

Torres Strait Island
REGIONAL COUNCIL

MINUTES

STRATEGIC ADVISORY REFERENCE GROUP

Date: Friday 8th October 2021

Time: 1:00pm to 4:39pm

Venue: Video Conference

PRESENT:

Cr Phillemon Mosby, Mayor – attending via VC from Cairns
Cr Getano Lui – attending via VC from Cairns
Cr Hilda Mosby – attending via VC from Masig
Cr Rocky Stephen – attending via VC from Ugar
Cr Aven Noah – attending via VC from Mer

David Baldwin, Acting Chief Executive Officer – attending via VC from Cairns
Hollie Faithfull, Executive Director Financial Services – attending via VC from Cairns
Adeah Kabai, Acting Executive Director Engineering Services – attending via VC from Cairns
Dawson Sailor, Acting Executive Director Community and Building Services – attending via VC from Cairns
Julia Maurus, Manager Legal Services - Cairns – attending via VC from Cairns
Ursula Nai, Senior Executive Assistant – attending via VC from Cairns
Kathy Cochran, Secretariat Officer – attending via VC from Cairns

APOLOGY:

Cr Keith Fell, Member

Agenda

1. Welcome (Chair)

Mayor Mosby welcomed everyone to the meeting and thanked them for their time.

Mayor Mosby acknowledged the following;

- Father God
- Traditional owners on the land we meet in Cairns and across Zenadth Kes

2. Opening Prayer

Mayor Mosby invited Cr Rocky Stephen to open the meeting in prayer.

3. Apologies

- Cr Keith Fell

RESOLUTION:

Moved: Cr Aven Noah; *Second:* Cr Phillemon Mosby

That the Strategic Advisory Reference Group Committee accepts the apology of Cr Keith Fell for his absence at this meeting.

CARRIED

Committee noted – In the event of a Member giving an apology there should be arrangements made to have a proxy attend the meeting and for Secretariat to be advised.

- Cr Mosby advised Secretariat via text she will be 15 minutes late.

Committee noted - Cr Mosby will be 15 minutes late.

4. Conflict of Interest (COI) / Declarable / Prescribed

No declaration made. Mayor Mosby encouraged Councillors and staff to make a declaration at any time.

5. **Confirmation of Minutes - SARG Meeting –**

- 7th September 2021 – VC

RESOLUTION:

Moved: Cr Getano Lui; *Second:* Cr Rocky Stephen

That the minutes for the SARG meeting held on the 7th September 2021 be adopted as a true and accurate account of the meeting.

CARRIED

6. **Strategic Action Items Review**

Acting Chief Executive Officer, Mr David Baldwin spoke to this item and updated the Committee on the outstanding action items.

New Action: Manager Legal Services to make contact with Mrs Namok and the family and allow them the opportunity to present/ deputise their position on the Torres Strait flag to the full Council at the November 2021 Ordinary meeting in Cairns. MLS to respond to copyright revenue to advise of outcome after deputation.

New Action: Acting Executive Director Engineering Services to work with the Economic Growth committee on exploring opportunities regarding outboard mechanic.

New Action: Acting Chief Executive Officer to speak with interim Executive Director Corporate Services on progressing the Boundary realignment process. Team to work with the Governance and Leadership Committee to engage with the Minister's office.

Cr Getano Lui wants to confirm the team was working on the right boundary realignment (the sea boundary including the smaller uninhabited island and not the political local government jurisdiction boundary to the Cape). Team to look at the boundary under the Community Services Act.

7. **SARG COMMITTEE MOVE INTO CLOSED BUSINESS**

RESOLUTION:

Moved: Cr Aven Noah; *Second:* Cr Rocky Stephen

That in accordance with section 254J of the *Local Government Regulation 2012* (Qld) it is resolved for the meeting to go into closed session to discuss matters of the following nature:

(a) the appointment, discipline or dismissal of the chief executive officer.

