencement of the Workshop and the logistical arrangements required to secure such representation meant that the Committee had to consider other alternatives. The Committee decided that every effort be made to canvass interest from students (Year 11 and 12) from the Torres Strait who are boarding in Cairns to participate in the Workshop. Committee members agreed to provide the Executive Director Engineering Services **feedback by 2.00pm Friday 28 April 2023** on relevant contact details.
- The Committee recommended that Pastor Colin Messa be approached to take on the role of Lead Facilitator for the Workshop.
- Explore Media opportunities for the last day of the Workshop.
- The Chairperson to seek approval from the Mayor for CCA&E Committee Members to travel to Cairns on 9 May 2023 for a pre-Workshop discussion with the Lead Facilitator and the Workshop Project Team on 10 May 2023.

# Minutes

TSIRC Climate Change Adaptation & Environment Committee Meeting – 27 April 2023

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## **ACTION:**

1. Committee members to provide the Executive Director Engineering Services feedback by 2.00pm Friday 28 April 2023 on relevant contact details for students/boarding schools in Cairns to canvass Torres Strait Islander young people/youth to participate at the Workshop.
2. Pastor Colin Messa be approached to take on the role of Lead Facilitator for the Workshop.
3. Identify Media opportunities for the last day of the Workshop.
4. Chairperson to seek approval from the Mayor for CCA&E Committee Members to travel to Cairns on 9 May 2023 for a pre-Workshop discussion with the Lead Facilitator and the Workshop Project Team on 10 May 2023.

## **11. General / Other Business (on notice)**

### **11.1 Warraber Seawall Matter**

Cr Kabay Tamu sought clarification from the Executive Director Engineering Services about details regarding a possible meeting on Saturday (29 April 2023) about the Warraber Seawall.

### **11.2 TSIRC Metal Waste Legacy Stockpile Clean-Up Project Update**

The Waste and Sustainability Engineer (Mr Jarrah Doran-Smith) advised the Committee that the project is almost to an end. Ugar and Masig have recently been completed and Erub is almost 80% complete. The clean-up was due to commence on Mer on Saturday (29 April 2023), however, the PBC cancelled accommodation arrangements at the last minute. The project is due to be completed in the first week of June 2023.

## **ACTION:**

Waste and Sustainability Engineer (Mr Jarrah Doran-Smith) to provide an update at the June 2023 Committee meeting.

## **12. Next Meeting Date: 22 June 2023**

The Committee noted the next meeting date of 22 June 2023.



# Minutes

TSIRC Climate Change Adaptation & Environment Committee Meeting – 27 April 2023

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## 13. Closing Remarks & Prayer

The Chairperson closed the meeting at 5.05pm and Cr Kabay Tamu delivered the closing prayer.

.....  
Mr James William  
Chief Executive Officer  
Torres Strait Island Regional Council  
Date:

.....  
Cr. Phillemon Mosby  
Mayor  
Torres Strait Island Regional Council  
Date:

CONFIRMED



# ORDINARY MEETING ACTION ITEMS

## Actions Arising from August 2023 Meeting

Agenda Item	Action	Action Area	Current Status
Aug 2023 Mtg AI 8 Action Items from Previous Meetings	<b><u>ACTION ITEM (AI 34 of July 2023 Meeting – Garbage/Waste Collection Vehicle for Moa):</u></b> 1. Chief Executive Officer will obtain an update via Executive Director Engineering, regarding “Safety – Manual Handling” training. 2. Executive Director Engineering and Acting Executive Director Corporate Services, in conjunction with the TSIRC Workplace Health and Safety Coordinator, to expedite interim safety procedures until a long-term solution can be arranged.	ED Engineering Services / ED Corporate Services (WHS Coordinator)	
Aug 2023 Mtg AI 10 CEO Report	<b><u>ACTION: Chief Executive Officer to circulate his report to Councillors.</u></b>	Chief Executive Officer	
Aug 2023 Mtg AI 11 Building Services Update	<b><u>ACTION: Executive Director Building Services to provide Council with regular (quarterly) reports tracking progress in relation to expenditure around the Capital Housing Program, including delivery of the Capital Works program.</u></b>	ED Building Services	
Aug 2023 Mtg AI 13 Filling of Councillor Vacancy – Division 5 (Badu)	<b><u>ACTION: Chief Executive Officer to expedite the taking of the declaration of the appointee in order to ensure that the successful candidate is in attendance at the September 2023 Council Meeting on Saibai in an official capacity.</u></b>	ED Corporate Services	Formal declaration planned prior to commencement of September 2023 Trustee Meeting on Saibai.

Agenda Item	Action	Action Area	Current Status
Aug 2023 Mtg  AI 16 Funding Acquisition Report	<b><u>ACTION: Future Funding Acquisition Reports to include tracking of YTD grant application and acquisition comparisons against previous years.</u></b>	ED Corporate Services	
Aug 2023 Mtg  AI 22 (CB) Ongoing Council Litigation	<b><u>ACTION: Chief Executive Officer to keep Council informed on how this matter progresses.</u></b>	Chief Executive Officer	
AI 23 (CB) Rectification Works on Badu Community Jetty through Marine Safety Queensland	<b><u>ACTION: Chief Executive Officer to invite the Queensland Minister for Transport and Main Roads and Minister for Digital Services to the November 2023 Council Workshop.</u></b>	Chief Executive Officer	
July 23 Mtg  AI 34 General Matters	<b>(3) Feral Horses – Kubin and St Pauls</b>  Executive Director Community Services to draft correspondence to the Torres Strait Regional Authority (TSRA) to undertake a culling program of the feral horses on Kubin and St Pauls as they are a safety hazard.	ED Community Services	In progress. DES consultation has commenced. This issue is also now a standing agenda item on the HSHC Committee.
	<b>(6) House Fire in Kubin Community</b>	ED Community Services	In progress.

Agenda Item	Action	Action Area	Current Status
	Executive Director Community Services will update Cr Lama Trinkoon out of session.		
	<b>(7) Garbage/Waste Collection Vehicle for Moa</b>  Executive Director Engineering Services and Executive Director Community Services to explore short-term/long-term solutions.	ED Engineering Services / ED Corporate Services (TSIRC WHS Coordinator)	In progress. An update will be provided at the September 2023 Council meeting. WHS Coordinator to also explore precautionary on-ground measures for employees.
	<b>(8) Fuel Depot upgrade/repair for the ageing fuel infrastructure on Arkai</b>  Executive Director Engineering Services to explore short-term/long-term solutions.	ED Engineering Services	In progress.
	<b>(9) Asset Condition Report</b>  Acting Executive Director Corporate Services to prepare relevant correspondence to the TSRA before 31 August 2023 (Cr Rocky Stephen is going to TSRA for the week of 5 September 2023 and will be able to meet with the TSRA Chief Executive Officer to advocate the request).	ED Corporate Services/ED Engineering Services	Undertake the Asset Condition Report similar to how the Marine Assets Audit was undertaken.  Prepare speaking points for Cr Rocky Stephen to raise at TSRA level (by 5 September 2023).
	<b>(10) Hammond Island Ferry Service</b>  Acting Executive Director Corporate Services to draft correspondence to Chief Executive Officer TSRA requesting funding for a feasibility study for the Hammond Island Ferry Service.	ED Corporate Services	Refer AI 21 of August 2023 Council Meeting.

Agenda Item	Action	Action Area	Current Status
	<p><b>(11) Alternative Location for Helicopter Landings on Oval at St. Paul's</b></p> <p>Executive Director Community Services to investigate a more suitable area for the Helipad on Wug that would not interfere (noise and distribution of dust and debris) with local school and surrounding houses.</p>	ED Community Services	Ongoing.





# Mayors Report September 2023





## TORRES STRAIT ISLAND REGIONAL COUNCIL AGENDA REPORT

**ORDINARY MEETING:** September 2023

**DATE:** 19 – 20 September 2023

**ITEM:** Agenda Item for Resolution by Council

**SUBJECT:** Mayor Report – September 2023

**AUTHOR:** Mayor Mosby

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**Recommendation:**

That the Mayor's Report be noted.

**Executive Summary:**

The Mayor's monthly report summarises key operational activities undertaken since the previous Council meeting, including any key media activities.

This report has been tabled for noting.

A handwritten signature in black ink, appearing to read 'Phillemon Mosby'.

Cr Phillemon Mosby  
Mayor  
Torres Strait Island Regional Council

<b>Key Correspondence Received</b>	<ul style="list-style-type: none"> <li>Queensland Health   Amanda Leonard   Senior Director Strategy and Policy Branch</li> </ul>	Response to correspondence to the Honourable Mark Butler MP, The Honourable Shannon Fentiman MP, and Queensland Health, Correspondence dated 25 August 2023, regarding TORCH.
<b>Key Correspondence Sent</b>		
<b>Ministerial Meetings</b>	Met with Police Commissioners during QPS Mayors Summit on Tuesday, 5 <sup>th</sup> September.	
<b>Media</b>	TSIMA   Thursday, 14 <sup>th</sup> September 2023	<ul style="list-style-type: none"> <li>TSIRC and Seaswift outcome.</li> <li>Badu Council vacancy update</li> <li>Other TSIRC updates – Keep our Island Kleen program/Waste Management/How does it work up here/Process? /Costs/How is it shipped out?</li> <li>Climate Change/Poruma,Warraber/Yam and Masig?</li> <li>Other Regional works on Voice to Parliament/Malungu Yangu Wakay</li> </ul>



Friday, 01 September 2023  
Venue: Warraber Island  
Topic: August 23 Celebration





Monday 4<sup>th</sup> - Tuesday 5<sup>th</sup> September 2023

2023 First Nations Mayors Summit | Cairns

Topic: Improving policing in Aboriginal and Torres Strait Island  
discreet communities requires a whole of Government approach.



Monday, 4<sup>th</sup> September 2023 | Cairns First Nations Peoples and  
Communities Awards | Evening Event



**Wednesday, 6<sup>th</sup> September 2023**

Indigenous Council Sustainability Project –  
Council Co-design workshop facilitated by  
the Department of State Development,  
Infrastructure and Local Government for  
First Nations Local Government



**Friday, 8<sup>th</sup> September 2023**

3<sup>rd</sup> Interim Steering Round Table discussion  
with regards to the Torres Strait and  
Northern Peninsula Area Climate Resilience  
Centre facilitated by Department of Climate  
Change, Energy, the Environment and Water.

Venue: MS Teams

Topic: Opinion piece Introductory  
Conversation

Attendees: TSRA, NPARC, TSIRC, GBK, IILT



**Thursday, 7<sup>th</sup> September 2023**

TCICA | Cairns

Venue: Benson Hotel





Monday, 11<sup>th</sup> September 2023

Tagai Secondary Campus | Whole School Parade

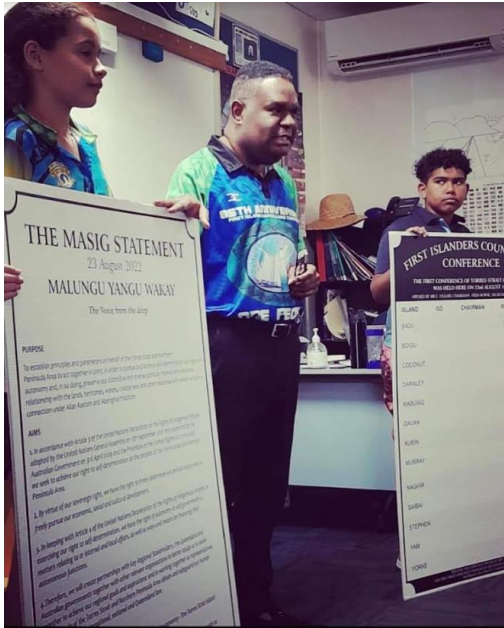
Topic: Masig Statement | Maritime Strike



Monday, 11<sup>th</sup> September 2023

Our Lady of the Sacred Heart School

Topic: Masig Statement | Maritime Strike



Tuesday, 12<sup>th</sup> September 2023

Video | Masig Statement

Venue: Social Media

MASIG STATEMENT



Tuesday, 12<sup>th</sup> September 2023

TI Office Conference Room | TSRA | TSIRC | TSC

Topic: Health



Wednesday, 13<sup>th</sup> September 2023

Appointment Poruma Campus

Venue: Poruma Campus

Topic: Narrative play August 23 planning

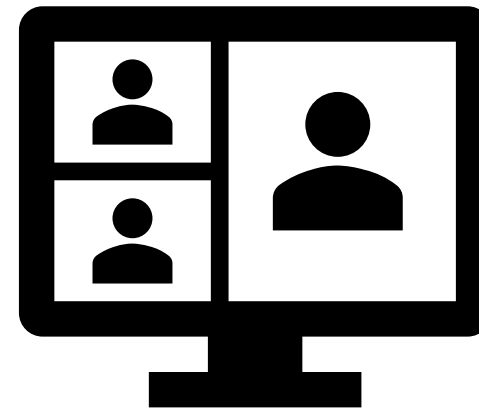




Thursday, 14<sup>th</sup> September 2023  
Jenny Enosa | TSIMA Pre-record  
interview.



Friday, 15<sup>th</sup> September 2023  
Sandy Killick | De-brief meeting | Masig  
Statement





## *Mayors Visit*

Mayor Phillemon Mosby will be on Thursday Island to visit Tagai State College - Secondary Campus, 21 Aplin Road Thursday Island.

**When: Monday, 11<sup>th</sup> September 2023**

**Time: 8.45 am**

**Where: Whole School Parade, Undercover Area**

Should you wish to meet with the Mayor, please contact his Executive Assistant, Trudy Lui, on 0484 513 779.



## *Mayors Visit*

Mayor Phillemon Mosby will be on Thursday Island to visit Our Lady of the Sacred Heart Campus Year 5 and 6 Students.

**When: Monday, 11<sup>th</sup> September 2023**

**Time: 11.30 am**

**Where: Our Lady of the Sacred Heart Campus,  
7 Normandy Street, TI**

Should you wish to meet with the Mayor, please contact his Executive Assistant, Trudy Lui, on 0484 513 779.



# TORRES STRAIT ISLAND REGIONAL COUNCIL

## AGENDA REPORT

<b>ORDINARY MEETING:</b>	September 2023
<b>DATE:</b>	19 September 2023
<b>ITEM:</b>	Agenda Report for resolution by Council
<b>SUBJECT:</b>	Badu Lot 200 on SP253545 lease
<b>AUTHOR:</b>	Julia Mauro, Senior Legal Officer

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### Personal Interests:

Councillors are reminded to declare any personal interests relating to:

- Mura Badulgal (Torres Strait Islanders) Corporation RNTBC
- Traditional owner interests at Badu

### Recommendation:

1. That Council request a new five-year lease from Mura Badulgal (Torres Strait Islanders) Corporation RNTBC over Lot 200 on SP253545 for the period 1 February 2024 to 31 January 2029; and
2. That pursuant to section 257 of the *Local Government Act*, that Council delegate to the CEO the power to negotiate, make, sign, amend and discharge the new lease and any interim deed of agreement to lease, including all matters relating to native title future act validation.

### Executive Summary:

Council currently holds a lease from Mura Badulgal RNTBC over Lot 200 on SP253545, where the Badu Childcare Centre is located. The lease will expire on 31 January 2024.

Council will continue to operate the Badu Childcare Centre beyond 31 January 2024 and therefore requires a new lease for the premises.

This report seeks Council's endorsement to request a new five-year lease from Mura Badulgal and delegate power to the CEO to authorise all dealings in relation to the new lease.

### Background:

Council currently holds a lease from Mura Badulgal RNTBC over Lot 200 on SP253545, where the Badu Childcare Centre is located. This is registered lease number 719237224.

The lease commenced on 1 February 2014 (the date of the Badu land transfer from TSIRC to Mura Badulgal). The lease is for an initial five-year term (1 February 2014 to 31 January 2019) and one five-year option (1 February 2019 to 31 January 2024). Council exercised its option and the lease does not contain a holding over provision. The lease will expire on 31 January 2024.

Council will continue to operate the Badu Childcare Centre beyond 31 January 2024 and therefore requires a new lease for the premises.



**Comment:**

The new lease will require native title future act validation under the Badu Infrastructure and Housing ILUA.

**Considerations**Council Finance

Infrastructure operating cost.

Legal costs and native title future act validation.

Risk Management

Council requires continued land tenure to secure its continuing interest in this premises.

**Consultation:**

- Executive Director Community Services

**Links to Strategic Plans:**

TSIRC Corporate Plan 2020–2025

Outcome 4: We are a transparent, open and engaging council.

Outcome 8: We manage Council affairs responsibly for the benefit of our communities.

**Statutory Requirements:**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Conclusion:**

It is recommended that Council resolve to request a new five-year lease from Mura Badulgal (Torres Strait Islanders) Corporation RNTBC over Lot 200 on SP253545, and delegate power to the CEO to authorise all dealings in relation to the new lease.

**Recommended & Endorsed:**

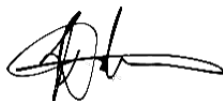
Dawson Sailor

Executive Director, Community Services

**Recommended & Endorsed:**

Martin Leech

A/Executive Director, Corporate Services

**Endorsed:**

James William

Chief Executive Officer



# TORRES STRAIT ISLAND REGIONAL COUNCIL

## AGENDA REPORT

<b>ORDINARY MEETING:</b>	September 2023
<b>DATE:</b>	19-20 September 2023
<b>ITEM:</b>	Agenda Item for Resolution by Council
<b>SUBJECT:</b>	Community Grants Program Allocation – September 2023
<b>AUTHOR:</b>	Katherine Epsag, Community Grants Officer, Enterprise Development and Delivery Team

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### Recommendation:

Council resolves to allocate Community Grants Program funding to the following applicants in accordance with the Community Grants Policy:

- Bau Au Stingers for the eligible amount of \$4,890.00, exclusive of GST.
- Church of the Rock for the eligible amount of \$1,858.50, exclusive of GST.
- Samantha Kris for the eligible amount of \$2,500.00, exclusive of GST

Due to Badu Community's limited community grants balance of \$1,931.88, the following applications will be determined for Council's endorsement at the September Ordinary Council meeting:

- Badu Futsal Club for the requested amount of \$3,375.00, exclusive of GST.
- Mary Ahmat for the requested amount of \$1,000.00, exclusive of GST.
- Kulpiyam Youth & Sports Inc for the requested amount of \$2,500.00, exclusive of GST.

# TORRES STRAIT ISLAND REGIONAL COUNCIL

## AGENDA REPORT

### Executive Summary:

In accordance with Council's Community Grants Policy, six (6) Community Grant applications meeting eligibility requirements were received during the reporting period that require Council resolution:

Applicant	Amount Requested	Project/Event	Amount Supported by Councillor	Applications submitted within the last 3 years	Location
Bau Au Stingers	\$4,890.00	Contribution towards travel costs associated with participating in the Dan Ropeyarn Cup in Bamaga, 27-29/10/2023	\$4,890.00 supported by Cr Keith Fell	Nil	Mabuiag
Badu Futsal Club	\$3,375.00	Contribution towards costs associated with participating in the FNQ Futsal Title in Cairns, 03-06/11/2023	To be endorsed by Council at the September Ordinary Council Meeting	Nil	Badu
Church of The Rock (Boigu)	\$1,858.50	Contribution towards costs associated with hosting the Church Dedication Celebration on Boigu Island, 22-24/09/2023	\$1,858.50 supported by Cr Dimas Toby	Application supported by Council for \$2,000.00 at the 2022 September OM for the purchase of church musical instruments and equipment.	Boigu

Mary Ahmat	\$1,000.00	Contribution towards catering costs associated with hosting the Year 6 Graduation of the Badu Campus, 24/11/2023	To be endorsed by Council at the September Ordinary Council Meeting	Nil	Badu
Kulpiyam Youth & Sports Inc	\$2,500.00	Contribution towards costs associated with participating in the All-Blacks Carnival in Mackay, 30/11 – 02/12/2023.	To be endorsed by Council at the September Ordinary Council Meeting	Nil	Badu
Samantha Kris	\$2,500.00	Contribution towards catering costs associated with hosting the 2023 Year 6 Graduation of the St Paul's Campus, 30/11 – 02/12/2023.	\$2,500.00 supported by Cr John Levi	Nil	St Paul's

**Other Applications Processed During the Reporting Period for Noting:**

Application Type	Community Entity Applicants	Amount Requested	Project/Event	Amount Approved	Location
Out-of-Cycle	Goemu Bau Raiders	\$6,000.00	Contribution towards costs associated with participating in the 2023 Dan Ropeyarn Cup in Bamaga, 27-29/10/2023.	\$6,000.00	Mabuiag
	Louise Ahmat	\$2,000.00	Contribution towards cost associated with attending daughter, Jermia Ahmat-Nona's Air Force Graduation in Wagga Wagga, 28/08 – 01/09/2023.	\$1,000.00	Badu
	Elsie Nona	\$2,500.00	Contribution towards costs associated with U12's Girls Rugby League State Championship in Townsville, 14-17/09/2023.	\$1,250.00	Badu
	Masig Thurud Wap	\$3,000.00	Contribution towards costs associated with participating in the 2023 Dan Ropeyarn Cup in Bamaga, 27-29/10/2023.	\$3,000.00	Yorke
	Catharine Enosa	\$1,602.00	Contribution towards travel costs associated with Sorry Business of an Iama Community Elder, 25/08/2023	\$1,602.00	Iama
	Lalita- Ann Kris	\$1,777.00	Contribution towards accommodation costs associated with participating in the Inaugural Under 17's NQ Sistas Rugby League Trials in Sydney, 18-24/09/2023.	\$604.54	St Paul's
	Toshina Sailor			\$604.54	St Paul's
	Alimah Dai			\$604.54	Saibai
	Alison Wosomo			\$604.54	Saibai
	Bethel Wosomo			\$604.54	Saibai
	Kaithalina Wosomo			\$604.54	Saibai
	Brenda Nona			\$604.54	Badu

Application Type	Community Entity Applicants	Amount Requested	Project/Event	Amount Approved	Location
	Anaclita Ahmat			\$604.54	Badu
	Denna Nona			\$604.54	Badu
	Jesaray Nona			\$604.54	Badu
	Nancy Mari	\$2,000.00	Contribution towards travel expenses associated with Kenya Mari attending the World Challenge in New Zealand, 14-23/09/2023	\$2,000.00	Warraber
	Roxin Eagles RLFC	\$5,000.00	Contribution towards costs associated with hosting the Roxin Eagles RLFC Gala Night on Dauan Island, 16/09/2023.	*Processing for approval	Dauan
	Romiyah Tamu	\$2,000.00	Contribution towards accommodations costs associated with attending James Cook University in Smithfield, 25/09 – 18/12/2023.	*Processing for approval	Warraber
Funeral Donations	Maryann Tamwoy	\$1,904.00	Contribution towards travel expenses associated with attending the funeral of the Late Mrs Bertha Stewart in Brisbane, 24/08/2023.	\$833.33	Erub
	Meo Sailor	\$2,000.00	Contribution towards travel expenses associated with attending the funeral of the Late Mrs Bertha Stewart in Brisbane, 24/08/2023.	\$833.33	Erub
	Pensio Gela (Snr)	\$1,836.00	Contribution towards travel expenses associated with attending the funeral of the Late Mrs Bertha Stewart in Brisbane, 24/08/2023.	\$1,836.00	Yorke

Application Type	Community Entity Applicants	Amount Requested	Project/Event	Amount Approved	Location
	Sarah Gela	\$614.81	Contribution towards travel expenses associated with attending the funeral of the Late Mrs Bertha Stewart in Brisbane, 24/08/2023.	\$833.33	Mer
	Tabane Bustard	\$1,994.00	Contribution towards fuel & catering expenses associated with the ash's burial of the Late Mrs Kelsie Solomon on Erub Island, 01/09/2023	\$1,994.00	Erub
	Josephine Ahmat	\$2,500.00	Contribution towards catering expenses associated with the funeral of the Late Kimasu Baira on Badu Island, 08/09/2023.	\$1,250.00	Badu
	Jeanon Bosun	\$4,000.00	Contribution towards catering expenses associated with the funeral of the Late Kimasu Baira on Badu Island, 08/09/2023.	\$5,000.00	St Paul's
	Naizel Enosa	\$2,499.99	Contribution towards fuel & catering expenses associated with the funeral of the Mare Mrs Elma Enosa on Badu Island, 18/09/2023.	\$1,249.96	Badu
	Getano Lui	\$5,000.00	Contribution towards catering expenses associated with the funeral of the Late Mrs Bethalia Lui on Iama Island, 30/09/2023.	\$5,000.00	Iama

**Links to Strategic Plans:**

These projects strategically align to specific delivery objectives under the People and Prosperity pillar of Council's Corporate Plan.

**Finance & Risk:**

No financial risk identified as the allocation is within existing Community Grants budget.

**Sustainability:**

N/A

**Statutory Requirements:**

*Local Government Act 2009*

**Conclusion:**

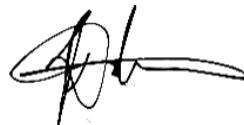
That Council resolves to provide Community Grant support to the eligible applicants in accordance with the Community Grants policy.

**Prepared/Endorsed:**

Katherine Epsig  
Community Grant Officer

**Recommended:**

Martin Leech  
Acting Executive Director,  
Corporate Services

**Approved:**

James William  
Chief Executive Officer

**Attachments:**

1. *Fund Balances*
2. *Reconciliation - Approved Funding Table*



## Attachment: Fund Balances

**(Balance prior to payment of applications endorsed during the August 2023 OM)**

*Please note that Divisional Closing Balances may vary between reporting periods due to variances between committed and actual expenditure, as well as applications that have been cancelled or withdrawn.*

Division	Councillor	Budget	Less Approved Funding	Closing Balance
Boigu	Cr. Toby	\$25,000.00	\$4,538.50	\$20,461.50
Hammond	Cr. Dorante	\$25,000.00	\$0.00	\$25,000.00
St Pauls	Cr. Levi	\$25,000.00	\$12,159.08	\$12,840.92
Ugar	Cr. Stephen	\$25,000.00	\$2,282.79	\$22,717.21
Badu	Cr. Nona	\$25,000.00	\$23,068.12	\$1,931.88
Dauan	Cr. Elisala	\$25,000.00	\$5,000.00	\$20,000.00
Erub	Cr. Gela	\$25,000.00	\$4,443.99	\$20,556.01
Iama	Cr. Lui	\$25,000.00	\$10,000.00	\$15,000.00
Kubin	Cr. Trinkoon	\$25,000.00	\$7,973.00	\$17,027.00
Mabuiag	Cr. Fell	\$25,000.00	\$10,624.00	\$14,376.00
Mer	Cr. Noah	\$25,000.00	\$2,999.61	\$22,000.39
Poruma	Cr. Pearson	\$25,000.00	\$640.00	\$24,360.00
Saibai	Cr. Tabuai	\$25,000.00	\$10,318.16	\$14,681.84
Warraber	Cr. Tamu	\$25,000.00	\$6,102.00	\$18,898.00
Yorke	Cr. Mosby	\$25,000.00	\$6,836.66	\$18,163.34
Mayor	Cr. Mosby	\$15,000.00	\$0.00	\$15,000.00
		<b>\$390,000.00</b>	<b>\$106,985.91</b>	<b>\$283,014.09</b>

### Reconciliation - Approved Funding Table

This table refers to the divisional funds that have been approved and committed for this reporting period.