CARRIED

1:35pm – All staff left the meeting and Ms Danielle Turner from Preston Law joined the meeting.

8. COMMITTEE MOVE OUT OF CLOSED BUSINESS

RESOLUTION:

Moved: Cr Aven Noah; *Second:* Cr Hilda Mosby
That the Strategic Advisory Reference Group Committee move out of closed business and resume open business.

CARRIED

2:05pm – Danielle from Preston Law left the meeting.

2:12pm – All staff back in the meeting.

9. Mayor

1. Deputation Priorities
 - Review and confirm top 10 priorities
 - Review booklet format and content
 - Schedule for 2021 – 2022

Acting Chief Executive Officer, Mr David Baldwin and Executive Director Financial Services spoke to this report.

Chair requested these items be referred to the Governance and Leadership Committee then to November Workshop before going to the Ordinary meeting.

RESOLUTION:

Moved: Cr Aven Noah; *Second:* Cr Hilda Mosby
That the Strategic Advisory Reference Group Committee notes the content of this report and endorses its expedience to Council for resolution.

CARRIED

2. Draft Agenda - Councillor Strategic Workshop - November 2021

Acting Chief Executive Officer, Mr David Baldwin spoke to this item.

10. **Executive Director Corporate Services**

1. **Community Grants Program Workshop outcomes**

Acting Chief Executive Officer and Executive Director Financial Services spoke to this report.

ACTION: This paper to go to the November 2021 Ordinary meeting for Council endorsement.

RESOLUTION:

Moved: Cr Rocky Stephen; *Second:* Cr Aven Noah

That the Strategic Advisory Reference Group Committee notes the content of this report and recommend the paper go to the November 2021 Ordinary meeting for Council endorsement.

CARRIED

2. **Indigenous Procurement Policy**

Acting Chief Executive Officer, Mr David Baldwin spoke to this report.

RESOLUTION:

Moved: Cr Rocky Stephen; *Second:* Cr Aven Noah

That the Strategic Advisory Reference Group Committee note the update on the TSIRC Indigenous Procurement Policy.

CARRIED

ACTION: Committee would like the same process carried out for the Community Grants be applied for this Policy. Draft principles to be workshopped with Council in November 2021. Then draft Policy to the Economic Growth Committee for review.

3. **Corporate Plan revised update**

Acting Chief Executive Officer spoke to the report and provided two options to the committee to recommend;

- Do changes then seek council endorsement
- A complete refresh – timeframe - 4 months and \$5k budget.

ACTION: Acting Chief Executive Officer to proceed with the refresh of the Corporate Plan as per the presented report.

RESOLUTION:

Moved: Cr Getano Lui; *Second:* Cr Hilda Mosby

That the Strategic Advisory Reference Group Committee note the update on the revision to the Corporate Plan.

CARRIED

11. Chief Executive Officer

1. LDMG Separation – Verbal

Acting Chief Executive Officer provided the Committee with an update on the status of the proposed TSLDMG Separation.

2. Recruitment Update – Verbal

Acting Chief Executive Officer provided the Committee with a verbal update on these recruitments and their status.

12. COMMITTEE MOVE INTO CLOSED BUSINESS.

RESOLUTION:

Moved: Cr Rocky Stephen; *Second:* Cr Aven Noah

That in accordance with section 254J of the *Local Government Regulation 2012* (Qld) it is resolved for the meeting to go into closed session to discuss matters of the following nature:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

CARRIED

- 1. BSU – BSU Monthly update**
- 2. BSU – Asbestos Update**
- 3. ENGINEERING – Fuel Improvement Projects Update**
- 4. OCEO – Cairns Lease – Verbal**
- 5. OCEO – Elphinstone Close and ILSC Update**
- 6. MAYOR – Acting CEO Update – verbal**

4:04pm - Acting Chief Executive Officer left the room.