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
Boigu	Saint Saviour Church – August 7 <sup>th</sup> Festival	\$4,538.50		\$4,538.50
St Paul's	Lalita-Ann Kris - Inaugural Under 17's NQ Sistas Rugby League Trials	\$723.00		\$12,159.08
	Toshina Sailor - Inaugural Under 17's NQ Sistas Rugby League Trials	\$723.00		
	Eunice Hosea – Funeral Travel Assistance	\$2,500.00	\$2,500.00	
	Kozan Outreach Fellowship Ministry		\$4,500.00	
	Lalita-Ann Kris - Inaugural Under 17's NQ Sistas Rugby League Trials		\$606.54	
	Toshina Sailor - Inaugural Under 17's NQ Sistas Rugby League Trials		\$606.54	
Ugar	Bob Modee – Ark of Transfiguration's Church Day	\$2,282.79		\$2,282.79
Badu	Brenda Nona - Inaugural Under 17's NQ Sistas Rugby League Trials (Travel)	\$723.00		
	Anaclita Ahmat - Inaugural Under 17's NQ Sistas Rugby League Trials (Travel)	\$723.00		
	Denna Nona - Inaugural Under 17's NQ Sistas Rugby League Trials (Travel)	\$723.00		

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
	Jesaray Nona - Inaugural Under 17's NQ Sistas Rugby League Trials (Travel)	\$723.00		\$23,068.12
	Mulga Football Team – QLD Murri Rugby League Carnival	\$5,000.00		
	Aragun Warriors – Gordonvale All Blacks Rugby League Carnival	\$3,000.00		
	Louisa Ahmat – Daughter's Air Force Graduation		\$1,000.00	
	Josephine Ahmat – Funeral Donation Application		\$2,500.00	
	Kayin Koasals – Dan Ropeyarn Cup		\$1,000.00	
	Aragun Warriors – Mackay All Blacks Rugby League Carnival		\$1,000.00	
	Courtney Morseu – Tagai Secondary Graduation		\$500.00	
	Elsie Nona - U12's Girls Rugby League State Championship		\$1,250.00	
	Brenda Nona - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)		\$606.54	
	Anaclita Ahmat - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)		\$606.54	
	Denna Nona - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)		\$606.54	

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
	Jesaray Nona - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)		\$606.54	
	Josephine Ahmat – Funeral Donation Application		\$1,250.00	
	Naizel Enosa – Funeral Donation Application		\$1,249.96	
Dauan	Wrench Mau – Funeral Travel Assistance	\$5,000.00		\$5,000.00
Iama	Rene Baluz – Funeral Travel Assistance	\$2,500.00	\$2,500.00	\$10,000.00
	Getano Lui – Funeral Donation Application		\$5,000.00	
Kubin	Charlotte Pearson – Funeral Travel Assistance		\$473.00	\$7,973.00
	Louise Manas – Funeral Travel Assistance		\$5,000.00	
	Jeanon Bosun – Funeral Donation Application		\$2,500.00	
Mabuiag	Larissa Bani – Funeral Travel Assistance	\$3,624.00		\$10,624.00
	Goemu Bau Raiders – Dan Ropeyarn Cup	\$3,030.00	\$2,970.00	
	Mabuygiw Garkaziw Kupay TSI Corporation - Dabangay Cultural Heritage Management Plan		\$1,000.00	
Mer	St James Anglican Church – Church Day Celebration	\$1,999.61		\$2,999.61
	Rottannah Passi – Funeral Travel Assistance	\$1,000.00		
	Alimah Dai - Inaugural Under 17's NQ Sistas Rugby League Trials (Travel)	\$723.00		

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
Saibai	Alison Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials (Travel)	\$723.00		\$10,318.16
	Bethel Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials (Travel)	\$723.00		
	Kaithalinah Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials (Travel)	\$723.00		
	White Dove Ministry – Church Musical Instruments	\$5,000.00		
	Alimah Dai - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)		\$606.54	
	Alison Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)		\$606.54	
	Bethel Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)		\$606.54	
	Kaithalinah Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)		\$606.54	
Warraber	Louise Mari – Tikisha Mari World Challenge in New Zealand	\$2,500.00		\$6,102.00
	Catharine Enosa – Community Sorry Business (Travel)	\$1,602.00		
	Nancy Mari - Kenya Mari World Challenge in New Zealand		\$2,000.00	

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
Yorke	Church of The Living God – Spring Church Conference	\$1,000.00	\$1,000.00	\$6,836.66
	Masig Thurud Wap – Dan Ropeyarn Cup	\$3,000.00		
	Pensio Gela (Snr) – Funeral Travel Assistance	\$1,501.05	\$335.61	



# TORRES STRAIT ISLAND REGIONAL COUNCIL

## AGENDA REPORT

<b>ORDINARY MEETING:</b>	September 2023
<b>DATE:</b>	19/20 September 2023
<b>ITEM:</b>	Agenda Report
<b>SUBJECT:</b>	Funding Acquisition Report
<b>AUTHOR:</b>	Sharon Russell – Grants Administration Officer

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### **Recommendation:**

That Council resolves to note this report and its content.

### **Executive Summary:**

The Funding Acquisition Report provides an update and summary of Council's current grant application and acquisition outcomes for the August reporting period.

During the August reporting period Council received notification of successful funding applications through the Torres Strait Regional Authority, totalling \$4,595,000 for three specific projects. We also received notification from the Gambling Community Benefit Fund that our application for the Iama Youth Group totalling \$12,357 was successful.

Within the current financial year, Council have secured approximately \$5 Million of funding through successful applications. The majority of this funding was advocated by Engineering Services and applied for within the previous financial year.

### **New Agreements/Variations:**

The following is a list of all new agreements and/or variations that were executed during the month of August 2023 within the Chief Executive Officer's financial delegation limit of \$1,000,000 as per Council's Strategic External Grant Funding Policy:

- Department of Agriculture, Fisheries & Forestry  
Biosecurity Business Grant  
(Variation)
- Torres Strait Regional Authority  
86<sup>th</sup> Anniversary of the 1<sup>st</sup> Councillor Conference Funding  
\$87,500.00
- Local Government Association of Queensland  
Coastal Hazard Adaption Program  
(Variation)

In comparison to the same period, last year, see the table below:

	1 July 2023 to 31 Aug 2023	1 July 2022 to 31 Aug 2022
Applied for in period	15,306,357	320,000
Unsuccessful in period	(15,000,000)	-
Successful (applied in current period)	306,357	-
Successful (applied for in prior period)	4,607,357	-
<b>Total succesful in period</b>	<b>4,913,714</b>	<b>-</b>

The unsuccessful grant application relates to our Expression of Interest to enter the “Growing Regions Program” grant application process. A requirement to advance passed the Expression of Interest stage was to be able to demonstrate that TSIRC was able to contribute a 10% or \$1.5 million cash co-contribution.

Despite explaining that TSIRC is a non-rateable council and we do not have that level of unallocated cash funds readily available but that we were in discussions with TSRA regarding sourcing the necessary financial assistance, our Expression of Interest was deemed non-conforming, and we were not advanced to the next phase of the process. The actual feedback was:

*“evidence confirming cash contribution from another source that aligns with application. Letter provided does not formally confirm cash commitment of \$1.5m from Torres Strait Regional Authority.”*

This was a very disappointing outcome, given the efforts made by TSIRC staff to prepare the Expression of Interest. However, we understand the next round of Growing Regions Program will commence in early 2024. We now have a grant ready application and will advocate to ensure we can submit a conforming expression of interest by securing financial commitments to confirm the cash co-contribution.



## Current Application Status Report:

The following two tables highlight all current and pending funding applications, including details on their outcome and a status report on all unsuccessful and long-term pending applications separated into Recurrent & Operational Funding and Capital Project Funding. Some applications can span numerous financial years. Please note, whilst the reporting period is for the fiscal year to align with Council's budget and projected forecasts, there will be a level of discrepancy between the figures listed on this report to and actuals reported in budget and financial reports. This is largely due to the carry-over of project underspends from operational funding, as well as capital projects that receive progress payments spanning over multiple financial years combined with revenue recognition requirements per Accounting Standards.

Operational Funding								
Funding Stream	Total	2023/24 FY	2024/25 FY	2025/26 FY	Project Details	Date of Application	Outcome	Current Status Report
<i>Department of Infrastructure, Transport, Regional Development, Communications, and the Arts</i>	<i>\$15,000,000</i>				<i>Growing Regions Round One – Expressions of Interest</i>	<i>2<sup>nd</sup> August 2023</i>	<i>Unsuccessful</i>	<i>Full application to be lodged in December 2023</i>
<i>LGAQ – QCoast 2100 3.0</i>	<i>\$485,000</i>	<i>\$485,000</i>			<i>Coastal Hazard Adaption Strategy – Implementation Funding</i>	<i>23<sup>rd</sup> June 2023</i>	<i>Pending</i>	<i>Expected outcome in September 2023</i>
<i>Department of Seniors, Disability Services, and Aboriginal and Torres Strait Islander Partnerships</i>	<i>\$10,000</i>	<i>\$10,000</i>			<i>Mepla Voice Project – Capture traditional island dance, songs, and hymns in each of the 3 language groups for preservation.</i>	<i>23<sup>rd</sup> June 2023</i>	<i>Pending</i>	<i>Expected outcome in September 2023</i>
<i>Torres Strait Regional Authority</i>	<i>\$85,000</i>	<i>\$85,000</i>			<i>Funding for a Business Case to develop travel options for Dauan &amp; Ugar.</i>	<i>31<sup>st</sup> May 2023</i>	<i>Successful</i>	

<b>Total of Funding Applied</b> <i>*Noting funding can span over numerous financial years</i>	<b>\$15,580,000.00</b>
<i>Total of Funding Successful</i>	<i>\$85,000.00</i>
<i>Total of Funding Unsuccessful</i>	<i>\$15,000,000.00</i>
<i>Total of Funding Pending</i>	<i>\$495,000.00</i>

Capital Project Funding					
Funding Stream	Total	Project Details	Date of Application	Outcome	Current Status Report
Department of Infrastructure, Transport, Regional Development, Communications and the Arts	\$306,357	Local Roads and Community Infrastructure Program – Phase 4 Funding to deliver priority local road and community infrastructure projects.	July 2023	Successful	Confirmation of actual project/s to be determined.
Torres Strait Regional Authority	\$1,530,000	Funding for the Erub Reservoir Refurbishment.	June 2023	Successful	Application submitted by Engineering Services
Torres Strait Regional Authority	\$2,980,000	Funding for the Mabuiag Sewer Treatment Plant Replacement.	June 2023	Successful	Application submitted by Engineering Services
Gambling Community Benefit Fund	\$12,357	Funding requested for minor capital works to be carried out on the Iama Basketball Courts to support the Iama Youth Group.	February 2023	Successful	Waiting on funding agreement and documentation
<b>Total of Funding Applied</b> *Noting funding can span over numerous financial years	<b>\$4,828,714</b>				
Total of Funding Successful	\$4,828,714				
Total of Funding Unsuccessful	\$0				
Total of Funding Pending	\$0				

## **Annual Local Government Funding**

The table below highlights all Annual Local Government Funding, that Council was allocated for 2023/24. No application is required for this type of funding. Council officers note that the below figures will not reconcile to budget documents or financial statements as per AASB 1058, Council is required to recognise revenue on receipt of funds.

<b>Annual Local Government Funding</b>				
<b>Funding Stream</b>	<b>23/24 Total Allocation</b>	<b>Project Details</b>	<b>Date of Application</b>	<b>Comments</b>
<i>Financial Assistance – Indigenous Councils Funding Program</i>	<i>\$15,886,108</i>	<i>The ICFP replaces the SGFA &amp; RRP and represents a significant investment in Queensland’s Indigenous communities, increasing the Queensland Government’s support for Indigenous councils by \$25.8 million for 2023-24.</i>	<i>Annual Allocation</i>	<i>100% paid upfront for current financial year 23/24</i>
<i>Financial Assistance – General Purpose</i>	<i>\$15,118,824</i>	<i>Financial Assistance General Purpose is an annual allocation-based program for local government bodies based on the principal of horizontal fiscal equalisation, enabling them to function by reasonable effort to an average standard.</i>	<i>Annual Allocation</i>	<i>100% paid upfront for current financial year 23/24</i>
<i>Financial Assistance – Local Roads</i>	<i>\$239,119</i>	<i>Financial Assistance Local Roads is an annual allocation-based program to assist local governments with roads expenditure and to preserve its roads assets.</i>	<i>Annual Allocation</i>	<i>100% paid upfront for current financial year 23/24</i>
<b>Total Allocation for 23/24</b>	<b>\$31,244,051</b>			

**Councilor's Top 5 Priorities Status:**

The Councilor Top 5 Priority Projects will be reported in a separate report on a quarterly basis during January, April, July, and October Council meetings.

**Links to Strategic Plans:**

- Corporate Plan 2020-2025:
  - People - Outcome 4: We are a transparent, open, and engaging Council.
  - Sustainability - Outcome 8: We manage Council affairs responsibly to the benefit of our communities.

**Statutory Requirements:**

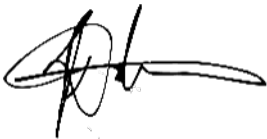
- *Local Government Act 2009*
- *Local Government Regulation 2012*

**Conclusion:**

That Council resolves to note and provide any necessary feedback to this report.

**Recommended:**

Martin Leech  
Acting, Executive Director of Corporate  
Services

**Approved:**

James William  
Chief Executive Officer



# TORRES STRAIT ISLAND REGIONAL COUNCIL

## AGENDA REPORT

<b>ORDINARY MEETING:</b>	September 2023
<b>DATE:</b>	19-20 September 2023
<b>ITEM:</b>	Agenda Item for <u>Resolution</u> by Council
<b>SUBJECT:</b>	CHAS Naming and Public Exhibition
<b>AUTHOR:</b>	Jarrah Doran-Smith – Waste and Sustainability Engineer

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### Recommendation:

Council resolves:

- To endorse a formal 28-day public exhibition/review period for the TSIRC Coastal Hazard Adaptation Strategy (CHAS) and to make the document publicly available following the review period; and
- Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer power to make, amend or discharge the CHAS and power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations.

### Executive Summary:

This report outlines the resolution of the Torres Strait Island Regional Council (TSIRC) to initiate a 28-day public exhibition/review period for the TSIRC CHAS. The CHAS is a critical document designed to address coastal hazard issues in the Torres Strait region. Prior to finalising the CHAS, it is essential to engage the public and stakeholders for input. This report provides details on the background, key findings, the process of public exhibition, and the necessary actions to proceed. This report has been supported and recommended by the TSIRC Climate Change Adaptation and Environment Committee for endorsement by the full Council.

### Background:

The CHAS is a comprehensive initiative undertaken by TSIRC to address the growing challenges posed by coastal hazards in the Torres Strait region. This strategy has undergone an eight-phase process, including stakeholder engagement, hazard identification, risk assessment, and the identification of adaptation options. The draft title for the document is currently the Zenadth Kes Coastal Hazard Adaptation Strategy, however this can be subject to further review by Council and community during public exhibition.

### Key Findings:

The CHAS represents a significant milestone in safeguarding the Torres Strait communities against coastal hazards, including erosion, storm tide inundation, and sea-level rise. It integrates scientific knowledge with Indigenous perspectives to preserve cultural and ecological values while addressing these pressing issues. The key findings from the CHAS can be summarised as follows:

1. **Coastal Hazard Vulnerability:** The Torres Strait faces unprecedented challenges due to coastal hazards, including coastal erosion, storm tide inundation, and sea level rise. These hazards expose vulnerable areas and key assets to significant risks.
2. **Holistic Approach:** The CHAS emphasises a holistic approach that integrates Indigenous aspirations, knowledge, needs, and perspectives with contemporary scientific understanding. It acknowledges the importance of preserving the unique cultural and ecological values of the Torres Strait.
3. **Stakeholder Engagement:** Stakeholder engagement was undertaken throughout the CHAS development process. This engagement involved multiple phases, including planning for life-of-project stakeholder communication and engagement.
4. **Risk Assessment:** A thorough risk assessment identified areas exposed to current and future coastal hazards, key assets at risk, and the potential impact of these hazards on the Torres Strait communities.
5. **Adaptation Options:** The CHAS identifies a range of potential adaptation options to address coastal hazards. These options encompass nature-based solutions, structural engineering, and educational initiatives.
6. **Socio-economic Considerations:** A socio-economic appraisal of adaptation options was conducted to evaluate the economic and social implications of various strategies.
7. **Transparent Decision-Making:** The CHAS promotes transparent decision-making processes and emphasises the importance of documenting consultation outcomes and Council's responses to submissions.

### **Public Exhibition:**

To ensure transparency and gather valuable feedback, TSIRC will initiate a formal 28-day public exhibition period for the review of the Coastal Hazard Adaptation Strategy (CHAS) during the month of October 2023. During this period, the public will have the opportunity to provide formal submissions on the CHAS, including name changes and updated information/data therein the report. The CHAS for each community and the entire CHAS will be provided in hard copy to each community and will also be available through the TSIRC website.

All consultation outcomes, including comments, concerns, internal meetings and workshops, will be documented for internal reference. However, these documents will not be released to the public. After the consultation period concludes, a document outlining the Council's response to the submissions received will be prepared and made publicly available.

Before the CHAS document becomes publicly available, it will be presented to the Council for endorsement to proceed with public release. This step ensures that elected representatives have the opportunity to review and approve the document for public consumption.

### **Recommendations for Council Elected Members:**

1. **Review Island-Specific Sections:** Council members should thoroughly review the CHAS sections pertaining to their specific islands, focusing on alignment with community values, potential impacts, and benefits. Engaging with community leaders and residents is essential to ensure the strategies are culturally sensitive and effective.
2. **Provide Constructive Feedback:** Elected members should actively participate by offering constructive feedback to enhance the CHAS. Input on technical aspects, community concerns, and alignment with local plans will be invaluable.

### **Community Engagement and Feedback:**

1. **Encourage Community Review:** During the month of October 2023, we urge Councillors to encourage community members to review the CHAS for their respective islands, understanding its impact and providing feedback based on local knowledge. This can be completed by:
  - Encourage open communication between community members and Councillors. As elected members, Councillor can provide an open line of communication to understand community's views and values. Record down community concerns/proposed amendments.
  - Request concerned community members to complete a feedback form for the CHAS. This form will be provided by the CHAS team and will seek required information, such as comments/concerns regarding the CHAS, along with non-required information, such as age and community of origin.
  - Organise community meetings or workshops where necessary. Councillors to advocate for your community's needs and priorities within the CHAS. Councillors, as elected representatives, can raise these concerns effectively during CHAS planning and review processes.
2. **Follow-Up Mechanisms:** We encourage Councillors establish follow-up mechanisms with the CHAS team to ensure that community suggestions and feedback are documented, considered, and incorporated where feasible. This ensures that community concerns are actively addressed and that you remain informed about developments related to the CHAS.
3. **Collaborate with the CHAS Team:** During the public exhibition period, reach out to the CHAS team with queries, comments or for clarification. The team is committed to addressing community concerns transparently.

### **Officer Comment:**

The initiation of a formal 28-day public exhibition period for the CHAS aligns with TSIRC's commitment to transparency, community engagement, and addressing coastal hazards in the Torres Strait region. The council recognises the importance of public input and will prepare a document that summarises the council's responses to the submissions received during the consultation period. The endorsement



of the document by the Council elected members will precede its public release. This process ensures that the CHAS reflects the aspirations and needs of the Torres Strait communities while addressing coastal adaptation and management effectively.

## **Considerations**

### Risk Management

Council is fully aware of the complexities and uncertainties surrounding the Coastal Hazard Adaptation Strategy (CHAS). Recognising the importance of effective risk management, Council has undertaken a comprehensive approach to mitigate potential challenges. This involves the identification and categorisation of risks, from coastal hazards to budgetary constraints, with assessments of their impact and likelihood. Robust risk mitigation strategies are in place to minimise these risks, while continuous monitoring and contingency planning are integral components of TSIRC's approach. Transparent stakeholder communication is prioritised, and legal, environmental, and community engagement risks are carefully considered. By addressing these multifaceted risks systematically, TSIRC aims to ensure the CHAS's success in addressing coastal hazards, preserving cultural values, and enhancing the resilience of Torres Strait communities.

### Council Finance

The financial contributions from Council are minimal, noting that much of Council's input has been project management and data sharing.

### **Consultation:**

- TSIRC Councillors
- TSIRC's Engineering Management Team
- Torres Strait Regional Authority (TSRA)
- External Engineering Consultants (Alluvium)

This project links to the following Pillars in Council's Corporate Plan:

- **Outcome 5:** We plan effectively for the future of our individual communities and region.
- **Outcome 6:** Our communities remain resilient to the effects of climate change and natural disasters.
- **Outcome 7:** Our communities are consulted around liveable places, aligned to lifestyle and environmental suitability.

### **Statutory Requirements:**

- Developing a Coastal Hazard Adaptation Strategy: Minimum Standards and Guideline for Queensland Local Governments
- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Water Act 2000*

## **Conclusion:**

It is recommended that Council resolves to endorse a formal 28-day public exhibition/review period for the Coastal Hazard Adaptation Strategy (CHAS) and to make the document publicly available following the consultation period; and delegate authority to the CEO to make, amend, negotiate, finalise and execute any and all matters associated with or in relation to the Zenadth Kes CHAS and contract including without limitation any options and/or variations.



**Author:**

Jarrah Doran-Smith  
Waste and Sustainability Engineer



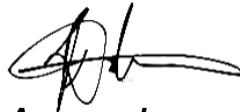
**Endorsed:**

Adeah Kabai  
Manager, Capital Works



**Recommended:**

David Baldwin  
Executive Director – Engineering Services



**Approved**

James William  
Chief Executive Officer



# TORRES STRAIT ISLAND REGIONAL COUNCIL

## INFORMATION REPORT

<b>ORDINARY MEETING:</b>	September 2023
<b>DATE:</b>	19 <sup>th</sup> & 20 <sup>th</sup> September 2023
<b>ITEM:</b>	Information Report for <u>Noting</u> by Council
<b>SUBJECT:</b>	Capital Works Projects Update
<b>AUTHOR:</b>	Adeah Kabai - Manager, Capital Works

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### Recommendation

That Council notes this report.

### Background

This report focusses on just the seawalls, metal waste clean-up and Badu DRFA related works. The Engineering Department's Capital Works team is managing the delivery of the attached summary table of capital works projects.

Note: other capital works are being undertaken by the Water and Wastewater section and are listed in their Information Report.

The projects are funded by a combination of the following Government agencies:

- Australian Government:
  - o National Indigenous Australians Agency (NIAA)
- Queensland Government:
  - o now Department of State Development, Infrastructure, Local Government and Planning (previously Department of Local Government, Racing and Multicultural Affairs (DLGRMA))
  - o Department of Transport and Main Roads (TMR)
  - o Queensland Reconstruction Authority (QRA)
- Local Government Association of Queensland (LGAQ)
- Torres Strait Regional Authority (TSRA)

### Monthly Highlights

- All scrap metal from the metal waste project has been safely removed off Badu on to the mothership. There have been no safety incidents throughout the loading and unloading process.
- Hammond DRFA Works have commenced on site with Torres Strait Island Homes undertaking the works.

### Items to Monitor

- Badu Island DRFA Works commencing on Badu to ensure weed ratification works are being completed by TSRA Rangers with community and PBC support and does not impact works being completed by contractor.
- Boigu Island Seawalls defective works attended to prior to the end of the defect and liability period 11<sup>th</sup> September 2023. Written Notification has been issued to the contractor.

- Remedial works on the Poruma Seawalls damaged section are being completed as per design.
- lama seawalls community information session to enable TSIRC to formally inform the community of the successful contractor and project specific information. This has been put on hold due to sorry business.
- Warraber Island Geo bags seawalls option – Sand Harvesting and Native Title support/approval to enable Council to commence harvesting sand and inform way forward.
- Badu Island Reservoir Mains upgrade project. This is currently at design stage and will need to be closely monitored.
- Ugar Road damage as a result of the Metal Waste project. Engineering Consultant and TSIRC representative have undertaken a site visit to inspect the extent of damage including geotechnical investigation. Note: This is being managed under the contract at project level.

## Funding

Table below outlines funding opportunities that are currently available to Council, status of funding applications and submissions.

Funding	Closing-Date	Projects Nominated	Status
2023/24 ATSI TIDS	N/A	1. Badu Barge Ramp remedial works	Pending
TSRA	N/A	1. Mabuiag STP Replacement 2. Erub Reservoir Refurbishment	Pending

## Process and Improvement

- Project Register
  - Smartsheet will be utilised to track and monitor capital portfolio of projects (current and upcoming projects). This will provide increased transparency over the projects which the team are working on.
- Project Finances
  - Cashflow Spreadsheet developed to capture expected 2022/2023 Financial Year spend.
  - EOFY Purchase Order review progressed well with minimal delays.

## Resources

- Resource planning for 2023/24 projects to be evaluated in conjunction with the approval of funding for new approved projects.

## Risks/Opportunities

- Individual project risks assessments have been completed for each project. Key risks have been mentioned within the attached project summary table.
- Opportunities currently being evaluated to have key contractors complete some smaller packages or works whilst mobilised to varying Sites.

## Considerations

Corporate and Operational Plans

Corporate Plan: Sustainability - Outcome 5: We plan effectively for the future of our individual communities

Operational Plan: N/A

## Statutory Requirements

Nil

### **Consultation**

- TSIRC Engineering Staff
- Councillors as appropriate
- Relevant Funders

### **Conclusion**

It is recommended that Council notes the information in this report.

### **Attachment**

1. Nil

### **Recommended:**



Adeah Kabai  
Manager, Capital Works

### **Approved:**



David Baldwin  
Executive Director Engineering Services



# TORRES STRAIT ISLAND REGIONAL COUNCIL

## COUNCIL REPORT

<b>ORDINARY MEETING:</b>	September 2023
<b>DATE:</b>	19 & 20 September 2023
<b>ITEM:</b>	Agenda Item for Resolution by Council
<b>SUBJECT:</b>	Financial Dashboard Report – August 2023
<b>AUTHOR:</b>	Nicola Daniels, Head of Financial Services

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### Recommendation:

That Council receive and endorse the monthly financial statements attached to the officer's report for the 2023-24 year to date, for the period ended 31 August 2023, as required under Section 204 *Local Government Regulation 2012*.

### Purpose:

This report seeks Council endorse the monthly financial statements for the 2023-24 year to date, for the period ended 31 August 2023.

### Background:

The 2023-24 original budget was adopted in June 2023 and has taken into consideration the expected impacts of the year ahead including but not limited to high inflation, persistent labour shortages due to shifting workforce dynamics, shortages in contractors due to remote operations and material shortages. Our strategic approach to budget planning demonstrates management's dedication to proactively confronting potential financial challenges and positioning the organisation for resilient financial performance, all while ensuring the continued delivery of essential services to the community.

The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Each month, year to date financial statements are prepared to monitor actual performance against budget.

Below is a summary of the financial performance for the period ended stated above. Actual amounts are compared against year-to-date original budget for 2023-24. (See Appendix A for Summary Financial Statements by Department and Appendix A Detailed Capital Report).

### Resource implications:

The actual operating result (before depreciation) for August 2023 YTD is a \$14M surplus, compared to the YTD forecast operating deficit of \$2.6M.



## FINANCIAL PERFORMANCE AT A GLANCE – Year to Date (YTD) 2023/2024

Key financial results	Annual original budget	YTD original budget	YTD actual	YTD variance \$	YTD variance %	Status
Recurrent revenue	61,630,000	8,481,763	22,423,731	13,941,968	164.4%	●
Other income	5,483,098	999,080	1,264,560	265,480	26.6%	●
Recurrent expenditure (excl. depreciation)	(74,514,721)	(12,053,993)	(9,716,324)	2,337,669	19.4%	●
<b>Operating result (excl. depreciation)</b>	<b>(7,401,623)</b>	<b>(2,573,150)</b>	<b>13,971,966</b>	<b>16,545,117</b>	<b>643.0%</b>	●
Capital revenue	43,500,048	6,879,784	827,643	(6,052,141)	(88.0%)	●
Capital expenses	(3,500,000)	(583,333)	0	583,333	100.0%	●
<b>Net result (excl. depreciation)</b>	<b>32,598,425</b>	<b>3,723,300</b>	<b>14,799,609</b>	<b>11,076,309</b>	<b>297.5%</b>	●
Depreciation expense	(52,422,672)	(8,737,112)	172,471	8,909,583	102.0%	●
<b>Net result</b>	<b>(19,824,247)</b>	<b>(5,013,812)</b>	<b>14,972,080</b>	<b>19,985,892</b>	<b>398.6%</b>	●

### Key:

Act Vs Bud Var % is <= -10%

Act Vs Bud Var % is > -10% and <= -5%

Act Vs Bud Var % is > -5%



### Operating Result to Date – Favourable \$16.5M variance attributed to:

Revenue \$14.2M favourable variance.

- Timing of receipt of grant fundings namely the Indigenous Councils Funding Program (ICFP) which has replaced State Government Financial Assistance (SGFA) and Revenue Replacement Program (RRP) grants.
- Higher fees and charges revenue.
- Higher interest rate.
- Commercial and Residential property rental income.

Expenditure \$2.3M favourable variance.

- Reduction in employee benefits expenditure due to extended vacancies.
- Material & Services for most departments are currently under budget. This is due to a combination of factors; cost management, timing of operating works, vacancy rates and other external factors reducing capability to deliver services and projects.

### Net Result to Date – Favourable \$20M variance attributed to:

In addition to the above, depreciation relating to July & August 2023 has not been recorded in the 24GLACT due to the assets module in TechOne being unable to be rolled forward onto the 2023/24 year until QAO sign off the 2022-2023 accounts. QAO sign off is expected in late September/early October. This has been a significant driver for the favourable variance.