7. **ENGINEERING – Joint publication with Griffith University**
8. **OCEO – SeaSwift Tender Update - Verbal**
9. **OCEO – Legal Matter - Verbal**
10. **MAYOR - Transitional Action Plan - Verbal**

13. COMMITTEE MOVE OUT OF CLOSED BUSINESS

RESOLUTION:

Moved: Cr Aven Noah; *Second:* Cr Rocky Stephen

That the Strategic Advisory Reference Group Committee move out of closed business and resume open business.

CARRIED

RESOLUTION MADE IN OPEN BUSINESS

12.1 BSU – Monthly Update

RESOLUTION:

Moved: Cr Getano Lui; *Second:* Cr Phillemon Mosby

That the Strategic Advisory Reference Group resolves to note the information on this report and submission to Council Ordinary Meeting.

CARRIED

12.2 BSU – Asbestos Update

RESOLUTION:

Moved: Cr Phillemon Mosby; *Second:* Cr Aven Noah

That the Strategic Advisory Reference Group resolves to note the information on this report.

CARRIED

ACTION: Report be tabled at the October 2021 Council Ordinary meeting on Asbestos.

12.3 ENGINEERING- Fuel Improvement Projects Update

RESOLUTION:

Moved: Cr Phillemon Mosby; *Second:* Cr Rocky Stephen

That the Strategic Advisory Reference Group notes the report.

CARRIED

12.4 OCEO – Cairns Lease – verbal

Acting Chief Executive Officer, Mr David Baldwin provided the Committee with an update on the Grafton Street lease and the discussions to date.

12.5 OCEO – Elphinstone Close and ILSC Update

Acting Chief Executive Officer, Mr David Baldwin provided the Committee with an update on the discussions and status to date. Suggested to hold another meeting to discuss the two property and leases.

12.6 MAYOR – Acting Chief Executive Officer Update

Acting Chief Executive Officer, Mr David Baldwin advised that he will be on annual leave from the last week of October to the end of the first week of November. Acting arrangements will be tabled at the October 2021 Ordinary meeting for Council resolution.

12.7 ENGINEERING – Joint publication with Griffith University,

RESOLUTION:

Moved: Cr Rocky Stephen; Second: Cr Hilda Mosby

That the Strategic Advisory Reference Group (SARG) resolves to:

- Endorse the request from Griffith University to include TSIRC Logo on the “Aunty Mati the Water Saving Superhero” children’s story book about water efficiency in the Torres Straits.

CARRIED

12.8 OCEO – SeaSwift Tender Update – verbal

Executive Director Financial Services updated this item on behalf of the Acting Chief Executive Officer. The project is still ongoing and is expected to be tabled at the November 2021 Ordinary meeting.

12.9 MAYOR – Transitional Action Plan – verbal

ACTION: Senior Executive Assistant to add the Transitional Action Plan to the agenda for the November 2021 workshop.

13 General/ Other Business (on notice)

No general business.

14 Next meeting date – proposed for Tuesday 2nd November 2021

Next meeting date confirmed by committee.

Mayor Mosby flagged with the committee we may need to change the date of the December Ordinary meeting to either the week before or change the venue to video conference and have the next face to face meeting early in the new year at Kubin.

ACTION: Acting Chief Executive Officer to table a report at the next Ordinary meeting with options for the Council's consideration and or endorsement.

ACTION: Secretariat to check with Councillors for their availability on the 15th December 2021 and propose the 7th and 8th December 2021 as an alternative date.

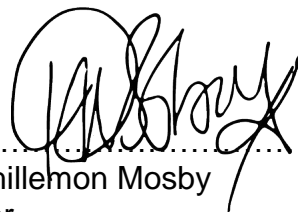
15 Closing Remarks and Prayer

Mayor Mosby thanked everyone for their attendance and contribution to the meeting and invited Cr Getano Lui to close the meeting in prayer.

MEETING CLOSED - 4:39pm



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Mr David Baldwin
Acting Chief Executive Officer
Torres Strait Island Regional Council
20th October 2021



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Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council
20th October 2021