## STATEMENT OF FINANCIAL PERFORMANCE

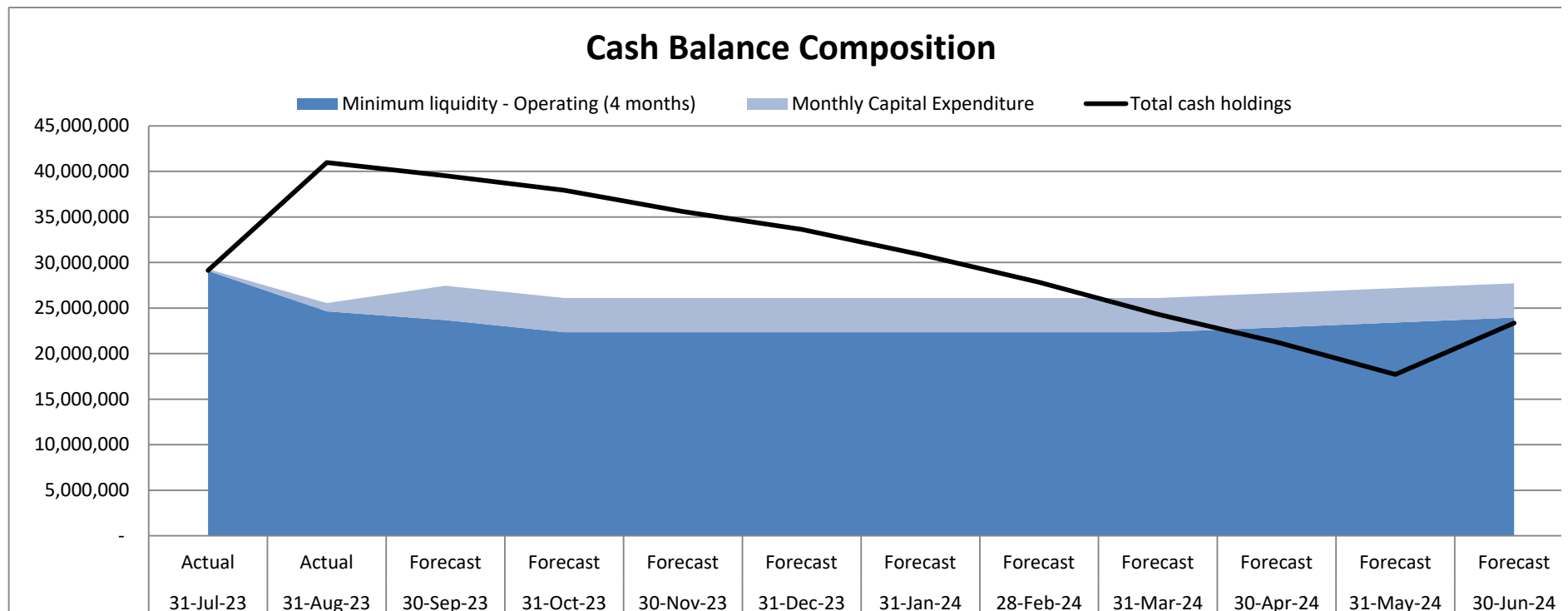
	Annual Original Budget	YTD Original Budget	YTD actual	YTD variance \$	YTD variance %
<b>Income</b>					
<b>Recurrent revenue</b>					
Community levies, rates and charges	1,886,244	0	(1,141)	(1,141)	0.0%
Fees and charges	4,890,811	832,291	1,087,047	254,756	30.6%
Sales revenue	20,936,082	3,734,991	3,520,736	(214,255)	(5.7%)
Grants, subsidies, contributions and donations	33,916,863	3,914,481	17,817,089	13,902,608	355.2%
	61,630,000	8,481,763	22,423,731	13,941,968	164.4%
<b>Capital revenue</b>					
Grants, subsidies, contributions and donations	43,500,048	6,879,784	827,643	(6,052,141)	(88.0%)
	43,500,048	6,879,784	827,643	(6,052,141)	(88.0%)
Interest received	593,299	100,780	201,087	100,307	99.5%
Other income	83,542	97,257	154,930	57,673	59.3%
Rental income	4,806,257	801,043	908,543	107,500	13.4%
<b>Total income</b>	110,613,146	16,360,627	24,515,934	8,155,307	49.8%
<b>Expenses</b>					
<b>Recurrent expenses</b>					
Employee benefits	31,446,073	5,066,773	4,531,715	535,058	10.6%
Materials and services	42,349,489	6,866,561	5,064,245	1,802,316	26.2%
Finance costs	719,159	120,659	120,365	294	0.2%
Depreciation and amortisation	52,422,672	8,737,112	(172,471)	8,909,583	102.0%
	126,937,393	20,791,105	9,543,854	11,247,251	54.1%
<b>Capital expenses</b>	3,500,000	583,333	0	(583,333)	(100.0%)
<b>Total expenses</b>	130,437,393	21,374,438	9,543,854	(11,830,585)	(55.3%)
<b>Net result</b>	(19,824,247)	(5,013,812)	14,972,080	19,985,892	(398.6%)

## STATEMENT OF FINANCIAL POSITION

	Current Month	Prior Month	variance \$	variance %
<b>Current assets</b>				
Cash and cash equivalents	40,840,609	27,489,707	13,350,902	48.6%
Short term deposits	66,774	66,774	0	0.0%
Trade and other receivables	11,134,070	11,388,000	(253,930)	(2.2%)
Inventories	411,753	411,753	0	0.0%
Contract assets	4,513,421	4,568,014	(54,593)	(1.2%)
Lease receivables	429,258	429,258	0	0.0%
<b>Total current assets</b>	<b>57,395,885</b>	<b>44,353,506</b>	<b>13,042,379</b>	<b>29.4%</b>
<b>Non-current assets</b>				
Lease receivables	9,950,964	9,950,964	(0)	(0.0%)
Property, plant and equipment	1,063,722,462	1,062,818,157	904,305	0.1%
Right of use assets	1,077,677	1,129,330	(51,653)	(4.6%)
<b>Total non-current assets</b>	<b>1,074,751,103</b>	<b>1,073,898,451</b>	<b>852,652</b>	<b>0.1%</b>
<b>Total assets</b>	<b>1,132,146,988</b>	<b>1,118,251,957</b>	<b>13,895,031</b>	<b>0.1%</b>
<b>Current liabilities</b>				
Trade and other payables	3,494,349	4,153,230	658,881	15.9%
Borrowings	-	-	0	
Provisions	1,417,213	1,407,574	(9,639)	(0.7%)
Contract liabilities	12,491,846	12,491,846	0	0.0%
Lease liabilities	464,699	511,012	46,313	9.1%
<b>Total current liabilities</b>	<b>17,868,107</b>	<b>18,563,662</b>	<b>695,555</b>	<b>3.7%</b>
<b>Non-current liabilities</b>				
Provisions	10,691,290	10,621,519	(69,770)	(0.7%)
Lease liabilities	621,246	621,246	(0)	
<b>Total non-current liabilities</b>	<b>11,312,536</b>	<b>11,242,765</b>	<b>(69,771)</b>	<b>(0.6%)</b>
<b>Net community assets</b>	<b>1,102,966,344</b>	<b>1,088,445,530</b>	<b>14,520,816</b>	<b>1.3%</b>

## Cash Forecasting

The Department of State Development, Infrastructure, Local Government and Planning sustainability ratios recommends that Council maintain a minimum liquidity of four months operating cashflows. Council has based the monthly cashflow projections on the 23/24 Original Budget projections. Grant revenue has been forecasted on expected timing of receipt of funds as per funding agreements. July to August figures reflect actual cash balances.



## Cashflow Comments

### YTD June 2024 – Actual \$40.9M

- Cash holdings remain above QTC recommendations. Grant payments are initially concentrated at the start of the financial year. The majority of the surplus pertains to the complete 23/24 Financial Assistance Grant paid in advance and Indigenous Councils funding program (ICFP) which was paid in August.

### FY June 2024 – Current forecast \$23.3M (Budget \$16.3M)

- Advance payment of half of the 24/25 Financial Assistance Grant received budgeted to be received in June 2024.
- New ICFP grant funding to replace SGFA and RRP which is approx. \$7M more than budgeted

## Debtor Analysis

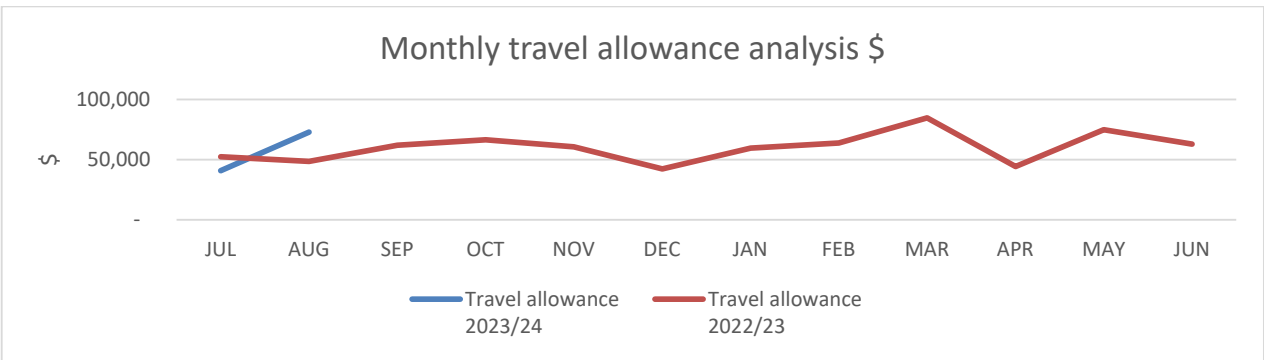
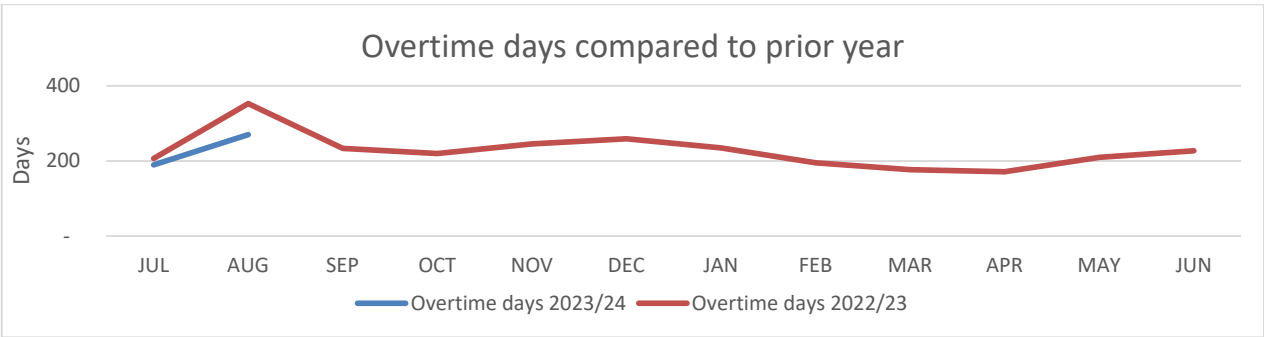
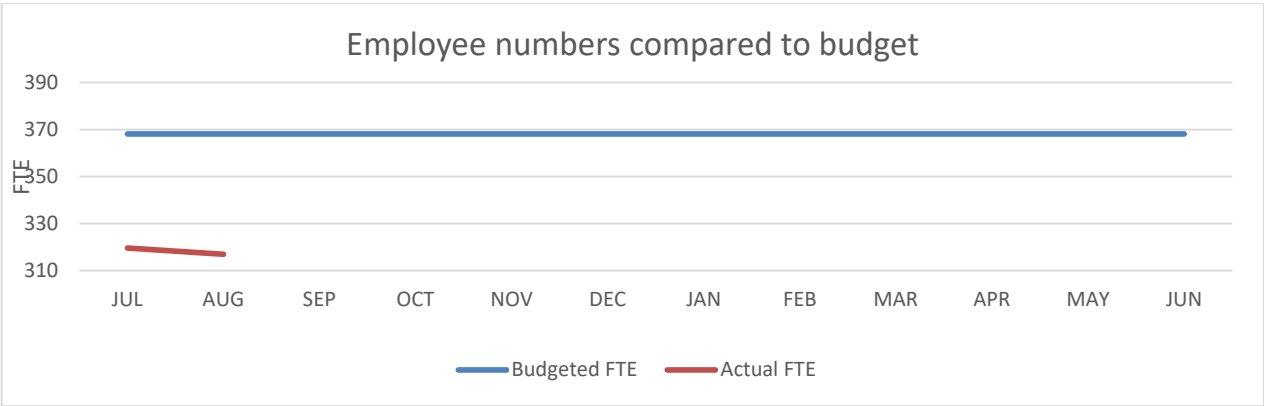
Days outstanding	As at 31 August 2023		As at 31 July 2023		As at 30 June 2023	
	\$	%	\$	%	\$	%
Current	1,456,332	34%	1,119,343	32%	1,540,865	45%
30 to 60 days	778,191	18%	716,143	20%	230,583	7%
60 to 90 days	507,957	12%	147,433	4%	175,517	5%
90 days plus	1,595,851	37%	1,545,077	44%	1,482,849	43%
Total aged debtors	4,338,331	100%	3,527,995	100%	3,429,814	100%
Housing debtors (Note 1)	12,862,216		12,899,126		12,763,983	
Total Provision	- 13,194,858		- 13,162,428		- 13,274,602	
Net debtors (exc. Unapplied credits)	4,005,689		3,264,693		2,919,194	
Unapplied Credits	- 279,537		- 286,937		- 430,924	

### Notes to table:

- Analysis of housing debtors and their collection rates are considered in detail.



Payroll Analysis



**Grant Analysis:**

Refer to the 'Funding Acquisition Report' by Corporate Services.

**Corporate Plan Linkage:**

Outcome: We manage Council affairs responsibly to the benefit of our communities: evolve Council's cost management and analysis reporting.

**Consultation and communication:**

Senior Executive Team  
Department Heads / Managers  
Finance Department

**Risk Management Implications:**

Risk Management emerges from Council's intent to effectively and efficiently manage risks that may have an impact on the achievement of strategic priorities, operational goals and project objectives as defined in the Corporate and Operational Plans.

**Significant Risks:**

<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Treatment</b>	<b>Financial Impact</b>
Increase in material prices	High	Increased cost to deliver contract and recoverable works	Consider revising service agreements with funding partners to account for material increases	Negative impact to gross margins and ultimately net profits
Poor weather conditions	Low	Delay in operational and capital works resulting in reduced community service delivery	Consider works schedule	Negative impact to net profits and service delivery
Lack of available resources	High	Delays and inability to complete contract and recoverable works and capital programs	Consider methods for engaging skilled resources	Negative impact on gross margins and risk of returning grant funds if not able to deliver works



## **Final Considerations:**

### **Risk Management**

In terms of financial performance and risk, the approach taken sees the Finance Team working with the various business departments to understand and report on financial outcomes whilst also considering what those outcomes indicate for the future, particularly the requirement to deliver within budget. It is expected this forward-looking approach will allow the management team to implement timely rectification actions to emerging trends.

There are numerous drivers which have affected Council operations during the financial year. Inflationary pressures are impacting not only Council but the whole of Australia (rising energy prices, global supply chain disruptions and labour shortages) sending the cost of goods and services higher. Along with the spate of natural disasters, sharp rise in cash rates and high state wage increases, it is yet to be seen the full extent of inflation and how long the economy will take to stabilise.

It remains to be seen what the cumulative effect will be on Council operations in the next couple of months to year end, and years beyond based on the unpredictability of domestic and global events. Management will continue to progressively adapt, monitor, and plan into the future as the situation and its impact evolves. With continuing uncertainty in the economic climate and changes in market factors, it makes future forecasting challenging.

### **Recommended:**



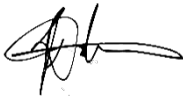
Nicola Daniels  
Head of Financial Services

### **Endorsed:**



Hollie Faithfull  
Executive Director Financial Services

### **Approved:**



James William  
Chief Executive Officer

## Appendix A

### Executive Department

Key Financial Results	Annual Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	546,200	0	0	0	0.0%	●
Other income	0	0	0	0	0.0%	●
Recurrent expenditure (excl. depreciation)	(4,030,274)	(627,631)	(527,387)	100,244	16.0%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>(3,484,074)</b>	<b>(627,631)</b>	<b>(527,387)</b>	<b>100,244</b>	<b>16.0%</b>	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	0	0	0.0%	●
<b>Net result (excl. depreciation)</b>	<b>(3,484,074)</b>	<b>(627,631)</b>	<b>(527,387)</b>	<b>100,244</b>	<b>16.0%</b>	●
Depreciation Expense	0	0	0	0	0.0%	●
<b>Net result</b>	<b>(3,484,074)</b>	<b>(627,631)</b>	<b>(527,387)</b>	<b>100,244</b>	<b>16.0%</b>	●

**Comments:**

**Favourable Operating result:** underbudget for Aug 2023

**Favourable Net result:** underbudget for Aug 2023

### Building Services Department

Key Financial Results	Annual Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	18,000,000	3,233,332	2,991,920	(241,412)	-7.5%	●
Other income	0	0	53,313	53,313	0.0%	●
Recurrent expenditure (excl. depreciation)	(14,120,678)	(2,338,113)	(2,019,514)	318,599	13.6%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>3,879,322</b>	<b>895,219</b>	<b>1,025,719</b>	<b>130,500</b>	<b>14.6%</b>	●
Capital revenue	1,800,000	240,000	0	(240,000)	-100.0%	●
Capital expenses	0	0	0	0	0.0%	●
<b>Net result (excl. depreciation)</b>	<b>5,679,322</b>	<b>1,135,219</b>	<b>1,025,719</b>	<b>(109,500)</b>	<b>-9.6%</b>	●
Depreciation Expense	(20,697)	(3,450)	(5,914)	(2,464)	-71.4%	●
<b>Net result</b>	<b>5,658,625</b>	<b>1,131,769</b>	<b>1,019,805</b>	<b>(111,964)</b>	<b>-9.9%</b>	●

**Comments:**

**Favourable Operating result:**

Recurrent Revenue - Slightly lower than budget due to a delay in the release of new quotes.

Recurrent Expenditure - Underbudget in response to the delay in new quotes.

**Unfavourable Net result:**

Slightly unfavourable net result due to the timing of capital revenue. Variance should reduce over the next few months.

### Health and Community Services Department

Key Financial Results	Annual Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	13,481,145	3,361,866	2,822,070	(539,796)	-16.1%	●
Other income	519,542	86,590	87,518	928	1.1%	●
Recurrent expenditure (excl. depreciation)	(17,169,964)	(2,774,349)	(2,881,075)	(106,726)	-3.8%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>(3,169,277)</b>	<b>674,107</b>	<b>28,513</b>	<b>(645,594)</b>	<b>95.8%</b>	●
Capital revenue	17,425,000	3,037,500	32,119	(3,005,381)	-98.9%	●
Capital expenses	0	0	0	0	0.0%	●
<b>Net result (excl. depreciation)</b>	<b>14,255,723</b>	<b>3,711,607</b>	<b>60,632</b>	<b>(3,650,975)</b>	<b>-98.4%</b>	●
Depreciation Expense	(27,729,376)	(4,621,563)	(991)	4,620,572	-100.0%	●
<b>Net result</b>	<b>(13,473,653)</b>	<b>(909,956)</b>	<b>59,641</b>	<b>969,597</b>	<b>106.6%</b>	●

**Comments:**

**Unfavourable Operating Result:**

Recurrent Revenue is lower than budgeted across multiple income streams, major impacts being timing of receipt of both Federal and State grant payments -\$812K.

Recurrent Expenditure impacted by staff vacancies

**Favourable Net result:**

Capital Revenue underbudget due to timing of receipt of grant payments.

### Financial Services Department

Key Financial Results	Annual Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	22,767,677	1,920,374	16,255,622	14,335,248	746.5%	●
Other income	(500,000)	0	0	0	0.0%	●
Recurrent expenditure (excl. depreciation)	(5,272,620)	(669,472)	(747,563)	(78,091)	-11.7%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>16,995,057</b>	<b>1,250,902</b>	<b>15,508,059</b>	<b>14,257,157</b>	<b>1139.8%</b>	●
Capital revenue	1,903,954	317,324	0	(317,324)	-100.0%	●
Capital expenses	(3,500,000)	(583,333)	0	583,333	100.0%	●
<b>Net result (excl. depreciation)</b>	<b>15,399,011</b>	<b>984,893</b>	<b>15,508,059</b>	<b>14,523,166</b>	<b>1474.6%</b>	●
Depreciation Expense	(964,935)	(160,822)	(96,401)	64,421	40.1%	●
<b>Net result</b>	<b>14,434,076</b>	<b>824,071</b>	<b>15,411,658</b>	<b>14,587,587</b>	<b>1770.2%</b>	●

**Comments:**

**Favourable Operating result:**

Recurrent Revenue - Due to Increasing interest rates, Interest Income higher than expected and received a new 15.8M ICFP grant in replacement of SFGA & RRP grants , which has been paid in advance, timing and amounts will be updated at budget review.

Recurrent expenditure - Temporary staff costs, higher internal insurance and lower internal insurance recovery than expected

**Favourable Net result:**

Depreciation expense not posted to the ledger for July & Aug 2023 due to assets module in TechOne being unable to be rolled forward onto the 23/24 year until QAO sign off the 2022-2023 accounts but receipt of the grant has affected the overall results.

## Appendix A

### Engineering Services Department

Key Financial Results	Annual Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	10,590,168	554,571	1,170,114	615,543	111.0%	●
Other income	0	0	0	0	0.0%	●
Recurrent expenditure (excl. depreciation)	(25,476,135)	(4,202,551)	(2,723,850)	1,478,701	35.2%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>(14,885,967)</b>	<b>(3,647,980)</b>	<b>(1,553,736)</b>	<b>2,094,244</b>	<b>57.4%</b>	●
Capital revenue	19,240,391	2,763,030	795,524	(1,967,506)	-71.2%	●
Capital expenses	0	0	0	0	0.0%	●
<b>Net result (excl. depreciation)</b>	<b>4,354,424</b>	<b>(884,950)</b>	<b>(758,212)</b>	<b>126,738</b>	<b>14.3%</b>	●
Depreciation Expense	(23,286,299)	(3,881,050)	275,777	4,156,827	107.1%	●
<b>Net result</b>	<b>(18,931,875)</b>	<b>(4,766,000)</b>	<b>(482,435)</b>	<b>4,283,565</b>	<b>89.9%</b>	●

#### Comments:

##### Favourable Operating result:

- Recurrent Revenue - favourable revenue is due to payment timing for recurrent grants.
- Recurrent Expenditure - favourable result is combination of unfilled positions and work delays associated with QRA works.

##### Favourable Net result:

- Budget timing of capital grants
- Depreciation expense not posted to the ledger for July & Aug 2023 due to assets module in TechOne being unable to be rolled forward onto the 23/24 year until QAO sign off the 2022-2023 accounts but receipt of the grant has affected the overall results.

### Corporate Services Department

Key Financial Results	Annual Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	69,366	50,943	4,768	(46,175)	-90.6%	●
Other income	39,000	6,500	14,432	7,932	122.0%	●
Recurrent expenditure (excl. depreciation)	(6,181,766)	(1,085,424)	(812,415)	273,009	25.2%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>(6,073,400)</b>	<b>(1,027,981)</b>	<b>(793,215)</b>	<b>234,766</b>	<b>22.8%</b>	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	0	0	0.0%	●
<b>Net result (excl. depreciation)</b>	<b>(6,073,400)</b>	<b>(1,027,981)</b>	<b>(793,215)</b>	<b>234,766</b>	<b>22.8%</b>	●
Depreciation Expense	0	0	0	0	0.0%	●
<b>Net result</b>	<b>(6,073,400)</b>	<b>(1,027,981)</b>	<b>(793,215)</b>	<b>234,766</b>	<b>22.8%</b>	●

#### Comments:

##### Favourable Operating Result

Recurring Revenue - timing of receipt of grant, higher commercial property rental income.

Recurrent Expenditure - The key driver for favourable operating expenses are employee benefits due to a number of vacancies as well as lower total travel expenses and reduced total IT hardware and software expenditure.

##### Favourable Net Result

Depreciation expense not posted to the ledger for July & Aug 2023 due to assets module in TechOne being unable to be rolled forward onto the 23/24 year until QAO sign off the 2022-2023 accounts.

### Fuel and Fleet Services Department

Key Financial Results	Annual Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	1,575,000	262,500	288,866	26,366	10.0%	●
Other income	25,000	4,167	(333)	(4,500)	-108.0%	●
Recurrent expenditure (excl. depreciation)	(2,263,284)	(356,453)	(4,521)	351,932	98.7%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>(663,284)</b>	<b>(89,786)</b>	<b>284,012</b>	<b>373,798</b>	<b>416.3%</b>	●
Capital revenue	3,130,703	521,930	0	(521,930)	-100.0%	●
Capital expenses	0	0	0	0	0.0%	●
<b>Net result (excl. depreciation)</b>	<b>2,467,419</b>	<b>432,144</b>	<b>284,012</b>	<b>(148,132)</b>	<b>-34.3%</b>	●
Depreciation Expense	(421,366)	(70,228)	0	70,228	100.0%	●
<b>Net result</b>	<b>2,046,053</b>	<b>361,916</b>	<b>284,012</b>	<b>(77,904)</b>	<b>-21.5%</b>	●

#### Comments:

##### Favourable Operating Result

Recurrent revenue - Higher sale of fuel and gas.

Recurrent expenditure - Employee benefits underbudget due to vacancies

##### Favourable Net Result

Overall underbudget due to a delay in invoice processing this affects mainly the Fuel purchases for resale account.

Capital Revenue - Contract Implementation Delayed

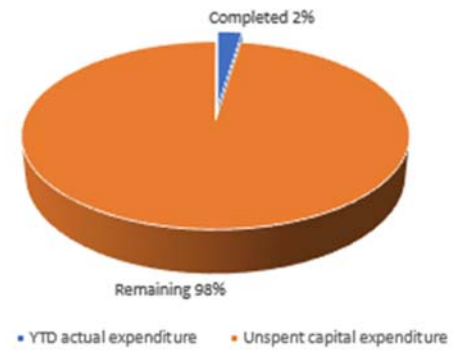
Depreciation expense not posted to the ledger for July & Aug 2023 due to assets module in TechOne being unable to be rolled forward onto the 23/24 year until QAO sign off the 2022-2023 accounts.

## Appendix A

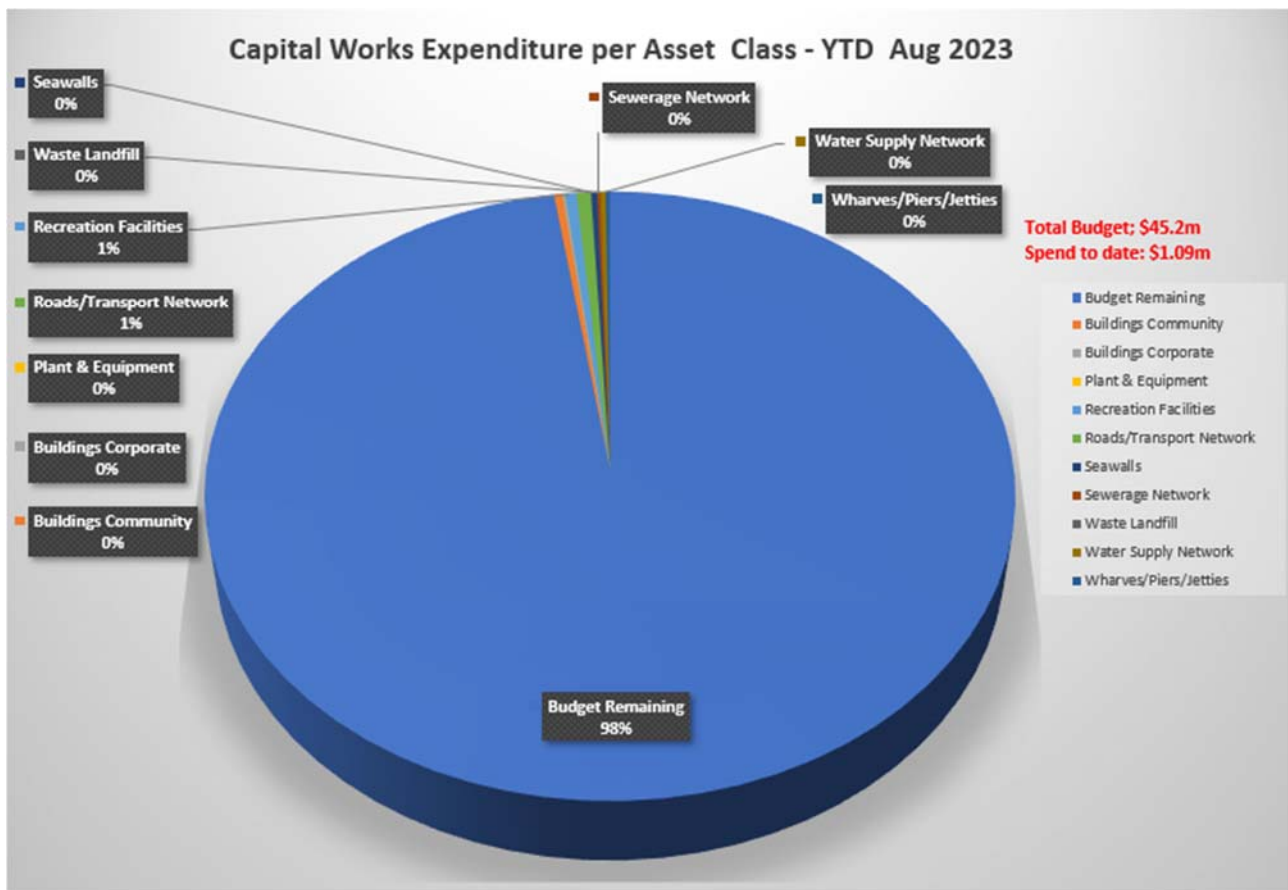
### CAPITAL WORKS PROGRAM

YTD actual expenditure	\$	1,094,830
Unspent capital expenditure	\$	44,125,104
Full year BR budget capital expenditure	\$	45,219,934

Capital Works Program Expenditure B.R



### CAPITAL SPEND BY ASSET CLASS





# TORRES STRAIT ISLAND REGIONAL COUNCIL

## AGENDA REPORT

<b>ORDINARY MEETING:</b>	September 2023
<b>DATE:</b>	19 & 20 September 2023
<b>ITEM:</b>	Agenda Item for Resolution by Council
<b>SUBJECT:</b>	Auditor-General's Observation Report on the interim audit for the year ending 30 June 2023.
<b>AUTHOR:</b>	Hollie Faithfull, Executive Director Financial Services

---

### Recommendation:

That Council note the Auditor-General's Observation Report on the interim audit for the year ending 30 June 2023.

### Executive Summary:

Each financial year Council's financial statements must be audited per section 212 of the Local Government Regulation 2012. The purpose of the audit is to express opinions on the financial statements and the current year financial sustainability statement.

Section 54 of the *Auditor-General Act 2009* enables the Queensland Audit Office (QAO) to prepare an audit report containing observations and suggestions about anything arising out of the audit. Per section 213 of the *Local Government Regulation 2012* this report must be presented at the next ordinary meeting of the Council after its receipt from QAO.

### Comment:

The following issues were identified by QAO whilst completing their audit procedures during interim visit.

Issues	Significant deficiencies	Deficiencies	Other matters*
Current year issues	1	2	1

Management has provided a formal response to QAO on the issues raised and are currently working on resolving the identified matters. Details of the issues and management responses are attached to this report.

### Consultation:

- External Audit
- Internal Audit Committee Members
- Executive Team

### Links to Strategic Plans:

These plans strategically aligns to specific delivery objectives under all the Sustainability pillar of Council's Corporate Plan.

**Statutory Requirements:**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Conclusion:**

That Council note the Auditor-General's Observation Report on the interim audit for the year ending 30 June 2023.

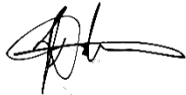
**Attachment:**

- Auditor-General's Observation Report

**Recommended:**

Hollie Faithfull

Executive Director Financial Services

**Approved:**

James Willam

Chief Executive Officer



Senior Director

## 2023 INTERIM REPORT

# Torres Strait Island Regional Council

11 August 2023

---



Cr Phillemon Mosby  
Mayor  
Torres Strait Island Regional Council  
PO Box 7336  
CAIRNS QLD 4870

Dear Cr Mosby

## 2023 Interim report

We present our interim report for Torres Strait Island Regional Council for the financial year ending 30 June 2023. This report details the results of our interim work performed to 30 April 2023. Under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your Council's next ordinary meeting.

### Results of our interim audit

In this phase, we assessed the design and implementation of your internal controls relevant to the financial report, and whether they are operating effectively. We assessed the key controls we intend to rely on in auditing your financial statements. Our audit does not assess all controls that Council has implemented across the organisation.

#### Significant deficiencies:

- One raised in the current year, relating to producing receipts for credit card purchases.

#### Deficiencies:

- Three unresolved from prior years.

#### Other matters:

- Three raised in the current year, relating to Council meeting agendas and minutes not made public, the recruitment policy, and excessive employee leave balances.
- Two unresolved from prior years.

#### Financial reporting matters:

- One unresolved from prior years.

Based on the results of our testing completed to date and the resolution of prior year issues, we have determined your internal control environment does support an audit strategy where we can rely upon your entity's controls.

Refer to section 1 [\*Status of issues\*](#) for further details.

If you have any questions or would like to discuss the audit report, please contact me on 4046 0051.

Yours sincerely



Margaret Dewhurst  
Partner

Enc.

cc. James William, Chief Executive Officer

# 1. Status of issues

## Internal control issues

The following table identifies the number of deficiencies in internal controls and other matters we have identified. Details of the deficiencies we identified during our interim audit are outlined further in this section. Refer to section 2 *Matters previously reported* for the status of previously raised issues.

Issues	Significant deficiencies	Deficiencies	Other matters*
Current year issues	1	2	1
Prior year issues – unresolved	-	5	-
<b>Total issues</b>	<b>1</b>	<b>7</b>	<b>1</b>

\*Queensland Audit Office only tracks resolution of other matters where management has committed to implementing action.

The following section details control deficiencies and other matters identified as at the date of this letter. It includes a response from management.

Our ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: [www.qao.qld.gov.au/information-internal-controls](http://www.qao.qld.gov.au/information-internal-controls) or scan the QR code.



## Receipts not retained for credit card transactions

23IR-1

### Control activities

#### Observation

We reviewed a sample of transactions that were paid for on Council corporate credit cards. One credit card holder had failed to provide receipts or other supporting documentation for a significant number of purchases. In the period from 1 July 2022 to 31 March 2023, the cardholder had used the card for purchases totalling \$55,809 and had failed to provide supporting documentation for transactions totalling \$30,541 (55%). The card holder had instead supplied a statutory declaration confirming the purchases were for official Council business purposes. While Council's corporate credit card policy allows for the provision of a statutory declaration in the event a tax invoice cannot be produced, the portion of unsupported transactions is high.

We note that the card holder regularly makes purchases from restaurants, cafes, and other food and beverage venues. Due to the lack of receipts for these transactions, we are unable to determine whether any alcohol, which is strictly forbidden under the corporate credit card policy, was purchased with the corporate credit card. We were also unable to determine whether these transactions are in accordance with the corporate credit card policy, namely that the principals of good governance, financial accountability, and transparency have been applied, and that the purchases are directly related to Council business. These transactions were all approved by the Authorising Officer after statutory declarations were provided.

**SENSITIVE**

We also note that management have carried out their own internal review and identified the use of corporate credit cards for food and beverage on dates when a travel allowance had already been paid to the card holder to cover meal expenses during the period of travel. Council have requested reimbursement by the card holder.

#### Implication

If Council's corporate credit card policy is not followed, expenditure may be incurred that is not for valid business purposes or does not achieve value for money. The lack of receipts is also impacting the ability of Council staff to reconcile the credit cards in accordance with the policy, which states that cards must be reconciled within 14 days of the end of the month.

#### QAO recommendation

We recommend that training is provided to both card holders and those who authorise credit card transactions on the details in the corporate credit card policy and the importance of retaining receipts for purchases. We also recommend consideration is given to strengthening the policy around the implications of not providing a receipt or invoice for transactions. This could include the use of a statutory declaration only as a last resort, after the vendor has been approached and a backup copy of the receipt requested.

#### Management response

Management had all cardholders acknowledge their obligations and requirements under the Corporate Card Policy and the consequences of non-compliance during the 2022/2023 financial year. Management will provide further training on a periodic basis to all credit card holders to ensure that they are aware of their obligations and requirements under the Corporate Card Policy and the consequences of non-compliance.

The Corporate Credit Card Policy will be strengthened to outline the mechanism for management to enact/report disciplinary action and mandate the cancellation of a credit card of a card holder for repeat non-compliance with policy.

Management will table the above issue at the next Audit Committee meeting once the committee has been re-established to ensure that the issue is rectified.

Responsible officer: Executive Director Financial Services

Status: Work in progress

Action date: 31 October 2023



## Criminal history checks for new potential employees

### 23IR-2

#### Control environment

##### Observation

During review of the recruitment process, we reviewed Council's recruitment policy and procedure and confirmed the policy does not include a requirement for criminal history checks prior to employment. Council employs staff in a range of positions, including those involved with working directly with elected officials, receiving cash, approving payments, awarding contracts, dealing with dangerous goods, and working with children and other vulnerable persons. The recruitment policy is silent on which positions should be subject to these checks prior to issuing an offer of employment.

##### Implication

There is an increased risk of high-risk individuals being employed if criminal history checks are not performed for positions that warrant a higher level of vetting.

**SENSITIVE**

#### QAO recommendation

We recommend that the recruitment policy is updated to include the requirement for criminal history checks for positions that warrant a higher level of vetting as part of the recruitment process. The recruitment policy or procedure should include guidance in relation to the positions that require a criminal history check.

#### Management response

Management notes that criminal checks are undertaken for selected positions, however, note that is it not specific in the Recruitment Policy. Management will review and update the Recruitment Policy to include the requirement for criminal history checks for positions that warrant a higher level of vetting as part of the recruitment process.

Responsible officer: Executive Director Corporate Services

Status: Work in progress

Action date: 31 October 2023



### Council meeting agendas and minutes not made publicly available within specified timeframe

#### 23 IR-3

#### Control environment

##### Observation

As per Local Government Regulation (LGR) section 254D(6), agendas and supporting documentation for Council meetings must be made publicly available by 5pm on the day after the notice of the meeting is given to Council members (at least four days prior to the meeting).

Also as per section 254F(6), minutes of Council meetings must be made publicly available by 5pm on the 10th day after the meeting.

From review of meeting minutes on the Council website prior to the interim visit, we noted that agendas and minutes were not made publicly available within the required timeframes for meetings held in January, February, March, and April 2023.

##### Implication

Council has not complied with the requirements of the LGR, and the residents and stakeholders of Torres Strait Island Regional Council have not been provided with information in a timely manner.

#### QAO recommendation

We recommend that Council establish procedures to ensure all relevant agendas and supporting documentation are made publicly available within the required timeframe, and that minutes are made publicly available within ten days after the meeting. Established procedures should incorporate provisions to ensure compliance with the regulation in times of staff turnover.

#### Management response

Management will develop processes and procedures to ensure that Council meeting agendas and minutes are made publicly available within the specified timeframe.

Responsible officer: Executive Director Corporate Services

Status: Work in progress

Action date: 31 October 2023



## Excessive leave balances

### 23 IR-4

#### Other matter

#### Observation

We reviewed annual leave balances at the end of April 2023. There were 32 staff who had annual leave balances of over 300 hours, including one staff member with over 1,400 hours, and a further four with over 500 hours. The highest balances at 30 April 2023 were as follows:

	Hours at 30 April 2023	Hours at 30 June 2022	Movement
Employee 1	1,453	1,268	185
Employee 2	660	633	27
Employee 3	564	396	167
Employee 4	562	420	142
Employee 5	535	427	108

Council's collective employee agreement states that accrued leave over eight weeks (304 hours for most staff) is considered excessive.

#### Implication

If staff accrue excessive leave balances, the impact is an increased cost to Council, as leave is paid at the rate applicable when it is taken or paid out, which is likely to be higher than the rate applicable when it was accrued.

There is also an increased risk of employee burnout if leave is not taken regularly.

#### QAO recommendation

We recommend management reviews current leave balances and works with employees with high balances to reduce the hours accrued through scheduling leave or having a portion paid out.

#### Management response

Management is currently reviewing relevant staff members with leave balances over 8 weeks to ensure a strategy is put in place to reduce leave balance to an acceptable level. Strategies are already currently in place with a number of high balance employees with significant leave already been taken within the 2022/2023 financial year.

Responsible officer: Executive Director Corporate Services

Status: Work in progress

Action date: 31 October 2023






## Financial reporting issues

This table identifies the number of financial reporting issues we raised. Refer to section 2 [\*Matters previously reported\*](#) for the status of previously raised financial reporting issues.

Year and status	High risk	Moderate risk	Low risk
Current year issues	-	-	-
Prior year issues – unresolved	-	-	1

## 2. Matters previously reported

The following table summarises the status of deficiencies, financial reporting issues, and other matters previously reported to you.

Ref.	Rating	Issue	Status
21CR-2		<b>No formal policy for information technology (IT) change requests</b> Council does not have a documented policy for managing IT change requests.	<b>Work in progress</b> An IT Change Management Procedure has been drafted but has not been finalised. Responsible officer: Executive Director Corporate Services Original action date: 30 November 2021 First revised action date: 31 December 2022 Revised action date: 31 August 2023
21IR-4		<b>Not all material balances reconciled during the year</b> AASB 16 lease accounting and AASB 15/1058 grant accounting not updated throughout the financial year; they are only updated at balance date.	<b>Work in progress</b> Due to staff issues, Council has not been able to implement accounting for these items during the financial year. Responsible officer: Executive Director Financial Services Original action date: 30 November 2021 Revised action date: 30 November 2023
22CR-1		<b>Non-compliance with procurement policy and Local Government Regulations</b> Various examples of non-compliance with Council's own procurement policies which are based on the requirements in the Local Government Regulation, paragraphs 224 to 237, were identified.	<b>Work in progress</b> Training and communication regarding procurement policies and procedures has been drafted but not distributed yet. Review of purchase order dates is now performed weekly. Responsible officer: Executive Director Financial Services Original action date: 31 December 2022 Revised action date: 31 December 2023
22CR-2		<b>Error in payment to staff</b> Identified two instances where employees had been underpaid. In both instances, hours worked were outside the employee's regular hours, but they were only paid for regular hours worked.	<b>Resolved pending audit clearance</b> Management have not identified any examples in the 2023 year to date. Our interim testing also did not identify any underpayments of wages.
22CR-3		<b>Employee Certified Agreement</b>	<b>Work in progress</b>



Ref.	Rating	Issue	Status
		Implementation of the agreement into payroll processing was not yet completed, even though it was ratified in July 2021 with an effective date of September 2021.	Management are still working though position descriptions to ensure all applicable payments are captured. Responsible officer: Executive Director Corporate Services Original action date: 31 January 2023 Revised action date: 31 December 2023
22CR-4		<b>Non-compliance with Local Government Act Section 150</b> Insufficient disclosure of action/s taken by Councillor's when a declarable conflict has been declared for specific meeting agenda items.	<b>Resolved</b> No further examples identified in 2023 financial year.
22CR-5		<b>Credit card policy not finalised, and reconciliation of credit card not timely</b> At present, there is no policy adopted describing when it is acceptable to use credit cards rather than going through normal procurement channels. Untimely completion of credit card reconciliations also identified.	<b>Resolved</b> Council's Corporate Credit Card Policy was adopted in the November Council meeting, however, refer to new significant deficiency raised regarding card holders not providing receipts in a timely manner. The lack of receipts is impacting the ability of staff to reconcile the credit cards in accordance with the policy which states reconciliation must be complete within 14 days after issue of the credit card statement.
22CR-6		<b>Register of interest declarations for Executives not obtained in a timely manner</b> Declarations not being completed in a timely manner for newly employed Executives or employees acting in Executive roles for a temporary period.	<b>Work in progress</b> There are instances in 2023 of Executive staff who have not produced a register of interests in a timely manner. Responsible officer: Executive Director Corporate Services Original action date: 31 December 2022 Action date: 31 July 2023



[qao.qld.gov.au/reports-resources/reports-parliament](http://qao.qld.gov.au/reports-resources/reports-parliament)

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W: [www.qao.qld.gov.au](http://www.qao.qld.gov.au)  
53 Albert Street, Brisbane Qld 4000  
PO Box 15396, City East Qld 4002





## TORRES STRAIT ISLAND REGIONAL COUNCIL

### MEETING MOVE INTO CLOSED BUSINESS

#### **Resolution to close the meeting to the public:**

That the Council resolve to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda under Closed Business, as these matters involve:

- a. the appointment, discipline or dismissal of the chief executive officer;
- b. industrial matters affecting employees;
- c. the local government's budget;
- d. rating concessions;
- e. legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- f. matters that may directly affect the health and safety of an individual or a group of individuals;
- g. negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- h. negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- i. a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

#### **Personal Interests**

Councillors are reminded to declare any personal interests relating to any matters to be discussed.

MOVED:

SECONDED:



## **TORRES STRAIT ISLAND REGIONAL COUNCIL**

### **COUNCIL MEETING MOVE OUT OF CLOSED BUSINESS**

#### **Resolution to MOVE OUT of Closed Business:**

That the Council resolve to move out of Closed Business discussions.

MOVED:

SECONDED:



Phone: 0484 586 061  
Email: [Ella.Kris@tsirc.qld.gov.au](mailto:Ella.Kris@tsirc.qld.gov.au)  
Address: TSIRC, Thursday Island, QLD 4875  
Website: [www.tsirc.qld.gov.au](http://www.tsirc.qld.gov.au)  
Find us on:



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\*\*\*\*\*  
**From:** Ella Kris <[Ella.Kris@tsirc.qld.gov.au](mailto:Ella.Kris@tsirc.qld.gov.au)>  
**Sent:** Wednesday, May 3, 2023 2:39 PM  
**To:** CEO <[CEO@tsirc.qld.gov.au](mailto:CEO@tsirc.qld.gov.au)>  
**Cc:** Dawson Sailor <[Dawson.Sailor@tsirc.qld.gov.au](mailto:Dawson.Sailor@tsirc.qld.gov.au)>  
**Subject:** Deputation Request

Good afternoon James

Note I have CC'd Dawson into this email as my line manager.

I would like to request a deputation with the Council at the May 2023 Council Meeting, which I believe is a face to face in Cairns on the 25<sup>th</sup> and 26<sup>th</sup> of May.

James as you know Diabetes is a major issues within our communities. I would like to trial a program in some of our community however I need the support of the councillors and maybe some councillors to be champions within the program.

I would like to introduce Dr Ray Kelly to Council. Ray is an exercise physiologist and a Gomeri Man from NSW whose current program Deadly for Diabetes allow people to rethink what we have been previously taught about Type 2 Diabetes.

I have always believed that Type 2 Diabetes can be turned around however the clinical world as always told me other wise and I know why 😞

Lifestyle change is accepted as the first line of treatment but few people are successful. This leaves doctors with the last line of defence: medications. The problem is medications reduce the symptoms (rising blood sugars) but not the cause (accumulation of fat around the organs) so the disease progresses, along with more medications and additional health issues, but you know all of this as well.

Watching Ray Kelly and Dr Michael Mosley, a medical journalist, explain through a 3 part documentary on NITV how rapidly the progression of type 2 diabetes can be turned around in a matter of 8 week, I could not resist and had to reach out to him to see if he wanted to visit the TSIRC island.

However I feel I need to introduce him and a TSIRC/Health co-designed and co-implemented program to Council and ask if any Councillors wanted to be champions. This would also need a partnership with Torres and Cape Hospital and Health Services (TCHHS). Where if Council supports the program I would reach out to Health workers at TCHHS in our region.

Ray's program is usually led by GPs and Aboriginal Health Workers. Here we would work together TSIRC Health and Wellbeing - Healthy Lifestyle Officers and TCHHS to co-design and co-implement a Diabetes Program. Health would do the clinical stuff and HLO would do the exercise s

I asked him to visit as each location comes with its own challenges meaning that the program would differ slightly in each of our Islands. The program would only be trail with councillors, if any is requested and maybe two islands.

If approval is granted for this deputation, Dr Ray Kelly and I would present to Council at the next Council Meeting (May 2023). This would allow for me to apply for extension of grants funding to roll out this program into the next financial year.

Thank you in advance.

Can you please advise if this deputation request is approve, so I can start planning the presentation and travel.

Thank you  
Ella

I await your reply

**Ella Kris | Manager, Health and Wellbeing**

Torres Strait Island Regional Council



Phone: 0484 586 061  
Email: [Ella.Kris@tsirc.qld.gov.au](mailto:Ella.Kris@tsirc.qld.gov.au)  
Address: TSIRC, Thursday Island, QLD 4875  
Website: [www.tsirc.qld.gov.au](http://www.tsirc.qld.gov.au)  
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Sent: Tuesday, August 29, 2023 1:33:28 PM  
To: Trudy Lui <[trudy.lui@tsirc.qld.gov.au](mailto:trudy.lui@tsirc.qld.gov.au)>  
Cc: Bourne.AmandaJ[SDPSQBU] <[Bourne.AmandaJ@police.qld.gov.au](mailto:Bourne.AmandaJ@police.qld.gov.au)>  
Subject: FW: Deputation Request - Ordinary Meeting Saibai 19-20th Sept

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Good afternoon Trudy,

I hope you are doing well.

As a result of our meeting with the Mayor last month, he requested we attend and speak at the next Council meeting on Saibai Island on the 20<sup>th</sup> September. I have sent through a deputation request to the CEO Mr James William as per below attached correspondence. I have also tried ringing and emailing James a few times to confirm our attendance and he advised he would get back to me, but I have not heard from him in regard to this request.

We are in the late stages of planning our attendance to the Torres Strait to commence our consultation with community regarding the COI recommendations and need to finalise flights and accommodations. Are you able to follow up and confirm our attendance at the Council meeting is approved.

My colleague Amanda is attending next weeks Mayors summit in Cairns, unfortunately I can not attend but Amanda would like to meet and introduce herself to you. I look forward to hopefully meeting you when I am up there in September.

Kind Regards Tim



Tim Wyeth  
Sergeant – Project Officer  
First Nations and Multicultural Affairs Unit  
Communications, Culture and Engagement Division  
Queensland Police Service | Level 2 Police Headquarters  
GPO Box 1440, Brisbane Qld 4001  
Mobile: 0412 739 093  
[Wyeth.TimothyD@police.qld.gov.au](mailto:Wyeth.TimothyD@police.qld.gov.au)



The QPS acknowledges the First Nations – Aboriginal peoples and Torres Strait Islander peoples as the Traditional Owners of the lands throughout Australia, and their connection to country and community. We pay our respect to all Traditional Owners, and to their Elders past, present and emerging. We pay our respects to the First Nations ancestors of this land, their spirits and their legacy. The foundations of these nations – our First Nations people – give strength, inspiration and courage to current and future generations, both Indigenous and non-Indigenous.

From: Wyeth.TimothyD[SDPSQBU]  
Sent: Monday, 21 August 2023 10:20  
To: James William <[james.william@tsirc.qld.gov.au](mailto:james.william@tsirc.qld.gov.au)>  
Cc: Bourne.AmandaJ[SDPSQBU] <[Bourne.AmandaJ@police.qld.gov.au](mailto:Bourne.AmandaJ@police.qld.gov.au)>  
Subject: RE: Deputation Request - Ordinary Meeting Saibai 19-20th Sept

Good Morning James,

Just following up on the below email as we are in the process of finalising our travel arrangements to ensure we are on Saibai for day two of the Council meeting.

Feel free to give me a call if you need to discuss further.

Kind Regards Tim





Tim Wyeth  
Sergeant – Project Officer  
First Nations and Multicultural Affairs Unit  
Communications, Culture and Engagement Division  
Queensland Police Service | Level 2 Police Headquarters  
GPO Box 1440, Brisbane Qld 4001  
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**From:** Wyeth.TimothyD[SDPSQBU]  
**Sent:** Friday, 4 August 2023 10:47  
**To:** 'James William' <[james.william@tsirc.qld.gov.au](mailto:james.william@tsirc.qld.gov.au)>  
**Cc:** Bourne.AmandaJ[SDPSQBU] <[Bourne.AmandaJ@police.qld.gov.au](mailto:Bourne.AmandaJ@police.qld.gov.au)>  
**Subject:** Deputation Request - Ordinary Meeting Saibai 19-20th Sept

Hi James,

As per phone call, I am attached to the First Nations Unit with the QPS in Brisbane. A colleague and I met with Mayor Mosby this week on Tuesday to discuss several of the Domestic Violence Commission of Inquiry Recommendations that relate to the Torres Strait Island Communities. The Mayor requested if we could attend the second day of the next council meeting on Saibai Island (20<sup>th</sup> Sept) to talk to the councillors about these recommendations. The mayor indicated it would be good if we could talk with some of the councillors one on one if there is some opportunities at the conclusion and intend on arriving on the 19<sup>th</sup> and either leaving late on the 20<sup>th</sup> or in the morning of the 21<sup>st</sup>. I have included the recs below for reference.

Following on from this Council meeting, we intend to commence engagements on each of the Islands within the Torres Strait to talk with communities (elders/stakeholders etc) around these recs travelling on the QPS Boat Patrols.

If you could please advise how long would we be allocated and if there is any ability to show a power point presentation of our work would be greatly appreciated.

I have also attached the email I tried to send as we discussed. For some reason when sent it defaulted to a Bruce Ranga whenever I typed ceo.

### **Recommendation 43**

Within 12 months, the Queensland Police Service consult with First Nations peoples and communities in every police district to obtain permission to use an alternative space to interview witnesses.

### **Recommendation 55**

Within 12 months, the Queensland Police Service develop community awareness and preparedness inductions for members posted to remote locations which, at a minimum:

- are developed in consultation with the relevant community
- contain community specific information
- involve face-to-face introductions to community leaders and support and justice service providers.

### **Recommendation 62**

Within 12 months, the Queensland Police Service consult with relevant First Nations communities and Police Liaison Officers in areas in which Police Liaison Officers are the only permanent Queensland Police Service presence, including in the Torres Strait to explore the most suitable option for servicing the community through either installing sworn officers in those communities or the expansion of powers to Police Liaison Officers in those communities.

Kind regards Tim



**Tim Wyeth**

Sergeant 4013716

M: 0412 739 093

E: [Wyeth.TimothyD@police.qld.gov.au](mailto:Wyeth.TimothyD@police.qld.gov.au)

**From:** James William <[james.william@tsirc.qld.gov.au](mailto:james.william@tsirc.qld.gov.au)>

**Sent:** Friday, 4 August 2023 10:28

**To:** Wyeth.TimothyD[SDPSQBU] <[Wyeth.TimothyD@police.qld.gov.au](mailto:Wyeth.TimothyD@police.qld.gov.au)>

**Subject:**

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Test

**James William | Chief Executive Officer**

Torres Strait Island Regional Council



Phone: 07 4034 5760 Mobile: 0438 082 570 Fax: 07 4034 5750

Email: [james.william@tsirc.qld.gov.au](mailto:james.william@tsirc.qld.gov.au)

Address: [Level 3, 111 - 115 Grafton Street, Cairns, QLD 4870](#)

Website: [www.tsirc.qld.gov.au](http://www.tsirc.qld.gov.au)

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\*\*\*\*\*

**From:** O'Brien.NickP[FNREGN] <OBrien.NicholasP@police.qld.gov.au>  
**Sent:** Monday, 4 September 2023 5:39 PM  
**To:** Secretariat  
**Cc:** Trudy Lui; Secretariat  
**Subject:** Re: URGENT: FW: Inquiry - request for document

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**OFFICIAL**

Good afternoon

I discussed with Mayor Mosby & Deputy Lui the idea of providing a live demonstration & capability of

Body worn cameras of our TSIPLO's

(Life stream) live demonstration on how we support our TSIPLO when situations occur

It will be an exercise as if something has occurred in community & how we support the officer & provide instant and on going advice until we arrive in community to support on ground.

Second show how BWC will support TSIPLO's and wider community with intelligence on unscheduled arrivals, arriving in communities with limited identification paperwork from PNG etc.

BWC will captures faces of persons arriving in community etc... (this will send strong message back to PNG)

I can explain more & give you a call tomorrow to discuss further if you like.

Kind regards Nick

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**From:** Secretariat <secretariat@tsiplo.qld.gov.au>

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Hi Clara

Thank you for your enquiry below. Before I progress further, are you aware that our Council meeting in September 2023 is being held on Saibai, so your deputation will need to travel there if it meets with our Council?

Thanks.  
Darryl

Secretariat

Torres Strait Island Regional Council



Phone: 07 4034 5700

Email: [secretariat@tsirc.qld.gov.au](mailto:secretariat@tsirc.qld.gov.au)

Address: 111 - 115 Grafton Street, Cairns, QLD 4870

Website: [www.tsirc.qld.gov.au](http://www.tsirc.qld.gov.au)

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**From:** TCHHS Office of the Chief Executive <[TCHHS-Chief-Executive@health.qld.gov.au](mailto:TCHHS-Chief-Executive@health.qld.gov.au)>

**Sent:** Tuesday, August 8, 2023 1:21 PM

**To:** CEO <[CEO@tsirc.qld.gov.au](mailto:CEO@tsirc.qld.gov.au)>

**Cc:** TCHHS Office of the Chief Executive <[TCHHS-Chief-Executive@health.qld.gov.au](mailto:TCHHS-Chief-Executive@health.qld.gov.au)>

**Subject:** Deputation request: Engagement presentation TCHHS and Torres Strait Island Regional Council

**Importance:** High

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Good afternoon,

Torres and Cape Hospital and Health Service (TCHHS) is coordinating engagement sessions with all of the Local Government Councils across the Torres and Cape region. The agenda for the session will be a presentation from representatives of the TCHHS Executive, Board and Leadership Teams covering off on health services, capital investment and health service workforce for your local area. Following the presentation, there will be an opportunity for discussion. TCHHS representatives would like to request an opportunity to present, with a preference of the second day **Wednesday 20<sup>th</sup> September** of the scheduled council meeting held over two days commencing Tuesday 19<sup>th</sup> September .

I would be grateful if you could please advise whether this would suit the Torres Strait Island Regional Council. If this date is not suitable, if you could let us know a proposed alternative date or time that would be much appreciated.

If you would like to discuss directly with the HSCE office, please contact us on 4226 5970 or via return email.

Kind regards,

## Clara Mason

*a/Senior Executive Support Officer*

Office of the Chief Executive

Torres and Cape Hospital and Health Service

p: (07) 4226 5970

a: Level 6 | William McCormack Place | 5b Sheridan Street | Cairns Q 4870

e: [TCHHS-Chief-Executive@health.qld.gov.au](mailto:TCHHS-Chief-Executive@health.qld.gov.au)

w: [www.health.qld.gov.au/torres-cape](http://www.health.qld.gov.au/torres-cape)

## Torres and Cape Hospital and Health Service



Queensland Health acknowledges the Traditional Owners of the land, and pays respect to Elders past, present and future.

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